



**PROSPECTUS CUM
INFORMATION BROCHURE**

**U.G./P.G. Courses
FOR THE SESSION: 2026-27**



**RABINDRANATH TAGORE GOVT.
DEGREE COLLEGE SARAAGHAT DISTT. MANDI
HIMACHAL PRADESH 175024**

Phone & Fax: 01905-230004

Website: www.rntgcs.com

Email: gcsarakaghat-hp@nic.in

Schedule of Admission/Teaching/Examination and Vacation for the Academic Session 2026-27

1. Submission of admission forms: 01 June to 19 June (19 days)
2. Pre-admission counselling of students: 13 June to 19 June (8 days)
3. Display of 1st Merit List (UG 1st year students): 20 June up to 05:00 PM
4. Fee to be deposited: 21 June to 23 June (3 days)
5. Display of 2nd Merit List: 24 June up to 03:00 PM
6. Fee to be deposited: 25 June to 27 June (3 days)
7. Orientation for 1st Year Students: 28-30 June (3 days)
8. Admission of other UG classes on Roll On Basis: 01 June to 19 June (19 days)
9. Fee to be deposited: 12 June to 23 June (12 days)
10. Post admission counselling, online submission of scholarship forms and student feedback: 24 June to 30 June (7 days)

Regular Teaching Period: 01 July to 15 March of the next year, excluding vacation period.
Total Teaching Days: More than 180 days.

Examinations and Results:

1. Annual Practical Examinations/Remedial/Need-Based Classes/Self-study: 16 March to 25 March
2. Theory Examinations: 26 March to 10 May
3. Evaluation of answer scripts: 07 April to 17 May
4. Results of all UG Classes: up to 30 June
5. Result of re-evaluation: up to 20 August
6. Supplementary Examinations: September
7. Result of Supplementary Examination: October

Vacations and Breaks:

- Festival Break: 2 days before and 2 days after Diwali (5 days)
- Winter Vacation: 01 January to 04 February (35 days)
- Summer Vacation: 19 May to 12 June (25 days)

Total Vacation Period: 65 days.

Note: If any activity of the Admission Process falls on a Gazetted Holiday/Sunday as per the schedule, it will be shifted to the next working day. Adjustments will be made by curtailing the orientation/post-admission counselling period accordingly.

Note: This schedule tentative and subject to be finalized by Directorate of Higher Education Shimla HP.

From the Principal's Desk



It gives me immense pleasure to share that our college is committed to the effective implementation of the National Education Policy (NEP) 2020, which marks a transformative step towards holistic, multidisciplinary, skill-oriented and student-centric education in India. The NEP envisions an education system that nurtures critical thinking, creativity, innovation, ethical values and lifelong learning among students. In alignment with these objectives, our institution is making sincere efforts to introduce flexible curricula, multidisciplinary learning opportunities, skill enhancement courses, value-added programmes, research orientation and experiential learning practices.

The implementation of NEP in our college will empower students with academic flexibility through multiple entry and exit options, choice-based learning, vocational integration and emphasis on employability and entrepreneurship. Special attention is also being given to the use of technology-enabled learning, promotion of Indian knowledge systems and development of communication and professional skills.

I appreciate the dedication and cooperation of our faculty members, administrative staff and students in embracing these progressive reforms. The successful implementation of NEP requires collective participation, continuous innovation and commitment towards academic excellence.

I am confident that with our shared vision and efforts, the college will emerge as a vibrant centre of quality education, research and holistic development.

I extend my best wishes to all stakeholders for the successful implementation of NEP and for building an enlightened and empowered academic community.

At the college, we are a team of dedicated teachers and staff committed to your welfare. I again extend a warm welcome to all the entrants in this year in the college. God Bless You!

Principal
R.R. Kondal

INTRODUCTION

Government College Sarkaghat was established by Himachal Pradesh Government as a multi faculty, co-educational institute in the year 1985. Now, it has been renamed as Rabindranath Tagore Govt. Degree College Sarkaghat. Since its inception, it has progressively emerged as one of the leading institution of higher learning in the rural area of Himachal Pradesh. The college is affiliated to Sardar Patel University Mandi w.e.f. Academic session 2022-23, recognized by UGC under 2f & 12B and NAAC accredited B grade in August, 2019. Located at a distance of 60 Kilometers from the district town of Mandi (H.P.), this college is situated on the outskirts of Sarkaghat town, in a lush green area in the foothills of Chandrakhri and Maseran & Bhatoh ranges. With a campus spread over almost 15 acres of a landmass, the college has a big playground with facilities for the entire major outdoor games. The college has a vast infrastructure including spacious classrooms, well equipped science labs, facilities for outdoor games, computer lab with internet facilities, Fully Automated Library with Inflight facility Girls' common room, Girls' hostel and Big multipurpose hall.

This college offers total 27 courses in different streams. Under graduate 20 courses in Humanities, Science, Commerce, Journalism & Mass Communication, Tour & Travels and B.Voc. along with Postgraduate Programmes in Economics, Political Science, Physics and Chemistry. The college is also running Bachelor of Computer Application (BCA), Bachelor of Business Administration (BBA) and Post Graduate Diploma in Computer Applications (PGDCA) under self-financing scheme. IGNOU study centre is also functioning in the college premises with different certificate, diploma, UG and PG programmes.

Over the years, the college has acquired an excellent reputation by exhibiting outstanding performance in academics, sports, cultural and co-curricular activities. Two units of National Service Scheme (NSS), one unit of National Cadets Corps (NCC-Naval Wing), one unit of Rovers and Rangers, Red Ribbon club and Eco club offer optimum opportunities to the students to develop the sense of social service, communal harmony, discipline awareness, mutual co-operation, leadership and responsibility. The faculty members are committed to quality teaching and all round development of the students.

In spite of many constraints, tough terrain and rural background of the area, this college has been able to carve a niche for itself in the arena of higher education. Thousands of boys and girls graduated from this college are serving the society in various capacities. It is now poised to become a centre of excellence in the field of education under the patronage of state Govt. with the hard work of the faculty and students with the motto: Motto:

“संश्रुतेन गमेमहि” अर्थात् - िमें वेदों के अनुसूचर आचरण करनथ चथहिए ।”

Vision:

The Vision of the college is to be a Preferred Institute and a hub of academic and professional activities so that the students of rural background may achieve quality education at door step.

Mission:

The Mission is to ignite the latent mind of the students and help them to grow personally and professionally to their full potential and to inculcate right values, skills and knowledge in them for success in life.

Goals and Objectives:

The main goals and objectives of this institution are: to prepare the students for academic and professional career: to enhance and promote excellence in teaching and learning: to encourage staff for personal academic growth: to encourage students to participate in co-curricular activities like- NSS, NCC, R&R, Sports and Cultural activities: to build up an awakened society for the promotion of good will and faith: to create environmental consciousness among students, staff and faculty to keep the campus polythene free, clean & green and to build

infrastructure for growth of the college and to make the institution a centre of excellence. *“The Main Object Of Teaching Is Not To Give Explanations, But To Knock At The Door Of The Mind”.*

Rabindranath Tagore

Administrative Position

Principal: Dr. Rikhi Ram Kondal

Cell No.9418200244

Faculty Position

Faculty of Humanities

Department of English

- | | |
|-----------------------|-----------------|
| 1. Mr. Suneel Kumar | M.A. M.Phil.SET |
| 2. Mr. Ashok Pathania | M.A. |
| 3. Vacant | |

Department of Economics

- | | |
|---------------------|---------------------------|
| 1. Dr. Vinod Kumar | M.A., M. Phil. Ph.D. SLET |
| 2. Mr. Rajesh Kumar | M.A., NET JRF |

Department of Geography

- | | |
|---------------------|-------------|
| 1. Mr. Vishal Kumar | M.Phil. SET |
| 2. Vacant | |

Department of Political Science

- | | |
|----------------------------------|---------------------------|
| 1. Mr. Sanjeev Kumar | M.A., LLB, SET, LLM, AIBE |
| 2. Mrs. Sunit Pathania (PTA-GIA) | M.A. M.Phil |

Department of Public Administration

- | | |
|------------------------|---------------------|
| 1. Dr. Malwinder Singh | M.A., Ph.D, NET JRF |
|------------------------|---------------------|

Department of Sanskrit

- | | |
|---------------------|--------------------|
| 1. Dr. Naveen Kumar | M.A., PhD.NET, SET |
|---------------------|--------------------|

Department of Hindi

- | | |
|---------------|------------------|
| 1. Mrs. Reeta | M.A. M.Phil, SET |
| 2. Vacant | |

Department of History

- | | |
|--------------------|-------------------|
| 1. Mr. Suman Kumar | M.A., M.Phil, SET |
|--------------------|-------------------|

Department of Music

- | | |
|-----------------------------|-----------------------|
| 1. Vacant (Instrumental) | |
| 2. Dr. Banita (Vocal) | M.A.,M.Phil. PhD. NET |
| 3. Vacant (Tabla Assistant) | |

Department of Physical Education

- | | |
|-------------------------------|--------------------------------|
| 1. Mr. Dinesh Kumar (PTA-GIA) | M.PEd, M.Phil, NIS Basket Ball |
|-------------------------------|--------------------------------|

Department of Journalism & Mass Communication

- | | |
|---------------------|----------------------|
| 1. Dr. Reeta Kumari | MJ&MC, Ph.D, NET SET |
|---------------------|----------------------|

Department of Tour & Travel

- | | |
|----------------------|------------------|
| 1. Mr. Vikas Chandel | M.T.A., JRF, SET |
|----------------------|------------------|

Department of Computer Applications

- | | |
|----------------------|-------------|
| 1. Mr. Santosh Kumar | M.Tech. NET |
|----------------------|-------------|

Faculty of Science

Department of Chemistry

- | | |
|------------------------|-----------------------|
| 1. Mr. Kamlesh Kumar | M.Phil, SET. |
| 2. Dr. Manju Thakur | M.Sc, Ph.D, NET, GATE |
| 3. Mr. Sunil Kumar Rao | M.Sc. NET |
| 4. Mrs.Kavita Devi | M.Sc, SET, GATE |
| 5. Vacant | |
| 6. Vacant | |

Department of Physics

- | | |
|---------------------|--|
| 1. Mr. Pushpender | M.Sc,M.Phil. NET |
| 2. Dr. Vishal Verma | M.Sc.,B.Ed.,SLET, GATE, JEST, DST Inspire Fellow, Ph. D. |
| 3. Mr. Ishant Kumar | M.Sc., NET, SET, GATE |
| 4. Dr. Leelavati | M.Sc, Ph.D, SET, GATE |

Department of Mathematics

- | | |
|-----------------------|-------------------------|
| 1. Dr. Shabnam Sharma | M.Sc,M.Phil., Ph.D, SET |
| 2. Mrs. Preeti Kaith | M.Sc, SET |
| 3. Vacant | |

Teaching Staff: BCA & PGDCA:

1. Prof. Neeraj Thakur (MCA, M.Com)
2. Prof. Priti Sharma (MCA)
3. Prof. Reena Thakur (MCA)
4. Dr. Anubhav Sharma (M.Com, M.Phil.Ph.D.)
5. Prof. Anil Kumar (M.Sc. Maths)
6. Prof. Suman Lata (M.A., M.Phil-Eng)
- 7.

Teaching Staff: BBA:

1. Dr. Lata Thakur (M.COM, M.Phil, Ph.D)
2. Mr. Pankaj Thakur (MBA)
3. Mr. Dinesh Patyal (MBA)

B.Voc. Staff

Sr. No.	Name	Designation	Department	Qualification
1	Dr. Sumit Thakur Kumar	Vocational Trainer	Retail Management	MBA PH.D
2	Sushil Kumar Thakur	Vocational Trainer	Retail Management	MBA
3	Rakesh Kumar	Vocational Trainer	Retail Management	MBA
4	Vishal Dogra	Lab Attendant	Retail Management	B.A.
5	Surbhi Sharma	Vocational Trainer	Hospitality & Tourism	MTTM
6	Rajeev Kumar	Vocational Trainer	Hospitality & Tourism	M.Sc , ATHM
7	Dr. Pankaj Sharma	Vocational Trainer	Hospitality & Tourism	M.Sc. MBA, MPhil. PH.D
8	Avinash Thakur	Lab Attendant	Hospitality & Tourism	+2, ITI
9	Aarti Devi	MIS		MBA

ADMINISTRATIVE COMMITTEES FOR THE SESSION 2026-27

Dr. Naveen Sharma RUSA/UGC Coordinator
Dr. Sudhir Kumar Saklani Bursar

Prospectus cum National Education Policy (NEP) Implementation Committee

1. Principal
2. Dr. Rajiv Kumar (Convener)
3. All Heads of Department (HODs)
4. Smt. Rekha Kumari (SFS Coordinator)
5. Sh. Neeraj Kumar (BCA)
6. Sh. Dinesh Patyal (BBA)
7. Sh. Pankaj Thakur (BBA)
8. Dr. Pankaj Sharma (B.Voc.)

IQAC Committee

1. Smt. Rekha Kumari (Convener)
2. Sh. Pushpender Singh Astt.Coordinator
3. Dr. Vinod Kumar
4. Smt. Manju Kumari
5. Smt. Monika Thakur
6. Dr. Shavnam Sharma
7. Sh. Sunil Rao
8. Dr. Shakti Chand
9. Smt. Nitika Chaudhary
10. Ms. Archana Sharma

Screening cum Admission Committee (Science)

1. Dr. Rajiv Kumar (Convener)
2. Sh. Kamlesh Kumar
3. Smt. Rekha Kumari
4. Smt. Monika Thakur
5. Smt. Preeti
6. Dr. Anita Kumari
7. Smt. Nitika Chaudhary
8. Sh. Sunil Rao
9. Smt. Kavita Devi
10. Dr. Vishal Verma
11. Sh. Ishant Kumar
12. Dr. Leelavati
13. Ms. Archana Sharma
14. Sh. Baseria Ram (LA)

Screening cum Admission Committee (Arts)

1. Sh. Suneel Kumar (Convener)
2. Sh. Ashok Pathania
3. Dr. Vinod Kumar
4. Sh. Vishal Kumar
5. Dr. Naveen Sharma
6. Smt. Reeta Devi
7. Dr. Banita
8. Dr. Reeta Kumari
9. Sh. Malwinder Singh
10. Sh. Rajesh Kumar
11. Sh. Sanjeev Kumar
12. Smt. Sunita Pathania
13. Smt. Rekha (LA)

Screening cum Admission Committee (Commerce)

1. Smt. Anju Kumari (Convener)
2. Dr. Shakti Chand
3. Dr. Sudhir Kumar Saklani
4. Sh. Vikash Chandel
5. Sh. Avinash Kumar (LA)

Admission Committee (BCA, PGDCA)

1. Smt. Rekha Kumari (Convener)
2. Sh. Neeraj Kumar
3. Smt. Suman Lata
4. Smt. Prity Sharma
5. Smt. Reena Thakur
6. Sh. Anil Kumar
7. Sh. Roshan

Admission Committee (BBA)

1. Smt. Rekha Kumari (Convener)
2. Dr. Lata Thakur
3. Sh. Pankaj Thakur
4. Sh. Dinesh Patyal
5. Ms. Anubhav Sharma
6. Sh. Roshan

Admission Committee (B.VOC.)

1. Smt. Anju Kumari (Co-ordinator B.VOC)
2. Dr. Pankaj Sharma
3. Smt. Surbhi Sharma
4. Sh. Rajeev Kumar
5. Sh. Rakesh Kumar
6. Sh. Susheel Kumar Thakur
7. Sh. Abhishek Kumar
8. Sh. Avinash Kumar (LA)

Advisory/Grievance Redressal cum CSCA election committee

1. Dr. Rajiv Kumar
2. Sh. Kamlesh Kumar
3. Smt. Rekha Kumari
4. Sh. Suneel Kumar
5. Sh. Pushpender Singh
6. Dr. Vinod Kumar
7. Smt. Reeta Devi
8. Sh. Ravi Singh Sr. Asstt.
9. CSCA President

Anti Smoking/Anti Drug /Anti ChittaCell

1. Dr. Rajiv Kumar (Convener)
2. Dr. Naveen Sharma
3. Smt. Preeti
4. Sh. Shakti Chand
5. Dr. Banita
6. Dr. Leelavati

Discipline Committee

1. Sh. Ashok Pathania (Convener)
2. Sh. Vishal Kumar
3. Dr. Manju Kumari
4. Smt. Monika Thakur
5. Dr. Anita Verma
6. Dr. Naveen Sharma
7. Smt. Reeta Devi
8. Smt. Nitika Chaudhary
9. Dr. Shakti Chand
10. Dr. Sudhir Saklani
11. Sh. Sunil Rao
12. Dr. Banita
13. Sh. Suman Kumar
14. Dr. Vishal Verma
15. Dr. Ishant Kumar
16. Dr. Leelavati

17. Smt. Sunita Pathnia
18. Sh. Dinesh Kumar
19. Sh. Dinesh Patyal
20. Smt. Reena Kumari
21. Dr. Lata Thakur
22. Sh. Pankaj Thakur

Anti Ragging Committee

1. Principal 01905-230004 (Chairman)
2. Dr. Rajiv Kumar (Convener)
3. Sh. Kamlesh Kumar
4. Sh. Suneel Kumar
5. Dr. Manju Kumari
6. Dr. Anita Kumari
7. Dr. Naveen Sharma
8. Smt. Nitika Chaudhary
9. Dr. Banita
10. Dr. Ishant
11. Sh. Dinesh Kumar
12. PTA President
13. CSCA President
14. SHO Sarkaghat

Anti Ragging Squad

1. Sh. Suneel Kumar (Convener)
2. Sh. Ashok Pathania
3. Sh. Pushpender Singh
4. Sh. Vishal Kumar
5. Dr. Anita Kumari
6. Dr. Shavnam Sharma
7. Smt. Reeta Devi
8. Dr. Naveen Sharma
9. Sh. Santosh Kumar
10. Sh. Malwinder Singh
11. Smt. Kavita Devi

Women Cell

- | | |
|-----------------------|-------------|
| 1. Smt. Monika Thakur | Chairperson |
| 2. Reeta Devi | Member |
| 3. Dr. Shavnam Sharma | Member |
| 4. Smt. Preeti | Member |
| 5. Dr. Reeta Kumari | Member |
| 6. Smt. Anita (Peon) | |

Internal Complaint Committee

1. Dr. Manju Kumar (Chairperson)
2. Dr. Naveen Sharma
3. Dr. Shavnam Sharma
4. Smt. Preeti
5. Dr. Kavita Devi
6. Sh. Sanjeev Kumar
7. Smt. Simran –Peon
8. Advocate Pawan Kumar (Bar Council Sarkaghat)
9. Smt. Prem Kumari- NGO
10. CSCA President
11. CSCA General Secretary

Student Welfare Committee

1. Dr. Rajiv Kumar (Convener)
2. Smt. Rekha Kumari
3. Smt. Reeta Devi
4. Dr. Shakti Chand
5. Smt. Nitika Chaudhary
6. Smt. Kavita Devi
7. Ms. Archana Sharma
8. Sh. Dinesh Kumar

Time Table Committee

1. Sh. Kamlesh Kumar (Convener)
2. Dr. Vinod Kumar
3. Dr. Shavnam Sharma
4. Sh. Santosh Sharma
5. Smt. Preeti
6. Dr. Sudhir Kumar Saklani
7. Dr. Malwinder Singh
8. Sh. Ishant Kumar

Hostel Management Committee

Hostel Warden

Smt. Reeta Devi

1. Sh. Kamlesh Kumar (Convener)
2. Dr. Vinod Kumar
3. Smt. Monika Thakur
4. Dr. Anita Kumari
5. Smt. Anju Kumari
6. Dr. Sudhir Kumar Saklani
7. Dr. Reeta Kumari
8. Sh. Dinesh Kumar
9. Hostel Head Girl (Prefect)

Campus Development/Maintenance and Beautification Committee

1. Dr. Vinod Kumar (Convener)
2. Smt. Monika Thakur
3. Dr. Anita Kumari
4. Smt. Anju Kumari
5. Dr. Naveen Sharma
6. Smt. Neetika Choudhary
7. Dr. Ishant
8. Sh. Sanjeev Kumar

Canteen Management Committee

1. Dr. Rajiv Kumar (Convener)
2. Sh. Kamlesh Kumar
3. Smt. Anju Kumari
4. Dr. Banita
5. Sh. Santosh Kumar
6. Dr. Leelavati
7. Sh. Dinesh Kumar JOA (IT)
8. Sh. Joginder Pal JOA-IT

Library Committee

1. Dr. Rajiv Kumar (Convener)
2. Sh. Kamlesh Prashar
3. Smt. Rekha
4. Sh. Suneel Kumar
5. Sh. Pushpender Singh
6. Dr. Shakti Chand
7. Smt. Nitika Chaudhary
8. Sh. Santosh Kumar
9. Supdt G-I
10. Sh. Piar Chand (Asstt. Lib.)
11. Smt. Sunita Devi (Asstt. Lib.)

