



**PROSPECTUS  
CUM  
INFORMATION BROCHURE**

**B.A. BSc. B.Com  
FOR THE SESSION: 2023-24**



**RABINDRANATH TAGORE GOVT. DEGREE COLLEGE SARKAGHAT  
DISTT. MANDI HIMACHAL PRADESH 175024**

Phone & Fax: 01905-230004 Website: [www.rntgcs.com](http://www.rntgcs.com)

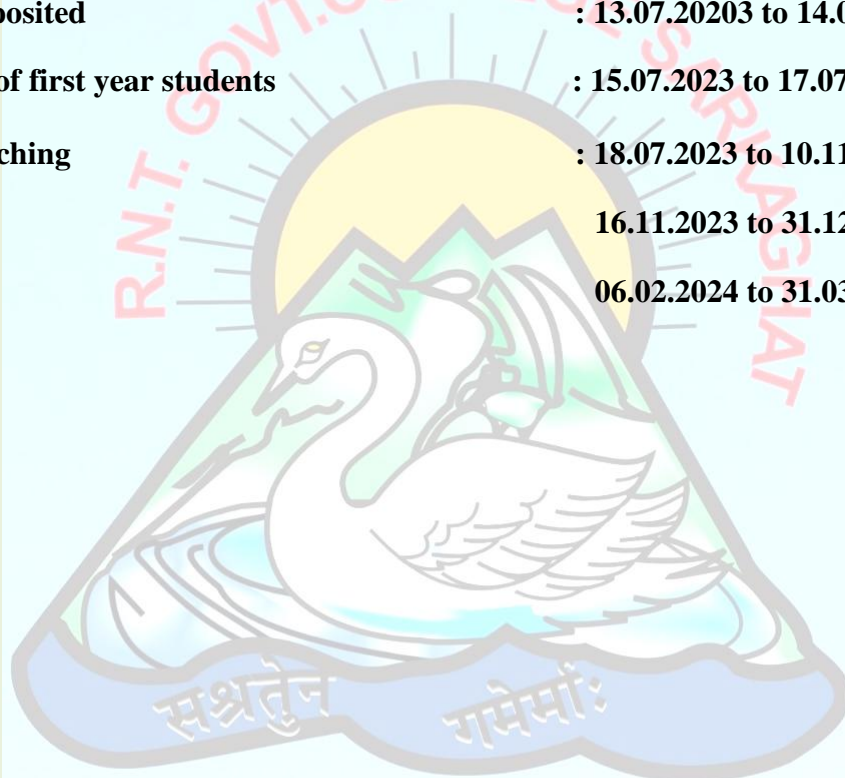
Email: [gcsarkaghat-hp@nic.in](mailto:gcsarkaghat-hp@nic.in)

# **ADMISSION SCHEDULE FOR UNDER GRADUATE CLASSES**

**Online submission of admission forms by the students : 30.06.2023 to 08.07.2023**

As per the notification of Department of Higher Education, Govt. of H.P. and Sardar Patel University Mandi

<b>Display of 1<sup>st</sup> merit list</b>	<b>: 08.07.2023 at 5:00 PM</b>
<b>Fee to be deposited</b>	<b>: 10.07.2023 to 12.07.2023</b>
<b>Display of 2<sup>nd</sup> merit list</b>	<b>: 12.07.2023 at 5:00 PM</b>
<b>Fee to be deposited</b>	<b>: 13.07.2023 to 14.07.2023</b>
<b>Orientation of first year students</b>	<b>: 15.07.2023 to 17.07.2023</b>
<b>Regular Teaching</b>	<b>: 18.07.2023 to 10.11.2023</b>
	<b>16.11.2023 to 31.12.2023</b>
	<b>06.02.2024 to 31.03.2024</b>

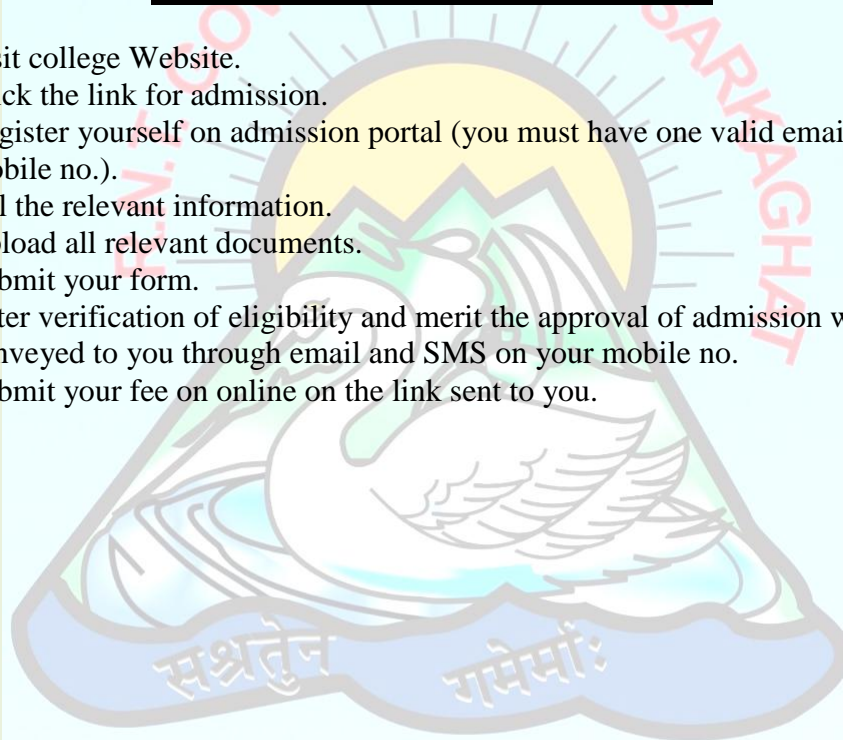


## **ADMISSION TO POST GRADUATE CLASSES**

1. The admission to the post graduate courses (i.e. Economics, Political Science, Physics and Chemistry) shall be done on the basis of the result of the centralized Entrance Test conducted by the H.P. University for the subject concerned.
2. The minimum eligibility for admission for Postgraduate courses will be 28 credits in Undergraduate degree.
3. After the declaration of the result of the entrance test the students will have to apply for the admission in the concerned subject on the basis of the rank obtained in the entrance test. The admission schedule for post graduate classes shall be displayed later on:

### **STEP TO SEEK ADMISSION**

1. Visit college Website.
2. Click the link for admission.
3. Register yourself on admission portal (you must have one valid email ID and mobile no.).
4. Fill the relevant information.
5. Upload all relevant documents.
6. Submit your form.
7. After verification of eligibility and merit the approval of admission will be conveyed to you through email and SMS on your mobile no.
8. Submit your fee online on the link sent to you.





## From the Principal's Desk



On the behalf of everyone at RNT Government Degree College Sarkaghat, it is a great pleasure to warmly welcome you, and thank you for choosing to study and learn with us.

The golden years in college are about excelling, growing and be skillful in every way possible, to fit into the fast changing and rapidly progressing world. We are witnessing unprecedented changes in every field and today's change is more considerable than yesteryears. Students! Where there is struggle for existence, the strongest and the fittest is accepted and appreciated.

We, at this premier educational institution, are dedicated to provide catalytic impulses to every student to stretch his/her inherent learning competencies through self-discovery process. We also strive to endow our students with a platform assisting them to broaden their mental horizon and in the process provide them refined, holistic and substantial education along with extra-curricular activities. Our prime objective is to instill good values in our students, so we try to hone their talents in a manner that they reach up to their optimal potential.

At the college, we are a team of dedicated teachers and staff committed to your welfare. I again extend a warm welcome to all the entrants in this year in the college. God Bless You!

Principal  
R.R. Kondal

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**Eve teasing is an offence. The offender will be handed over to the police immediately.**

**Helpline: 8894843567**

## INTRODUCTION

Government College Sarkaghat was established by Himachal Pradesh Government as a multi faculty, co-educational institute in the year 1985. Now, it has been renamed as Rabindranath Tagore Govt. Degree College Sarkaghat. Since its inception, it has progressively emerged as one of the leading institution of higher learning in the rural area of Himachal Pradesh. The college is affiliated to Himachal Pradesh University as well as Sardar Patel University Mandi w.e.f. Academic session 2022-23, recognized by UGC under 2f &12B and NAAC accredited B grade in August, 2019. Located at a distance of 60 Kilometers from the district town of Mandi (H.P.), this college is situated on the outskirts of Sarkaghat town, in a lush green area in the foothills of Chandrakhri and Maseran & Bhatoh ranges. With a campus spread over almost 15 acres of a landmass, the college has a big playground with facilities for the entire major outdoor games. The college has a vast infrastructure including spacious classrooms, well equipped science labs, facilities for outdoor games, computer lab with internet facilities, Fully Automated Library with Inlibnet facility Girls' common room, Girls' hostel and Big multipurpose hall.

This college offers total 27 courses in different streams. Under graduate 20 courses in Humanities, Science, Commerce, Journalism & Mass Communication, Tour & Travel and B. Voc. along with Postgraduate Programmes in Economics, Political Science, Physics and Chemistry. The college is also running Bachelor of Computer Application (BCA), Bachelor of Business Administration (BBA) and Post Graduate Diploma in Computer Applications (PGDCA) under self-financing scheme. IGNOU study centre is also functioning in the college premises with different certificate, diploma, UG and PG programmes.

Over the years, the college has acquired an excellent reputation by exhibiting outstanding performance in academics, sports, cultural and co-curricular activities. Two units of National Service Scheme (NSS), one unit of National Cadets Corps (NCC-Naval Wing), one unit of Rovers and Rangers, Red Ribbon club and Eco club offer optimum opportunities to the students to develop the sense of social service, communal harmony, discipline awareness, mutual co-operation, leadership and responsibility. The faculty members are committed to quality teaching and all round development of the students.

In spite of many constraints, tough terrain and rural background of the area, this college has been able to carve a niche for itself in the arena of higher education. Thousands of boys and girls graduated from this college are serving the society in various capacities. It is now poised to become a centre of excellence in the field of education under the patronage of state Govt. with the hard work of the faculty and students with the motto:

### Motto:

**“संश्रुतेन गमेमहि” अर्थात् – हमें वेदों के अनुसार आचरण करना चाहिए।”**

### Vision:

The Vision of the college is to be a Preferred Institute and a hub of academic and professional activities so that the students of rural background may achieve quality education at door step.

### Mission:

The Mission is to ignite the latent mind of the students and help them to grow personally and professionally to their full potential and to inculcate right values, skills and knowledge in them for success in life.

### Goals and Objectives:

The main goals and objectives of this institution are: to prepare the students for academic and professional career: to enhance and promote excellence in teaching and learning: to encourage staff for personal academic growth: to encourage students to participate in co-curricular activities like- NSS, NCC, R&R, Sports and Cultural activities: to build up an awakened society for the promotion of good will and faith: to create environmental consciousness among students, staff and faculty to keep the campus polythene free, clean & green and to build infrastructure for growth of the college and to make the institution a centre of excellence.

*“The Main Object Of Teaching Is Not To Give Explanations, But To Knock At The Door Of The Mind”.*

*Rabindranath Tagore*



## Administrative Position

Principal: Dr. Rikhi Ram Kondal

Cell No.9418200244

## Faculty Position

### Faculty of Humanities

#### Department of English

- |                       |                      |
|-----------------------|----------------------|
| 1. Mr. Suneel Kumar   | M.A. M.Phil.SET      |
| 2. Mr. Ashok Pathania | M.A.                 |
| 3. Dr. Subhash Verma  | M.A.,M.Phil. PhD.NET |

#### Department of Economics

- |                    |             |
|--------------------|-------------|
| 1. Dr. Vinod Kumar | M.A., Ph.D. |
| 2. Vacant          |             |

#### Department of Geography

- |                     |                   |
|---------------------|-------------------|
| 1. Dr. Ramesh Chand | M.A.,M.Phil. PhD. |
| 2. Mr. Vishal Kumar | M.Phil. SET       |

#### Department of Political Science

- |                     |                  |
|---------------------|------------------|
| 1. Mr. Rakesh Kumar | M.A.,M.Phil. NET |
| 2. Vacant           |                  |

#### Department of PublicAdministration

- |           |  |
|-----------|--|
| 1. Vacant |  |
|-----------|--|

#### Department of Sanskrit

- |                     |                   |
|---------------------|-------------------|
| 1. Dr. Naveen Kumar | M.A., PhD.NET,SET |
| 2. Vacant           |                   |

#### Department of Hindi

- |               |                  |
|---------------|------------------|
| 1. Mrs. Reeta | M.A. M.Phil, SET |
| 2. Vacant     |                  |

#### Department of History

- |           |  |
|-----------|--|
| 1. Vacant |  |
|-----------|--|

#### Department of Music

- |                                     |                       |
|-------------------------------------|-----------------------|
| 1. Mrs. Anita Sharma (Instrumental) | M.A., M.Phil.         |
| 2. Dr. Banita (Vocal)               | M.A.,M.Phil. PhD. NET |
| 3. Vacant (Tabla Assistant)         |                       |