Mid Term Examination Committee

1. Sh. Ashok Pathania (Convener)
2. Dr. Anita Verma
3. Dr. Shavnam Sharma
4. Sh. Malwinder Singh
5. Sh. Sanjeev Kumar
6. Sh. Rajesh Thakur
7. Smt. Sunita Pathania
8. Sh. Dinesh Kumar (JOA-IT)

9. Sh. Rajesh Kumar (Peon)

Scholarships and Fess Concession Committee

1. Principal (HOI)
2. Prof. Kamlesh Kumar (Nodal Officer)
3. Smt. Anju Kumari
4. Dr. Naveen Sharma
5. Smt. Preeti
6. Dr. Shakti Chand
7. Sh. Santosh Kumar
8. Sh. Suman Kumar
9. Dr. Vishal Verma
10. Ms. Archana Sharma
11. Smt Sunita Pathania
12. Sh. Ravi Kumar (Sr. Asstt.)
13. Sh. Dinesh Kumar- JOA (IT)

Bus Pass attestation Committee

B.A./B.Sc./B.Com/MA/M.Sc.

1. All Major Subject Teachers

Real Estate/College Property Committee

1. Dr. Rajiv Kumar (Convener)
2. Sh. Suneel Kumar
3. Sh. Ashok Pathania
4. Dr. Vinod Kumar
5. Smt. Monika Thakur
6. Dr. Sudhir Saklani
7. Sh. Suman Kumar
8. Sh. Sanjeev Kumar
9. Sh. Dinesh Kumar
10. Office Supdt. G-I/Sr. Asstt.
11. Sh. Joginder Pal- JOA (IT)

General Purchase and Physical Verification Committee

1. Dr. Rajiv Kumar (Convener)
2. Sh. Pushpender
3. Dr. Vinod Kumar
4. Dr. Manju Kumari
5. Dr. Shavnam Sharma
6. Office Supdt. G-I

Press and Photography Committee

1. Dr. Reeta Kumari (Convener)
2. Sh. Sanjeev Kumar
3. Sh. Rajesh Kumar
4. Sh. Dinesh Kumar JOA (IT)

Electricity repair and Maintenance Committee

1. Sh. Suneel Kumar (Convener)
2. Sh. Suman Guleria
3. Dr. Banita
4. Smt. Reeta Devi
5. Sh. Vikash Chandel
6. Dr. Vishal Verma
7. Dr. Ishant Kumar
8. Sh. Dinesh Patyal
9. Sh. Pankaj Kumar
10. Sh. Piar Chand
11. Smt. Usha Devi (Store Clerk)

Leave Sanctioning Committee (Upto Two days)

1. All Major subject teachers

Girls Hostel

1. Smt. Reeta Devi (Warden)
2. Sh. Joginder Pal JOA-IT (Clerk)

Water Management Committee

1. Sh. Vishal Kumar (Convener)
2. Smt. Monika Thakur
3. Smt. Reeta Devi
4. Dr. Naveen Sharma
5. Sh. Ishant Kumar
6. Sh. Rajesh Kumar
7. Sh. Sanjeev Kumar
8. Smt. Usha Devi (Store Clerk)
9. Sh. Rajesh Kumar (Peon)

Sanitation Monitoring Committee

1. Dr. Vinod Kumar (Convener)
2. Smt. Manju Kumari
3. Smt. Anju Kumari
4. Dr. Lata Thakur
5. Smt. Usha Devi (Store Clerk)
6. Smt. Kanta Devi

College Legal Cell

1. Dr. Rajiv Kumar (Convener)
2. Sh. Suneel Kumar
3. Sh. Vishal Kumar
4. Sh. Sanjeev Kumar
5. Sh. Sandeep Vashisth Advocate
6. Sh. Bhup Singh Thakur Advocate
7. Sh. Pawan Kumar Advocate
8. PTA President
9. CSCA President

Student Resource and Facilitation Centre

1. Coordinator SFS
2. All Guest Faculty SFS

Differently abled persons (DIVYANGJAN) Committee

1. Smt. Rekha Kumari (Convener)
2. Dr. Shakti Chand
3. Sh. Rajesh Thakur
4. Smt. Usha Devi (Clerk)
5. Smt. Kanta Devi

Career Counselling and Placement Cell

1. Smt. Anju Kumari (Convener)
2. Dr Shavnam Sharma
3. Smt. Preeti
4. Dr. Naveen Sharma
5. Dr. Sudhir Kumar Saklani
6. Sh. Vikash Chandel
7. Dr. Reeta Kumari
8. Sh. Ishant Kumar
9. Ms. Archana Sharma
10. Dr. Leelavati
11. Sh Sanjeev Kumar
12. Sh Rajesh Thakur
13. Faculty SFS
14. Faculty B.Voc.

15. PTA President
16. CSCA Representative (President)

CCTV Repair, Maintenance and IT Cell Committee

1. Dr. Rajiv Kumar (Convener)
2. Sh. Santosh Kumar
3. Sh. Shakti Chand
4. Sh. Dinesh Kumar
5. Sh. Neeraj Kumar
6. Sh. Dinesh Patyal
7. Smt. Suman Lata
8. Smt. Prity Sharma
9. Smt. Reena Thakur

Ek Bharat Shreshtha Bharat

1. Dr. Reeta Kumari (Convener)
2. Dr. Banita
3. Sh. Ishant Kumar
4. Dr. Vishal Verma
5. Smt. Kavita
6. Ms. Archana Sharma
7. Dr. Leelavati
8. Smt. Sunita Pathania

Yoga and Health Awareness Club

1. Dr. Reeta Kumari (Convener)
2. Smt. Reeta Devi
3. Sh. Vikash Chandel
4. Dr. Archana Sharma
5. NCC, NSS, R&R and Eco Club Members

Sports Committee

1. Dr. Rajiv Kumar
2. Sh. Vishal Kumar
3. Sh. Sanjeev Kumar
4. Sh. Dinesh Kumar

Eco Club Incharge

1. Smt. Monika Thakur

Red Ribbon Club Incharge

1. Dr. Shavnam Sharma (Nodal Officer)
2. Ms. Archana Sharma

Tourism Club

1. Sh. Vikash Chandel
2. Dr. Reeta Kumari
3. Dr. Pankaj Sharma
4. Smt. Surbhi Sharma
5. Sh. Sushil Thakur
6. Sh. Rakesh Kumar
7. Sh. Sumit Thakur
8. Sh. Rajeev Kumar

NSS Programme Officer

1. Dr. Naveen Sharma
2. Dr. Anita Verma

Rovers and Rangers

1. Dr. Malwinder Singh
2. Smt. Reeta Devi

NCC Incharge

1. Sh. Vishal Kumar

Alumni Association (Executive Committees)

1. **Sh. Dinesh Kumar Narang** President
2. **Dr. Gulshan Kumar** Vice President
3. **Dr. Naresh Chandel** Secretary
4. **Sh. Praveen Kumar** Joint Secretary
5. **Sh. Shakti Chand** Treasurer
6. Dr. Rajiv Kumar Member
7. Sh. Rakesh Kumar Member
8. Sh. Ajay Chauhan Member
9. Sh. Vijay Kumar Member

Associations

Science Association

1. Dr. Rajiv Kumar (Convener)
2. Smt. Rekha Kumari
3. Sh. Pushpender Singh
4. Smt. Monika Thakur
5. Dr. Anita Verma
6. Ms. Archana Sharma

Social Science Association

1. Dr. Vinod Kumar (Convener)
2. Sh. Vishal Kumar
3. Sh. Malwinder Singh
4. Sh. Sanjeev Kumar
5. Sh. Rajesh Kumar

Commerce Association

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(NEP-2020)

CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES (NEP-2020) will be implemented in phased manner.

1. Introduction

The National Education Policy 2020 recognises that higher education plays a crucial role in promoting human and societal well-being, and in developing India as envisioned in its Constitution — a democratic, just, socially conscious, and humane nation that upholds liberty, equality, fraternity, and justice for all. The NEP 2020 notes, “Given the 21st-century requirements, quality higher education must aim to develop good, thoughtful, well-rounded, and creative individuals.”

The NEP 2020 states, “Assessments of educational approaches in undergraduate education that integrate the humanities and arts with Science, Technology, Engineering and Mathematics (STEM) have consistently shown positive learning outcomes, including increased creativity and innovation, critical thinking and higher-order thinking capacities, problem-solving abilities, teamwork, communication skills, more in-depth learning and mastery of curricula across fields, increases in social and moral awareness, etc., besides general engagement and enjoyment of learning.”

Further, the NEP 2020 also recommends that “the undergraduate degree will be of either 3- or 4-year duration, with multiple exit options within this period, with appropriate certifications.”

In accordance with the NEP 2020, the University Grants Commission has formulated a new student-centric “Curriculum and Credit Framework for Undergraduate Programmes (UGC-CCFUGP 2022)” incorporating a flexible choice-based credit system, multidisciplinary approach, and multiple entry and exit options, which will facilitate students in pursuing their career path by choosing the subject/field of their interest.

Based on the UGC-CCFUGP notified in December 2022, Himachal Pradesh University has developed a Curriculum and Credit Framework for Undergraduate Programmes (HPU-CCFUGP, hereafter HPU-UGP), incorporating all essential aspects of the UGC-CCFUGP to facilitate the achievement of the policy visions stated in the NEP 2020. This HPU-UGP will also apply to the professional courses not covered by other regulatory bodies.

2. New Curriculum and Credit Framework

The aims and objectives of the Curriculum and Credit Framework under NEP 2020 are to highlight certain fundamental principles that will guide both the education system as a whole and individual educational institutions. These objectives, as stated below, have a direct bearing on the curricula for different levels of higher education:

- i. First of all, the policy endeavours to recognise, identify, and foster the unique capabilities of each student to promote their holistic development.
- ii. It also attempts to provide flexibility, allowing learners to select their learning trajectories and programmes, and thereby choose their path in life according to their talents and interests.
- iii. The policy promises to provide multidisciplinary and holistic education across the sciences, social sciences, arts, humanities, and sports for an interdisciplinary world.
- iv. It emphasises conceptual understanding rather than rote learning. The policy also aims to foster critical thinking and encourages learners to make logical decisions.
- v. The policy upholds ethics, and human & constitutional values and emphasises building life skills such as communication, teamwork, leadership, and resilience.
- vi. The policy also emphasises the extensive use of technology in teaching and learning, removing language barriers, increasing access for students with disabilities (Divyang), and enhancing educational planning and management.
- vii. The policy aims to ensure respect for diversity and the local context in all curricula, pedagogy, and policies.
- viii. The policy emphasises equity and inclusion as the cornerstone of all educational decisions, ensuring that all students can thrive in the education system. It also ensures that the institutional environment is responsive to differences, thereby making high-quality education available to all.
- ix. The policy also aims to ensure that the education system is grounded in the values of Indian civilisation

and fosters pride in India and its rich, diverse, ancient, and modern culture, languages, knowledge systems, and traditions.

3. Curricular Goals

The new student-centric CCFUGP of UGC introduces holistic and multidisciplinary undergraduate education that would help develop all capacities of human beings — intellectual, aesthetic, social, physical, emotional, ethical, and moral — in an integrated manner; soft skills, such as complex problem-solving, critical thinking, creative thinking, communication skills; and rigorous specialization in a chosen field(s) of learning.

The curricular and credit framework of CCFUGP under NEP 2020 seeks to ensure the following for the students:

- i. Flexibility to move from one discipline of study to another;
- ii. Opportunity for learners to choose the courses of their interest in all disciplines;
- iii. Facilitating multiple entry and exit options with a UG certificate/UG diploma/or degree, depending upon the number of credits secured;
- iv. Flexibility for learners to move from one institution to another to enable them to have multi- and/or interdisciplinary learning;
- v. Flexibility to switch to alternative modes of learning (offline, ODL, online learning, and hybrid modes of learning).

4. Outcome-Based Approach

The National Higher Education Qualification Framework (NHEQF) envisages that students must possess the quality and characteristics of the graduate of a programme of study, including learning outcomes relating to the disciplinary area(s) in the chosen field(s) of learning and generic learning outcomes that are expected to be acquired by a graduate on completion of the programme(s) of study.

The New Curriculum Framework for UG Programmes envisages that graduate attributes are fostered through meaningful learning experiences made available through the curriculum and learning experience, the total college/university experience, and a process of critical and reflective thinking. The graduate attributes expected of all students to acquire and demonstrate through the New Curriculum Framework for UG programmes are given under clause 30 (pp. 36–41).

5. UG Degree Programmes

The UGC-CCFUGP: 3.2.3 offers various undergraduate degree programmes for students to choose from. The different UG Degree programmes are:

i. UG Degree Programmes with Single Major

A student must secure a minimum of 50% credits in the major discipline for a 3-year/4-year UG Degree to be awarded a single major.

For example:

In a 3-year UG programme, the total number of credits to be earned is 128; a student of History with 64 credits will be awarded a Bachelor of Arts in History with a single major.

Similarly, in a 4-year UG programme, the total number of credits to be earned is 168; a student of History with a minimum of 84 credits will be awarded a Bachelor of Arts (Honours or Honours with Research) in History with a single Major.

ii. UG Degree Programmes with Double Major

A student must secure a minimum of 40% credits in the second major discipline for the 3-year/4-year UG degree to be awarded a double major.

iii. Interdisciplinary Undergraduate Programmes

The credits for core courses shall be distributed among the constituent disciplines/subjects to achieve core competence in the multidisciplinary programme.

For example:

A student opts for (a) Mathematics, (b) Statistics, and (c) Physics for a UG programme. The degree for such students will be a Bachelor of Physical Science, awarded after a 3-year undergraduate programme.

For such a candidate, to pursue a degree in the fourth year, they shall have to choose only one of the disciplines (A, B or C) in which they have studied 6 DSCs and 5 DSEs in the first three years. The degree will be awarded as Bachelor of Physical Sciences (Honours or Honours with Research) in Physics (if Physics is chosen) for a 4-year undergraduate programme.

iv. Multidisciplinary Undergraduate Programmes

For students pursuing a multidisciplinary programme of study, the credits for core courses will be distributed across various broad disciplines, including Life Sciences, Physical Sciences, Mathematical and Computer Sciences, Data Analysis, Social Sciences, and Humanities.

For example:

A student who opts for a UG programme in Life Sciences will have the total credits to core courses distributed across (a) Botany, (b) Zoology, and (c) Human Biology disciplines. The degree will be awarded as a Bachelor's in Life Sciences for a 3-year UG programme. For such a candidate, to pursue a degree in the fourth year, he/she shall have to choose only one of the disciplines (either A, B or C) in which he/she has studied at least 6 DSCs and 5 DSEs of Core/Major courses in the first three years. The degree awarded will be Bachelor of Life Science (Honours or Honours with Research) in Botany (if Botany is chosen) for a 4-year UG Programme.

At the initial stage of implementation of NEP 2020, students shall have the following Degree Options:

A. The 3-year UG Programme shall have two degree options:

i. Multidisciplinary/Interdisciplinary

ii. Single Core Discipline (Major)

- The students shall declare their Major and Minor finally at the end of the second semester.
- In both cases, the requirements of core and common courses remain the same.

B. The Four-year UG Programme shall have two degree options:

i. Honours

ii. Honours with Research

- Students with 3-year Degrees in the Multidisciplinary/Interdisciplinary programme will have to choose, in the fourth year, only one of the disciplines in which they have studied six DSCs and five DSEs in the first three years.
- Students with a 3-year undergraduate degree in a Single Core Discipline (Major) will pursue a fourth year in their Major discipline.

C. Other UG Programmes

The other UG Programmes, including Double Major, will be initiated in a phased manner in due course of time.

6. Programme Components

Towards the attainment of holistic and multidisciplinary education, the HEI/College will offer courses from every Department before the commencement of each semester, listing the courses for Major, Minors, Discipline-Specific Electives, Multidisciplinary Studies, Ability Enhancement, Skill Enhancement, and Value Addition, along with the offering departments and course in-charges. This will enable students to select the courses of their choice.

The entire 3-year/4-year UG programme curriculum is divided into two parts:

a. Core Courses

b. Common Courses

A. List of Core Courses

The core courses comprise Discipline-Specific, Discipline-Specific Elective (DSE), and Minor courses. All core courses have a credit allocation of 4. Altogether, irrespective of any major or minor options, a student will necessarily need to study 23 courses with a total credit allocation of 92 over a 3-year programme. The degrees relevant to the core courses will be awarded.

i. Major Courses

Courses offered by a particular department for its own students. The minimum credit requirement for a Single Core Discipline (Major) over 3 years is 64, which translates to 16 courses, including 5 DSEs.

ii. Minor Courses

One of the Major courses offered by the Department shall be treated as a Minor for students of other departments. The department may also offer a separate course or repeat the same course(s) as a Minor for students of other departments. The minimum credit requirement for a Minor Course over 3 years is 24, which translates to 6 courses.

B. List of Common Courses

As the name suggests, these courses must be studied by all students in the 3-year or 4-year undergraduate programme. Together, the common courses have a credit allocation of 36, divided over five subdivisions.

i. Multidisciplinary Courses (MDC): Total Credits – 9

Courses offered by a particular department shall be considered multidisciplinary for students of other departments. A student cannot opt for an MDC catering to their Core Courses (Major and Minor). The student should be motivated to opt for a different subject each semester.

ii. Ability Enhancement Course (AEC): Total Credits – 8

Courses on Language and Communication Skills, viz. English, Hindi, and Sanskrit.

iii. Skill Enhancement Course (SEC): Total Credits – 9

The HEI/College will identify the Skill Enhancement Courses to be offered in a semester, and students will choose the skill course of his/her choice from the courses offered.

iv. I/A/P/C (or Work-based Vocational Course*): Total Credits – 4

Internship/Apprenticeship/Minor Project/Community Outreach (I/A/P/C) or Work-based Vocational Courses are courses common to all students and will be carried out during the winter and summer terms/vacations. Although offered in the second semester, students may be encouraged to make their choice at the end of the first semester, allowing them to carry out activities during winter vacation as well.

* This course will not be offered in the first (beginning) academic session.

v. Value-Addition Course (VAC): Total Credits – 6

These are the course(s) common to all students to be offered as a VAC category in a particular semester. The HEI/College will assign one or more teachers to teach these courses as required, regardless of the teacher's background or qualifications.

7. New Programmes and Courses

Himachal Pradesh University may edit or deactivate any existing programmes/courses and offer new ones in subsequent academic years. HPU enables affiliated colleges, institutions, councils, and other agencies to propose new programmes and courses, which will be considered by relevant bodies in alignment with the National Higher Education Qualifications Framework (NHEQF) and the National Curriculum Framework (NCrF) guidelines.

8. Eligibility for the UG Programmes

a. A student who has passed 12th standard or an equivalent examination in any stream from a recognised institution (UGC-CCFUGP: 3.2.3).

b.

Admission to the 3-year/4-year UG programme will be based on the preference of the Major, if any. In case a student does not want to opt for any major in the 3-year programme, they will be admitted based on their preferences for subject combinations.

c.

Admission to a discipline-specific course or Major will be subject to the availability of the subject and the capacity of the college/department/centre.

d.

No student shall be eligible for admission to a programme in any discipline unless s/he fulfils the prerequisites of courses as fixed by the university.

9. Reservation

The statutory reservation policy of the Government of Himachal Pradesh shall be followed in the selection of eligible candidates for admission.

10. Academic Bank of Credits (ABC)

The HPU-UGP is directly connected to the Academic Bank of Credits (ABC) as notified by the UGC. All credits a student earns at the end of an examination in HPU-UGP will be deposited in the ABC by the university.

As such, a student under HPU-UGP must register for the ABC as notified by the regulatory agencies.

11. Duration for Award of UG Certificate, UG Diploma and Degree

The UG Programmes will be of either 3- or 4-year duration with appropriate certifications and exits, such as:

- i. UG Certificate after completing 1 year (2 semesters) of study in the chosen fields of study with 44 credits, including four credits in I/A/P/C or work-based vocational course(s) offered during winter or summer term.
- ii. UG Diploma after 2 years (4 semesters) of study with 86 credits.
- iii. 3-Year Bachelor's Degree after successful completion of three years (6 semesters) with 128 credits.
- iv. 4-Year Bachelor's Degree (Honours) after successful completion of four years (8 semesters) with 168 credits.
- v. 4-Year Bachelor's Degree (Honours with Research) after successful completion of four years (8 semesters) with a Research Project or Dissertation under the guidance of an eligible regular faculty member, securing 168 credits, out of which 12 credits will be for the Research Project or Dissertation.
- vi. Students will be permitted to take a break from the study during the period of study, but the total duration of completing the programme shall not exceed 7 years.

It should be noted that any certificate/diploma/degree is awarded only if the student clears (i.e., passes) all the required courses (papers) up to that point in time.

Note: College/CDOE/Department/HPU-DES will decide whether to offer a 3-year or 4-year undergraduate programme before the academic session starts. However, the 4-Year Bachelor's Degree Programme may be considered a preferred option, as it would provide an opportunity to experience the full range of holistic and multidisciplinary education (vide UGC letter No. 27-3/2023 (CU) dated 28th March 2023).

12. Change of Programme

The students who wish to change programmes in the 2nd year (or third semester) shall be eligible only for the 3-year B.A. programme (Multidisciplinary), subject to availability of seats and the Major programme in the College and earning of additional credits (8 each in each of the two core Major disciplines).

Two courses of any one discipline studied in the first two semesters will be treated as a Minor. The remaining 16 credits shall be earned from a single Minor discipline.

13. Multiple Exits and Entries

As permissible under UGC Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions, students will be allowed to enter/re-enter in the odd semesters and exit after even semesters, provided that they fulfil the minimum requirements for entry and exit.

For example, a student can exit a programme after one year and then re-enter the programme at a later time, continuing from where they left off. This process can be executed multiple times. However, entry into the programme is subject to the availability of positions at the institute/college at that time.

An institution can increase the number of seats by ten per cent to accommodate students re-entering the programme or coming from a different institution. Besides, the following should apply:

- a. A student will receive a certificate/diploma/degree upon exiting the HPU-UGP (depending on the year of graduation), provided they have passed all the minimum compulsory courses at that point in time.
- b. After exiting, either at the end of Year 1 or Year 2, the student can seek entry only into the same programme to which they were initially admitted.

c. When a student exits the HPU-UGP after 3 years with a Bachelor's Degree, s/he cannot seek re-entry into the programme in the fourth year; instead, they will need to take admission into the Master's programme in the first year.

d. Students with a UG degree with Honours after 4 years will have to take admission into the second year of a 2-year Master's programme.

e. Students with a UG degree with Honours and Research after 4 years can directly progress to a PhD programme, provided they secure a minimum of 75% marks.

f. As the contents (syllabi) of all courses are subject to modification from time to time, when a student re-enters the programme after an earlier exit, they must study the content of all courses available at that time.

The Multiple Entry and Exit policy shall also include students from other Universities and Colleges affiliated with other Universities who wish to join H.P. University or its affiliated colleges. The admission of such students shall be based on the merit of their score in the previous semesters and availability of seats.

14. Migration

Students pursuing their 3-year Undergraduate programme through the regular mode (i.e., a student from any college affiliated with H.P. University) can transfer their admission to CDOE at any point during a semester.

Such a student, however, shall have to pay the complete semester fee of the concerned semester as well, irrespective of the duration of the semester gone by.

Students pursuing their 3-year Undergraduate programme from CDOE can be migrated or admitted as regular students to colleges against vacant seats at the beginning of the semesters.

15. Inter-Institution Mobility

The HPU-UGP enables students to engage in inter-institutional mobility, both for incoming and outgoing students. For this, HPU will take into account the credits that the student has in their ABC.

For an incoming student, the following should be observed:

a. The entry is subject to the availability of seats in the concerned discipline.

b. The student must fulfil all the academic prerequisites of the relevant discipline.

c. HPU will award a degree to a student only when the student has completed at least 60% of the credits for core courses offered by HPU.

16. Infrastructure Requirements

College/CDOE/Department/HPU-DES may offer a 3-year Major programme and a 4-year Honours programme, depending upon the required infrastructure and faculty positions.

After the 3-year programme, students also have the option to join the first year of the 2-year Master's Degree programme in Universities and Colleges.

Offering a 4-year undergraduate degree (Honours with Research) requires additional infrastructure, including a library, access to journals, a computer lab and software, laboratory facilities for experimental research, and at least two permanent faculty members who are recognised as PhD Supervisors.

Students who secure 75% or more marks in the first three years shall be eligible for a 4-Year UG Degree (Honours with Research).

UG Degree (Honours with Research) will be offered subject to prior approval from HPU.

17. Option for Online Courses

To achieve the three cardinal principles of India's Education Policy — Access, Equity, and Quality — and for the benefit of students, options will be given for students to earn credit by completing quality-assured online programmes offered on the Study Webs of Active Learning for Young Aspiring Minds (SWAYAM: www.swayam.gov.in) or other online educational platforms approved by HPU as per the existing UGC regulations.

Students may opt to earn credits from such courses up to 40 per cent of the total requirements, including I/A/P/C or work-based Vocational courses. (For details, see HPU SWAYAM Policy.)

18. Programme Structure

Semester

A semester comprises 90 working days, and the academic calendar is divided into two semesters.

Winter and Summer terms will be notified separately with a vacation schedule. I/A/P/C or work-based vocational education, field-based learning, and training will be carried out during the winter and summer terms.

Regular courses may also be offered during the winter or summer terms in a fast-track mode, enabling students to complete additional coursework and reduce backlogs.

Arrangements may be made for courses to be offered in the winter or summer terms, depending on the availability of faculty and the number of students.

18.2 Credit Hours

The workload relating to a course is measured in terms of credit hours. A credit is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum of 15 weeks).

Each course may have only a lecture component, a lecture and tutorial component, a lecture and practicum component, a lecture, tutorial, and practicum component, or only a practicum component.

For example:

A three-credit lecture course in a semester consists of 3 one-hour lectures per week, with each one-hour lecture course being counted as one credit. In a 15-week semester, a three-credit lecture course is equivalent to 45 hours (3 hours per week × 15 weeks) of teaching.

One credit for tutorial work means one hour of engagement per week. In a 15-week semester, a one-credit tutorial in a course is equivalent to 15 hours of engagement.

A one-credit course in practicum or lab work, community engagement and services, and field work, completed in a semester, requires two hours of engagement per week. In a 15-week semester, a one-credit practicum in a course is equivalent to 30 hours of engagement.

A one-credit course, such as Seminar, Internship, Studio activities, or Field practice/projects, or Community engagement and service, requires two hours of engagement per week. Accordingly, in a 15-week semester, one credit in these courses is equivalent to 30 hours of engagement.

A one-credit course of Experiential Learning (field visits, industrial visits, etc.) means three hours of engagement per week. Accordingly, in a 15-week semester, one credit in these courses is equivalent to 45 hours of engagement.

A course can have a combination of lecture credits, tutorial credits, and practicum credits.

For example:

A 4-credit course, with three credits assigned for lectures and one credit for practicum, shall consist of three 1-hour lectures per week and one 2-hour duration field-based learning/project or lab work, or workshop activity per week. In a 15-week semester, a 4-credit course is equivalent to 45 hours of lectures and 30 hours of practicum.

Similarly, a 4-credit course with 3 credits assigned for lectures and one credit for tutorial shall have three 1-hour lectures per week and one 1-hour tutorial per week. In a 15-week semester, a 4-credit course is equivalent to 45 hours of lectures and 15 hours of tutorials.

Course Components

The courses will have a combination of various teaching methods as required. The methods may comprise the following:

- i. Lecture courses: Courses involving lectures relating to a field or discipline by an expert or qualified personnel in a field of learning, work/vocation, or professional practice.**
- ii. Tutorial courses: Courses involving problem-solving and discussions relating to a field or discipline under the guidance of qualified personnel in a field of learning, work/vocation, or professional practice.**
- iii. Practicum or Laboratory work: A course requiring students to participate in a project or**

practical or lab activity that applies previously learned/studied principles/theory related to the chosen field of learning, work/vocation, or professional practice under the supervision of an expert or qualified individual in the field of learning, work/vocation, or professional practice.

iv. **Seminar:** A course requiring students to participate in structured discussions/conversations or debates focused on assigned tasks/readings, current or historical events, or shared experiences guided or led by an expert or qualified personnel in a field of learning, work/vocation, or professional practice.

v. **Internship:** A course requiring students to participate in a professional activity or work experience, or cooperative education activity with an entity external to the educational institution, normally under the supervision of an expert of the given external entity.

vi. **Studio activities:** These involve students engaging in creative or artistic pursuits. Every student is engaged in performing a creative activity to obtain a specific outcome.

vii. **Field practice/projects:** Courses requiring students to participate in field-based learning/projects generally under the supervision of an expert of the given external entity.

viii. **Community engagement and service:** Courses requiring students to participate in field-based learning/projects generally under the supervision of an expert of the given external entity. The curricular component of community engagement and service would expose students to socio-economic issues in society, allowing theoretical learning to be supplemented by real-life experiences and generating solutions to actual problems.

Curricular Components

The UG curriculum consists of the following components:

i. Major Stream Courses

These are the disciplines or subjects of primary focus that provide students with the opportunity to pursue in-depth study of a particular discipline or subject, and the degree will be awarded in that discipline.

Students should secure at least 50% of the total credits in the major discipline. All major courses will be of 4 credits each.

ii. Minor Stream Courses

Minor courses help students gain a broader understanding beyond the major disciplines. Students will have the option to choose other disciplinary/interdisciplinary courses and skill-based courses relating to a chosen vocational education programme as a minor.

Students who take the prescribed number of courses in a discipline or interdisciplinary area of study other than the chosen major will qualify for a minor in that discipline or the chosen multidisciplinary area of study.

All minor courses will also be of 4 credits each.

iii. Multidisciplinary Courses

All students are required to undergo three introductory-level courses relating to broad disciplines. These courses are intended to broaden the intellectual experience and form part of liberal arts and science education.

All courses under the multidisciplinary category will be 3 credits each.

Categories include:

- Natural and Physical Sciences
- Mathematics, Statistics, and Computer Applications
- Library, Information and Media Sciences
- Commerce and Management
- Humanities and Social Sciences

iv. Ability Enhancement Courses (Language and Communication Skill Courses)

Students are required to achieve competency in Modern Indian Language (MIL) and the English language, with special emphasis on language and communication skills.

The courses under this category will be assigned 2 credits each.

v. Skill Enhancement Courses

These courses are designed to impart practical skills, hands-on training, and soft skills to enhance employability. Each Skill Enhancement Course will be assigned 3 credits.

vi. Value-Addition Courses

These are courses common to all UG students. Each course under this category will be of 2 credits.

Categories include:

- Universal Human Values
- Understanding India
- Environmental Science / Education
- Digital and Technological Solutions
- Health & Wellness, Yoga Education, Sports, and Fitness

vii. Internship/Apprenticeship/Field Project

Each course under Internship/Apprenticeship/Field Project, Community Engagement / Field-based Learning / Minor Project will be of 4 credits.

viii. Research Project/Dissertation

Students choosing a 4-Year Bachelor's Degree (Honours with Research) are required to take research projects/dissertations under faculty guidance.

Research Project/Dissertation will be of 12 credits (4 in VII Semester and 8 in VIII Semester).

ix. Other Activities

This component includes participation in NSS, NCC, adult education/literacy initiatives, mentoring school students, and similar activities.

Note: All Value Addition Courses, I/A/P/C courses, and Work-based Vocational Courses must be taught by all teachers, regardless of their disciplinary background, depending on workload.

Credit Requirements

The minimum credit requirements of each category of courses for 3-Year and 4-Year Bachelor's Programmes (Honours or Honours with Research) are given below:

Sr. No.	Category of Courses	3-Year UG	4-Year UG
1	Major (Core)	60	80
2	Minor Stream	24	32*
3	Multidisciplinary	9	9
4	Ability Enhancement Courses (AEC)	8	8
5	Skill Enhancement Courses (SEC)	9	9
6	Value Added Courses	6–8	6–8
7	Internship/Apprenticeship/Field Project	2–4	2–4
8	Research Project/Dissertation	—	12
	Total	120	160

* Refers to the UG programme with a single Major and Minor.

Note: Honours students not undertaking research will complete three courses for 12 credits instead of the Research Project/Dissertation.

19. Level of Courses

Courses shall be coded based on the learning outcomes, level of difficulty, and academic rigour.

- **0–99: Pre-requisite courses required to undertake an introductory course. These will be pass/fail courses with no credits.**
- **100–199: Foundation or introductory courses.**
- **200–299: Intermediate-level courses.**
- **300–399: Higher-level courses required for majoring in a disciplinary/interdisciplinary area.**

- **400–499: Advanced courses including seminars, research methodology, projects, internships, laboratory work, and postgraduate-level practical/theoretical courses.**

20. Semester-wise Programme Components

The UGC has prepared a model for the semester-wise distribution of different categories of courses. Based on this model, the UG Programme Structure is framed, and the semester-wise course and credit distribution of UG Programmes are presented in the tables below.

Semesters 1 & 2

Students will choose 3 discipline-specific (one stream) core courses (A, B, and C).

Students opting for a Single Core Discipline (Major) have to select a Major and Minor out of the 3 subjects studied in the 1st and 2nd semesters at the end of the 2nd semester. Another discipline's DSC/course studied in the first two semesters will be treated as a Minor.

Additionally, these students will also take courses of their interest from Multidisciplinary, Ability Enhancement, Skill Enhancement, and Value-Addition categories.

Students will also be placed in an internship/apprenticeship/field project, or community engagement and service programme, as well as participate in field-based learning/minor projects.

All the major and minor courses for the 1st & 2nd semesters will be 100-level courses.

Additional Seats

An additional 10% of the sanctioned strength may be created to accommodate requests for a change of Major. Any unfilled or vacant seats may be filled with those seeking a change of Major. Preference will be given to those with the highest CGPA and no arrears in the first year/semester.

Semesters 3 & 4

Students will select courses of interest in their Major and Minor to build a career of interest.

Students opting for the stream-based Multidisciplinary/Interdisciplinary UG programme will have to declare one of the three subjects as a Minor in the 3rd semester. The other two subjects will remain their Core (Major) subjects.

All students will study the DSE of core courses, excluding the Minor.

Students studying a Multidisciplinary/Interdisciplinary 3-year degree are strongly advised to choose one subject for all the DSEs in which they wish to do Honours or Honours with Research in the 4th year, as they must study at least 5 DSEs of that discipline in the 2nd and 3rd years.

They will also pursue courses from multidisciplinary, ability enhancement, skill enhancement, and value-addition categories.

The major courses of the 3rd & 4th semesters may be 200-level courses, while the level of minor courses may be 200 and above.

Semesters 5 & 6

Students will undertake higher-level courses and related courses during the 5th & 6th semesters to gain in-depth knowledge in the core courses, including DSEs (2 each) in the 5th & 6th semesters, along with an Ability Enhancement Course.

The major courses for the 5th & 6th semesters may be 300-level, and the level of minor courses may be 200 and above.

Semesters 7 & 8

During the fourth and final year, students will undertake advanced-level courses to earn a 4-year undergraduate degree.

Students opting for a Bachelor's Degree (Honours with Research) will undertake a Research Project or Dissertation.

Students may be permitted to conduct a research project or dissertation in another department of the same

institution or at another institution, provided the required facilities are available.

The major courses of the 7th & 8th semesters may be 400-level, while the level of courses for minors may be 300-level and above.

The 7th-semester courses for students pursuing a Bachelor's Degree (Honours with Research) will focus on research methodology and advanced courses in both theoretical and applied areas.

As part of the research methodology, students are also expected to undertake preparatory activities, such as writing research proposals, conducting laboratory experiments, collecting data, or engaging in fieldwork, for their research project or dissertation.

The 8th semester will be devoted to report writing and the presentation of Research Projects/Dissertations, along with major courses that may be seminar-based, featuring presentations and discussions.

For students opting for a Bachelor's Degree (Honours), the 7th & 8th semester courses for both Major and Minor will be advanced-level courses in theory and applied areas, as well as seminar presentations.

Honours students not undertaking research will take five advanced-level courses in the 8th semester.

21. Entry and Exit Options

As permissible under UGC Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions, students will be allowed to enter/re-enter in the odd semesters and exit after even semesters, provided that they fulfil the minimum requirements for entry and exit.

22. Attendance

A student shall be eligible to appear in the end-semester examination only if he/she has a minimum of 75% attendance.

The terms and rules governing condonation can be found in the Examination Section of the Ordinance.

23. Examination & Grading

The examination and grading modalities of HPU-UGP will be in accordance with HPU's Examination and Grading Ordinance/Notifications.

24. Repeating or Options for Other Courses

i. If a student fails a particular course, they shall be promoted to the next semester and shall repeat the course with the ensuing examinations.

ii. Repetition of course(s) shall be only for the end-of-semester examinations.

iii. In place of the failed courses, students may opt for the following in consultation with the parent department:

- Choose other courses with the same credits offered through CDOE.
- Choose online/CDOE courses approved by HPU as per existing UGC regulations, having the same credits.

25. Promotion

Students shall be allowed to proceed from one semester to the next in accordance with HPU's Examination and Grading Ordinance/Notifications.

However, for a student to progress to the 4th year of the undergraduate programme, they must clear all the courses from the previous three years.

26. Departmental Coordinators

The students will require proper guidance in selecting courses of their choice that align with the curriculum requirements.

Coordinator(s) may be appointed at College/CDOE/HPU-DES level to guide students in choosing courses, ensuring the timely completion of undergraduate programmes.

A template for monitoring students' progress can be developed to determine whether students are enrolled in the correct courses for a particular semester.

27. Evaluation Committee for Multiple Entry and Exit

While this HPU-UGP provides options for multiple entry and exit for HPU students, students from other HEIs who are willing to join HPU will also be allowed entry at an appropriate level.

The NAD Cell of HPU will evaluate the multiple entry and exit points to determine the eligibility of students who desire to join the University from other HEIs with lateral entry.