#### Department of Physical Education

- |           |  |
|-----------|--|
| 1. Vacant |  |
|-----------|--|

#### Department of Journalism & Mass Communication

- |           |  |
|-----------|--|
| 1. Vacant |  |
|-----------|--|

#### Department of Tourism & Travel

- |                    |                      |
|--------------------|----------------------|
| 1. Dr. Arun Sharma | M.Sc (ATHM) Ph.D SET |
|--------------------|----------------------|

#### Department of Computer Applications

- |                      |             |
|----------------------|-------------|
| 1. Mr. Santosh Kumar | M.Tech. NET |
|----------------------|-------------|

### Faculty of Science

#### Department of Chemistry

- |                           |                       |
|---------------------------|-----------------------|
| 1. Dr. Naresh Chandel     | M.Sc, M Phil Ph.D     |
| 2. Mr. Kamlesh Kumar      | M.Phil, SET.          |
| 3. Dr. Sunil Kumar Sharma | M.Sc, Ph.D, NET, GATE |
| 4. Dr. Manju Thakur       | M.Sc, Ph.D, NET, GATE |
| 5. Mr. Sunil Kumar        | M.Sc. NET             |
| 6. Vacant                 |                       |

#### Department of Physics

- |                   |                  |
|-------------------|------------------|
| 1. Mr. Pushpender | M.Sc,M.Phil. NET |
| 2. Vacant         |                  |
| 3. Vacant         |                  |
| 4. Vacant         |                  |

**Department of Mathematics**

- |                        |                         |
|------------------------|-------------------------|
| 1. Mr. Tej Singh Verma | M.Sc, M.Phil.,          |
| 2. Dr. Shabnam Sharma  | M.Sc,M.Phil., Ph.D, SET |
| 3. Vacant              |                         |

**Department of Zoology**

- |                       |                         |
|-----------------------|-------------------------|
| 1. Dr. Rajeev Rana    | M.Sc,M.Phil., Ph.D, JRF |
| 2. Mrs. Rekha Kumari  | M.Sc,M.Phil.            |
| 3. Mrs. Pooja Chandel | M.Phil.,NET             |
| 4. Vacant             |                         |

**Department of Botany**

- |                     |                  |
|---------------------|------------------|
| 1. Mrs. Monika      | M.Sc,M.Phil. NET |
| 2. Dr. Anita Kumari | M.Sc,Ph.D, JRF   |
| 3. Vacant           |                  |

**Faculty of Commerce****Department of Commerce**

- |                        |                         |
|------------------------|-------------------------|
| 1. Dr. Provinder Kumar | M.Com, M.Phil,Ph.D, SET |
| 2. Mrs. Seema Sharma   | M.Com, M.Phil, NET.     |
| 3. Mr. Shakti Chand    | M.Com, M.Phil, JRF      |

**Library Staff**

1. Vacant

Librarian

**Laboratory Staff****Senior Lecturer Assistant (SLA)**

- |                        |                     |
|------------------------|---------------------|
| 1. Sh. Roop Lal Dhiman | Botany & Zoology    |
| 2. Vacant              | Physics & Geography |

**Junior Lecturer Assistant (JLA)**

- |           |           |
|-----------|-----------|
| 1. Vacant | Chemistry |
| 2. Vacant | Physics   |
| 3. Vacant | Geography |

**Office Staff**

- |                      |            |
|----------------------|------------|
| 1. Mr. Santosh Kumar | Supdt.G-I  |
| 2. Mr. Kuldeep Kumar | Supdt.G-II |
| 3. Vacant            | Sr.Asstt.  |
| 4. Mr. Anoop Kumar   | Jr.Asstt.  |
| 5. Mr. Sujeen Kumar  | Clerk      |
| 6. Vacant            | Clerk      |

**Class IV Employees**

- |                      |         |
|----------------------|---------|
| 1. Smt.Kanta Devi    | Peon    |
| 2. Smt.Usha Devi     | Peon    |
| 3. Smt.Saneh Lata    | Peon    |
| 4. Smt.Rekha Devi    | Peon    |
| 5. Smt Simran        | Peon    |
| 6. Sh. Roshan Lal    | Peon    |
| 7. Smt. Ruma Devi    | Peon    |
| 8. Smt. Anoop Kumar  | Peon    |
| 9. Smt. Anita Kumari | Peon    |
| 10.Sh. Rajesh Kumar  | Peon    |
| 11. Vacant           | Sweeper |
| 12. Vacant           | Sweeper |
| 13. Vacant           | Gardner |



**Staff Appointed by PTA (LOCAL)**

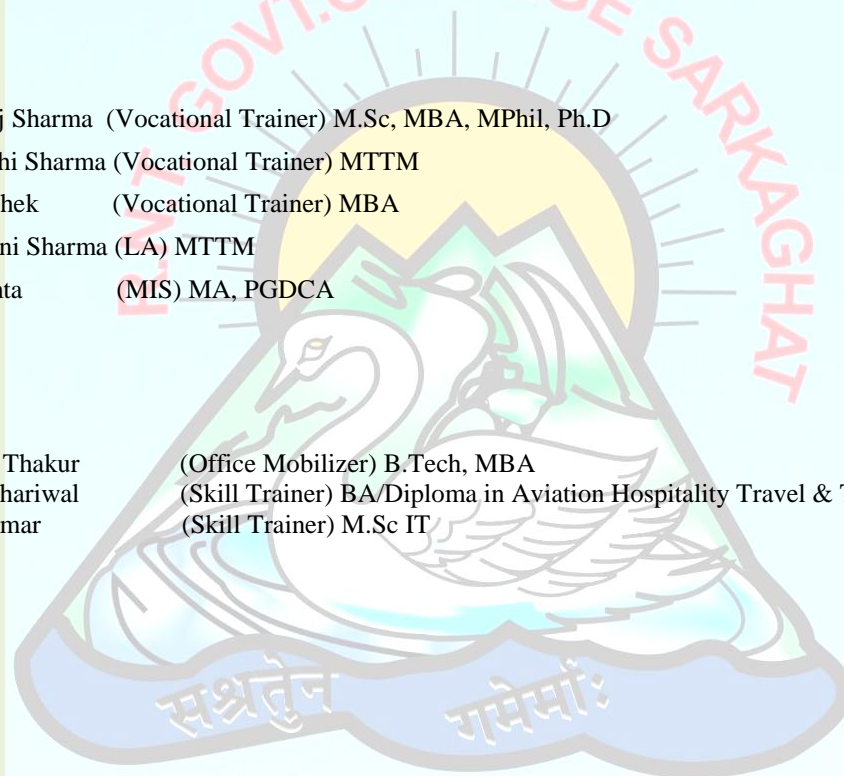
1. Sh. Dhirender Kumar (Political Science)
2. Sh. Dinesh Kumar (Physical Science)
3. Smt. Sunita Kumari (Political Science)
4. Smt. Bandana Devi (History)

**B.Voc. Staff**

1. Dr. Pankaj Sharma (Vocational Trainer) M.Sc, MBA, MPhil, Ph.D
2. Mrs. Surbhi Sharma (Vocational Trainer) MTTM
3. Mr. Abhishek (Vocational Trainer) MBA
4. Ms. Shivani Sharma (LA) MTTM
5. Mrs. Mamta (MIS) MA, PGDCA

**ADD ON Staff**

1. Anuradha Thakur (Office Mobilizer) B.Tech, MBA
2. Monika Dhariwal (Skill Trainer) BA/Diploma in Aviation Hospitality Travel & Tourism
3. Hitesh Kumar (Skill Trainer) M.Sc IT



### **ADMINISTRATIVE COMMITTEES FOR THE SESSION 2022-23**

- |                        |                      |
|------------------------|----------------------|
| 1. Dr. Provinder Kumar | Bursar               |
| 2. Dr. Subhash Verma   | IQAC Coordinator     |
| 3. Dr. Sunil Kumar     | RUSA/UGC Coordinator |

#### **Screening/Admission Committee**

- |                        |                   |
|------------------------|-------------------|
| 1. Dr. Ramesh Chand    | Coordinator       |
| 2. Sh. Tej Singh Verma | Asst. Coordinator |

#### **Screening/Admission Committee (Science)**

1. Dr. Naresh Chandel
2. Smt. Rekha Kumari
3. Sh. Kamlesh Kumar
4. Dr. Sunil Kumar
5. Dr. Manju Kumari
6. Smt. Pooja
7. Dr. Anita
8. Smt. Monika Thakur
9. Dr. Shabnam
10. Sh. Sunil Kumar

#### **Screening/Admission Committee (Arts)**

1. Dr. Subhash Verma
2. Dr. Vinod Kumar
3. Sh. Vishal Kumar
4. Sh. Rakesh Kumar
5. Dr. Naveen Sharma
6. Smt. Reeta Devi
7. Dr. Banita
8. Sh. Santosh Kumar
9. Dr. Arun Sharma

#### **Screening/Admission Committee (Commerce)**

1. Dr. Provinder Kumar
2. Sh. Shakti Chand
3. Smt. Seema Sharma

#### **Advisory/Grievance Redressal cum CSCA election committee**

1. Dr. Ramesh Chand
2. Sh. Tej Singh
3. Dr. Naresh Chandel
4. Dr. Rajeev Kumar
5. Dr. Vinod Kumar
6. Dr. Provinder Kumar
7. Smt. Anita Sharma
8. Sh. Suneel Kumar
9. Dr. Subhash Verma
10. Sh. Rakesh Kumar
11. Smt. Reeta Devi
12. Office Superintendent
13. Sh. Anoop Kumar
14. CSCA President

#### Discipline Committee

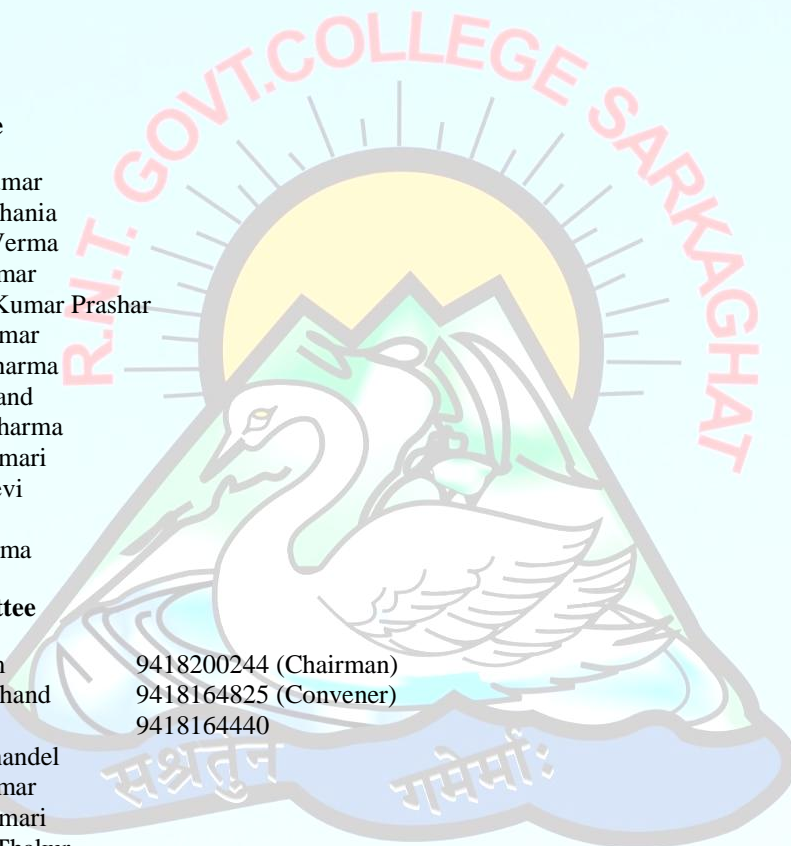
1. Sh. Suneel Kumar
2. Sh. Ashok Pathania
3. Dr. Subhash Verma
4. Dr. Vinod Kumar
5. Sh. Kamlesh Kumar Prashar
6. Sh. Vishal Kumar
7. Dr. Naveen Sharma
8. Sh. Shakti Chand
9. Smt. Seema Sharma
10. Dr. Manju Kumari
11. Smt. Reeta Devi
12. Sh. Sunil Rao
13. Dr. Arun Sharma

#### Anti Ragging Committee

- |                       |                       |
|-----------------------|-----------------------|
| 1. Dr. Rikhi Ram      | 9418200244 (Chairman) |
| 2. Dr. Ramesh Chand   | 9418164825 (Convener) |
| 3. Sh. Tej Singh      | 9418164440            |
| 4. Dr. Naresh Chandel |                       |
| 5. Dr. Vinod Kumar    |                       |
| 6. Dr. Manju Kumari   |                       |
| 7. Smt. Monika Thakur |                       |
| 8. Dr. Naveen Sharma  |                       |
| 9. Dr. Banita         |                       |
| 10. PTA President     |                       |
| 11. CSCA President    |                       |
| 12. SHO Sarkaghat     |                       |