Framework of BA/B.Sc/B.Com 3 years and 4-years (Honours) programmes of RNT Govt. College Sarkaghat

Sr.No	Department/Subjects	Honours Programme offered	Eligibility Criteria
1	Botany	B.Sc. Honours in Botany	As per university/NEP norms
2	Chemistry	B.Sc. Honours in Chemistry	As per university/NEP norms
3	Maths	B.Sc. Honours in Maths	As per university/NEP norms
4	Physics	B.Sc. Honours in Physics	As per university/NEP norms
5	Zoology	B.Sc. Honours in Zoology	As per university/NEP norms
6	Economics	B.A. Honours in Economics	As per university/NEP norms
7	English	B.A. Honours in English	As per university/NEP norms
8	Pol.Science	B.A. Honours in Pol.Science	As per university/NEP norms
9	Commerce	B.Com Honours	As per university/NEP norms

Framework of UG Degree 3-years programme with single major of RNT Govt. College Sarkaghat

Sr.No	Department/Subjects	UG Programme with single major	Eligibility Criteria
1	Geography	BA with Geography	As per university/NEP norms
2	History	BA with History	As per university/NEP norms
3	Hindi	BA with Hindi	As per university/NEP norms
4	Pub. Administration	BA with Pub.Adm.	As per university/NEP norms
5	Sanskrit	BA with Sanskrit	As per university/NEP norms
6	Music	BA with Music	As per university/NEP norms
7	Journalism & MC	BA with J&MC	As per university/NEP norms
8	Computer Science	BA with Computer Science	As per university/NEP norms
9	Tour & Travel Mgmt	BA with Tour & Travel Mgmt.	As per university/NEP norms

28. Curriculum and Credit Framework for Undergraduate Programmes

Course & Academic Level	Sem	DSC Core	DSE	MC	MDC	SEC	AEC	I/A/P/C	VAC	Total
		Credits-4	Credits-4	Credits-4	Credits-3	Credits-3	Credits-2	Credits-4	Credits-2	
100-199 Introductory/Foundation Level Courses	I	DSC A1		MC1	MDC1	SEC1	AEC1			20
		DSC B1								
	II	DSC A2		MC2	MDC2	SEC2		I/A/P/C-1	VAC1	24
		DSC B2								
Level 4.5 Exit 1		UG Certificate after 44 credits in Semester I & II								44
200-299 Intermediate Level Courses	III	DSC A3		MC3	MDC3	SEC3	AEC2		VAC2	22
		DSC B3								
	IV	DSC A4	DSE1A/B	MC4			AEC3		VAC3	20
		DSC B4								
Level 5 Exit 2		UG Diploma after 86 credits on completion of Semester IV								86
	V	DSC A5	DSE2A/B	MC5			AEC4			22
DSC B5		DSE3A/B								
300-399 Higher Level Courses	VI	DSC A6	DSE4A/B	MC6						20
		DSC B6	DSE5A/B							

Level 5.5 Exit 3		Bachelor Degree after 128 credits on completion of Semester VI								128
	VII	DSC7	2 DSE or					Dissertation Project		20
		DSC8	1 DSE+1 MC							
		DSC9								
400-499 Advanced Level Courses	VII I	DSC10	3 DSE or					Dissertation instead of 2 DSE		20
		DSC11	1 DSE+2 MC							
Level 6 Exit 4		Bachelor's Degree (Hons./Research) after VIII semesters with 168 credits								168

Proposed Scheme of Teaching & Evaluation for B. Com (Pass Course) with Commerce as Core subject

Semester I								
Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
1	B.C.101	Business Organization & Management	DSC - I	4+0+0	70	30	100	4
2	B.C.102	Financial Accounting-I	DSC - II	4+0+0	70	30	100	4
3	B.C.103	Business Law	MC - I	4+0+0	70	30	100	4
4	Computer Science or Economics		MDC - I	3+0+0	50	25	75	3
5	B.C. 104	E-Commerce	SEC - I	3+0+0	50	25	75	3
6		To be chosen from the basket of languages	AEC - I	2+0+0	35	15	50	2
Sub-Total (A)					345	155	500	20

Semester II

Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
7	B.C.105	Principles of Marketing	DSC - III	4+0+0	70	30	100	4
8	B.C.106	Financial Accounting-II	DSC - IV	4+0+0	70	30	100	4
9	B.C.107	Company Law	MC - II	4+0+0	70	30	100	4
10		Computer Science or Economics	MDC-II	3+0+0	50	25	75	3
11	B.C.108	Entrepreneurship and Venture Creation	SEC-II	3+0+0	50	25	75	3
12		Environment-related Courses (As prepared by the Department of Env. Science)	VAC-I	2+0+0	35	15	50	2
13		As per the guidelines of the University *	I/A/P/C*	0+0+2*	-	50*	50*	2*
Sub-Total (B)					345	205*	550*	22*

28.1 Significant Notes

- The prescribed credit weightage includes Lecture, Tutorial, and Practical components.
- In the first semester, students will be offered three different subjects within the same stream: A, B, and C.
- At the end of the second semester, each student may choose one of two programmes:
 - Multidisciplinary/Interdisciplinary
 - Single Core Discipline (Major)
- Additional Seats: Colleges may create 10% extra seats over and above the sanctioned strength to accommodate requests for a change of Major.
- The DSCs of another discipline for the first two semesters of students who opt for Major programmes will be treated as Minors.
- A DSC offered in one discipline will be treated as a Minor by another.
- MDCs must be selected from a broad discipline/pool other than Major and Minor subjects.
- AEC/VAC/SEC-3 should be chosen from a pool of courses.
- A maximum of two language courses can be opted for as Core and Minor.
- I/A/P/C will be determined at the end of the first semester.
- To pursue an Honours degree in the 4th year, students will have to choose only one discipline in which they have studied 6 DSCs and 5 DSEs in the first three years.
- A student who secures 75% or more marks in aggregate till Semester VI shall be eligible for a 4-year degree Honours with Research.
- One course per semester from a subject offered in two or more different programmes must be the same.
- Students in BA programmes can opt for only one DSC each from Bachelor of Performing Arts or Bachelor of Fine Arts.
- Major and Minor shall be awarded on fulfilment of prescribed credit conditions.
- The Dissertation and Project will start in the VII semester, but evaluation and assessment will be conducted in both VII and VIII semesters.

* As this scheme is being introduced for the first time, it is subject to modifications. Any changes applied in subsequent years after admission to the 1st year will be retrospectively applicable.

Table 28.2: Semester-wise Course and Credit Distribution of UG Programme (Multidisciplinary/Interdisciplinary)

Semester	Course Categories	Credits
I	3 Core Courses + MDC + SEC + AEC	20
II	3 Core Courses + MDC + SEC + VAC + I/A/P/C	24
III	2 Core Courses + 1 Minor + MDC + SEC + AEC + VAC	22
IV	2 Core Courses + 1 Minor + DSE + AEC + VAC	20
V	2 Core Courses + 1 Minor + 2 DSEs + AEC	22
VI	2 Core Courses + 1 Minor + 2 DSEs	20
VII	3 Major Courses + 2 DSEs	20
VIII	2 Major Courses + 3 DSEs	20

Exit/Award Options

- UG Certificate after 44 credits
- UG Diploma after 86 credits
- Bachelor's Degree after 128 credits
- Bachelor's Degree (Honours) 168 Credits
- Bachelor's Degree (Honours with Research) 168 credits

Table 28.3: Semester-wise Course and Credit Distribution of Undergraduate Programme (Single Core Discipline Major with Minor)

Semester	Course Categories	Credits
I	3 Core Courses + MDC + SEC + AEC	20
II	3 Core Courses + MDC + SEC + VAC + I/A/P/C	24
III	2 Major Core Courses + 1 Minor + MDC + SEC + AEC + VAC	22
IV	2 Core Courses + Minor + DSE + AEC + VAC	20
V	2 Core Courses + Minor + 2 DSEs + AEC	22
VI	2 Core Courses + Minor + 2 DSEs	20
VII	3 Major Courses + DSE/Minor	20
VIII	2 Major Courses + DSEs/Minor	20

Degree Options

- Bachelor's Degree (Honours)

Table 28.4: Semester-wise Course Plan (Example)

Example:

A student chooses:

- Mathematics and Physics as Core
- Chemistry as Minor

Semester I

Category	Course	Credits
Core	Mathematics	4
Core	Physics	4
Core	Chemistry	4
MDC	Multidisciplinary Course	3
SEC	Skill Enhancement Course	3
AEC	Ability Enhancement Course	2
Total		20

Semester II

Category	Course	Credits
Core	Mathematics	4
Core	Physics	4
Core	Chemistry	4
MDC	Multidisciplinary Course	3
SEC	Skill Enhancement Course	3
IAPC	IAPC/Vocational Course	4
VAC	Value-Addition Course	2
Total		24

Semester III

Category	Course	Credits
Core	Mathematics	4
Core	Physics	4
Minor	Chemistry	4
MDC	Multidisciplinary Course	3
SEC	Skill Enhancement Course	3
AEC	Ability Enhancement Course	2
VAC	Value-Addition Course	2
Total		22

Semester IV

Category	Course	Credits
Core	Mathematics	4
Core	Physics	4
Core	DSE (Maths/Physics)	4
Minor	Chemistry	4
AEC	Ability Enhancement Course	2

Category	Course	Credits
VAC	Value-Addition Course	2
Total		20

Semester V

Category	Course	Credits
Core	Mathematics	4
Core	Physics	4
Core	2 DSEs	8
Minor	Chemistry	4
AEC	Ability Enhancement Course	2
Total		22

Semester VI

Category	Course	Credits
Core	Mathematics	4
Core	Physics	4
Core	2 DSEs	8
Minor	Chemistry	4
Total		20

For Students Pursuing Bachelor's Degree (Honours)

Semester VII

Category	Course	Credits
Core	3 DSC Courses	12
Core	2 DSE Courses	8
Total		20

Semester VIII

Category	Course	Credits
Core	2 DSC Courses	8
Core	3 DSE Courses	12
Total		20

Table 28.5: Semester-wise Course Plan:

Sem	Course	Category	Credits	Remarks
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I	Core	DSC-1	4	To be selected from courses offered by the History Department
	Core	MINOR(DSE-1)	4	To be selected from courses offered by the Economics Department
	Core	MINOR(DSE-2)	4	To be selected from courses offered by the Political Science Department
	MDC	1 Multidisciplinary Course	3	To be selected from multidisciplinary courses offered by various departments. This has to be different from the Major and Minor subjects.
	SEC	1 Skill Enhancement Course	3	To be selected from the list of Skill Enhancement Courses offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses - English, Sanskrit, or Hindi
		Total		20
II	Core	DSC-1	4	To be selected from courses offered by the History Department
	Core	MINOR(DSE-1)	4	To be selected from courses offered by the Economics Department
	Core	MINOR(DSE-2)	4	To be selected from courses offered by the Political Science Department
	MDC	1 Multidisciplinary Course	3	To be selected from multidisciplinary courses offered by various departments for the semester
	SEC	1 Skill Enhancement Course	3	To be selected from the list of Skill Courses offered for the semester
	IAPC	1 IAPC / Vocational Course	4	To be selected from the list of IAPC activities or Vocational Courses offered for the semester by the college as per HPU guidelines
	VAC	1 Value-Addition Course	2	To be selected from Value Addition Courses offered for the semester
	Total		24	
III	Major	2 DSC Courses	8	To be selected from courses offered by the Parent Department
	Minor	1 MINOR (DSE-1)	4	To be selected from the Major Courses offered by the Political Science Department
	MDC	1 Multidisciplinary Course	3	To be selected from multidisciplinary courses offered by various departments for the semester
	SEC	1 Skill Enhancement Course	3	To be selected from the list of Skill Courses offered for the

				semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses - English, Sanskrit, or Hindi
	VAC	1 Value-Addition Course	2	To be selected from Value-Addition Courses offered for the semester
		Total	22	
IV	Major	2 DSC Courses	8	To be selected from courses offered by the Parent Department
	Major	1 DSE Course	4	To be selected from courses offered by the Parent Department
	Minor	1 DSE	4	To be selected from the Major Courses offered by the Political Science Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses - English, Sanskrit, or Hindi
	VAC	1 Value-Added Course	2	To be selected from Value Added Courses offered for the semester
		Total	20	
V	Major	2 DSC Courses	8	To be selected from courses offered by the Parent Department
	Major	2 DSE Courses	8	To be selected from courses offered by the Parent Department
	Minor	1 DSE	4	To be selected from the Major Courses offered by the Political Science Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses - English, Sanskrit, or Hindi
		Total	22	
VI	Major	3 DSC Courses	12	To be selected from courses offered by the Parent Department
	Major	2 DSE Courses	8	To be selected from courses offered by the Parent Department
		Total	20	

For Students Pursuing Bachelor's Degree (Honours) without Research

VII	Major	3 DSC Courses	12	To be selected from courses offered by the Parent Department
	Major	1 DSE Course	4	To be selected from courses offered by the Parent Department
	Minor	1 DSE Course	4	To be selected from the Major Courses offered by the

Political Science Department

		Total	20	
VIII	Major	2 DSC Courses	8	To be selected from courses offered by the Parent Department
	Major	1 DSE Course	4	To be selected from courses offered by the Parent Department
	Minor	2 DSE Courses	8	To be selected from the Major Courses offered by the Political Science Department
		Total	20	

An example of a semester-wise course plan for a Single Core Discipline (Major) with Minor may be worked out as shown in the table below. Suppose a student chooses History as a Major and Political Science as a Minor; the course plan will be as follows:

Sem	Course	Category	Credits	Remarks
I	Core	1 History	4	To be selected from courses offered by the History Department
	Core	1 Economics	4	To be selected from courses offered by the Economics Department
	Core	1 Political Science	4	To be selected from courses offered by the Political Science Department
	MDC	1 Multidisciplinary Course	3	To be selected from multidisciplinary courses offered by various departments. This has to be different from the Major and Minor subjects.
	SEC	1 Skill Enhancement Course	3	To be selected from the list of Skill Enhancement Courses offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit, or Hindi
		Total	20	
II	Core	1 History	4	To be selected from courses offered by the History Department
	Core	1 Economics	4	To be selected from courses offered by the Economics Department
	Core	1 Political Science	4	To be selected from courses offered by the Political Science Department
	MDC	1 Multidisciplinary Course	3	To be selected from multidisciplinary courses offered by various departments for the semester
	SEC	1 Skill Enhancement Course	3	To be selected from the list of Skill Courses offered for the semester

Sem	Course	Category	Credits	Remarks
I	1 IAPC / A Vocation 4 P al Course C			To be selected from the list of IAPC activities or Vocational Courses offered for the semester by the college as per HPU guidelines
V	1 Value- A Addition 2 C Course			To be selected from Value Addition Courses offered for the semester
	Total	24		
III	Major	2 History DSC Courses	8	To be selected from courses offered by the Parent Department
	Minor	1 Political Science	4	To be selected from the Major Courses offered by the Political Science Department
	MDC	1 Multidisciplinary Course	3	To be selected from multidisciplinary courses offered by various departments for the semester
	SEC	1 Skill Enhancement Course	3	To be selected from the list of Skill Courses offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit, or Hindi
	VAC	1 Value-Addition Course	2	To be selected from Value-Addition Courses offered for the semester
	Total		2	
			2	
IV	Major	2 History DSC Courses	8	To be selected from courses offered by the Parent Department
	Maj or	1 History DSE Course	4	To be selected from courses offered by the Parent Department
	Min or	1 Political Science	4	To be selected from the Major Courses offered by the Political Science Department
	AE C	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit, or Hindi
	VA C	1 Value-Added Course	2	To be selected from Value Added Courses offered for the semester
	Total		20	
V	Major	2 History DSC Courses	8	To be selected from courses offered by the Parent Department
	Major	2 History DSE Courses	8	To be selected from courses offered by the Parent Department
	Minor	1 Political Science Course	4	To be selected from the Major Courses offered by the Political Science Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit, or Hindi
	Total		22	
VI	Maj or	3 History DSC Courses	1	To be selected from courses offered by the Parent Department
			2	
	Maj or	2 History DSE Courses	8	To be selected from courses offered by the Parent Department
	Total		2	
			0	

For Students Pursuing Bachelor's Degree (Honours) without Research

VII	Maj or	3 History DSC Courses	12	To be selected from courses offered by the Parent Department
	Maj or	1 History DSE Course	4	To be selected from courses offered by the Parent Department
	Min or	1 Political Science	4	To be selected from the Major Courses offered by the Political Science Department
		Total	20	
VIII	Major	2 History DSC Courses	8	To be selected from courses offered by the Parent Department
	Major	1 History DSE Course	4	To be selected from courses offered by the Parent Department
	Minor	2 Political Science Courses	8	To be selected from the Major Courses offered by the Political Science Department
		Total	20	

For Students Pursuing Bachelor's Degree (Honours with Research)

VII	Major	3 History DSC Courses	12	To be selected from courses offered by the Parent Department
	Major	Dissertation (Preliminary Work)	4	To be undertaken under the guidance of qualified teacher(s)
	Minor	1 Political Science Course	4	To be selected from the Major Courses offered by the Political Science Department
		Total	20	
VIII	Maj or	2 History DSC Courses	8	To be selected from courses offered by the Parent Department
	Min or	1 Political Science Course	4	To be selected from the Major Courses offered by the Political Science Department
	Maj or	Dissertation	8	To be undertaken under the guidance of qualified teacher(s)
		Total	20	

GENERAL RULES FOR ADMISSION TO UNDER GRADUATE CLASSES:

1. Admission to B.A./B.Sc./B.Com. 1st year Classes will be strictly on fulfillment of eligibility conditions as under:
 - a) A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of School Education (or in case of *Shashtri*, pass in *Prak Shashtri* from Sanskrit Colleges affiliated to the SPU) or an examination accepted as equivalent there to by the various bodies of the H.P. University.
 - i. Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.
 - ii. Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.

OR

Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education, New Delhi or an examination recognised as equivalent

thereto with Maths/ Economics as compulsory subject. The aggregate marks required will be determined on the basis of one language and three other pass elective subjects.

2. An applicant must not be more than 23 years of age (25 years for girls only) as on 01/07/2025. The upper age limit is raised to 26 years for SC and ST applicants. However, in case of overage applicant the Principal, at his discretion, may give relaxation of 6 months to the eligible students. However, their cases will have to be sent to the Hon'ble Vice Chancellor, Sardar Patel University for his kind approval.
3. An applicant having passed 10+2 examination with English as one of the compulsory subjects from any Board/University recognized by H.P Govt. or Sardar Patel University or Association of Indian Universities can seek admission to B.A./B.Sc./B.Com. 1styear.
4. Students coming from Vocational Stream without having Maths/Economics and Maths/Biology, as the case may be, as one of the compulsory subjects at +2 level shall be admitted to B.A./B.Sc./B.Com. 1styear, as per the requisite minimum pass percentage prescribed for admission to B.A./B.Sc./B.Com. 1styear.
5. Admission to the various classes will be made on merit and on the recommendation of the admission committee constituted for the purpose.
6. SC/ST students seeking admission in B.A./B.Sc./B.Com. 1styear, will be given 5% relaxation in minimum qualifying marks as per SPU rules.
7. For determining the eligibility, percentage of 0.5 and above shall be counted as one.

8. Admission is also open to an applicant who has an equivalent degree from Foreign University/ Board/College which is recognized by H.P. Govt. or Sardar Patel University or Association of Indian Universities provided the applicant fulfils the minimum eligibility conditions.
9. Admission of a student is liable to be cancelled in case he/she furnishes incomplete/wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidate.
10. Initially all admission shall be provisional and subject to the final approval by Sardar Patel University.
11. Rules of admission are subject to change as per the Sardar Patel University notifications issued from time to time.
12. Any gap of year or more in the academic career of an applicant must be supported by documentary evidence/affidavit as the proof of his/her activities during the period of gap. Submission of false affidavit is a legal offence.
13. The applicant must fill up the Application Form in his/her handwriting and get it signed by his/her parents/local guardian.
14. The Application Form must be completed in all respects along with the following documents:
 - a) Self-attested copies of detailed marks card of the previous examinations passed. In case of non-receipt of this certificate, the applicant must attach the certificate issued by the Head of the Institution last attended.
 - b) Self-attested copy of Matriculation certificate for verification of date of birth.
 - c) Original Character certificate from the institution last attended.
15. Applicant must produce original certificates at the time of admission.
16. Applicant coming from Boards/Universities other than H.P Board of School Education Dharamshala / Sardar Patel University Mandi must provide migration certificate in original.
17. Girls students seeking admission in any class must bring an attested copy of H.P. Bonafide certificate to avail themselves the benefit of tuition fee-concession.
18. Divyang student seeking exemption from tuition fee on the basis of disability must attach an attested copy of 40% or more disability certificate from the competent Authority.
19. All terms and conditions and fee structure can be changed or modified as per the directions or instruction of the Sardar Patel University/H.P. Govt.

RULES OF REFUSAL OF ADMISSION

1. Applicants who have passed intermediate from Hindi Sahitya Samelan, Allahabad or Prabhakar are not eligible for admission in the first year for three year degree course.
2. Any candidate who passed his/her 10+2 examination after the month of July every year is not eligible to take admission in 1st year. in that particular year.
3. Any candidate who appeared in or passed his/her 10+2 examination without English as a subject shall not be eligible for admission in first semester for three year degree course.
4. In spite of the eligibility for admission, the Principal can refuse admission if the conduct of the student has not been up to the mark during the previous years.
5. The Principal reserves the right to disallow or cancel any admission without assigning any reasons.

CHANGE OF SUBJECT

The change in one Subject (DSC Subject only) is permissible in the first semester only that too within fifteen days of admission. Student may submit an application for change of subject to the Principal. The change of DSC subject will be allowed only out of available subject combinations and seat availability.

MIGRATION:

The migration of students migrating during the same course/session from any affiliated college or institution (including ICDEOL) to another affiliated college or institution shall be governed by the regulations framed by the Executive Council of the University from time to time.

FOR POST GRADUATE CLASSES

Students to the Post Graduate Classes shall be admitted according to the merit on the basis of the score of the entrance test conduct by the University 2026-27.

1. Twenty students each in the subject of Economics and Political Science, Thirty students each in the subject Physics, Chemistry, Botany, and Zoology will be admitted on the basis of merit of the centralized Entrance Test conducted by the H.P. University for the concerned subject.

2. The subject and marks in qualifying examination as mentioned in the respective courses.

3. **Age Limit**

Maximum age 26 years (28 years for Girls) as on 1st July 2026.

The upper age limit shall be raised to 29 years for SC/ST Students (both girls & boys).

The Principal, at his discretion, may give relaxation of 6 months to the eligible students.

4. **Eligibility Conditions**

The minimum eligibility for admission for Postgraduate courses will be 48 credits in major subjects, 48 credits in two minor subjects, 9 credit in compulsory, with aggregate of 106 credits. Undergraduate degree and other eligibility conditions keeping in view the roster for reservations applicable.

OR

A bachelor degree with second division or with at least 45% marks (40% in case of SC/ST candidates) in aggregate in the subject concerned in three years of degree or honors in the subject concerned. In case of Physics the candidate must have passed B.Sc. with Mathematics as an elective subject.

1. **Programmes Offered:**

Under Graduate

Courses:-

(First Semester in B.A./B.Sc/B.Com/Major in particular subjects/Multi-Disciplinary /Honour Under NEP 2020)

➤ **B.A.(Arts)**

- English, Hindi, Sanskrit.
- Economics, Geography, Political Science, History, Mathematics, Music (Vocal), Music (Instrumental), Public Administration, Journalism & Mass Communication, Tourism and Travel.

➤ **B.Sc.(Science)**

- Physics, Chemistry or Computer science, Mathematics
- Botany, Zoology, Chemistry

➤ **B.Com.(Commerce)**

- Commerce.

➤ **B. Voc. (Hospitality and Tourism)**

(Retail Management)

2. **Post Graduate Courses:-**

➤ **M.A. in Economics**

➤ **M.A. in Political Science**

➤ **M.Sc. in Physics**

➤ **M.Sc. in Chemistry**

➤ **M.Sc. in Botany**

➤ **M.Sc. in Zoology**

➤ **PGDCA**

Note: All the courses are approved by Govt. of HP and are affiliated to Sardar Patel University Mandi H.P

3. Formation of Units/Sections:

The formation of the Units/No. of students in a class/subject remains the same as per the H.P. Govt. Notification of 2015, i.e. 1st unit/section of subject will be of 80 students and subsequent units/sections of 60 each depending upon the availability of faculties in the colleges. The admission in different streams will be done as per the Roster for the reservation.

admission in each elective subject:

- SC-Schedule Caste (15%) = 18Seats
- ST-Schedule Tribe (7½ %) = 9Seats
- CUL-Cultural (5%) = 6Seats
- SP-Sports Person (5%) = 6Seats
- PWD-Persons with Disability (5%) = 3Seats
- One seat over & above is reserved for Single Girl Child (only child of parents, that too a girl). For seeking admission against this seat parents will have to submit an affidavit in support their claim.

4. For the Degree:

- a. The candidate shall have to undergo the prescribed courses of study in a College affiliated to the H.P. University for a period not less than three academic years and not more than five academic years, should have passed the examination prescribed and fulfilled such conditions as have been prescribed therefore.
- b. For the degree (BA / B.Sc. / B.Com. / B.C.A. / B.B.A) the student will have to cumulate a minimum of 132 (old CBCS system) successful credit hours of coursework over a minimum of three and a maximum of five years from the date of admission.
- c. Provided that not more than three attempts will be allowed to pass a course.

5. Academic Year

An academic year comprising 180 working days. With six working days in a week, this would mean that each academic year will be having $180/6 = 30$ teaching / working weeks. Considering that each teaching day has 5 teaching / working hours, a teaching week would have $5 \times 6 = 30$ working / teaching hours and each academic year will have $30 \times 30 = 900$ teaching hours available for each student.

6. Credits

The term 'credit' refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why usually 'credit' is taken to mean 'credit hours'. For the purpose of credit determination, instruction is divided into three components:-

- (1) **Lectures (L) - Classroom lectures of one hour's duration**
- (2) **Tutorials (T) - Special, elaborate instructions on specific topics (from Lectures) of one hour duration.**
- (3) **Practical (P) - Laboratory of field exercises in which the student has to do experiments or other practical work of two hours duration.**

Each one of these components is considered as equal to one credit. One lecture (*L*) as well as one Tutorial (*T*) of one hour a week is considered as one credit, whereas one Practical (*P*) of two hours a week is considered as one credit. The total weightage given to a course in terms of credits will be equal to $L + T + P$, where *L* is the number of one hour Lectures per week, *T* is the number of one hour Tutorials per week, and *P* is the number of two hour Practical per week. This can be written in symbols as:-

$$C = L + T + P$$

Where, *C* is the credit weightage for a particular course. The total minimum credits required for an under graduate degree programme is one hundred and twenty (132).

7. Course

A course is a structured set of instructions that are imparted to a student on the basis of a syllabus or a framework.

Each course is designed variously under instructions given as Lectures, Tutorials, and Practicals (laboratory and field exercises). Usually these components are referred to as L, T and P components.

8. Course Evaluation (Evaluation of the Students)

All courses (Compulsory, Elective, Elective, and GI & H courses) involve an evaluation system of students that has the following two components:

- (i) **Continuous Comprehensive Evaluation (CCE) accounting for 50% of the final grade that a student gets in a course ;and.**
- (ii) **End-Semester Examination (ESE) accounting for the remaining 50% of the final grade that the student gets in a course.**
- (i) **Continuous Comprehensive Evaluation (CCE) : This would have the following**

components:

- (a) **Classroom Attendance - Each student will have to attend a minimum of 75% Lectures / Tutorials + Practicals. A student having less than 75% attendance will not be allowed to appear in the End- Semester Examination (ESE).**
- ❖ Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
 - ❖ Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
 - ❖ Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.
 - ❖ Provided further that those getting these exemptions will not be entitled for getting in the CCE marks for classroom attendance as given below.
- Those having greater than 75% attendance will be awarded CCE marks as follows:-
- | | |
|-----------------|---------|
| ≥ 75% but < 80% | 1 marks |
| ≥ 80% but < 85% | 2 marks |
| ≥ 85% but < 90% | 3 marks |
| ≥ 90% but < 95% | 4 marks |
| ≥ 95% | 5 marks |
- (b) **Mid-Term Test - There will be one mid-term test covering the syllabus covered so far. The mid-term test will be of 15 marks.**
- ❖ Question paper for the mid-term test will be made by the teacher of the course and will be evaluated by him / her.
 - ❖ Evaluated test booklets will be provided to the students (shown in the class) and they can be given photocopies of the same for the cost of photocopying.
- (c) **Seminar / Assignment / Term Paper - The remaining 15 marks of the CCA will be awarded on the basis of seminar / assignment / term paper etc. that the course teacher might give to the students.**
- (ii) **End-Semester Examination (ESE) : The remaining 50% of the final grade of the student in a course** will be on the basis of a Term end examination (TEE) that will be for three hours duration and will be covering the whole syllabus of the course.
- ❖ A candidate who does not pass the examination (TEE) in any course(s) (or due to some reason is not able to appear in the TEE, other conditions being fulfilled, and so is considered as 'Fail'), shall be permitted to appear in such failed course(s)' TEE in the subsequent TEE to be held in April / May as the case maybe.
 - ❖ The registration for the TEE will be done at the time of the enrolment for the course at the beginning of the academic year. The fee for the TEE will also be collected at that time.
 - ❖ If a student is not permitted to appear in the TEE due to shortage of attendance beyond the exemption limit (<50% attendance), the candidate will be permitted to move to the next semester. Such candidates shall redo the missed semester after completing the rest of the programme.

Following is the list of combinations of subjects for Arts stream in 2nd Year.:

Core/ Elective Course (DSC-1)	Discipline Specific Core (DSC-2) (Choose one)	Compulsor y Course 1	Compulsory Course 2	Skill Enhanceme nt Course (SEC1)	Skill Enhancement Course (SEC 2)
B.A. with Eng.	(which was opted in first year of prog.) Eco/Geog/Pol. Sc/ Hist/Pub. Admn/J&MC/Tourism and Travel	English	skt	Eng	Eng
B.A. with Hindi	(which was opted in first year of prog.) Eco/Geog/Pol.Sc/Hist/ Pub. Admn./J&MC	English	skt	Hindi	Hindi
B.A. with Sanskrit	((which was opted in first year of prog.) Eco/Geog/Pol.Sc/Hist/ Pub. Admn.	English	Hindi	Skt	Skt
B.A. with Tourism & Travel	(which was opted in first year of prog.) Eco/Geog/Pol.Sc /History./Eng.	English	skt	Tourism& Travel	Tourism& Travel
B.A. with Geog.	(which was opted in first year of prog.) Eco./Eng/Hindi/Skt./Po l.Sc/Hist/Pub Admn./ Maths/Tourism&Travel	English	skt	Geography	Geography
B.A. with Pol. Sc.	(which was opted in first year of prog.) Eco/Geog/J&MC/Mus./ Eng/Hin/Skt./ Hist./ Tourism&Travel	English	Hindi	Pol.Sc.	Pol.Sc.

Note: The Students of 3rd year have to opt for GE Course other than their DSC-1 and DSC-2 Courses.

Following is the list of combinations of subjects for Arts stream in 3rd Year.:

Discipline Specific Elective -I	Discipline Specific Elective -II	Skill Enhancement Course - I	Skill Enhancement Course - II	Generic Elective Subject
Economics	Mathematics	Economics	Economics	Geography
Economics	English	Economics	Economics	Journalism and Mass Communication
Economics	Hindi	Economics	Economics	Journalism and Mass Communication
Economics	Tourism and Travel	Economics	Economics	Journalism and Mass Communication
Economics	Pub. Admin.	Economics	Economics	Tourism and Travel
Economics	Pol. Science	Economics	Economics	Tourism and Travel
Economics	Geography	Economics	Economics	Tourism and Travel
Economics	Journalism and Mass Communication	Economics	Economics	Tourism and Travel
English	Journalism and Mass Communication	English	English	Economics
English	Economics	English	English	Geography
English	Geography	English	English	Journalism and Mass Communication
English	Pub. Admin.	English	English	Journalism and Mass Communication
English	Tourism and Travel	English	English	Journalism and Mass Communication
English	History	English	English	Pol. Science
English	Pol. Science	English	English	Pub. Admin
Geography	English	Geography	Geography	Economics
Geography	Mathematics	Geography	Geography	Economics
Geography	Tourism and Travel	Geography	Geography	Journalism and Mass Communication
Geography	Hindi	Geography	Geography	Journalism and Mass Communication
Geography	Sanskrit	Geography	Geography	Journalism and Mass Communication
Geography	Pub. Admin.	Geography	Geography	Pol. Science
Geography	Pol. Science	Geography	Geography	Pub. Admin
Geography	Economics	Geography	Geography	Tourism and Travel
Geography	History	Geography	Geography	Tourism and Travel
Hindi	Geography	Hindi	Hindi	Journalism and Mass Communication
Hindi	Pol. Science	Hindi	Hindi	Journalism and Mass Communication
Hindi	Pub. Admin.	Hindi	Hindi	Pol. Science
Hindi	History	Hindi	Hindi	Tourism and Travel
Hindi	Economics	Hindi	Hindi	Tourism and Travel

Hindi	Journalism and Mass Communication	Hindi	Hindi	Tourism and Travel
History	Geography	History	History	Economics
History	English	History	History	Journalism and Mass Communication
History	Sanskrit	History	History	Journalism and Mass Communication
History	Hindi	History	History	Journalism and Mass Communication
History	Tourism and Travel	History	History	Journalism and Mass Communication
History	Pol. Science	History	History	Pub. Admin
History	Pub. Admin.	History	History	Tourism and Travel
History	Journalism and Mass Communication	History	History	Tourism and Travel
History	Music	History	History	Tourism and Travel
Journalism and Mass Communication	History	Journalism and Mass Communication	Journalism and Mass Communication	Economics
Journalism and Mass Communication	Economics	Journalism and Mass Communication	Journalism and Mass Communication	Geography
Journalism and Mass Communication	Hindi	Journalism and Mass Communication	Journalism and Mass Communication	Geography
Journalism and Mass Communication	Pub. Admin.	Journalism and Mass Communication	Journalism and Mass Communication	Pol. Science
Journalism and Mass Communication	English	Journalism and Mass Communication	Journalism and Mass Communication	Pol. Science
Journalism and Mass Communication	Pol. Science	Journalism and Mass Communication	Journalism and Mass Communication	Pub. Admin
Music	Pub. Admin.	Music	Music	Pol. Science
Music	Pol. Science	Music	Music	Pub. Admin
Music	History	Music	Music	Tourism and Travel
Pol. Science	Geography	Pol. Science	Pol. Science	Economics
Pol. Science	Tourism and Travel	Pol. Science	Pol. Science	Economics
Pol. Science	Economics	Pol. Science	Pol. Science	Geography
Pol. Science	English	Pol. Science	Pol. Science	Journalism and Mass Communication
Pol. Science	Hindi	Pol. Science	Pol. Science	Journalism and Mass Communication
Pol. Science	Sanskrit	Pol. Science	Pol. Science	Pub. Admin
Pol. Science	Journalism and Mass Communication	Pol. Science	Pol. Science	Pub. Admin
Pol. Science	Music	Pol. Science	Pol. Science	Pub. Admin
Pol. Science	History	Pol. Science	Pol. Science	Tourism and Travel

Pub. Admin.	English	Pub. Admin.	Pub. Admin.	Journalism and Mass Communication
Pub. Admin.	Hindi	Pub. Admin.	Pub. Admin.	Journalism and Mass Communication
Pub. Admin.	Sanskrit	Pub. Admin.	Pub. Admin.	Journalism and Mass Communication
Pub. Admin.	Geography	Pub. Admin.	Pub. Admin.	Pol. Science
Pub. Admin.	Music	Pub. Admin.	Pub. Admin.	Pol. Science
Pub. Admin.	History	Pub. Admin.	Pub. Admin.	Tourism and Travel
Sanskrit	Economics	Sanskrit	Sanskrit	Geography
Sanskrit	Pub. Admin.	Sanskrit	Sanskrit	Pol. Science
Sanskrit	Pol. Science	Sanskrit	Sanskrit	Pub. Admin
Sanskrit	Geography	Sanskrit	Sanskrit	Tourism and Travel
Sanskrit	History	Sanskrit	Sanskrit	Tourism and Travel
Tourism and Travel	Geography	Tourism and Travel	Tourism and Travel	Economics
Tourism and Travel	Economics	Tourism and Travel	Tourism and Travel	Geography
Tourism and Travel	English	Tourism and Travel	Tourism and Travel	Geography
Tourism and Travel	History	Tourism and Travel	Tourism and Travel	Pol. Science
Tourism and Travel	Pol. Science	Tourism and Travel	Tourism and Travel	Pub. Admin

Generic Elective (GE) Course for B.A. 3rd year only.

1. Students of 3rd year will have to opt for one GE Course from the following given pools.

Sr. No.	DSC-1	Generic Elective
1.	Economics	English/Mathematics/Music /Education/JMC
2.	English	Economics/Geography/ JMC/Tourism& Travel Management/Hindi
3.	Geography	Economics/ English/Hindi JMC/Mathematics
4.	Hindi	JMC/Music/Physical Education/Sociology
5.	History	Geography/Hindi/Physical Education/Sanskrit
6.	JMC	English/Geography/Hindi, Physical Education/Tourism& Travel Management
7.	Mathematics (BA)	Economics/English/Hindi/ Geography/JMC
8.	Music (V & I)	Hindi/JMC/Physical Education/Sanskrit/Education
9.	Political Science	Economics/English, Geography/Sanskrit/Hindi
10.	Sanskrit	English/JMC/Music/ Sociology/Education
11.	Public Administration	Economics/English/ JMC/Education/ JMC
12.	Tour & Travel	Education/JMC/Sociology/Physical education/Geography

**Syllabus Structure under New UGC CBCS Pattern
B.Com (2nd, 3rd Year students)**

Year	ELECTIVE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
2nd	Company Law BC 2.1, Elective Course C-7		SEC-1: Computer Applications in Business BC 2.3		
	Income Tax Law and Practice BC 2.2, Elective Course C-8				
	English-II ,Elective Course C-9				
	Hindi-II, HIND400, Elective Course C-10		SEC-2: E-Commerce BC 2.6		
	Corporate Accounting BC 2.4, Elective Course C-11				
	Cost Accounting BC-2.5, Elective Course C-12				
3rd			SEC-III: Entrepreneurship BC 3.3 SEC-IV: Personal Selling and Salesmanship BC 3.7	DSE-1: Corporate Governance and Auditing BC 3.1 DSE-2: Fundamentals of Financial Management BC 3.2 DSE-3: Management Accounting BC 3.5 DSE-4: Consumer Protection BC 3.6	GE-I: Economy of Himachal Pradesh ECONA313 GE-II: Indian Economy BC ECONA314

Syllabus Structure under New UGC CBCS Pattern B.Sc. with Physics (for 2nd & 3rd year students) Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Physics (for 2nd & 3rd year students)

Year	ELECTIVE COURSE (12)	(AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
2 nd	<p>Statistical & Thermal Physics PHYS201TH PHYS201IA PHYS201PR CC-VII</p> <p>Waves & Optics PHYS202TH PHYS202IA PHYS202PR CC-X</p> <p>Solutions, Phase equilibrium, Conductance, Electrochemistry and organic Chemistry CHEM201TH CHEM201IA CHEM201PR CC-VII Chemistry of main group elements, Chemical Energetics and Equilibria CHEM202TH CHEM202IA CHEM 202PR CC-XI</p> <p>Or</p> <p>Computer System Architecture COMP 201TH</p> <p>Data Base Management System COMP 202TH COMP202PR</p> <p>Real Analysis MATH 201TH MATH201 CC-IX Algebra MATH202TH MATH202IA CC-XI</p>		<p>SEC-1: 1. Physics workshop skills Theory & skill Exam PHYS 203TH PHYS 203 IA PHYS 203 SE</p> <p>2.</p> <p>Computational Physics Theory and lab PHYS 204TH PHYS 204 IA PHYS 204 SE</p> <p>SEC-2: 1. (Any one from two) Electrical Circuits and network skill Theory and Lab PHYS 205TH PHYS 205 IA PHYS 205 SE</p>	
3 rd			<p>SEC 3 (Choose any one from two) Radiation safety(theory &skill Exam) PHYS307TH PHYS307IA PHYS307SE Applied Optics(theory &skill Exam) PHYS308TH PHYS308IA PHYS308SE</p>	<p>DSE 1 A (choose any one) Elements of Modern Physics (Theory and Lab) PHYS301TH PHYS301IA PHYS301PR</p> <p>Solid State Physics and Electronics(Theory and Lab) PHYS302TH PHYS302IA PHYS302PR</p> <p>Astronomy and Astrophysics (Theory and Tutorial) PHYS303TH PHYS303IA PHYS303TU</p>
				DSE 2 A (choose any one)
			SEC 4	Polynuclear Hydrocarbon
			(Choose any one from two)	Dyes, Heterocyclic Compounds and

			<p>Weather Forecasting (theory & skill Exam) PHYS309TH PHYS309IA PHYS309SE</p> <p>Renewable Energy and Energy Harvesting (theory & skill Exam) PHYS310TH PHYS311IA PHYS312SE</p>	<p>spectroscopy(UV, IR, NMR) (Theory and Lab) CHEM301TH CHEM301IA CHEM301PR</p> <p>Industrial Chemical and Environment (Theory and Lab) CHEM302TH CHEM302IA CHEM302PR</p> <p>Quantum Chemistry, Spectroscopy & Photochemistry (Theory and Tutorial) CHEM303TH CHEM303IA CHEM303PR</p> <p>Or for computer science DSE 2 A Operating System COMP301TH COMP301IA</p>
				<p>DSE 3A (choose any one)</p> <p>Matrices MATH 301TH MATH 301IA</p> <p>Mechanics MATH 302TH MATH 302IA</p> <p>Linear Algebra MATH 302TH MATH 302IA</p>
				<p>DSE 1 B (choose any one)</p> <p>Nuclear and Particle Physics (Theory) PHYS304TH PHYS304IA</p> <p>Quantum Physics (Theory and Lab) PHYS305TH PHYS305IA PHYS305PR</p> <p>Physics of devices and Instruments (Theory and Tutorial) PHYS306TH PHYS306IA PHYS306TU</p>

			<p>DSE 2 B (choose any one) Chemistry of Transition and Inner Transition Elements, Coordination Chemistry, Organometallics, Acids & Bases. (Theory and Lab) CHEM304TH CHEM304IA CHEM304PR</p> <p>Polymer Chemistry (Theory and Lab) CHEM305TH CHEM305IA CHEM305PR</p> <p>Molecules of life (Theory and Tutorial) CHEM306TH CHEM306IA CHEM306PR Or for computer science</p> <p>DSE B Data structure and File processing COMP302TH COMP302IA COMP 302 PR</p> <hr/> <p>DSE 3B (choose any one)</p> <p>Numerical Methods MATH 304TH MATH 304IA</p> <p>Complex analysis MATH 305TH MATH 305IA</p> <p>Linear Programming MATH 306TH MATH 306IA</p>
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3 rd			<p>SEC 3</p> <p>Probability and Statistics</p> <p>MATH 504 TH</p> <p>SEC 4</p> <p>Transportation and Game Theory</p> <p>MATH 605 TH</p>	<p>DSE 1 A (choose any one)</p> <p>Elements of Modern Physics (Theory and Lab) PHYS301TH PHYS301IA PHYS301PR</p> <p>Solid State Physics and Electronics(Theory and Lab) PHYS302TH PHYS302IA PHYS302PR</p> <p>Astronomy and Astrophysics (Theory and Tutorial) PHYS303TH PHYS303IA PHYS303TU</p> <p>DSE 2 A (choose any one)</p> <p>Polynuclear Hydrocarbon Dyes, Heterocyclic Compounds and spectroscopy(UV, IR, NMR) (Theory and Lab) CHEM301TH CHEM301IA CHEM301PR</p> <p>Industrial Chemical and Environment (Theory and Lab) CHEM302TH CHEM302IA CHEM302PR</p> <p>Quantum Chemistry, Spectroscopy& Photochemistry (Theory and Tutorial) CHEM303TH CHEM303IA CHEM303PR</p> <p>DSE 3A (choose any one)</p> <p>Math301,302</p>
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B.Sc with Chemistry(Non Medical)