#### Anti Ragging Squad

1. Sh. Suneel Kumar
2. Sh. Ashok Pathania
3. Dr. Subhash Verma
4. Sh. Pushpender Singh
5. Dr. Provinder Kumar





6. Dr. Vinod Kumar
7. Sh. Vishal Kumar
8. Smt. Monika Thakur
9. Dr. Shabnam Sharma
10. Smt. Reeta Devi
11. Dr. Naveen Sharma
12. Sh. Santosh Kumar
13. Dr. Arun Sharma

#### **Women Harassment and Women Grievance Redressal cum Counseling Cell**

- |                       |          |
|-----------------------|----------|
| 1. Smt. Rekha Kumari  | Chairman |
| 2. Smt. Anita Sharma  | Member   |
| 3. Smt. Monika Thakur | Member   |
| 4. Dr. Manju Kumari   | Member   |
| 5. Dr. Banita         | Member   |

#### **Student Welfare Committee**

1. Dr. Ramesh Chand
2. Sh. Tej Singh
3. Dr. Naresh Chandel
4. Dr. Rajeev Kumar
5. Smt. Rekha Kumari
6. Dr. Subhash Verma
7. Smt. Monika Thakur
8. Smt. Reeta Devi
9. Smt. Seema Sharma

#### **Time Table Committee**

1. Dr. Ramesh Chand
2. Dr. Rajeev Kumar
3. Dr. Subhash Verma
4. Dr. Sunil Kumar
5. Dr. Provinder Kumar
6. Dr. Vinod Kumar
7. Dr. Shabnam Sharma

#### **Hostel Management Committee**

1. Dr. Rajeev Kumar
2. Smt. Anita Sharma
3. Sh. Kamlesh Kumar
4. Dr. Vinod Kumar
5. Smt. Monika Thakur
6. Dr. Anita Kumari
7. Sh. Rakesh Kumar
8. Smt. Reeta Devi



9. Smt. Seema Sharma
10. Sh. Anoop Kumar
11. Hostel Head Girl (Prefect)

#### **Campus Development/Maintenance and Beautification Committee**

1. Sh. Tej Singh Verma
2. Smt. Anita Sharma
3. Sh. Vishal Kumar
4. Dr. Vinod Kumar
5. Smt. Monika Thakur
6. Dr. Naveen Sharma
7. Dr. Shabnam Sharma
8. Dr. Anita Sharma
9. Smt. Pooja

#### **Canteen Management Committee**

1. Dr. Naresh Chandel
2. Dr. Rajeev Kumar
3. Dr. Subhash Verma
4. Sh. Kamlesh Kumar
5. Dr. Vinod Kumar
6. Sh. Rakesh Kumar
7. Sh. Santosh Kumar
8. Smt. Seema Sharma
9. Sh. Anoop Kumar

#### **Library Committee**

1. Dr. Naresh Chandel
2. Sh. Ashok Kumar
3. Sh. Pushpender Singh
4. Dr. Provinder Kumar
5. Smt. Pooja
6. Dr. Arun Sharma
7. Sh. Santosh Kumar

#### **Mid Term Examination Committee**

1. Dr. Rajeev Kumar
2. Sh. Vishal Kumar
3. Sh. Rakesh Kumar
4. Dr. Shabnam Sharma
5. Smt. Pooja
6. Dr. Anita Kumari
7. Sh. Roop Lal Dhiman
8. Sh. Rajesh Kumar (Peon)

#### **Scholarships and Fess Concession Committee**

1. Dr. Ramesh Chand (Nodal Officer)
2. Sh. Tej Singh Verma
3. Dr. Naresh Chandel
4. Smt. Rekha Kumari



5. Sh. Ashok Kumar
6. Sh. Vishal Kumar
7. Smt. Seema Sharma
8. Sh. Rakesh Kumar
9. Dr. Naveen Sharma
10. Sh. Santosh Kumar
11. Dr. Arun Sharma
12. Office Supdt.
13. Sh. Sujjeen Kumar

#### **Bus Pass attestation Committee**

#### **B.A./B.Sc./B.Com/MA/M.Sc.**

1. All Major Subject Teachers

#### **Real Estate/College Property Committee**

1. Dr. Ramesh Chand
2. Sh. Tej Singh Verma
3. Dr. Naresh Chandel
4. Dr. Rajeev Kumar
5. Sh. Suneel Kumar
6. Dr. Subhash Verma
7. Sh. Kamlesh Kumar
8. Dr. Vinod Kumar
9. Smt. Manju Kumari
10. Office Supdt.
11. Sh. Anoop Kumar

#### **General Purchase and Physical Verification Committee**

1. Dr. Ramesh Chand
2. Sh. Tej Singh Verma
3. Dr. Naresh Chandel
4. Dr. Rajeev Kumar
5. Sh. Kamlesh Kumar
6. Dr. Vinod Kumar
7. Sh. Vishal Kumar
8. Smt. Seema Sharma
9. Sh. Rakesh Kumar
10. Sh. Kuldeep Kumar
11. Sh. Anoop Kumar

#### **Press and Photography Committee**

1. Sh. Suneel Kumar
2. Sh. Ashok Kumar
3. Dr. Arun Sharma
4. Sh. Anoop Kumar

#### **Electricity repair and Maintenance Committee**





1. Sh. Kamlesh Kumar
2. Sh. Vishal Kumar
3. Dr. Vinod Kumar
4. Smt. Monika Thakur
5. Smt. Seema Sharma
6. Smt. Reeta Devi
7. Sh. Sunil Kumar
8. Dr. Arun Sharma
9. Sh. Anoop Kumar

#### **Leave Sanctioning Committee (Upto Two days)**

1. All Major subject teachers

#### **Girls Hostel**

1. Smt. Reeta Devi (Warden)
2. Anoop Kumar (Clerk)

#### **Water Management Committee**

1. Dr. Vinod Kumar
2. Sh. Vishal Kumar
3. Dr. Manju Kumari
4. Sh. Santosh Kumar
5. Dr. Anita Kumari
6. Smt. Reeta Devi
7. Sh. Sunil Rao
8. Sh. Anoop Kumar
9. Sh. Rajesh Kumar

#### **Sanitation Monitoring Committee**

1. Sh. Tej Singh Verma
2. Dr. Vinod Kumar
3. Smt. Pooja
4. Sh. Sunil Rao
5. Dr. Arun Sharma

#### **Anti Smoking Cell**

1. Sh. Ashok Pathania
2. Smt. Anita Sharma
3. Sh. Shakti Chand
4. Dr. Naveen Sharma

#### **College Legal Cell**

1. Dr. Ramesh Chand
2. Sh. Tej Singh
3. Dr. Rajeev Kumar
4. Dr. Subhash Verma
5. Sh. Vishal Kumar
6. Dr. Anita
7. Sh. Rakesh Kumar
8. Sh. Sandeep Vashisth
9. PTA President
10. CSCA President

Advocate



### **Student Resource and Facilitation Centre**

1. Coordinator SFS
2. All Guest Faculty SFS

### **Self Financing Courses (BCA/BBA/PGDCA)**

1. Sh. Kamlesh Kumar (Coordinator)
2. Sh. Anoop Kumar (Dealing Assistant)

### **Prospectus cum NEP-2020 implementation Committee**

1. Dr. Ramesh Chand
2. Sh. Tej Singh Verma
3. Dr. Naresh Chandel
4. Dr. Subhash Verma
5. Sh. Sunil Kumar
6. Smt. Seema Sharma
7. Sh. Santosh Kumar
8. Dr. Arun Sharma
9. Office Supdt.
10. All members of IQAC

### **Differently abled persons (DIVYANGJAN) Committee**

1. Smt. Rekha Kumari
2. Dr. Provinder Kumar
3. Sh. Rakesh Kumar
4. Smt. Usha Devi

### **Student Grievance Redressal Committee (GRC)**

1. Principal (Chairman)
2. All Major subject teachers
3. Office Supdt

### **Career Guidance cum Placement Cell**

1. Dr. Vinod Kumar
2. Smt. Monika Thakur
3. Dr. Anita Kumari
4. Sh. Shakti Chand
5. Sh. Santosh Kumar
6. All SFS faculty members

### **Construction Work and Monitoring Cell**

1. Dr. Ramesh Chand
2. Sh. Tej Singh
3. Dr. Naresh Chandel
4. Dr. Rajeev Kumar
5. Dr. Subhash Verma
6. Sh. Vishal Kumar
7. Dr. Vinod Kumar
8. Dr. Naveen Sharma
9. Dr. Shabnam
10. Dr. Arun Sharma
11. Office Supdt.



12. Sh. Anoop Kumar

#### **CCTV repair, Maintenance and IT Cell Committee**

1. Dr. Ramesh Chand
2. Dr. Rajeev Kumar
3. Smt. Rekha Kumari
4. Dr. Subhash Verma
5. Dr. Sunil Kumar
6. Dr. Vinod Kumar
7. Sh. Santosh Kumar
8. Sh. Shakti Chand
9. Dr. Naveen Sharma
10. Anoop Kumar

#### **Sports Incharge**

1. Dr. Subhash Verma

#### **Eco Club Incharge**

1. Smt. Monika Thakur
2. Dr. Anita

#### **Red Ribbon Club Incharge**

1. Dr. Rajeev Kumar
2. Smt. Pooja

#### **NSS Programme Officer**

1. Dr. Naveen Sharma

#### **Rovers and Rangers**

1. Smt. Anita Sharma
2. Dr. Arun Sharma

#### **NCC Incharge**

1. Sh. Vishal Kumar

#### **IGNOU Study Centre**

- |                       |                   |
|-----------------------|-------------------|
| 1. Dr. Naresh Chandel | Coordinator       |
| 2. Dr. Subhash Verma  | Asst. Coordinator |

#### **Alumni Association (Executive Committees)**

- |                            |                 |
|----------------------------|-----------------|
| 1. Sh. Dinesh Kumar Narang | President       |
| 2. Dr. Gulshan Kumar       | Vice President  |
| 3. Dr. Naresh Chandel      | Secretary       |
| 4. Sh. Praveen Kumar       | Joint Secretary |
| 5. Sh. Shakti Chand        | Treasurer       |





- |                     |        |
|---------------------|--------|
| 6. Dr. Rajeev Kumar | Member |
| 7. Sh. Rakesh Kumar | Member |
| 8. Sh. Ajay Chauhan | Member |
| 9. Sh. Vijay Kumar  | Member |

### Associations

#### Science Association

1. Dr. Naresh Chandel
2. Dr. Rajeev Kumar
3. Smt. Rekha Kumari
4. Sh. Pushpender Singh

#### Social Science Association

1. Dr. Subhash Verma
2. Dr. Vinod Kumar
3. Sh. Vishal Kumar
4. Sh. Rakesh Kumar
5. Dr. Arun Sharma

#### Commerce Association

1. Dr. Provinder Kumar
2. Smt. Seema Sharma
3. Sh. Shakti Chand

#### Language Association

1. Sh. Suneel Kumar
2. Sh. Ashok Kumar
3. Dr. Subhash Verma
4. Dr. Naveen Sharma
5. Smt. Reeta Devi

#### Magazine Editorial Board

- |                  |              |
|------------------|--------------|
| 1. Sh. Tej Singh | Chief Editor |
|------------------|--------------|

#### Subject Editor

- |                             |                  |
|-----------------------------|------------------|
| 1. Sh. Ashok Kumar Pathania | English Section  |
| 2. Smt. Reeta Devi          | Hindi Section    |
| 3. Dr. Rajeev Kumar         | Science Section  |
| 4. Dr. Vinod Kumar          | Planning Section |
| 5. Smt. Anita Sharma        | Pahari Section   |
| 6. Dr. Naveen Sharma        | Sanskrit Section |



**Co-curricular activity committee (poster Making, Declamation& Debate, Quiz, Spot painting, Collage and Rangoli)**

1. Smt. Rekha Kumari
2. Dr. Subhash Verma
3. Dr. Provinder Kumar
4. Dr. Sunil Kumar
5. Sh. Vishal Kumar
6. Dr. Shabnam
7. Smt. Pooja
8. Sh. Sunil Rao
9. Dr. Arun Sharma

**H.P. University Youth Festival Group-II (Classical vocal, Light vocal, Western vocal), Orchestra, Group Song, Folk Song, Tabla Percussion)**

1. Smt. Anita Sharma (Convener)
2. Dr. Manju Kumari
3. Smt. Pooja
4. Smt. Banita

**H.P. University Youth Festival Group-III (Indian Classical Dance, Kathak & Group Folk)**

1. Smt. Anita Sharma (Convener)
2. Dr. Manju Kumari
3. Smt. Pooja
4. Dr. Banita

**H.P. University Youth Festival Group-IV (One Act Play, Skit & Mime)**

1. Mrs. Anita Sharma (Convener)
2. Dr. Subhash Verma
3. Smt. Banita

**SPORTS ASSIGNMENTS**

**Patron:** Dr. Rikhi Ram Kondal  
**Co-ordinator:** Dr. Subhash Verma

EVENT	TEAM INCHARGE	CATEGORY	EVENT	TEAM INCHARGE	CATEGORY
Athletics	Mr. Vishal Kumar	Men	Table Tennis	Dr. Mohinder Guleria	Men
	Mrs. Jyotsana	Women		Mrs. Kanchana Kumari	Women
Badminton	Dr. Naresh Chandel	Men	Volley Ball	Mrs. Pooja Chandel	Men
	Dr. Manju Thakur	Women			Women
Basket Ball	Mr. Suneel Kumar	Men	Weight Lifting	Dr. Subhash Verma	Men
	Dr. Kultaran	Women		Mrs. Shabnam Sharma	Women
Boxing	Mr. Ashiwani Kumar	Men	Cross Country	Mr. Viveka Nand	Men
	Dr. Shalu Kanwar	Women		Mrs. Seema Sharma	Women
Chess	Mr. Shubhash verma	Men	Wrestling	Dr. Arun Sharma	Men
		Women			Women
Cricket	Dr. Sunil Kumar	Men	Kho-Kho	Dr. Provinder Kumar	Men
		Women		Prof. Anita Sharma	Women
Football	Mr. Santosh Kumar	Men	Hand Ball	Dr. Sunil Sharma	Men
		Women		Prof. Monika	Women
Hockey	Mr. Sunil Rao	Men	Kabaddi	Dr. Gulshan Kumar	Men
	Mrs. Reeta Devi	Women		Prof. Rekha Kumari	Women

### ADMISSION UNDER UGC CBCS

The Govt. of Himachal Pradesh has introduced Choice Based Credit System (CBCS) under the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) from the academic session 2013-14 and these regulations have been called the HPU Regulations for CBCS and Continuous Assessment Grading Pattern (CAGP) for UG Programmes. However, after adopting the UGC CBCS pattern by H.P. University from the academic session 2018-19, the university clarified that eligibility conditions regarding the age limit, pass percentage or minimum eligibility etc. at the entry level to B.A./B.Com/B.Sc.-1<sup>st</sup> year remains the same as mentioned in the original HP University ordinance.