Year	ELECTIVE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
2nd	Statistical & Thermal Physics PHYS201TH PHYS201IA PHYS201PR CC-VII Solutions, Phase equilibrium, Conductance, Electrochemistry and organic Chemistry CHEM201TH CHEM201IA CHEM201PR CC- VIII Real Analysis MATH 201TH MATH201 CC-IX Waves & Optics PHYS202TH PHYS202IA PHYS202PR CC-X: Chemistry of main group elements, Chemical Energetics and Equilibria CHEM202TH CHEM202IA CHEM 202PR CC-XI: Algebra MATH202TH MATH202IA		<u>SEC-1:</u> <u>Basic Analytical Chemistry</u> CHEM 203TH CHEM203 IA <u>SEC-2:</u> Fuel Chemistry & Chemistry of Cosmetics & Perfumes CHEM 204TH CHEM204 IA	

3 rd			<p>SEC 3</p> <p>Chemical Technology & Society and Business Skills for Chemistry</p> <p>CHEM 307TH CHEM307 IA</p> <p>SEC 4</p> <p>Pesticide Chemistry & Pharmaceutical Chemistry</p> <p>CHEM 308TH CHEM 308 IA</p>	<p>DSE 1 A (choose any one) Elements of Modern Physics (Theory and Lab) PHYS301TH PHYS301IA PHYS301PR</p> <p>Solid State Physics and Electronics(Theory and Lab) PHYS302TH PHYS302IA PHYS302PR</p> <p>Astronomy and Astrophysics (Theory and Tutorial) PHYS303TH PHYS303IA PHYS303TU</p> <p>DSE 2 A (choose any one) Polynuclear Hydrocarbon Dyes, Heterocyclic Compounds and spectroscopy(UV, IR, NMR) (Theory and Lab) CHEM301TH CHEM301IA CHEM301PR</p> <p>Industrial Chemical and Environment (Theory and Lab) CHEM302TH CHEM302IA CHEM302PR</p> <p>Quantum Chemistry, Spectroscopy& Photochemistry (Theory and Tutorial) CHEM303TH CHEM303IA CHEM303PR</p> <p>DSE 1 B (choose any one) Nuclear and Particle Physics (Theory) PHYS304TH PHYS304IA</p> <p>Quantum Physics (Theory and Lab) PHYS305TH PHYS305IA PHYS305PR</p> <p>Physics of devices and Instruments (Theory and Tutorial) PHYS306TH PHYS306IA PHYS306TU</p>
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B.Sc. with Botany (for 2nd & 3rd year students)

Year	DISCIPLINE SPECIFIC COURSES	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)
2 nd Year	Plant Anatomy and Embryology BOTA 201 TH & PR Physiology and Biochemistry ZOOL 201 TH ZOOL 201 PR Plant Physiology and Metabolism BOTA 202 TH & PR Genetics and evolutionary Biology ZOOL 202 TH ZOOL 202 PR Solutions, Phase equilibrium, Conductance, Electrochemistry and organic Chemistry CHEM201TH CHEM201IA CHEM201PR Chemistry of main group elements, Chemical Energetics and Equilibria CHEM202TH CHEM202IA CHEM 202PR		SEC-I Biofertilizers BOTA 203 TH SEC-II Gardening and floriculture BOTA 204 TH	

3 rd Year			<p>SEC -I</p> <p>Medicinal Botany and Ethnobotany BOTA 306 TH</p> <p>SEC -II</p> <p>Mushroom Cultivation Technology BOTA 307 TH</p>	<p>DSE IA</p> <p>Economic Botany & Biotechnology BOTA 301 TH & PR</p> <p>DSE IB</p> <p>Cell and Molecular Biology BOTA 303 TH & PR</p> <p>DSE IA</p> <p>Applied Zoology ZOO 301 (A) TH ZOO 301 (A) PR</p> <p>OR</p> <p>Animal Biotechnology ZOO 302 (B) TH ZOO 302 (B) PR</p> <p>OR</p> <p>Aquatic Biology ZOO 303 (C) TH ZOO 303 (C) PR</p> <p>DSE IB</p> <p>Insect, vector and Diseases ZOO 302 (A) TH ZOO 302 (A) PR</p> <p>OR</p> <p>Immunology ZOO 302 (B) TH ZOO 302 (B) PR</p> <p>OR</p>
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3 rd Year			<p>SEC-III</p> <p>Sericulture ZOOLOGY 303 TH</p> <p>SEC-IV</p> <p>Aquarium Fish Keeping ZOOLOGY 304 (A) (TH)</p> <p>OR</p> <p>Research Methodology ZOOLOGY 304 (B) TH</p>	<p>DSE IA</p> <p>Applied Zoology ZOOLOGY 301 (A) TH ZOOLOGY 301 (A) PR</p> <p>OR</p> <p>Animal Biotechnology ZOOLOGY 302 (B) TH ZOOLOGY 302 (B) PR</p> <p>OR</p> <p>Aquatic Biology ZOOLOGY 303 (C) TH ZOOLOGY 303 (C) PR</p> <p>DSE IB</p> <p>Insect, vector and Diseases ZOOLOGY 302 (A) TH ZOOLOGY 302 (A) PR</p> <p>OR</p> <p>Immunology ZOOLOGY 302 (B) TH ZOOLOGY 302 (B) PR</p> <p>OR</p> <p>Reproductive Biology ZOOLOGY 302 (C) TH ZOOLOGY 302 (C) PR</p> <p>Economic Botany & Biotechnology BOTA 301</p> <p>Cell and Molecular Biology</p>
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21	Chemistry/Computer Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00
22	Botany Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00
23	Zoology Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00
24	Geography Practical Fund	90.00	90.00	90.00	90.00	90.00	90.00
25	Music Practical Fund	90.00	90.00	90.00	90.00	90.00	90.00
26	Computer Practical Fund						
	a. Commerce	90.00	90.00	90.00	90.00	90.00	90.00
	b. Maths	90.00	90.00	90.00	90.00	90.00	90.00

	Arts group (with out any practical)+ in case of practical add practical amount	1789 (Boys) 1389 (Boys IRDP) 1489(girls) 1089(girls IRDP)	680(Boys) 380(girls)	1009(Boys) 1009 (Boys IRDP) 709(girls) 709(girls IRDP)	680(Boys) 380(girls)	1009(Boys) 1009 (Boys IRDP) 709(girls) 709(girls IRDP)	680(Boys) 380(girls)
	Physical sciences (Physics,Chemistry/ Co mputer and Maths)	2119 (Boys) 1719 (Boys IRDP) 1819(girls) 1419(girls IRDP)	1010(boys) 710(girls)	1339 (Boys) 1039(girls)	1010(boys) 710(girls)	1339 (Boys) 1039(girls)	1010(boys) 710(girls)
	Life sciences (Zoology, Botany, Chemistry)	2149 (Boys) 1749 (Boys IRDP) 1849(girls) 1449(girls IRDP)	1040(boys) 740(girls)	1369(Boys) 1069(girls)	1040(boys) 740(girls)	1369(Boys) 1069(girls)	1040(boys) 740(girls)
	Commerce	1879 (Boys) 1479 (Boys IRDP) 1579(girls) 1179(girls IRDP)	770(boys) 470(girls)	1099(Boys) 799 (Boys IRDP) 1579(girls) 1179(girls IRDP)	770(boys) 470(girls)	1099(Boys) 799 (Boys IRDP) 1579(girls) 1179(girls IRDP)	770(boys) 470(girls)

PTA Fund: Rs. 250/- will be realised at the time of Fresh Admission in 1st/2nd Year & 5th Semester and Rs. 250/- will be realised in The month of November/December.

- Note:
1. Above fee and funds are subject to change by the HP University notification from time to time.
 2. Fee/funds once deposited will not be refunded in any case.
 3. Fee & Funds to be realised at the time of Admission on Roll on Admission System
 4. Fee and Funds will be realised under Annual/Semester System in BA/B.Sc./B.Com. as per Notification of H.P. Director of Higher Education Shimla.

NSS/NCC/ROVERS & RANGERS:

To inculcate the qualities of leadership, social service, discipline and patriotism among the youths, the college is running NCC/NSS/Rovers and Rangers programmes in the college.

- i) Presently the college has two NSS units comprising of 100 students each. In each unit 33% seats are reserved for the girls. The students who attend 240 hours of social service and attend one 10

- days special camp are given a special benefit of 2% marks at the time of admission to the H.P. University P.G. Courses.
- ii) At present the college has two wings of NCC-one for boys and one for girls. There are limited seats in each wing/unit. The students who obtain a 'C' certificate in NCC are directly called for the CDS interview (without written test) and given a weight age of 2% marks while seeking admission to H.P. University courses.
 - iii) In additions, the college has rovers & rangers wing also.

RED RIBBON CLUB:

Red Ribbon Club of this college came into being in 2006. Any number of college students can get registered as volunteers of this club which exclusively aims at launching an exhaustive campaign against AIDS, AIDS is not only a health issue but also an educational and social one. Above all, it is an issue of justice. In order to translate these facts into reality, this club is not only educating and sensitizing college youths but also taking a lead in reaching out to the general public as well as the people unaware about AIDS. Hence, it makes the institution really proud as how this war against AIDS is gathering momentum year after year with the concerted efforts of young peer educators.

SPORTS & CO-CURRICULAR ACTIVITIES

The college provides optimum facilities for various games *viz*, Cross Country, Athletics, Cricket, Hockey, Volley- Ball, Foot-Ball Kho-Kho, Kabbadi, Hand-Ball, Basket Ball, Boxing, Judo, Table Tennis, Badminton, Weight-lifting etc. The college sports persons can avail gymnasium facility either in the morning or evening hours.

Further, the college students successfully mark their presence in different events of Youth Festivals at Inter- College and Inter University level.

LIBRARY

The college have digital library. There are about 16880 books in the college library. In addition to various Encyclopedias, reference books and general books, the library has a regular subscription of 10 News papers, 22 magazines and periodicals. All students can have access to these during the special hours.

The following rules and regulations are to be observed in relation to library by the students.

- 1) Maintain silence in and around the library.
- 2) Always keep your Identity Card with you.
- 3) Due to large number of students, the days and timings of getting a book issued are fixed (See library Notice Board).
- 4) P.G. students can borrow 4 books, while U.G. students can borrow 2 books at a time for a period of 10days.
- 5) Reference books (Encyclopedias, dictionaries etc.) will not be issued.
- 6) A book should not be spoiled by underlining or marking/writing comments on it. Keep in mind that the book is also to be used by other student of the college.
- 7) In case a loss of a book or any damage, the borrower will have to replace the book with a new copy at market value.
- 8) Over-date due & fine is Rs. 1/- per day.
- 9) College also provides Book Bank facility sponsored by PTA for the needy and meritorious students

GIRL'S HOSTEL

At present college provides hostel facility for the girls students only. Because of the limited seats (presently 105) allotment will be made on merit basis. All the rooms are spacious, ventilated and well furnished. For admission in the hostel preference will be given to the wards of SC/ST provided their result of the previous year examination is either pass or re-appear, besides good moral conduct. Vacant seat will be filled from the wards of other categories. Girls students are advised to seek admission on prescribed Form attached in the prospectus. The application form duly filled in all respect be deposited with Sh. Anoop Kumar, Clerk for hostel affairs upto the 31th August, 2022. A warden and Chowkidar are residing in hostel.

Hostel Charges

<i>Fees & Funds</i>	<i>Amount</i>
Hostel Admission Fee	10.00 p.a.
Common Room @ Rs.10p.m.	120.00 p.a.
Attendant Fees @ Rs.30/-p.m.	360.00 p.a.
Clerical Assistance Fee @ Rs. 10/- p.m. 120.00p.a.	
Sweeper Charges @ Rs. 15/- p.m.	180.00 p.a.
Misc. @ 10/- p.m.	120.00 p.a.
First Aid Charges @ Rs. 10/- p.m.	120.00 p.a.
Electricity Charges @ Rs. 125/- p.m.	1500.00 p.a.
Hostel Identity card @ Rs. 10/-	10.00 p.a.
Water Charges @ Rs. 10/- p.m.	120.00 p.a.
Room Rent per seat @ Rs. 30/- p.m.	360.00 p.a.
Total	3010.00
Security (Refundable) Rs. 800/-+700/-	
for three years	1500.00
Late payment of Dues Rs.	1.00 per day

Hostel Rules:

1. Admission to the Girls Hostel will be purely on merit basis.
2. Preference will be given to SC/ST/OBC students.
3. Remaining seats, if any, will be allotted to the girls of other categories.
4. At the time of admission, at least one of the parents must accompany the ward.
5. The photograph of the Parents/Local Guardian must be pasted on the visitor's card.
6. Only approved visitors, with visitor cards are allowed to visit the hostel on Sunday and other holidays.
7. The visitors other than approved visitors will be allowed to visit the hostel only if any authority letter from the parents is submitted.
8. *Visiting Hours:*
SUNDAY/HOLIDAY 10.00 a.m. to 5.00 p.m.
ON WORKING DAYS 3.00 p.m. to 5.00 p.m.
9. Visitors are not allowed to go to the students rooms. They can meet their wards only in the visitor room.
10. No student can leave the hostel without prior permission of the Hostel Warden/Principal.
11. Leave from the hostel to go home or to the local guardian if permitted will be granted once a fort night.
12. Leave from the hostel must be obtained personally from the warden at least two days before. Leave application must be supported by a letter of permission from the parents
13. Outing leave will be allowed once a week from 12.00 noon to 2.00p.m.
14. If leave is required on working days, it should be obtained from the Principal, after obtaining Warden's recommendation.
15. The boarder shall not be allowed to leave station to visit her parents/guardians alone unless written request from the parents/guardians is received.
16. Penalty may be imposed in the form of expulsion from the Hostel/College in case if a Boarder absents herself without any authorization.
17. Warden will have the right to allot/shift the room whenever required. Change of room on the basis of complaint will be deemed as 1st warning. The boarder will be issued 2nd warning for her misconduct in the form of financial penalty i.e. Rs. 500/- and in case of non-adherence to the rules/ first two warnings, the boarder may be expelled from the hostel

The following acts will be treated as misconduct.

1. Violation of hostel-rules 1-17 mentioned above.
2. Shouting, hooting or creating disturbance in the hostel.
3. Damage to the hostel property.
4. Use of cell phones.
5. Staying outside the hostel premises after the stipulated/ given timings permitted by the warden.
6. Abstaining from the classes during stay in the hostel.
7. Attending/holding a function, if any, without the prior permission of the warden.

Fee/Mess Rules:-

All the boarders must deposit the mess charges within the stipulated time as notified by the college

Rs. 10/-per day will be charged on non-payment of mess charges.

Only vegetarian meals will be served in the mess.

Mess timing will be decided by the warden.

- 1.
- 2.
- 3.

ADMISSION TO POST GRADUATE CLASSES

1. Admission to the postgraduate courses (i.e., Economics, Political Science, Physics, Chemistry, Botany, Zoology and PGDCA) shall be made through a centralized merit list and counselling conducted by SPU Mandi for the respective subjects.
2. The minimum eligibility for admission for Postgraduate courses will be 28 credits in Undergraduate degree.
3. After the declaration of the result of the entrance test the students will have to apply for the admission in the concerned subject on the basis of the rank obtained in the entrance test. The admission schedule for post graduate classes shall be displayed later on:

STEP TO SEEK ADMISSION

1. Visit college Website.
2. Click the link for admission.
3. Register yourself on admission portal (you must have one valid email ID and mobile no.).
4. Fill the relevant information.
5. Upload all relevant documents.
6. Submit your form.
7. After verification of eligibility and merit the approval of admission will be conveyed to you through email and SMS on your mobile no.
8. Submit your fee on online on the link sent to you.

ABSENCE AND OTHER FINES

1. Per period absence	Rs. 1/- maximum Rs.3 pe rday
2. Absence from practical	Rs. 3/- (per practical)
3. Absence from MTT	Rs. 50/- (per paper)
4. Late payment of dues	Rs.1/- (per day)
5. Late return of library books	Rs.1/- (per day)

Note :-a) A student will deposit six months' fee at the time of admission. Fee for the next six months will be deposited in advance in the month of Nov/December or as per new system of admission.

- b) In case a student doesn't deposit college dues, his/her name will be considered automatically struck-off from the college rolls.
- c) If a student doesn't claim refundable security deposit within one year of leaving the college his/her claim for refundable thereafter shall not be entertained.
- d) Any change in the hostel fee or other matters will be notified on the Notice Board.
- e) Rules for admission to the Hostel are given in the Application Form

PARENT - TEACHER ASSOCIATION

This association has been working actively since the year 1993-94, PTA contributes towards the improvement of the college infrastructure and provides assistance as per the requirements of the college.

TUTORIAL GROUP

After the admission every student is made a member of a specific tutorial group convened by a teacher. According to the need and convenience of its students can discuss their academic and management related problems with the concerned teacher.

CAREER-GUIDANCE CELL/CAMPUS PLACEMENT CELL

To cope up with the requirements of today's competitive world, "A Career-Guidance Cell" has been constituted within the college. The cell not only guides the students about various career or job oriented opportunities but also provides additional coaching (free of cost) as and when required.

COLLEGE STUDENTS CENTRAL ASSOCIATION

This association is elected according to the rules and regulation of H.P. University besides maintaining discipline in the college, the SCA plays an important role in involving students in various co-curricular activities like seminars and functions at Intra and Inter-College level.

SCHOLARSHIPS/FINANCIAL ASSISTANCE

The college has provision for the following scholarships:

- 1) Post Matric Scholarship Scheme for SC/ST/OBC
- 2) IRDP Scholarship Scheme
- 3) Dr. Ambedkar Post Matric Scholarship Scheme for Economically Backward Classes
- 4) Swami Vivekanand Utkrisht Chhattarvriti Yojna for SC/OBC
- 5) Kalpna Chawala Scholarship Scheme
- 6) Inspire Scholarship
- 7) Sh. Dile Ram Memorial Scholarship for Poverty-cum Brilliant (For Two Students)
- 5) Brother/Sister fee concession as per the rules applicable.
- 6) Assistance to BPL/IRDP/Antodaya students welfare fund.

Note:- The date of submission of applications for these scholarships will be displayed on the notice board in due course.

PRIZES/AWARDS

Prizes are given to the students achieving distinction in house exams, University exams, excellence in sports, NCC/NSS/Rovers and Rangers/Red Ribbon Club and other co- curricular activities organized from time to time in the college, University and Inter-University level. These prizes are awarded in the annual function of the college organized in the month of February/March at the end every year.

TERM END EXAMINATION

1. To appear in university examination a student will have to fulfill 75% lecture condition (75% in theory and 75% in practical) The attendance will be counted from the first day of the commencement of teaching work/admission.
2. The MTT examinations will be conducted in the months of December. A student will have to obtain at least 45% marks in each subject to become eligible for appearing in University Term end examinations.
3. For the purpose of determining "Eligibility to appear in the University Examination," the existing provisions in the SPU ordinance shall continue to be adhered to as such.

OUR HEALTHY PRACTICES

FEED BACK APPRECIATION

A 'Suggestion Box' is installed in the college campus to invite the general advice, suggestions or information from the students about how good or useful the institutional work is and what measures can be adopted to make its functioning more meaningful, purposeful and result oriented.

ACTIVITY DAY

On every Saturday, the teachers of the college give special attention to the students by imparting necessary guidance, increasing general awareness and addressing their problems within the framework of respective time-table

CODE OF CONDUCT

ATTENDANCE:

- (i) 75% lecture attendance is compulsory for appearing in the University Exams.
- (ii) An irregular student or one who remains absent continuously for 10 days his/her name will be struck-off from the college rolls. If the name of a student is struck of twice then he/she will not be re-admitted in the college.
- (iii) A student is liable to pay all dues & fines as long as his/her name remains on the college rolls.
- (iv) The Principal reserves the right of expulsion/suspension of any student.

LEAVE RULES

- (i) Application for any kind of leave on the prescribed Performa should be submitted well in time.
- (ii) Leave up to three days will be sanctioned by the Tutor. But in case of a leave for a single period the concerned teacher may be asked.
- (iii) Leave for more than three days will be sanctioned by the Principal on the recommendation of concerned subject teacher/senior tutor.
- (iv) In case of a medical leave for a period of over six days the applicant must produce a medical certificate.

Important Note: Students participating in Inter-College competitions should note that the practice/rehearsal timings should be either before the classes (early morning) or after the classes (evening) because all such activities form a part, but not the substitute of academic studies.