#### GENERAL RULES FOR ADMISSION TO UNDER GRADUATE CLASSES:

1. Admission to B.A./B.Sc./B.Com. 1st year Classes will be strictly on fulfillment of eligibility conditions as under:
  - a) A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of School Education (or in case of *Shashtri*, pass in *Prak Shashtri* from Sanskrit Colleges affiliated to the HPU) or an examination accepted as equivalent there to by the various bodies of the H.P. University.
    - i. Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.
    - ii. Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.
- OR
- Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education, New Delhi or an examination recognised as equivalent thereto with Maths/ Economics as compulsory subject. The aggregate marks required will be determined on the basis of one language and three other pass elective subjects.
2. An applicant must not be more than 23 years of age (25 years for girls only) as on 01/07/2023. The upper age limit is raised to 26 years for SC and ST applicants. However, in case of overage applicant the Principal, at his discretion, may give relaxation of 6 months to the eligible students. However, their cases will have to be sent to the Hon'ble Vice Chancellor, Sardar Patel University for his kind approval.
3. An applicant having passed 10+2 examination with English as one of the compulsory subjects from any Board/University recognized by H.P Govt. or Sardar Patel University or Association of Indian Universities can seek admission to B.A./B.Sc./B.Com. 1<sup>st</sup> year.
4. Students coming from Vocational Stream without having Maths/Economics and Maths/Biology, as the case may be, as one of the compulsory subjects at +2 level shall be admitted to B.A./B.Sc./B.Com. 1<sup>st</sup> year. as per the requisite minimum pass percentage prescribed for admission to B.A./B.Sc./B.Com. 1<sup>st</sup> year.
5. Admission to the various classes will be made on merit and on the recommendation of the admission committee constituted for the purpose.
6. SC/ST students seeking admission in B.A./B.Sc./B.Com. 1<sup>st</sup> year, will be given 5% relaxation in minimum qualifying marks as per HPU rules.
7. For determining the eligibility, percentage of 0.5 and above shall be counted as one.
8. Admission is also open to an applicant who has an equivalent degree from Foreign University/ Board/College which is recognized by H.P. Govt. or Sardar Patel University or Association of Indian Universities provided the applicant fulfils the minimum eligibility conditions.
9. Admission of a student is liable to be cancelled in case he/she furnishes incomplete/wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidate.
10. Initially all admission shall be provisional and subject to the final approval by Sardar Patel University.



11. Rules of admission are subject to change as per the Sardar Patel University notifications issued from time to time.
12. Any gap of year or more in the academic career of an applicant must be supported by documentary evidence/affidavit as the proof of his/her activities during the period of gap. Submission of false affidavit is a legal offence.
13. The applicant must fill up the Application Form in his/her handwriting and get it signed by his/her parents/local guardian.
14. The Application Form must be completed in all respects along with the following documents:
  - a) Self-attested copies of detailed marks card of the previous examinations passed. In case of non-receipt of this certificate, the applicant must attach the certificate issued by the Head of the Institution last attended.
  - b) Self-attested copy of Matriculation certificate for verification of date of birth.
  - c) Original Character certificate from the institution last attended.
15. Applicant must produce original certificates at the time of admission.
16. Applicant coming from Boards/Universities other than H.P Board of School Education Dharamshala / Sardar Patel University Mandi must provide migration certificate in original.
17. Girls students seeking admission in any class must bring an attested copy of H.P. Bonafide certificate to avail themselves the benefit of tuition fee-concession.
18. Divyang student seeking exemption from tuition fee on the basis of disability must attach an attested copy of 40% or more disability certificate from the competent Authority.
19. All terms and conditions and fee structure can be changed or modified as per the directions or instruction of the Sardar Patel University/H.P. Govt.

#### **RULES OF REFUSAL OF ADMISSION**

1. Applicants who have passed intermediate from Hindi Sahitya Samelan, Allahabad or Prabhakar are not eligible for admission in the first year for three year degree course.
2. Any candidate who passed his/her 10+2 examination after the month of July every year is not eligible to take admission in 1<sup>st</sup> year. in that particular year.
3. Any candidate who appeared in or passed his/her 10+2 examination without English as a subject shall not be eligible for admission in first semester for three year degree course.
4. In spite of the eligibility for admission, the Principal can refuse admission if the conduct of the student has not been up to the mark during the previous years.
5. The Principal reserves the right to disallow or cancel any admission without assigning any reasons.

#### **CHANGE OF SUBJECT**

The change in one Subject (DSC Subject only) is permissible in the first semester only that too within fifteen days of admission. Student may submit an application for change of subject to the Principal. The change of DSC subject will be allowed only out of available subject combinations.

#### **MIGRATION:**

The migration of students migrating during the same course/session from any affiliated college or institution (including ICDEOL) to another affiliated college or institution shall be governed by the regulations framed by the Executive Council of the University from time to time.

#### **FOR POST GRADUATE CLASSES**

Students to the Post Graduate Classes shall be admitted according to the merit on the basis of the score of the entrance test conduct by the University 2023-24.

1. Twenty students each in the subject of Economics and Political Science, Thirty students each in the subject Physics and Chemistry will be admitted on the basis of merit of the centralized Entrance Test conducted by the H.P. University for the concerned subject.
2. The subject and marks in qualifying examination as mentioned in the respective courses.
3. **Age Limit**  
Maximum age 26 years (28 years for Girls) as on 1<sup>st</sup> July 2023.  
The upper age limit shall be raised to 29 years for SC/ST Students(both girls & boys).  
The Principal, at his discretion, may give relaxation of 6 months to the eligible students.

**4. Eligibility Conditions**

The minimum eligibility for admission for Postgraduate courses will be 48 credits in major subjects, 48 credits in two minor subjects, 9 credit in compulsory, 1 credit in GI and hobby with aggregate of 106 credits. Undergraduate degree and other eligibility conditions keeping in view the roster for reservations applicable.

OR

A bachelor degree with second division or with at least 45% marks (40% in case of SC/ST candidates) in aggregate in the subject concerned in three years of degree or honors in the subject concerned. In case of Physics the candidate must have passed B.Sc. with Mathematics as an elective subject.

**CHOICE BASED CREDIT SYSTEM(CBCS)**

**Regulations for the Under Graduate Programmes (B.A./B.Sc./B.Com.)**

**1. The CBCS System:**

It is an instructional package developed to suit the needs of students to keep pace with the developments in higher education worldwide. The student in this system has considerable freedom in choosing courses and so making his/ her own personalized programme. The programme is considered completed when the student cumulates the requisite number of successful credits (passed), i.e. at least 132 (for ugc cbcs pattern) for an undergraduate degree.

**2. Outlines of UGC Choice Based Credit System:**

**1. Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

**2. Elective Course:** Generally a course which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

- **Discipline Specific Elective (DSE) Course:** An elective course offered under the main discipline/ subject of study is referred to as Discipline Specific Elective.
- **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.
- **Generic Elective (GE) Course (Only for B.A./B.Com Classes):** The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline(s) of choice is called a Generic Elective.

**3. Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement

Courses(SEC).

- **Ability Enhancement Compulsory Courses (AECC):** Environmental Science, English Communication/ MIL (Modern Indian Languages)- /Hindi Communication/Sanskrit Communication.
- **Skill Enhancement Courses (SEC):** The main purpose of these courses is to provide students life- skills in hands-on mode so as to increase their employability.

**4. Practical/tutorials:** The list of practical provided is suggestive in nature and each university has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

**5. Project work/Dissertation:** Introducing Research Component in Under-Graduate Courses a Project work/Dissertation is considered as a special course involving application of knowledge in solving /analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of 6 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

### 3. **Eligibility For Admission:**

- A pass in the Higher Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education or an examination accepted as equivalent there to by the various bodies of the H.P. University.
- Provided that the candidates who have passed the qualifying examination with arts / humanities stream shall be given preference in admission to B.A. Programme.
- Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc./B.C.A. programme.
- Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com./ B.B.A programme.
- e. Provided that the candidates who have passed the qualifying examination with Mathematics as one of the subjects shall be given preference in admission to B.C.A. Programme.

### 4. **Duration (Time Frame):**

The UG (TDC) programme is for a minimum period of three years and a maximum of five years from the date of admission of the candidate. In each academic year there shall be 180 working days with 900 teaching clock hours (each working day having 5 teaching clock hours).

### 5. **Programmes Offered:**

#### **Under Graduate Courses:-**

- **B.A.(Arts)**
  - English, Hindi, Sanskrit.
  - Economics, Geography, Political Science, History, Mathematics, Music (Vocal), Music (Instrumental), Public Administration, Journalism & Mass Communication, Tourism and Travel.
- **B.Sc.(Science)**
  - Physics, Chemistry or Computer science, Mathematics (Physical Sciences)
  - Botany, Zoology, Chemistry (Life Sciences)
- **B.Com.(Commerce)**
  - Commerce.
- **B. Voc. (Hospitality and Tourism)**  
(Retail Management)

### 6. **Post Graduate Courses:-**



- **M.A. in Economics**
- **M.A. in Political Science**
- **M.Sc. in Physics**
- **M.Sc. in Chemistry**

**Note:** All the courses are approved by Govt. of HP and are affiliated to HP University Shimla.

#### 7. **Formation of Units/Sections:**

The formation of the Units/No. of students in a class/subject remains the same as per the H.P. Govt. Notification of 2015, i.e. 1<sup>st</sup> unit/section of subject will be of 80 students and subsequent units/sections of 60 each depending upon the availability of faculties in the colleges. The admission in different streams will be done as per the Roster for the reservation.

admission in each elective subject:

- **SC-Schedule Caste (15%) = 18Seats**
- **ST-Schedule Tribe (7½ %) = 9Seats**
- **CUL-Cultural (5%) = 6Seats**
- **SP-Sports Person (5%) = 6Seats**
- **PWD-Persons with Disability (5%) = 3Seats**
- One seat over & above is reserved for Single Girl Child (only child of parents, that too a girl). For seeking admission against this seat parents will have to submit an affidavit in support their claim.

#### 8. **For the Degree:**

- a. The candidate shall have to undergo the prescribed courses of study in a College affiliated to the H.P. University for a period not less than three academic years and not more than five academic years, should have passed the examination prescribed and fulfilled such conditions as have been prescribed therefore.
- b. For the degree (BA / B.Sc. / B.Com. / B.C.A. / B.B.A) the student will have to cumulate a minimum of 132 successful credit hours of coursework over a minimum of three and a maximum of five years from the date of admission.
- c. Provided that not more than three attempts will be allowed to pass a course.

#### 9. **Academic Year**

An academic year comprising 180 working days. With six working days in a week, this would mean that each academic year will be having  $180 / 6 = 30$  teaching / working weeks. Considering that each teaching day has 5 teaching / working hours, a teaching week would have  $5 \times 6 = 30$  working / teaching hours and each academic year will have  $30 \times 30 = 900$  teaching hours available for each student.

#### 10. **Credits**

The term 'credit' refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why usually 'credit' is taken to mean 'credit hours'. For the purpose of credit determination, instruction is divided into three components:-

- (1) **Lectures (L)** - Classroom lectures of one hour's duration
- (2) **Tutorials (T)** - Special, elaborate instructions on specific topics (from Lectures) of one hour duration.
- (3) **Practical (P)** - Laboratory of field exercises in which the student has to do experiments or other practical work of two hours duration.