LIBRARY / IDENTITY CARD (I-CARD)

- (i) Every student will be issued a RFID library card which shall be valid for three years. Since I-Card is the only medium to identify/differentiate a bonafide college student from an outsider. Every student must always keep/carry it with him/her and must produce when ever required (during all working days, during examination and college function etc.) Otherwise, he/she will be considered an outsider and will be punished accordingly.

- (ii) In case the RFID/ I-Card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and an original copy thereof is appended with such request.
- (iii) Rs. 20/- is to be deposited for a duplicate identity card.

PROCEDURE FOR MAKING 'I-CARD/ RFID- Library card'

After depositing admission fee & due every student shall get an I-Card/ RFID card from the college librarian on showing his/her fee receipt. After having affixed his/her own photograph and filled in all the entries in the RFID/I-Card, every student must get it duly signed by the respective senior tutor within one week from the date of admission positively.

GENERAL CONDUCT/DISCIPLINE RULES

1. **Any of the following activities will be considered a breach of discipline:**
 - a) **Graffiti i.e. any sort of writing on the walls/black boards/rooms etc.**
 - b) **Damaging the college property.**
 - c) **Loitering about the corridors and causing disturbance to the classes.**
 - d) **Possessing drugs and smoking in the campus.**
 - e) **Bringing outsiders to the college.**
 - f) **Sticking any kind of bills/notices on the notice board without the prior permission of the Principal.**
 - g) **Creating any kind of violence in the campus.**
 - h) **Coming without I-Card in the college.**
 - i) **Ragging in any form.**
 - j) **Use of mobile phones by the students in and around the classrooms is strictly banned. Defaulters will be penalised.**
 - k) **Use of mobile phone only in specified area.**

Note : All students must note that Ragging inside/outside the college campus is a cognizable offence.

In case a student is found guilty of indiscipline in any activity in any manner, the college administration shall take appropriate action against such offenders.

IGNOU STUDY CENTRE - 1124

The IGNOU study centre was established in 2005 with an objective to provide access to higher education to all segments of society through correspondence mode coupled with personal contact programme (PCP).

Date of Admission for July 2026 Session

Certificate Courses

BA/ B.Com. and Master Degree Programme

15th June 2026

30th June, 2026 (without Late Fee)

14th Aug., 2026 (with Late Fee of Rs. 200/-)

Date of Admission for January 2027 Session

Certificate Courses

BA/ B.Com. and Master Degree Programme

15th January, 2027

30th January, 2027 (without Late Fee)

14th Feb., 2027 (with Late Fee of Rs. 200/-)

Admission in IGNOU and other details please Contact :

1.Prof Kamlesh Kumar Prasher	Assit. Co-ordinator	9418145195
2.Sh. Neeraj Kumar	Assistant	94186 20766

The various programme offered by the study centre as under:

Sr. No.	Name of the Programme	Code	Duratio n(Yrs.) Min.	Max.	Fee (in Rs.)	Eligibility	Medium of instruction
1.	M.A. in English	MEG	2 Yrs.	5 Yrs.	1st year 6600/-	Bachelor's Degree	English & Hindi
					2nd year 6400/-		English & Hindi
2.	M.A. in History	MAH	2 Yrs.	5 Yrs.	1st year 6600/-	Bachelor's Degree	English & Hindi
					2nd year 6400/-		English & Hindi
3.	M.A. in Pol. Science	MPS	2 Yrs.	5 Yrs.	1st year 6600/- 2nd year 6400/-	Bachelor's Degree	English & Hindi
4.	M.A. in Economics	MEC	2 Yrs.	5 Yrs.	1st year 8400/- 2nd year 8200/-	Bachelor's Degree	English & Hindi
5.	M.A. in Hindi	MHD	2 Yrs.	5 Yrs.	1st year 6600/-	Bachelor's Degree	English & Hindi
					2nd year 6400/-		English & Hindi
6.	M.A. in Pub. Admn.	MPA	2 Yrs.	5 Yrs.	1st year 6600/-	Bachelor's Degree	English & Hindi
					2nd year 6400/-		English & Hindi

7.	M.A. in Rural Dev.	MARD	2 Yrs.	5 Yrs.	1st year 6600/- 2nd year 6400/-	Bachelor's Degree	English & Hindi
8.	Bachelor of Arts	BA	3 Yrs.	6 Yrs.	1 st year 3700/- 2nd & 3rd year 3500/-	10+2 or its Equivalent OR BPP	English & Hindi
9.	Bachelor of Commerce	B.Com.	3 Yrs.	6 Yrs.	1 st year 3700/- 2nd & 3rd year 3500/- each From	10+2 or its Equivalent OR BPP	English & Hindi
10.	Bachelor of Tourism Studies	BTS	3 Yrs.	6 Yrs.	1 st year 4000/- 2nd & 3rd year 4400/-	10+2 or its Equivalent OR BPP	English & Hindi
11.	Bachelor Preparatory to BA/B.Com./BTS)	B Com			1400/-	No Formal (Age 18 years)	English & Hindi
12.	Post Graduate Diploma	PGDRD	1 Yrs	4 Yrs.	2600/-	Bachelor's Degree	English & Hindi
13.	Post Graduate Diploma	PGDDM	1 Yrs	4 Yrs.	6200/-	Graduate in any	English & Hindi
14.	Diploma in Women's Development	DWED	1 Yrs	4 Yrs.	3800/-	10+2 or its equivalent	English & Hindi
15.	Diploma in nutrition &	DNHE	1 Yrs	4 Yrs.	2600/-	10+2 or its equivalent	English & Hindi
16.	Diploma in Tourism	DTS	1 Yrs	4 Yrs.	4400/-	10+2 or its equivalent	English & Hindi
17.	Diploma in Early Childhood Care & Education	DNHE	1 Yrs	4 Yrs.	2600/-	10+2 or its equivalent	English & Hindi

18.	Certificate in Tourism Studies	CTS	6 month .. 2000/-	2 Yrs	2000/-	10+2 or BPP equivalent	English & Hindi
19.	Certificate in nutrition & Child Care	CNCC	6 month.	2 Yrs.	2000/-	Passed 10th or BPP equivalent	English & Hindi
21.	Certificate in Teaching English	CTE	6 month. -	2 Yrs.	2600/-	Graduate or Three Year of B.El.Ed or Two year PTT, ETT or 10+2 with two year Teaching Experience	English & Hindi
22.	Certificate in Food & Nutrition	CFN	6 month. 2 Yrs. 1600/-			No formal Qualification (age 18 years)	English & Hindi

23.	Certificate in Disaster Management	CDM	6 month.	2 Yrs.	2600/-	10+2 or its equivalent	English & Hindi
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24.	Certificate in Environmental Studies	CES	6 month.	2 Yrs.	2600/-	or BPP from IGNOU 10+2 or its equivalent or BPP from IGNOU	English & Hindi
25.	Certificate in Human Rights	CHR	6 month.	2 Yrs.	2600/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
26.	Certificate in Guidance	CIG	6 month.	2 Yrs.	1600/-	Teacher of recognized Institutions or Pass in Matriculation/SCC or BPP from IGNOU	English & Hindi
27.	Certificate in HIV and Family Education	CAFE	6 month.	2 Yrs.	2000/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
28.	Certificate in Teaching of Primary School Mathematics	CTPM	6 month.	2 Yrs.	2000/-	Adult with 10 pass	English & Hindi
29.	Certificate in Functional English (Basic Level)	CFE	6 month.	2 Yrs.	3200/-	10+2 or its equivalent or BPP from IGNOU	English
30.	Certificate in Consumer Protection	CCP	6 month.	2 Yrs.	2000/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi

Note: All admissions to IGNOU Courses are done through online mode only

B. Voc. (Bachelor of Vocational Studies)

UGC Approved 3-Year Regular Degree Programme

COURSE OF STUDY

The college offers the following two 'NSQF' (National Skill Qualification Framework) complaint UGC approved 3-year regular degree programmes under semester system for vocational studies as mentioned below.

B. Voc. in Retail Management 40 Seats*

B. Voc. in Hospitality & Tourism 40 Seats*

ABOUT THE BACHELOR OF VOCATION (B. Voc.) DEGREE PROGRAMME

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education program as a part of College/University education, leading to Bachelor of Vocation (B. Voc.) degree. This degree Program is unique with the provision of multiple entry and exist at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience. This is further explained in the Prospectus.

OBJECTIVES

- To provide multiple entry and exit options at various levels through program design in conformation to the skill eco system.
- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOS's (National Occupational Standards).
- To empower the youth leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF complaint vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

COURSE STRUCTURE

B. Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. Degree

Following table provides a snapshot of the various certificates and their duration:-

NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/Awards
4	18	12	30	One Sem.	Certificate
5	36	24	60	Two Sem.	Diploma
6	72	48	120	Four Sem.	Advanced Diploma
7	108	72	180	Six Sem.	B. Voc. Degree

MULTIPLE ENTRY AND EXIT OPTIONS:

- After the completion of Semester I, the candidate will get a Certificate, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester II. After the completion of Semester II, the candidate will get a Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester III. After the completion of Semesters III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin Semester V. After the completion of Semesters V and VI, the candidate will be awarded a B. Voc. degree, and she/he may go for a job or become an entrepreneur, or continue studying for the M. Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. degree (NSQF Level 10) after it in Vocational studies, or they can take admission in any other masters' programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

INTERNSHIP PROGRAMME

- In every level there will be internship at the end of the semester / Year. Internship is an integral /essential component of B. Voc. degree.
- The Internship shall also carry credits to be added in the final evaluation of skill components. HPKVN (Himachal Pradesh Kaushal Vikas Nigam) is fully sponsoring the internship apart from facilitating the skill component (60) of this programme along with courseware for whole of the programme.**
- Candidates enrolled for this programme are entitled for ' Kaushal Vikas Bhatta' of Rs. 1000/-per month as per state government policy as per state government policy.**

Detail of Courses in Retail Management and Hospitality &
Tourism

(A) B. Voc. in Retail Management

B. Voc. Semester 1st			
Sr. No.	GC/SC	Course Code	Title of the Course
1	General Component	RA111/RA114	Business Communication & Personality Development
2	General Component	RA112/RA113	Fundamentals in Accounting & Technology (Computer Skills)
3	Skill Component	RA121/RA125/	Introduction to Retail Store Operations, Health Safety & Security and
		RA125	Team and Organizational Dynamics
4	Skill Component	RA122	Consumer Buying Behavior and Retail Sales
5	Skill Component	RA123	Consumer Service and Customer Relationship Management
B. Voc. Semester 2nd			
Sr. No.	GC/SC	Course Code	Title of the Course
1	General Component	RA211/RA214	Business Communication & Personality Development - II
2	General Component	RA112/RA113	Fundamentals in Accounting & Technology (Computer Skills) - II
3	Skill Component	RA221	Store Display and Visual Merchandising

B. Voc. Semester 3rd			
Sr. No.	GC/SC	Course Code	Title of the Course
1.	General Component	RA311	Communicative English
2.	General Component	RA312	Store Operation and Supply Chain Management
3.	Skill Component	RA322	Customer Exercise Management
4.	Skill Component	RA323	Retail Store Operation & Profit Management
B. Voc. Semester 4th			
Sr. No.	GC/SC	Course Code	Title of the Course
1.	General Component	RA411	Environment Science
2.	General Component	RA412	Human-Resource Management
3.	Skill Component	RA424	Understanding leadership
4.	Skill Component	RA425	Team and Organizational Dynamics
B. Voc. Semester 5th			
Sr. No.	GC/SC	Course Code	Title of the Course
1	General Component	RA511	Marketing Management
2	General Component	RA512	Business Statistics
3	Skill Component	RA552/555/ 557/559	Retail Store Operations and Sales
4	Skill Component	RA553/556	Process compliance Safety and security
B. Voc. Semester 6th			
Sr. No.	GC/SC	Course Code	Title of the Course
1	General Component	RA611	Ethics and Corporate Social Responsibility
2	General Component	RA612	Retail Environment
3	Skill Component	RA658/654	People ,Process and profitability Management

B. Voc. in Hospitality & Tourism

B. Voc. Semester 1st			
Sr. No.	GC/SC	Course Code	Title of the Course
1.	General Component	EN111	Learning a Foreign or English
2.	General Component	TH111	Introduction to Tourism Aviation, Hospitality Industry
3.	Skill Component	TH121	Front Desk Operation
4.	Skill Component	TH122	Basics of Hospitality service
5.	Skill Component	TH123	Consumer Query and Complaint Management
B. Voc. Semester 2nd			
Sr. No.	GC/SC	Course Code	Title of the Course
1.	General Component	EN211	Tourism Product
2.	General Component	TH211	Communicative English for Tourism and Hospitality
3.	Skill Component	TH221	Hospitality and Tourism products
4.	Skill Component	TH222	Guest Handling and Team Management
5.	Skill Component	TH223	Hospitality Supervisory Skills
B. Voc. Semester 3rd			
Sr. No.	GC/SC	Course Code	Title of the Course
1.	General Component	TH311	Basic of Tourism Research
2.	General Component	TH312	Basic of Tourism Management
3.	General Component	TH313	Travel Agency Management Operations
4.	General Component	TH314	Environment Science
5.	Skill Component	TH321	Facilitate a smooth stay for the guest at the hotel
6.	Skill Component	TH322	Train and Supervise front Office staff
7.	Skill Component	TH323	Follow gender and age sensitive service practices
B. Voc. Semester 4th			
Internship and Report four months 740 hours 24 credits			
B. Voc. Semester 5th			
Sr. No.	GC/SC	Course Code	Title of the Course
1.	General Component	TH511	Accounting in Tourism & Hospitality Industry
2.	General Component	TH512	Introduction to Tourism Marketing
3.	General Component	TH513	Entrepreneurship in Tourism and Hospitality Industry
4.	General Component	TH514	Human Resources Management
5.	Skill Component	TH521	Hotel Reservation System
			Theory 20 Practical 30
6.	Skill Component	TH522	Plan and Control day to day front office activities
			Theory 37 Practical 75
7.	Skill Component	TH523	Communicate with customer and colleagues

			Theory 37	Practical 50
B. Voc. Semester 6th				
Internship and Report four months 740 hours 24 credits				

CONDITIONS FOR ADMISSION

ELIGIBILITY CONDITIONS

- Admission to the B Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.
- The eligibility criteria for admission to the B. Voc. degree programme shall be 10+2 in all streams from a recognized board;10+2 examination or an examination equivalent thereof from a Board/University established by law in India with English as a compulsory subject with 45 marks in aggregate, OR any examination of a University/ Board/ College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 45 marks OR as per eligibility norms of the college for admission to undergraduate courses in case of center of excellence.
- Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DDNo.. 1- 52/2013(CC/NSQF) dated 30.04.2014 of UGC.
- Maximum age limit for admission to B.Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice Chancellor may permit age relaxation as per norms.
- Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- Students belonging to SC/ST category shall be given a relaxation in marks for admission purpose, i.e., they would require a minimum of marks in aggregate at 10+2 level.
- Compartment students shall not be allowed admission in the B. Voc. programmes.
- A candidate cannot pursue two full time undergraduate courses simultaneously.
- The University reserves the right to cancel any admission at any stage.
- In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
- All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

MODE OF SELECTION

- Admission to the B.Voc. programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on the merit in the qualifying examination (10+2 etc.) .
- There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF.

Category 1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF.

Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.

Category 3: Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

Note: Regarding selection of students for B.Voc. Programme, 10 extra weightage shall be given to Category-1; 5 extra weightage shall be given to Category-2 in 10+2 examination. Final list of students shall be finalized on merit.

MEDIUM OF INSTRUCTIONS

The course content of the B. Voc. programme will be taught in English

Fee Structure* for B.Voc. Students				
Name of Fund	1st Semester Boys	1st Semester Girls	3rd & 5th Semester Boys	3rd & 5th Semester Girls
	Fee amount	Fee amount	Fee amount	Fee amount
Admission Fee	25	25	25	25
Tuition Fee	300	0	300	0
Tuition Fee non HP Girl	0	0	0	0
Registration Fee	200	200	0	0
Registration Fee non HP Board/Uni.	0	0	0	0
HPU Sports Fee	15	15	15	15
HPU Youth welfare fund	15	15	15	15
HPU Dev. Fund	250	250	0	0
Uni. Development Fund IRDP	0	0	0	0
HPU Holiday Home Fee	1	1	1	1
Migration Fee	0	0	0	0
Continuation Fee	0	0	10	10
Sports Fee	240	240	240	240
Amalgamated Fund	300	300	300	300
Annual Function	0	0	0	0
Book Replacement	25	25	25	25
Building Fund	120	120	120	120
Campus Development Fund Upkeep	10	10	10	10
College Magazine Fund	50	50	50	50
Cultural Activity Fund	20	20	20	20
Furniture REP. Fund	10	10	10	10
Game Dev. Fund	0	0	0	0
House Exam Fund	80	80	80	80
I Card Fund	10	10	10	10
Library Security	100	100	0	0
Medical Fund	0	0	0	0
NCC Fund	10	10	10	10
HPU Comp. and Internet	0	0	0	0
Geography PR. Fee	0	0	0	0
Music Instrument PR Fee	0	0	0	0
Physics PR Fee	0	0	0	0
Chemistry PR Fee	0	0	0	0
Botany PR Fee	0	0	0	0
Zoology PR Fee	0	0	0	0
Comp. Science PR Fee	0	0	0	0
Math PR Fee	0	0	0	0
Commerce PR Fee	0	0	0	0
Physical Edu. PR fee	0	0	0	0
Society / Club fund	0	0	0	0
Student Aid Fund	20	20	20	20
Youth Red cross Membership Fee	6	6	6	6
Comp. and Internet	20	20	20	20
Rover & Rangers	60	60	60	60
Wi-fi Fee	120	120	120	120
PTA Fund	300	300	300	300
Skill Component Charge Practical -1	240	240	240	240
Skill Component Charge Practical -2	240	240	240	240
Assessment Cum Certification Fee	1200	1200	1200	1200
Registration Form	20	20	0	0
Subsidized/Non Subsidized	0	0	0	0
Late Fee	0	0	0	0
Total Fee	4007	3707	3447	3147

COURSES UNDER SELF FINANCE SCHEME

The institution has taken a significant step towards strengthening professional and career-oriented education by introducing BCA, BBA, and PGDCA courses under the Self-Financing Scheme. With an approved intake capacity of 70 seats in BCA, 40 seats in BBA, and 80 seats in PGDCA, these programmes are designed to equip students with modern technical, managerial, and computer application skills in tune with the evolving demands of the professional world. The initiative reflects the institution's commitment to providing accessible and affordable professional education to the students of the region, enabling them to pursue quality higher education close to their homes and thereby reducing financial and social constraints.

The institution continues to strive for academic excellence through the adoption of innovative teaching methodologies, digital learning platforms, and student-centric practices. In recent years, the teaching-learning process has undergone remarkable transformation due to the changing educational landscape in the post-pandemic era. The faculty members and students demonstrated resilience, adaptability, and dedication by successfully embracing online teaching, virtual learning environments, and digital evaluation systems. The valuable experiences gained during this period have further strengthened the institution's capacity to blend conventional and technology-enabled education for the holistic development of students.

Along with academic advancement, the institution remains dedicated to fostering values of discipline, creativity, leadership, and social responsibility among students. Various co-curricular and extension activities are regularly organized to ensure the all-round development of learners and to prepare them for future challenges in a competitive global environment.

With the collective efforts of students, faculty members, parents, alumni, and stakeholders, the institution is steadily progressing towards new milestones of excellence. I am confident that the coming academic year will provide abundant opportunities for learning, innovation, and personal growth.

I extend my heartfelt best wishes to all students for a successful, meaningful, and rewarding academic session ahead.

Courses Offered:

**Under-Graduate Course: BCA & BBA
PGDCA**

Post Graduate Course:

Under-Graduate Courses:

BCA/BBA-Bachelor of Computer Application/Bachelor of Business Administration is an undergraduate degree course over three years (Six semesters). These courses are being run at Govt. College Sarkaghat for the last 15 years and they fulfill the requirement of Computer/ Business education of the region. The summary of the courses is given below:

	BCA	BBA
Duration	03 years(Six semester)	03 years(Six semester)
Number of Seats	70	40
Subsidized Seats	40	20
Non-Subsidized Seats	30	20

Post Graduate Course:

PGDCA –Post Graduate Diploma in Computer Application is a post graduate one year diploma course spread over in two semesters. This course is being run in Govt. College Sarkaghat for the last 15 years. The summary of the course is given below:

	PGDCA
Duration	01 year(Two semester)
Number of Seats	80
Subsidized Seats	40
Non-Subsidized Seats	40

Eligibility for Admission in UG Courses (BCA/BBA 1st Semester)**Overview:**

The admission to the BCA/BBA courses will be done on the basis of Entrance Test conduct by Sardar Patel University Mandi H.P.