Each one of these components is considered as equal to one credit. One lecture (L) as well as one Tutorial (T) of one hour a week is considered as one credit, whereas one Practical (P) of two hours a week is considered as one credit. The total weightage given to a course in terms of credits will be equal to  $L + T + P$ ,



where  $L$  is the number of one hour Lectures per week,  $T$  is the number of one hour Tutorials per week, and  $P$  is the number of two hour Practical per week. This can be written in symbols as:-

$$C = L + T + P$$

Where,  $C$  is the credit weightage for a particular course. The total minimum credits required for an under graduate degree programme is one hundred and twenty (132).

## 11. Course

A course is a structured set of instructions that are imparted to a student on the basis of a syllabus or a framework.

Each course is designed variously under instructions given as Lectures, Tutorials, and Practicals (laboratory and field exercises). Usually these components are referred to as L, T and P components.

## 12. Course Evaluation (Evaluation of the Students)

All courses (Compulsory, Elective, Elective, and GI & H courses) involve an evaluation system of students that has the following two components:

(i) **Continuous Comprehensive Evaluation (CCE)** accounting for 50% of the final grade that a student gets in a course; and.

(ii) **End-Semester Examination (ESE)** accounting for the remaining 50% of the final grade that the student gets in a course.

(i) **Continuous Comprehensive Evaluation (CCE)**: This would have the following components:

(a) **Classroom Attendance** - Each student will have to attend a minimum of 75% Lectures / Tutorials + Practicals. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE).

❖ Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.

❖ Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.

❖ Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.

❖ Provided further that those getting these exemptions will not be entitled for getting the CCE marks for classroom attendance as given below.

Those having greater than 75% attendance will be awarded CCE marks as follows:-

$\geq 75\%$ but $< 80\%$	1 marks
$\geq 80\%$ but $< 85\%$	2 marks
$\geq 85\%$ but $< 90\%$	3 marks
$\geq 90\%$ but $< 95\%$	4 marks
$\geq 95\%$	5 marks

(b) **Mid-Term Test** - There will be one mid-term test covering the syllabus covered so far. The mid-term test will be of 15 marks.

❖ Question paper for the mid-term test will be made by the teacher of the course and will be evaluated by him / her.

❖ Evaluated test booklets will be provided to the students (shown in the class) and they can be given photocopies of the same for the cost of photocopying.

(c) **Seminar / Assignment / Term Paper** - The remaining 15 marks of the CCA will be

awarded on the basis of seminar / assignment / term paper etc. that the course teacher might give to the students.

- (ii) **End-Semester Examination (ESE)** :The remaining 50% of the final grade of the student in a course will be on the basis of a Term end examination (TEE) that will be for three hours duration and will be covering the whole syllabus of the course.

- ❖ A candidate who does not pass the examination (TEE) in any course(s) (or due to some reason is not able to appear in the TEE, other conditions being fulfilled, and so is considered as 'Fail'), shall be permitted to appear in such failed course(s)' TEE in the subsequent.TEE to be held in April / May as the case maybe.
- ❖ The registration for the TEE will be done at the time of the enrolment for the course at the beginning of the academic year. The fee for the TEE will also be collected at that time.
- ❖ If a student is not permitted to appear in the TEE due to shortage of attendance beyond the exemption limit (<50% attendance), the candidate will be permitted to move to the next semester. Such candidates shall redo the missed semester after completing the rest of the programme.

### 13. Right to Appeal

- ❖ The students will have the right to make an appeal against any component of evaluation. Such appeal has to be made to the Principal of the College on a prescribed form and should clearly state in writing the reason(s) for the complaint / appeal.
- ❖ The appeal will be placed before the **Grievance Redressal Committee (GRC)**, Chaired by the College Principal, comprising :
  - (i) For cases pertaining to the Major subject (elective or elective courses) : the Head of the Department, Course Teacher, and a senior Teacher of the Department.
  - (ii) For cases pertaining to the Elective subjects: the Head of the concerned Department, Course Teacher, and a senior Teacher of the Department.
- ❖ The Committee will consider the case and may give a personal hearing to the appellant before deciding the case. The decision of the Committee will be final.
- ❖ The marks obtained in the Continuous Comprehensive Evaluation (CCE) and the End Semester Examination (ESE) will be combined and used for the deciding of the course grade that the student will be getting. Relative grading will be done by the Office of the Controller of Examination (COE) HPU for each course class in all the colleges.

### 14. Relative Grading

**Relative Grading** of the students on the basis of the selectives / marks (preferably in percent form) received from all the colleges, is to be done by the Office of the Controller of Examinations, Himachal Pradesh University.

**Assign the grades to the students in the class as follows:**

Category I:	(= and > 95 % marks)	Grade Points 10.0	Letter Grade S+
Category II:	(90 to less than 95 % marks)	Grade Points 9.5	Letter Grade S
Category III:	(85 to less than 90 % marks)	Grade Points 9.0	Letter Grade O++
Category IV:	(80 to less than 85 % marks)	Grade Points 8.5	Letter Grade O+
Category V:	(75 to less than 80 % marks)	Grade Points 8.0	Letter Grade O
Category VI:	(70 to less than 75 % marks)	Grade Points 7.5	Letter Grade A++
Category VII:	(65 to less than 70 % marks)	Grade Points 7.0	Letter Grade A+
Category VIII:	(60 to less than 65 % marks)	Grade Points 6.5	Letter Grade A
Category IX:	(55 to less than 60 % marks)	Grade Points 6.0	Letter Grade B+

Category X:	(50 to less than 55 % marks)	Grade Points 5.5	Letter Grade B
Category XI:	(45 to less than 50 % marks)	Grade Points 5.0	Letter Grade C
Category XII:	(Less than 45 % Marks)	Grade Points 0.0	Letter Grade F (Fail)
Category XIII:	-----	Incomplete	Letter Grade I
Category XIV:	-----	Audit Pass	Letter Grade P
Category XV:	-----	Audit Fail	Letter Grade X

**Notes:**

1. Category XIII (Incomplete, with letter grade I) is given to students who are unable to complete the programme and are considered 'dropped'.

2. Categories XIV and XV (Audit Pass with letter grade P and Audit Fail with letter grade X) are given to the students who are auditing (attending the class, but not for grade) the course and are passing or failing respectively. These grades will not be counted for determining the Grade Point Average (GPA) and Cumulated Grade Point Average (CGPA) of the student.

**15. Determining GPA and CGPA**

For each student the Grade Point Average (GPA) and the Cumulated Grade Point Average (CGPA) will be determined by the CoE Office of the HPU as follows:

$$GPA \text{ or } CGPA = (\sum C_i G_i) / (\sum C_i)$$

Where,  $C_i$  is the credit earned for course  $i$  ( $i$  varying from 1 to  $n$ ) and  $G_i$  is the grade point obtained by the student in course  $i$  ( $i$  varying from 1 to  $n$ ),  $n$  being the number of courses passed so far by a student and the candidate will be categorized as below:

CGPA	Letter Grade	Classification of the Final Result
9.51 and above	S+	First Class – Exemplary
9.01 to 9.50	S	
8.51 to 9.00	D++	
8.01 to 8.50	D+	First Class - Distinction
7.51 to 8.00	D	
7.01 to 7.50	A++	
6.51 to 7.00	A+	First Class
6.01 to 6.50	A	
5.51 to 6.00	B+	
5.01 to 5.50	B	Second Class
4.51 to 5.00	C	
4.50 and below	F	
No Grade	I	Incomplete
No Grade	P	Audit Pass

However, for the purpose of declaring a candidate to have qualified for the Degree of Bachelor of Arts / Science/ Commerce etc. In the First Class / Second Class / Third Class or First Class with Distinction / Exemplary, the CGPA earned by the candidate in Part III alone will be considered and reported on the Certificate / Transcript.

**16. Conferment of the Bachelor's Degree**

The result would be declared by the CoE of the Himachal Pradesh University and the degree conferred. A candidate shall be eligible for the conferment of the Bachelor's degree only if he /she has earned the minimum required credits for the programme prescribed therefore (i.e. 132 credits in total. The University will confer the Degree when these conditions are met.

The top three selective in each subject will be granted Gold, Silver, and Bronze medals (to the First, Second, and Third ranks respectively) by the University.

## Scheme for Choice Based Credit System

### Choosing Program Study Courses for B.A./B.Sc./B.Com.:-.

#### Subject Wise Intake

Sr. No.	BA/B.Com./B.Sc./B.Voc. with	Intake
1	Economics	80
2	English	80
3	Geography	80
4	Hindi	80
5	History	80
6	JMC	80
7	Music (Vocal)	80
8	Music (Instrumental)	80
9	Public Administration	80
10	Political Science	80+60
11	Sanskrit	80
12	Tourism	80
13	Commerce	80+60
14	Botany	80+60
15	Chemistry	80+60
16	Computer Science	80
17	Mathematics (BA & B.Sc.)	80+60
18	Physics	80+60
19	Zoology	80+60
20	B. Voc. [ (i) Retail Management (ii) Hospitality and Tourism ]	40+40=80
	<b>SUB- TOTAL</b>	<b>2020</b>
	<b>Under Self Financing Scheme</b>	
1	BCA	60
2	BBA	40
3	PGDCA	60
	<b>SUB- TOTAL</b>	<b>160</b>
	<b>PG Courses</b>	
1	M.Sc. Physics	30
2	M.Sc. Chemistry	30
3	MA Political Science	20
4	MA Economics	20
	<b>SUB- TOTAL</b>	<b>100</b>



	<b>TOTAL SEATS</b>	<b>2020+160+100=2280</b>
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### Subject Pool (Arts Stream B.A. 1<sup>st</sup> year):

The students of Arts Stream have to opt one Subject from following three pools. The second subject will not be from the same pool i.e. the second subject will be from the remaining two pools.

POOL	SUBJECTS
<b>A</b>	Economics, Music (V & I), Tour & Travel Management
<b>B</b>	History, JMC, Mathematics**, Political Science, Sanskrit
<b>C</b>	English, Geography, Hindi

**Note:** A student opting Mathematics will have to opt either Economics or Geography as second subject.

### Generic Elective (GE) Course for B.A. 3<sup>rd</sup> year only.

1. Students of 3rd year will have to opt for one GE Course from the following given pools.

Sr. No.	DSC-1	Generic Elective
1.	Economics	English/Mathematics/Music /Education/JMC
2.	English	Economics/Geography/ JMC/Tourism& Travel Management/Hindi
3.	Geography	Economics/ English/Hindi JMC/Mathematics
4.	Hindi	JMC/Music/Physical Education/Sociology
5.	History	Geography/Hindi/Physical Education/Sanskrit
6.	JMC	English/Geography/Hindi, Physical Education/Tourism& Travel Management
7.	Mathematics (BA)	Economics/English/Hindi/ Geography/JMC
8.	Music (V & I)	Hindi/JMC/Physical Education/Sanskrit/Education
9.	Political Science	Economics/English, Geography/Sanskrit/Hindi
10.	Sanskrit	English/JMC/Music/ Sociology/Education
11.	Public Administration	Economics/English/ JMC/Education/ JMC
12.	Tourism& Travel Management	Education/JMC/Sociology/Physical education/Geography

**Note:** The Students of 3rd year have to opt for GE Course other than their DSC-1 and DSC-2 Courses.

### Following is the list of combinations of subjects for Arts stream in 1<sup>st</sup> Year:

Core/ Elective Course (DSC-1)	Discipline Specific Core(DSC-2) (Choose one)	Compulsory Course 1	Compulsory Course 2	Ability Enhancement Compulsory Course (AECC1)	Ability Enhancement Compulsory Course (AECC 2)
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B.A. with Eng.	Eco/Geog/Pol. Sc/ Hist/Pub. Admn./J&MC/Tourism and Travel	English	skt	Hindi (Communication)	Environment Science
B.A. with Hindi	Eco/Geog/Pol.Sc/Hist/ Pub. Admn./J&MC	English	skt	Hindi (Communication)	Environment Science
B.A. with Sanskrit	Eco/Geog/Pol.Sc/Hist/ Pub. Admn.	English	Hindi	Sanskrit (Communication)	Environment Science
B.A.with Tourism & Travel	Eco/Geog/Pol.Sc /History./Eng.	English	skt	Hindi (Communication)	Environment Science
B.A. with Geog.	Eco./Eng/Hindi/Skt./Po l.Sc/Hist/Pub Admn./Tourism & Travel	English	skt	Hindi (Communication)	Environment Science
B.A. with Pol. Sc.	Eco/Geog/J&MC/Mus./ Eng/Hin/Skt./ Hist./ Tourism & Travel	English	Hindi	Sanskrit (Communication)	Environment Science
B.A. with Music	Pol.Sc/Hist/Pub. Admn.	English	skt	Hindi (Communication)	Environment Science
B.A. with Eco.	Geog/Maths/J&MC/E ng/Hindi/Pol.Sc/P ubAdmn./Tourism & Tra vel	English	skt	Hindi (Communication)	Environment Science
B.A. with History	Geog/Mus./Eng/Hindi/ Skt./ Pol.Sc/Pub. Admn/JMC/T.T.	English	skt	Hindi (Communication)	Environment Science
B.A. with Pub. Admn.	Geog/Mus./J&MC/Eng/ Hindi/Skt./Hist	English	skt	Hindi (Communication)	Environment Science
B.A. with Journalism & Mass com.	Eco./Eng/Hindi/ Pol.Sc/Hist/Pub Admln	English	skt	Hindi (Communication)	Environment Science