Eligibility Condition:

For BCA 1st Semester: Candidates who have passed 10+2 examination from H.P. Board/CBSE/ICSE or any of examination considered equivalent to 10+2 by the Himachal Pradesh University, Shimla-5 with 40% Marks (35% for SC/ST category), shall be eligible.

For BBA 1st Semester: Candidates who have passed 10+2 examination from H.P. Board/ CBSE/ ICSE or any examination considered equivalent to 10+2, by the Himachal Pradesh University Shimla, with 45% marks (40% marks in case of SC/ST category) shall be eligible.

Age Limit:

For BCA 1st Semester: Maximum age limit for admission to BCA -1st semester is 21 years for boys and 23 years for girls (24years for SC/ST category both for boys and girls)as on 1st July 2025 ..

For BBA 1st Semester: Maximum age limit for admission to BCA -1st semester is 21 years for boys and 23 years for girls (24years for SC/ST category both for boys and girls)as on 1st July 2025 .

Note: Admission to BCA/BBA 3rd and 5th semester will be done under ROLL-ON basis as per Sardar Patel University Mandi H.P. schedule.

Fee Structure for UG Courses (BCA & BBA)

Detail of Fee and Funds:

Sr.No	Category	BCA	BBA
1.	Subsidized	6000/-per semester	5000/-per semester
2.	Non-subsidized	10000/-per semester	7500/-per semester

The College will charge fee and funds as per following schedule:

- Above mentioned fee is subject to change by the H.P. University Ordinance from time to time.
- College will be charge fee for academic year for full twelve months in two installments.
- The fee is to be deposited by the candidate with in the given date and time at the time of admission, failing which seat will be allotted to the next candidate in the merit list.
- First installment: At the time of admission.
- Second installment: November/December.
- Fee once deposited shall not be refunded as per the AICTE norms.
- Fines and other dues, if any, shall be charged as and when these are notified.

Note: Rs. 100 will be charged as student welfare fund/PTA fund per semester.

Dress Code

Students of BCA/BBA will be required to wear the prescribed dress on all working days except one day as decided by college authority and notified in the notice board. It shall consist of shirt and trouser for boys and girls.

Summer: White Shirt, Black Trouser, Black leather shoes, Black Belt, Black Necktie and white socks.

Winter: In winter, both boys and girls can wear Black coat/blazer and black sweater with summer dress.

Class	Session	Dress Code
BCA	Summer	Sky Blue Shirt, Black Trouser, Black leather shoes, Black Belt, Black Necktie and white socks.
	Winter	Both boys and girls can wear Black coat/blazer and black sweater with summer dress.

BBA	Summer	White Shirt, Light Gray Trouser, Black leather shoes, Black Belt, Gray Necktie and white socks.
	Winter	Both boys and girls can wear Light Gray coat/blazer and Light Gray sweater with summer dress.

Note: Fine @ Rs. 50/- per day will be charged for not wearing the prescribed dress.

Framework of BCA (Honours) 4-years programme Semester I

Sr. No	Course Code	Course Type	Course Title	Contact Hrs/week				C	Semester End Marks	
				L	T	P	H		EE	IA
				1.	COMP-101	DSC-A1	Fundamentals of Computers and Office Productivity Tools		4	0
2.	COMP-102	DSC-B1	Programming using C	4	0	0	4	4	70	30
3.	COMP-103	MDC- 1	Accounting	3	0	0	3	3	50	25
4.	COMP-151	SEC-1	Fundamentals of Computers and Office Productivity Tools - Lab	0	0	6	6	3	50	25
5.	COMP-152	MC-1	Programming using C- Lab	0	0	8	8	4	70	30
6.		AEC-1	To be chosen from corresponding Pool	-	-	-	-	2	35	15
TOTAL								20	345	155
Total = 500										

Semester II

Sr. No	Course Code	Course Type	Course Title	Contact Hrs/week				C	Semester End Marks	
				L	T	P	H		EE	IA
				1.	COMP -201	DSC-A2	Internet and Web Technologies		4	0
2.	COMP-202	DSC-B2	Data Structures	4	0	0	4	4	70	30
3.	COMP- 203	MDC- 2	To be chosen from Mathematics Pool	-	-	-	-	3	50	25
4.	COMP -251	SEC-2	Internet and Web Technologies- Lab	0	0	6	6	3	50	25

5.	COMP -252	MC-2	Data Structures - Lab	0	0	8	8	4	70	30
6.		I/A/P/C-1	As per HPU Guidelines	-	-	-	-	4	70	30
7.		VAC-1	To be chosen from VAC Pool	-	-	-	-	2	35	15
TOTAL								24	415	185
									Total = 600	

- Student on exit will be awarded undergraduate certificate after securing 44 credits in semester I and II in the relevant discipline.

BCA 3rd Semester

Paper No.	Paper Title	Credit	University Examination	CCA	Max. Marks	Exam Duration Hours
BCA0301	Mathematics-III	4	70	30	100	3
BCA0302	Business Practices and Management	4	70	30	100	3
BCA0303	Computer Organization	4	70	30	100	3
BCA0304	Object Oriented Programming with C++	4	70	30	100	3
BCA0305	Desktop Publishing and Designing	4	70	30	100	3
BCA0304(P)	Object Oriented Programming with C++ Lab-V	3	35	15	50	3
BCA0305(P)	Desktop Publishing and Designing Lab-VI	3	35	15	50	3
Total					600	

BCA 4th Semester

Paper No.	Paper Title	Credit	University Examination	CCA	Max. Marks	Exam Duration Hours
BCA0401	Personnel Management	4	70	30	100	3
BCA0402	Accounting	4	70	30	100	3
BCA0403	System Analysis and Design	4	70	30	100	3
BCA0404	Internet Technology & Web Page Design	4	70	30	100	3
BCA0405	Programming in Visual Basic	4	70	30	100	3
BCA0404(P)	Internet Technology & Web Page Design Lab-VII	3	25	25	50	3

BCA0405(P)	Programming in Visual Basic Lab-VIII	3	25	25	50	3
Total					600	

BCA 5th Semester

Paper No.	Paper Title	Credit	University Examination	CCA	Max. Marks	Exam Duration Hours
BCA0501	Operating System	4	70	30	100	3
BCA0502	eCommerce	4	70	30	100	3
BCA0503	Management Information System	4	70	30	100	3
BCA0504	ASP.net Technologies	4	70	30	100	3
BCA0505	Computer Oriented Statistical Methods	4	70	30	100	3
BCA0504(P)	ASP.net Technologies Lab-IX	3	35	15	50	3
BCA0505(P)	Computer Oriented Statistical Methods Lab-X	3	35	15	50	3
Total					600	

BCA 6th Semester

Paper No.	Paper Title	Credit	University Examination	CCA	Max. Marks	Exam Duration Hours
BCA0601	Computer Networks	4	70	30	100	3
BCA0602	Numerical Methods	4	70	30	100	3
BCA0603	Multimedia Technology	4	70	30	100	3
BCA0604	Computer Graphics	4	70	30	100	3

BCA0605	Software Engineering	4	70	30	100	3
BCA0604(P)	Computer Graphics Lab-XI	3	35	15	50	3
BCA0606	Major Project	3	35	15	50	3
Total					600	

Framework of BBA (Honours) 4-years programme

Semester-I								
Sr. No.	Course Code	Title of Courses	Course Type	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
1	BBA 101	Business Organisation & Management	DSC -I	4+0+0	70	30	100	4
2	BBA 102	Statistics for Business Decisions	DSC- II	4+0+0	70	30	100	4
3	BBA 103	Managerial Economics	MC -I	4+0+0	70	30	100	4
4	BBA 104	Business Environment	MDC-I	3+0+0	50	25	75	3
5	BBA 105	Personality Development & Communication Skills	SEC-I	3+0+0	50	25	75	3
6		To be chosen from the basket of language provided by the university	AEC-I	2+0+0	35	15	50	2
Sub-Total (A)					345	155	500	20

Semester-II								
Sr No.	Course Code	Title of Courses	Course Type	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
7	BBA 201	Business Accounting	DSC -III	4+0+0	70	30	100	4
8	BBA 202	Macroeconomics	DSC- IV	4+0+0	70	30	100	4
9	BBA 203	Entrepreneurship Development	MC -II	4+0+0	70	30	100	4
10	BBA 204	Ethics & Corporate Social Responsibility	MDC-II	3+0+0	50	25	75	3
11	BBA 205	IT Tools in Business	SEC-II	3+0+0	50	25	75	3

12		Environment related course (as offered by the University)	VAC-I	2+0+0	35	15	50	2
13		Internship	I/A/P/C	As per guidelines of the University				4
Sub-Total (B)								24

BBA Third semester

Course No.	Title of the Course	Category	Credits	Marks		
				CCA	ESE	Total
301	Macroeconomics	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
302	Principles of Marketing	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
303	Management Accounting	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
304	India's Diversity & Business	Generic Elective (GE)-3	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
305	Personality Development & Communication Skills	Skill Enhancement Course-I	6 (L4 +P2)	30 (Max.) 13 (Min)	Theory 50(Max.) 23(Min)	Practical 20(Max.) 9(Min.) Internal 100 (Max) 45(Min)

BBA Fourth Semester

Course No.	Title of the Course	Category	Credits	Marks		
				CCA	ESE	Total
401	Business Research	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
402	Human Resource Management	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
403	Financial Management	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
404	Tax Planning	Generic Elective (GE)-IV	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
405	IT Tools in Business	Skill Enhancement Course-I	6 (L4 +P2)	30 (Max.) 13 (Min)	Theory 50(Max.) 23(Min)	Practical 20(Max.) 9(Min.) Internal 100 (Max) 45(Min)

BBA Fifth Semester

Course No.	Title of the Course	Category	Credits	Marks		
				CCA	ESE	Total
501	Quantitative Techniques for Management	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)

502	Legal Aspects of Business	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
503	(DSE-I Finance) Investment Banking & Financial Services OR (DSE-II Marketing) Consumer Behavior OR (DSE-III Human Resource) HRD: Systems and Strategies OR (DSE-IV Management of Global Business) International Trade: Policies and Strategies .	DSE Note: Students can opt any one of the specialization in Vth Semester and the same will continue in the VIth Semester .	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)

BBA Sixth Semester

Course No.	Title of the Course	Category	Credits	Marks		
				CCA	ESE	Total
601	Business Policy & Strategy	Core Course	6 (L5 + T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
602	Financial Institutions & Markets	Core Course	6 (L5 + T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
603	(DSE-II Marketing) Distribution & Supply Chain Management OR (DSE-III Human Resource) Performance and Compensation Management OR (DSE-IV Management of Global Business) Multinational Business Finance	DSE	6 (L5 + T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
604	(DSE-I Finance) Project Report Or (DSE-II Marketing) Project Report OR (DSE-III Human Resource) Project Report OR (DSE-IV Management of Global Business) Project Report	DSE	6)			100 (Max) 45(Min) (External Evaluation)

Post-Graduate Course (PGDCA)

PGDCA: Post Graduate Diploma in Computer Application is one year program spread over in two semester

and examination will be at the end of each semester.

Eligibility Condition:

Candidates who have passed graduation in any stream from the recognized university or its equivalent at least 50% marks (45% marks in case of SC and ST) shall be eligible.

Number of Seats:

PGDCA	
Duration	01 year(Two semester)
Number of Seats	60
Subsidized Seats	40
Non-Subsidized Seats	20

Age Limit:

The maximum age limit is 26 years for boys and 28 years for girls (29 years for SC/ST candidates both for boys and girls.)as on 1st July 2025.

Basis of Admission:

The admission will purely be on the basis of marks (rounded up to the decimal places) obtained in graduation. If there is a tie then older candidate in age will be given preference.

Fee Structure:

Sr.No	Category	Amount
1.	Subsidized	15000 p.a. or 7500 per semester
2.	Non-subsidized	20000 p.a. or 10000 per semester

Detail Course Outline for PGDCA

Detailed course outline for PGDCA program as prescribed by Sardar Patel University Mandi H.P. is given below, which is subject to any change by the board of studies approved by academic council and the executive council of Sardar Patel University Mandi H.P.

SCHEME OF EXAMINATION FOR PGDCA (SEMESTER-I)

Paper code Title	Title	Weekly M. Period	Max. Period	Internal Marks	Duration of Examination
DCS-101	Fundamental of Programming using C	4	75	25	3 Hrs.
DCS-102	PC software	4	75	25	3 Hrs.
DCS-103	Operating System	4	75	25	3 Hrs.
DCS-104	Computer Organization & Architecture	4	75	25	3 Hrs.
DCS-105	Practical-1(C language)	4	50	50	3 Hrs.
DCS-106	Practical-2(PC Software)	4	50	50	3 Hrs.

SCHEME OF EXAMINATION FOR PGDCA (SEMESTER-II)

Paper code Title	Title	Weekly M. Period	Max. Period	Internal Marks	Duration of Examination
DCS-201	Data and File Structure	4	75	25	3 Hrs.
DCS-202	System Analysis and Design	4	75	25	3 Hrs.
DCS-203	Object Oriented Programming in C++	4	75	25	3 Hrs.
DCS-204	Database Management System	4	75	25	3 Hrs.
DCS-205	Practical-3(C++)	4	75	25	3 Hrs.
DCS-206	Practical-4(DBMS)	4	75	25	3 Hrs.
DCS-207	Project Work		200		

Student Course-wise Assessment and Evaluation

THEORY PAPER

Examination for PGDCA will be on semester pattern and marks will be 75 in each course. In each paper of theory eight questions are to be set. Three questions are to be set from PART-A and four from PART-B of the syllabus. Student is required to attempt two questions from each PART. Question No. 8 will be compulsory covering the entire syllabus of at least 5 parts. The medium of instructions and Examination shall be English

INTERNAL ASSESSMENT

Maximum marks of internal assessment will be 25 in case of theory paper and 50 marks in case of practical. Internal Assessment will be given on the basis of class test and attendance. Maximum marks will be 25.

PROJECT WORK

The project should include development of application software for industry/ institute.

Project Report 50 marks
Seminar 50 marks

(iii) Viva-Voce 100 marks
(iv) Total 200 marks

Leave/Attendance/Mid Term/Fine Rules

Leave Rules:

All students are expected to attend their classes regularly and punctually. In case the candidate is unable to attend the class he/she may apply leave on the proper application form.

Before proceeding on leave, it must be got sanctioned from appropriate authority and submitted to the office.

In case of illness the leave application must be supported by the medical certificate from Govt. hospital indicating the period advised for rest.

Leave up to two days will be sanctioned by tutor, upto four days by the senior tutor/coordinator and more than four days only by the Principal on the recommendation of the coordinator.

Identity Card:

Every student will be issued an identity card and will wear the card all the time while on the campus. The college authorities may ask the candidate to produce the same at any time.

Fine:

Fine as shown below will be charged from the students who fail to follow the leave rules:

Absence fine per period is Rs. 5/-
 Library fine is Rs. 1/- per day per book.
 Absence fine for class test is Rs. 10/-
 Absence fine for practical class is Rs. 10/-
 Absence fine for seminar is Rs. 10/-
 Absence fine from Mid Test is Rs. 50/- per paper.
 Fine for not wearing dress is Rs. 50/- per day.

Lecture Attendance & Mid-Term:

As per SPU/HPU Ord. 62(b) and (c) Lecture attendance and mid-term/house test are compulsory in order to be eligible to appear in the University Exam. A candidate should have to attend 75% Lectures in each of the concerned course in theory as well as practical to be eligible for University exams. A student must have secure at least 20% marks in each subjects in the house examination or 25% of the aggregate marks.

His/her name will be struck off from the college roll if he remains absent for ten days continuously

Re-admission will be allowed only twice.

Re-admission Fee :

First time	Rs. 500
Second time	Rs. 1000

COLLEGE ANNUAL CALENDAR FOR SESSION 2026-27

1. Online admission process as per the direction of Department of Higher Education, Govt. of Himachal Pradesh & Himachal Pradesh University Shimla.

2. Enrollment in NCC/NSS/Sports/Rover & Rangers/Red Ribbon Club/Eco- Club in the month of August, 2026.
3. Change of course/Stream: Within 30days from the commencement of classes (Subject to the availability of seats).
4. Academic calendar

Start of session from	1st July 2026 to 31 st July 2026	= 26 Days
	1 st August 2026 to 31 st August 2026	= 24 Days
	1st Sept. 2026 to 30 th Sept 2026	= 26Days
	1 st Oct. 2026 to 31 st Oct 2026	=22 Days
	1 st Nov. 2026 to 30 th Nov. 2026	=25Days
	1 st Dec. 2026 to 31 st Dec. 2026	=27 Days
	6 st Feb. 2027 to 28 th Feb 2027	=18 Days
	1 st March 2027 to 15 th March 2027	=12 Days (Total working days =180 Days)
5. Schedule for the election of Students Central Association: As per dates to be notified by SPU Mandi.
6. Fee deposition :
 - a) At the time of admission in 1st, 2nd and 3rd Year (B.A./B.Sc./B.Com. for Six Months)
 - b) At the time of admission in every semester. (BCA/BBA/B.Voc./PGDCA/M.Sc./M.A.)
7. Mid term test:
 - a) MTT-for B.A./B. Sc./B.Com.- All classes in the month of Dec. 2026.
 - b) MTT -for B.A./B. Sc./B.Com.- (for improving eligibility criteria) in the month of Feb. 2026.
8. Annual Examination:
 - a) For UG classes in the month of March/April 2026.
 - b) For PG Classes in the month of Nov. 2026/June 2027.
 - c) Term End/End Semester practical Examination
 - a. As per the dates notified by SPU Mandi.
9. College Annual athletic: 2nd week of Dec. 2026.
10. Annual Prize distribution Function: in the month of March 2027.
11. PTA General House/ Election: 1st week of Sept. 2026.
12. Vacation schedule: Winter Break 1st Jan. 2027 to 4th Feb. 2027. = 35 Days
13. Sports/Cultural activities: As per SPU/HPU Sports calendar 2026-27.
14. Celebration of important days/ events: on scheduled dates/ Govt. orders.
15. Educational Tour in last week of Dec.2026.

Celebration of Important Days

SR. NO.	DAY	DATE	SR. NO.	DAY	DATE
1	World Population Day	11.07.2026	20	NCC Day	28.11.2026
2	Kargil Vijay Diwas	26.07.2026	21	CSCA Function	To be notified separately
3	Independence Day	15.08.2026	22	Human Rights Day	10.12.2026
4	National Sports Day	29.08.2026	23	Republic Day	26.01.2027
5	Teacher's day	05.09.2026	24	National Science Day	28.02.2027
6	World Literacy Day	08.09.2026	25	International Women Day	08.03.2027
7	Hindi Diwas	14.09.2026	26	World Consumer Right Day	15.03.2027
8	CSCA Formation	As per notification of H.P. University	27	World Water Day	22.03.2027
9	PTA General House	Second Saturday of September	28	Annual Function	Second week of March 2027
10	World Ozone Day	16.09.2026	29	World Health Day	07.04.2027
11	World Tourism Day	27.09.2026	30	World Earth Day	22.04.2027
12	International Girl Child Day	11.10.2026	31	World Red Cross Day	08.05.2027
13	World AIDS Day	01.12.2026	32	Anti Tobacco Day	31.05.2027
14	World Tourism Week	21.09.2026 to 27.09.2026	33	World Environment Day	05.06.2027
15	NSS Day	24.09.2026	34	International Yoga Day	21.06.2027
16	Gandhi Jayanti	02.10.2026			
17	Annual Athletic Meet	To be notified separately			
18	National Education Day	11.11.2026			
19	Constitution Day	26.11.2026			

POINTS TO REMEMBER

- 1st Period will begin at 10.00 am daily and each period shall be of one hour duration.
- Every student must always carry his/her Lanyard/ Library Identity Card which is issued to the students after admission. It should be shown/ produced on demand.
- All admissions to the college shall be provisional and subject to the approval of H.P. University. The college shall not be held responsible for cancellation of admission/candidature of any student by the University.
- Students should not temper with the electrical and water fittings in the class rooms and in the college campus.
- Using foul language shall be viewed seriously.
- Writing obscenities, loitering aimlessly, damage to the college property, bringing outsiders, misbehaving with the staff will be construed as acts of misconduct/indiscipline and punished with either fine or suspension/expulsion or both
- Any instance of ragging should immediately be brought in the notice of members of anti-ragging squad/committee.
- Go through the College Notice Board Daily.
- Smoking or taking of intoxicants, liquor etc. is strictly prohibited in the college campus.
- Use of Mobile Phones is strictly prohibited in the college premises.