**Following is the list of combinations of subjects for Arts stream in 2<sup>nd</sup> Year.:**

Core/ Elective Course (DSC-1)	Discipline Specific Core (DSC-2) (Choose one)	Compulsory Course 1	Compulsory Course 2	Skill Enhancement Course (SECI)	Skill Enhancement Course (SEC 2)
B.A. with Eng.	(which was opted in first year of prog.) Eco/Geog/Pol. Sc/ Hist/Pub. Admn/J&MC/Tourism and Travel	English	skt	Eng	Eng
B.A. with Hindi	(which was opted in first year of prog.) Eco/Geog/Pol.Sc/Hist/ Pub. Admn./J&MC	English	skt	Hindi	Hindi
B.A. with Sanskrit	((which was opted in first year of prog.) Eco/Geog/Pol.Sc/Hist/	English	Hindi	Skt	Skt

	Pub. Admn.				
B.A. with Tourism & Travel	(which was opted in first year of prog.) Eco/Geog/Pol.Sc /History./Eng.	English	skt	Tourism& Travel	Tourism& Travel
B.A. with Geog.	(which was opted in first year of prog.) Eco./Eng/Hindi/Skt./Po l.Sc/Hist/Pub Admn./ Maths/Tourism&Travel	English	skt	Geography	Geography
B.A. with Pol. Sc.	(which was opted in first year of prog.) Eco/Geog/J&MC/Mus./ Eng/Hin/Skt./ Hist./ Tourism&Travel	English	Hindi	Pol.Sc.	Pol.Sc.
B.A. with Music	(which was opted in first year of prog.) Pol.Sc/Hist/Pub. Admn.	English	skt	Music	Music
B.A. with Eco.	(which was opted in first year of prog.) Geog/Maths/J&MC/E ng/Hindi/Pol.Sc/P ubAdmn./Tourism&Tra vel	English	skt	Economics	Economics
B.A. with History	(which was opted in first year of prog.) Geog/Mus./Eng/Hindi/ Skt./ Pol.Sc/Pub. Admn/JMC/T.T.	English	skt	History	History
B.A. with Pub. Admn.	(which was opted in first year of prog.) Geog/Mus./J&MC/Eng/ Hindi/Skt./Hist	English	skt	Pub. Admn	Pub Admn
B.A. with Journalism & Mass com.	(which was opted in first year of prog.) Eco./Eng/Hindi/ Pol.Sc/Hist/Pub Admln	English	skt	J&MC	J&MC

**Following is the list of combinations of subjects for Arts stream in 3rd Year.:**

Discipline Specific Elective -I	Discipline Specific Elective -II	Skill Enhancement Course - I	Skill Enhancement Course - II	Generic Elective Subject
Economics	Mathematics	Economics	Economics	Geography
Economics	English	Economics	Economics	Journalism and Mass Communication
Economics	Hindi	Economics	Economics	Journalism and Mass Communication

Economics	Tourism and Travel	Economics	Economics	Journalism and Mass Communication
Economics	Pub. Admin.	Economics	Economics	Tourism and Travel
Economics	Pol. Science	Economics	Economics	Tourism and Travel
Economics	Geography	Economics	Economics	Tourism and Travel
Economics	Journalism and Mass Communication	Economics	Economics	Tourism and Travel
English	Journalism and Mass Communication	English	English	Economics
English	Economics	English	English	Geography
English	Geography	English	English	Journalism and Mass Communication
English	Pub. Admin.	English	English	Journalism and Mass Communication
English	Tourism and Travel	English	English	Journalism and Mass Communication
English	History	English	English	Pol. Science
English	Pol. Science	English	English	Pub. Admin
Geography	English	Geography	Geography	Economics
Geography	Mathematics	Geography	Geography	Economics
Geography	Tourism and Travel	Geography	Geography	Journalism and Mass Communication
Geography	Hindi	Geography	Geography	Journalism and Mass Communication
Geography	Sanskrit	Geography	Geography	Journalism and Mass Communication
Geography	Pub. Admin.	Geography	Geography	Pol. Science
Geography	Pol. Science	Geography	Geography	Pub. Admin
Geography	Economics	Geography	Geography	Tourism and Travel
Geography	History	Geography	Geography	Tourism and Travel
Hindi	Geography	Hindi	Hindi	Journalism and Mass Communication
Hindi	Pol. Science	Hindi	Hindi	Journalism and Mass Communication
Hindi	Pub. Admin.	Hindi	Hindi	Pol. Science
Hindi	History	Hindi	Hindi	Tourism and Travel
Hindi	Economics	Hindi	Hindi	Tourism and Travel
Hindi	Journalism and Mass Communication	Hindi	Hindi	Tourism and Travel
History	Geography	History	History	Economics
History	English	History	History	Journalism and Mass Communication



History	Sanskrit	History	History	Journalism and Mass Communication
History	Hindi	History	History	Journalism and Mass Communication
History	Tourism and Travel	History	History	Journalism and Mass Communication
History	Pol. Science	History	History	Pub. Admin
History	Pub. Admin.	History	History	Tourism and Travel
History	Journalism and Mass Communication	History	History	Tourism and Travel
History	Music	History	History	Tourism and Travel
Journalism and Mass Communication	History	Journalism and Mass Communication	Journalism and Mass Communication	Economics
Journalism and Mass Communication	Economics	Journalism and Mass Communication	Journalism and Mass Communication	Geography
Journalism and Mass Communication	Hindi	Journalism and Mass Communication	Journalism and Mass Communication	Geography
Journalism and Mass Communication	Pub. Admin.	Journalism and Mass Communication	Journalism and Mass Communication	Pol. Science
Journalism and Mass Communication	English	Journalism and Mass Communication	Journalism and Mass Communication	Pol. Science
Journalism and Mass Communication	Pol. Science	Journalism and Mass Communication	Journalism and Mass Communication	Pub. Admin
Music	Pub. Admin.	Music	Music	Pol. Science
Music	Pol. Science	Music	Music	Pub. Admin
Music	History	Music	Music	Tourism and Travel
Pol. Science	Geography	Pol. Science	Pol. Science	Economics
Pol. Science	Tourism and Travel	Pol. Science	Pol. Science	Economics
Pol. Science	Economics	Pol. Science	Pol. Science	Geography
Pol. Science	English	Pol. Science	Pol. Science	Journalism and Mass Communication
Pol. Science	Hindi	Pol. Science	Pol. Science	Journalism and Mass Communication
Pol. Science	Sanskrit	Pol. Science	Pol. Science	Pub. Admin
Pol. Science	Journalism and Mass Communication	Pol. Science	Pol. Science	Pub. Admin
Pol. Science	Music	Pol. Science	Pol. Science	Pub. Admin
Pol. Science	History	Pol. Science	Pol. Science	Tourism and Travel

Pub. Admin.	English	Pub. Admin.	Pub. Admin.	Journalism and Mass Communication
Pub. Admin.	Hindi	Pub. Admin.	Pub. Admin.	Journalism and Mass Communication
Pub. Admin.	Sanskrit	Pub. Admin.	Pub. Admin.	Journalism and Mass Communication
Pub. Admin.	Geography	Pub. Admin.	Pub. Admin.	Pol. Science
Pub. Admin.	Music	Pub. Admin.	Pub. Admin.	Pol. Science
Pub. Admin.	History	Pub. Admin.	Pub. Admin.	Tourism and Travel
Sanskrit	Economics	Sanskrit	Sanskrit	Geography
Sanskrit	Pub. Admin.	Sanskrit	Sanskrit	Pol. Science
Sanskrit	Pol. Science	Sanskrit	Sanskrit	Pub. Admin
Sanskrit	Geography	Sanskrit	Sanskrit	Tourism and Travel
Sanskrit	History	Sanskrit	Sanskrit	Tourism and Travel
Tourism and Travel	Geography	Tourism and Travel	Tourism and Travel	Economics
Tourism and Travel	Economics	Tourism and Travel	Tourism and Travel	Geography
Tourism and Travel	English	Tourism and Travel	Tourism and Travel	Geography
Tourism and Travel	History	Tourism and Travel	Tourism and Travel	Pol. Science
Tourism and Travel	Pol. Science	Tourism and Travel	Tourism and Travel	Pub. Admin

## Specimen template for UGC Choice Based Credit System in UG Classes:-

Class	Type of	Credi	Class	Type of Course	Credit	Class	Type of	Credi
BA 1st year	DSC -1A	6	B.COM 1st year	DSE 1A	6	B.Sc. 1st year	DSC 1A	6
	DSC 2A	6		DSC 2A	6		DSC 2A	6
	DSC -3A	6		English (Compulsory)	6		DSC 3A	6
	DSC -1B	6		English/Hindi/Sanskrit	6		DSC -1B	6
	DSC -2B	4		Environmental Science	4		DSC -2B	6
	DSC -3B	4		English(AECC-2)	4		DSC -3B	6
	Eng/Hindi/SKT	6		DSC -1B	6		English/Hindi/San	4
	Env. Science	6		DSC -2B	6		Environmental	4
		<b>44</b>			<b>44</b>			<b>44</b>
BA 2 <sup>nd</sup> year	DSC 1C	6	B.COM 2 <sup>nd</sup> year	DSC 1C	6	B.Sc. 2 <sup>nd</sup> year	DSC 1C	6
	DSC 2C	6		DSC 2C	6		DSC 2C	6
	English	6		English	6		DSC 3C	6
	Hindi/Sanskrit	6		Hindi/Sanskrit	6		DSC -1D	6
	DSC -1B	6		DSC -1B	6		DSC -2D	6
	DSC -2B	6		DSC -2B	6		DSC -3D	6

	SEC-1	4		SEC-1	4		SEC-1	4
	SEC-2	4		SEC-2	4		SEC-2	4
		<b>44</b>			<b>44</b>			<b>44</b>
<b>BA 3<sup>rd</sup> year</b>	- 1	6	<b>B.COM 3<sup>rd</sup> year</b>	- 1	6	<b>B.Sc. 3<sup>rd</sup> year</b>	DSC 1E	6
	- 2	6		- 2	6		DSC 2E	6
	- 1	6		- 1	6		DSC 3E	6
	- 2	6		- 2	6		DSC -1F	6
	SEC-3	4		SEC-3	4		DSC -2F	6
	SEC-4	4		SEC-4	4		DSC -3F	6
	GE-1	6		GE-1	6		SEC-3	4
	GE-2	6		GE-2	6		SEC-4	4
		<b>44</b>			<b>44</b>			<b>44</b>
	<b>Tota</b>	<b>132</b>		<b>Total= 44</b>	<b>132</b>		<b>Total</b>	<b>132</b>

Note:

DSC: Discipline specific elective  
SEC: Skill Enhancement Course

AECC: Ability Enhancement Compulsory Course  
GE: Generic Elective

### Syllabus Structure under New UGC CBCS Pattern B.A. with Geography (for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> year)

Ye ar	ELECT IVE COURS E (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhanceme nt Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generi c Electiv e (GE) (2)
<b>1<sup>st</sup></b>	English	(English/MIL Communication)			
	Physical Geography GEOGP101CC DSC-1A				
	DSC-2A				
	English/MIL-1	Environmental Science			
	General Cartography(pra ctical) GEOGP102CC DSC1B				
	DSC-2B				
<b>2<sup>nd</sup></b>	English		Regional		

3 <sup>rd</sup> Year	Human Geography GEOGP 201 CC DSC-1C		Planning and development GEOGP203S EC		
	DSC-2C				
	English		Remote Sensing and GPS GEOGP204S EC		
	Environmental Geography GEOGP202CC DSC1D				
	DSC-2D				
			Geographic Informa System (Practical) (GEOGP301SEC)	Geography of India (GEOGP303- 1DSE) or Economic Geography (GEOGP303- 2DSE) DSE-2 A	GE-1 Disaster Risk Reduction (GEOGP305-GE1)
			Field Techniques and Survey based Project Report (Practical) (GEOGP302SEC)	Disaster Management (GEOGP30 4-1DSE) or Geography of Tourism (GEOGP30 4-2DSE) DSE-2 B	GE-2 Sustainability and De (GEOGP306-GE2)

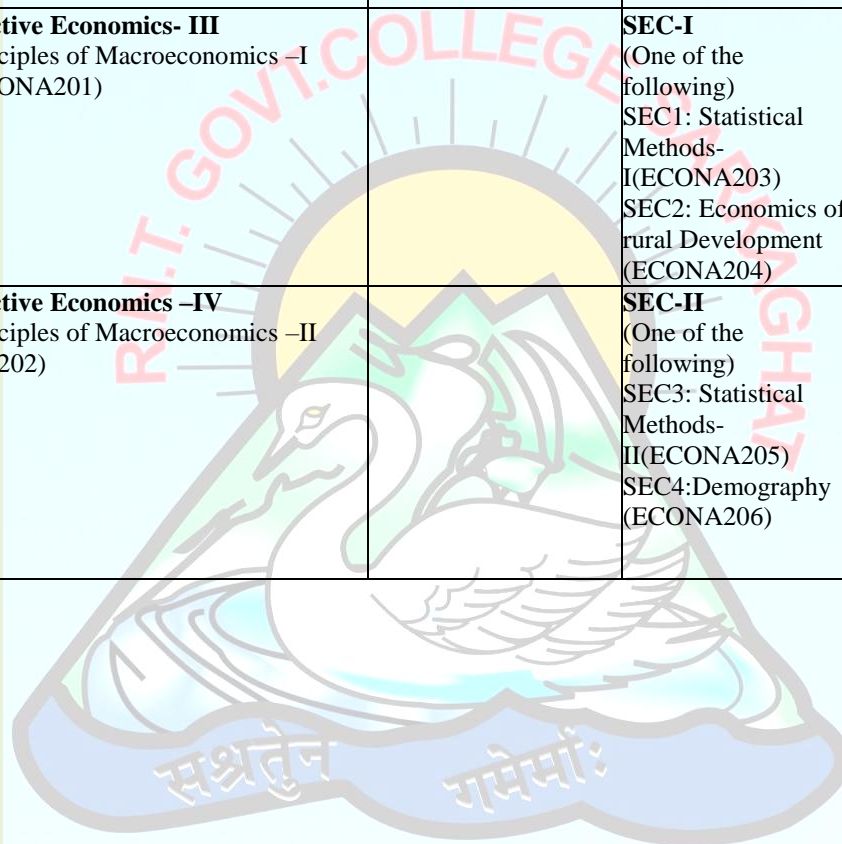


## B.A. with Hindi

Year	Elective Courses (6 credits each)	Ability Enhancement Courses		Elective Courses	
		AECC (4 credits each)	SEC (4 credits each)	DSE (4 credits each)	GE <sup>@</sup> (6 credits each)
1	English-1	Environmental Studies			
	MIL- 1 hind-101 प्रयोजनमूलक हिंदी				
	DSC-1 A Hind-102 हिंदी साहित्य का इतिहास				
	DSC- 1 B Hind-103 मध्यकालीन हिंदी कविता	Hind-104 हिंदी भाषा और संप्रेषण			
	DSC-2A				
	DSC-2B				
	<b>36 credits</b>	<b>8 credits</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
<b>Total credits = 44</b>					
2	English-2		SEC-1 Hind-204 कार्यालय हिंदी		
	MIL-2 Hind-201 अनिवार्य हिंदी रचना पुंज				
	DSC-1C Hind-202 आधुनिक हिंदी कविता				
	DSC- 1D. Hind-203 हिंदी गद्य साहित्य		SEC-2 Hind-206 अनुवाद विज्ञान		
	DSC-2C				
	DSC-2D				
	<b>36 credits</b>	<b>Nil</b>	<b>8 credits</b>	<b>Nil</b>	<b>Nil</b>
<b>Total credits = 44</b>					
3			SEC-3 Hind-301 रंग आलेख एवं रंगमंच	DSE-1 A Hind-305 लोक साहित्य	GE-1 Hind-307 आधुनिक भारतीय साहित्य
				DSE-1B Hind-306 छायावादोत्तर हिंदी कविता.	
			SEC-4 Hind-304 समाचार संकलन और लेखन	DSE-2A DSE-2B	GE-2 Hind308 सर्जनात्मक लेखन के विविध क्षेत्र
	<b>Nil</b>	<b>Nil</b>	<b>8 credit</b>	<b>24 credit</b>	<b>12 credit</b>
<b>Total credits = 44</b>					
<b>Grand total = 132 credits</b>					

### B.A. with Economics

Year	Discipline Specific Courses(DSC)	Discipline Specific Electives (DSE)	Skill Enhancement Courses(SEC)	Generic Elective Courses(GEC) Inter-Disciplinory
1 <sup>st</sup> Year	<b>Elective Economics-I</b> Principles of Microeconomics –I ECONA-101			
	<b>Elective Economics –II</b> Principle of Microeconomics –II ECONA-102			
2 <sup>ND</sup> Year	<b>Elective Economics- III</b> Principles of Macroeconomics –I (ECONA201)		<b>SEC-I</b> (One of the following) SEC1: Statistical Methods-I(ECONA203) SEC2: Economics of rural Development (ECONA204)	
	<b>Elective Economics –IV</b> Principles of Macroeconomics –II (EA202)		<b>SEC-II</b> (One of the following) SEC3: Statistical Methods-II(ECONA205) SEC4:Demography (ECONA206)	



3 <sup>rd</sup> Year		<b>DSE-I</b> (One of the following)  DSE 1: Indian Economy (ECONA301) DSE2: Economic History of India 1857-1947 (ECONA302) DSE3: Economy of Himachal Pradesh (ECONA-303) DSE4: Basic Econometrics (ECONA-304)	<b>SEC-III</b> (One of the following)  SEC5: Research Methodology (ECONA309)  SEC6: Public Finance (ECONA310)	<b>GEC –I</b>  GEC1: Economy of Himachal Pradesh (ECONA313)
		<b>DSE-II</b> (One of the following)  DSE5: Development Economics (ECONA-305) DSE6: International Economics (ECONA-306) DSE7: Mathematical Economics (ECONA307) DSE8: Economic Systems (ECONA-308)	<b>SEC-IV</b> (One of the following)  SEC7: Money and Banking (ECONA311)  SEC8: Project Work (ECONA312)	<b>GEC-II</b> (One of the following)  GEC 2: Indian Economy (ECONA314) GEC3: Environmental Economics (ECONA316) GEC4: Development Economics (ECONA315)

### B.A. with Music

Year	Elective Courses (6 Credits each)	Ability Enhancement Courses		Elective Courses	
		AECC* (4 Credits each)	SEC (4 Credits each)	DSE (4 Credits each)	GE <sup>@</sup> (6 Credits each)
1st	English-1	Environmental Science			
	Sanskrit/Hindi-1				
	Theory of Indian Music+ Practical (Stage Performance)				
	Theory of Indian Music General & Biographies+ Practical (Viva-Voce)	English/MIL Communications			
	DSC-2A				
	DSC-2B				
	36 Credits	8 Credits	Nil	Nil	Nil
	Total Credits = 44				
2nd	English-2		SEC -1 Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst) Presentation & Documentation-1		
	Sanskrit/Hindi-2				
	Ancient Granthas & contributions of Musicologists+ Practical (Stage Performance)		SEC -2 Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst) Presentation & Documentation- II		
	Medieval Granthas & Contributions of Musicians + Practical (Viva-Voce)				
	DSC-2C				
	DSC-2D				
	36 Credits	Nil	8 credits	Nil	Nil
	Total Credits = 44				
			SEC -3 Value Based	Theory of Indian Music and Study of	GE- 1 Vocal/Inst



3 <sup>rd</sup>			& Practical Oriented Course for Hindustani Music (Vocal/Inst) Presentation & Documentation -III	ancientGrants and RagasVocal/Inst + Practical Vocal/Inst Hindustani Music Theory of Indian Music and Ghrana Tradition Vocal/Inst + Practical Vocal/Inst Hindustani Music	Theory of Indian Music
			SEC -4 Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst) Presentation & Documentation-IV	DSE-2A	GE- 2 Practical Vocal/Inst
				DSE-2B	
	Nil	Nil	8 Credits	24 Credit	12 Credits
Total Credits = 44					
Grand total = 132 Credits					

### B.A. with Journalism and Mass Comm.

Year	Elective Courses (6 credits each)	Ability Enhancement Courses		Elective Courses	
		AECC* (4 credits each)	SEC (4 credits each)	DSE (4 credits each)	GE® (6 credits each)
1st	English-1	Environmental Studies			
	Sanskrit/Hindi-1				
	Principles of Communication				
	Introduction to Radio and TV	English/Hindi/Sanskrit (One out of three)			
	DSC-2A				
	DSC-2B				
	36 credits	8 credits	Nil	Nil	Nil
Total credits = 44					

2nd	English-2		Reporting, Editing and Feature Writing		
	Sanskrit/Hindi-2				
	Introduction to Advertising and Public Relations				
	New Media Communication				
	DSC-2C				
	DSC-2D				
	36 credits	Nil	8 credits	Nil	Nil
	Total credits = 44				
3rd			Communication Skills	Community and Traditional Media	Media and Culture <sup>#</sup>
				Introduction to Photojournalism	
			Film Appreciation Skills	DSE-2A	Introduction to
				DSE-2B	Visual Communication <sup>#</sup>
	Nil	Nil	8 credit	24 credit	12 credit
	Total credits = 44				
Grand total = 132 credits					

### **B.A. with Tourism and Travel**

Year	Elective Courses (6 credits each)	Ability Enhancement Courses		Elective Courses				
		AECC* (4 credits each)	SEC (4 credits each)	DSE (4 credits each)	GE® (6 credits each)			
1	English Hindi /MIL-1	Environmental Studies						
	Introduction of Travel and Tourism Management							
	DSC-2A							
	English Hindi /MIL-2	English/Hindi						
	Tourism Resources of India							
	DSC-2B							
	36 credits					8 credits	Nil	Nil
	Total credits = 44							
2	English Hindi/ MIL-3		Tourism Marketing OR Tourism Logistic Support					
	Travel Agency & Tour Operation							
	DSC-2C							

			Services		
	English Hindi/ MIL-3		Field Tour		
	Tourism Organizations & Associations				
	DSC-2D				
	<b>36 credits</b>	<b>Nil</b>	<b>8 credits</b>	<b>Nil</b>	<b>Nil</b>
	<b>Total credits = 44</b>				
3	Tourism Guiding/ Escort Services		Accounting Skills for Tourism Business OR Transport Service in Tourism		Researching for Hospitality & Tourism Management OR Tourism Impacts
	DSE-2A				
	Leadership Development Program		Skilling for Media and Journalism in Tourism OR Hotel & Resort Management		Writing Skills for Tourism  OR Project Work
	DSE-2B				
	<b>24</b>	<b>Nil</b>	<b>08 credit</b>	<b>00 credit</b>	<b>12 credit</b>
	<b>Total credits = 44</b>				
<b>Grand total = 132 credits</b>					

### B.A. with Public Admn.

Year	Course Code	Course	Course PROPOSED	Course Name	Credits
Ist		English-I			06
	PUBA 101-A	DSC-1A	Elective Course	Administrative Theory	06
	PUBA 102-A	DSC-1B	Elective Course	Indian Administration	06
	Skt./Hindi-1	AECC-1	Ability Enhancement Compulsory Course		06
	PUBA 102	DSC-2A	Elective Course		06
		DSC-2B	Elective Course		06
	Evs. Studies Hindi/Skt. (one out of three)	AECC-2	Ability Enhancement Compulsory Course		04 04
	<b>Total Credits</b>				<b>44</b>
	English-2		Elective Course		06
	Skt./Hindi – 2				06
	PUBA 201A	DSC-1C	Elective Course	Administrative Thinkers	06
	PUBA 202-A	DSC-1D	Elective Course	Development Administration	06

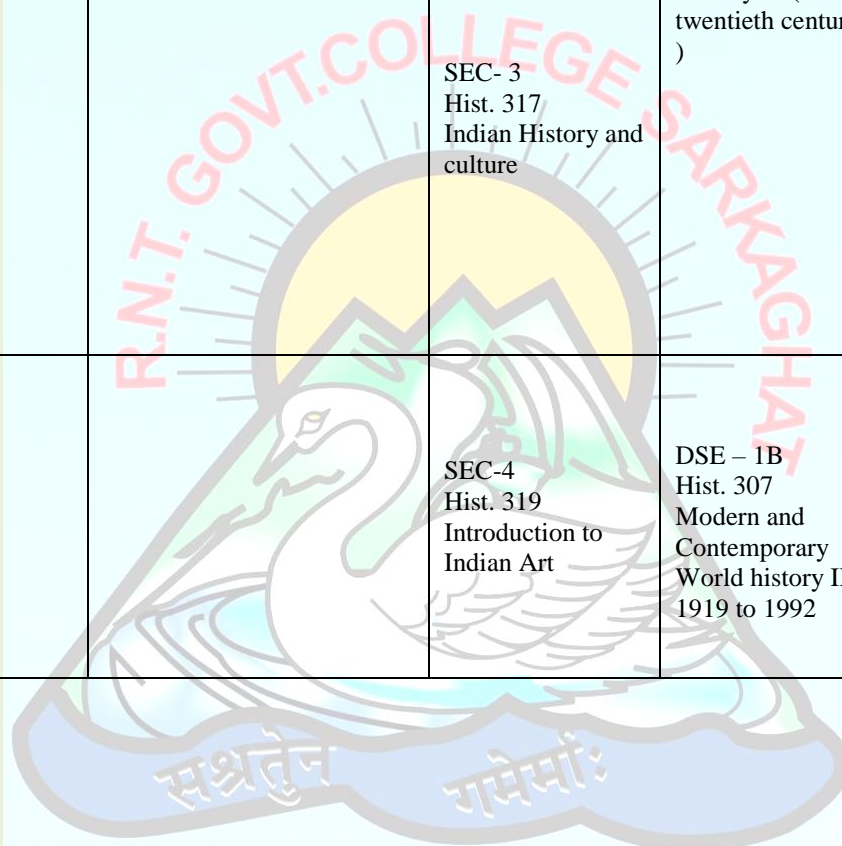
II		DSC-2C	Elective Course		06
		DSC-2D	Elective Course		06
	PUBA 203-A	SEC-1A	Skill Enhancement	Computer Applications & Office Management	04
	PUBA 204-A	SEC-2B	Skill Enhancement	Human Resource & Logistic Management	04
		<b>Total</b>			<b>44</b>
III	PUBA 301-A	SEC-3C	Skill Enhancement Course	Leadership Styles & Conflict Management	04
	PUBA 302-A	SEC-4D	Skill Enhancement Course	Stress & Time Management	04
	PUBA 303-A OR PUBA 304-A	DSE-1A (Option-1) OR DSE-1A (Option II)	Discipline Specific Elective	Local Governance IA  OR Contemporary Issues & Concerns in Indian Administration	06
	PUBA 305-A OR PUBA 306-A	DSE-1B (Option -I) OR DSE-B (Option-II)	Discipline Specific Elective	Public Policy and Administration in India Or Financial Administration	06
		DSE-2A	Discipline Specific		06
		DSE-2B	Elective		06
	PUBA 307-A	GE-1	Generic Elective	Constitutional and Administrative Aspects of Himachal Pradesh	06
	PUBA 308-A Or PUBA -309-A	GE-2 option-I OR GE-2 option-II	Generic Elective	Disaster Management OR E Governance	06
	<b>Total</b>				<b>44</b>



### B.A. with History

Year	ELECTIVE COURSE (12)	Ability Enhancement Compulsory Course (AECC)	Ability Enhancement Elective Course/skill	Discipline Specific Elective (DSE)	Generic Elective (GE)
1st Year	English -1	English/ Hindi/ Sanskrit			
	DSC-1A Hist.101 History of India from the Earliest times upto 300 CE				
	DSC- 2B Hist. 102 History of India from C.300 to 1206	Environmental science			
2nd Year	English- 2				
	DSC-1C Hist.203 History of India,C.1206 to 1707		SEC-1 Hist. 213 Historical Tourism		

	DSC- 1D Hist. 204 History of India C.1707 to 1950			<u>SEC-2:</u> <u>Hist. 215</u> <u>An introduction to</u> <u>Archaeology</u>		
3rd Year					DSE-1A Hist. 306 Issues in World History -1 (the twentieth century )	GE -1 Hist. 309 Women in indian history (For other students)
				SEC- 3 Hist. 317 Indian History and culture  SEC-4 Hist. 319 Introduction to Indian Art	DSE – 1B Hist. 307 Modern and Contemporary World history II : 1919 to 1992	GE-2 Hist - 312 History of Himachal Pradesh 1815 to 1972 (For other students)



### B.A. with Political science

Year	Course Code	Course	Course Proposed	Course Title	Credits
BA 1st Year		English-1	Language Elective		06
	DSC-1A POLS 101	DSC-1A	Elective Course	Introduction to Political Theory	06
	DSC-1A POLS 102	DSC-1B	Elective Course	Indian Government and Politics	06
		Skt/Hindi-1	Language Elective		06
		DSC-2A	Elective course		06
		DSC-2B	Elective Course		06
		Env. Studies	AECC-2		04
		Hindi/Eng/Sky (one out of three)	AECC-2		04
	Total Credits				44
BA 2nd Year		English-2	Language Elective		06
		Skt/Hindi-2	Language Elective		06
	DSC-1C POL201	DSC-1C	Elective Course	Comparative Government and Politics	06
	DSC-1C POL202	DSC-1D	Elective Course	Introduction to International Relations	06
		DSC-2C	Elective Course		
		DSC-2D	Elective Course		
	SEC-1-POLS203	SEC-1	Skill Enhancement Course	Legislative Support	04
	SEC-2-POLS204	SEC-2	Skill Enhancement Course	Public Opinion and Survey Research	04
	Total Credits				44
BA3rd Year					

	DSE-1A-POLS301(A)	DSE-1A	DSE	Themes in Comparative Political Theory	06
	DSE-1B POLS302(A)	DSE-1A	DSE	Democracy and Governance	06
	SEC-3 POLS-303	SEC-3	SEC	Democratic Awareness thorough Legal Literacy	04
	SEC-4 POLS304	SEC-4	SEC	Conflict and Peace Building	04
		DSE-2A	DSE		06
		DSE-2B	DSE		06
	GE-1 POLS305	GE-1	GE	Society Economy and Politics in HP	06
	GE-2 POLS306	GE-2	GE	Human Rights, Gender and Environment	06
	Total Credits				44
	Total Credits for the pass course in BA (44×3)				132



### B.A. with English

Y ea r	Elective Courses (6 credits each)	Ability Enhancement Courses		Elective Courses	
		AECC* (4 credits each)	SEC (4 credits each)	DSE (4 credits each)	GE® (6 credits each)
1	English-1 CE 101	Environmental Studies			
	For BA and B. Com.				
	DSC_1A Literature-1				
	DSC-1B Literature-2.	English/Hindi/ Sans krit (One out of three			
	<b>36 credits</b>	<b>8 credits</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
<b>Total credits = 44</b>					
2	English-2 CE 201		AEEC/SEC1(20 4) Creative Writing, Book and Media AEEC /SEC-2 (205) Translation Studies and Principles of Translation		
	For B. A .and B. Com				
	Dsc-1C British literature DSC-1D Iterary Cross Currents				
	<b>36 credits</b>	<b>Nil</b>	<b>8 credits</b>	<b>Nil</b>	<b>Nil</b>
<b>Total credits = 44</b>					
3			AEEC/SEC-3 (301) Technical Writing	DSE-1A Soft Skills. DSE-1B Academic Writing and Composition	GE-1 Literature From Himachal
			AEEC/SEC4( 302) Business Communicati on		GE-2 Contemporary <u>India</u> : Women and Empowerment
			<b>8 credit</b>	<b>24</b>	<b>12 credit</b>

	i l			credit	
Total credits = 44					
Grand total = 132 credits					

**Syllabus Structure under New UGC CBCS Pattern**  
**B.Com (1st, 2nd, 3rd Year students)**

Year	ELECTIVE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)		
1st	Financial Accounting BC 1.1, Elective Course C-1	Environmental Studies AECC-I					
	Business Organisation and management BC 1.2, Elective Course C-2						
	English – I (Compulsory), Elective Course C-3						
	Business Law BC 1.3, Elective Course C-4	Language: English/Hindi /Modern Indian Language AECC-II					
	Business Mathematics and Statistics BC 1.4, Elective Course C-5						
	Hindi-I/ Modern Indian Language, Elective Course C-6						
2nd	Company Law BC 2.1, Elective Course C-7		SEC-1: Computer Applications in Business BC 2.3				
	Income Tax Law and Practice BC 2.2, Elective Course C-8						
	English-II ,Elective Course C-9						
	Hindi-II, HIND400, Elective Course C-10		SEC-2: E-Commerce BC 2.6				
	Corporate Accounting BC 2.4, Elective Course C-11						
	Cost Accounting BC-2.5, Elective Course C-12						
3rd			SEC-III: Entrepreneurship BC 3.3 SEC-IV: Personal Selling and	DSE-1: Corporate Governance and Auditing BC 3.1	GE-I: Economy of Himachal Pradesh ECONA313 GE-II:		

			Salesmanship BC 3.7	<u>DSE-2:</u> Fundamentals of Financial Management BC 3.2 <u>DSE-3:</u> Management Accounting BC 3.5 <u>DSE-4:</u> Consumer Protection BC 3.6	Indian Economy BC ECONA314
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**Syllabus Structure under New UGC CBCS Pattern B.Sc. with Physics (for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> year students) Syllabus Structure under New UGC CBCS Pattern B.Sc. with Physics (for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> year students)**

Year	ELECTIVE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
<b>1<sup>st</sup></b>	<p>Mechanics PHYS101TH  PHYS101IA PHYS101PR CC-I  Electricity Magnetism &amp; Emt  PHYS102TH PHYS102IA  PHYS102PR  <b>(Choose either computer science or Chemistry)</b></p> <p>Atomic structure, Bonding, General Organic chemistry &amp; Aliphatic Hydrocarbons CHEM101TH  CHEM101IA CHEM 101PR CC-II  States of Matter, Chemical Kinetics &amp; Functional Organic Chemistry CHEM102TH  CHEM102IA CHEM 102PR CC-V</p> <p><b>OR</b></p> <p>Problem solving using computer COMP101TH  Software Lab using Python COMP101PR CC-II</p> <p>Office Automation Tools COMP102TH  Office Automation tools Lab COMP102PR CC-V  <b>(compulsory)</b>  Differential Calculus MATH101TH  MATH101IA</p>	<p>Environmental Science (AECC -I)</p> <p>English /MIL Communication (AECC -II)</p>		

	<p>CC-III CC-IV</p> <p>Differential equations MATH102TH MATH102IA CC-VI</p>		
2 <sup>nd</sup>	<p>Statistical &amp; Thermal Physics PHYS201TH PHYS201IA PHYS201PR CC-VII</p> <p>Waves &amp; Optics PHYS202TH PHYS202IA PHYS202PR CC-X</p> <p>Solutions, Phase equilibrium, Conductance, Electrochemistry and organic Chemistry CHEM201TH CHEM201IA CHEM201PR CC-VII Chemistry of main group elements, Chemical Energetics and Equilibria CHEM202TH CHEM202IA CHEM 202PR CC-XI</p> <p>Or</p> <p>Computer System Architecture COMP 201TH</p> <p>Data Base Management System COMP 202TH COMP202PR</p> <p>Real Analysis MATH 201TH MATH201 CC-IX Algebra MATH202TH MATH202IA CC-XI</p>	<p><b>SEC-1:</b> <b>1.</b> <b>Physics workshop skills Theory &amp; skill Exam</b> PHYS 203TH PHYS 203 IA PHYS 203 SE</p> <p><b>2.</b></p> <p><b>Computational Physics Theory and lab</b> PHYS 204TH PHYS 204 IA PHYS 204 SE</p> <p><b>SEC-2:</b> <b>1.</b> <b>(Any one from two)</b> <b>Electrical Circuits and network skill PHYS</b> 205TH PHYS 205 IA PHYS 205 SE</p> <p><b>2.</b> <b>Basic Instrumentation skill theory &amp; skill Exam</b> PHYS 206TH PHYS 206 IA PHYS 206 SE</p>	



3 <sup>rd</sup>			<p>SEC 3 (Choose any one from two) <b>Radiation safety(theory &amp;skill Exam)</b> PHYS307TH PHYS307IA PHYS307SE <b>Applied Optics(theory &amp;skill Exam)</b> PHYS308TH PHYS308IA PHYS308SE</p>	<p>DSE 1 A (choose any one) <b>Elements of Modern Physics (Theory and Lab)</b> PHYS301TH PHYS301IA PHYS301PR</p> <p><b>Solid State Physics and Electronics(Theory and Lab)</b> PHYS302TH PHYS302IA PHYS302PR</p> <p><b>Astronomy and Astrophysics (Theory and Tutorial)</b> PHYS303TH PHYS303IA PHYS303TU</p>
			<p>SEC 4 (Choose any one from two) <b>Wheather Forecasting (theory &amp;skill Exam)</b> PHYS309TH PHYS309IA PHYS309SE <b>Renewable Energy and Energy Harvesting (theory &amp;skill Exam)</b> PHYS310TH PHYS311IA PHYS312SE</p>	<p>DSE 2 A (choose any one) <b>Polynuclear Hydrocarbon Dyes, Heterocyclic Compounds and spectroscopy(UV, IR, NMR) (Theory and Lab)</b> CHEM301TH CHEM301IA CHEM301PR</p> <p><b>Industrial Chemical and Environment (Theory and Lab)</b> CHEM302TH CHEM302IA CHEM302PR</p> <p><b>Quantum Chemistry, Spectroscopy&amp; Photochemistry (Theory and Tutorial)</b> CHEM303TH CHEM303IA CHEM303PR</p> <p><b>Or</b> for computer science</p> <p>DSE 2 A <b>Operat ing System</b> COMP 301TH COMP301IA</p>
				<p>DSE 3A (choose any one)</p> <p><b>Matrices</b> MATH 301TH MATH 301IA</p>

				<b>Mechanics</b> MATH 302TH MATH 302IA  <b>Linear Algebra</b> MATH 302TH MATH 302IA
				DSE 1 B (choose any one) <b>Nuclear and Particle Physics (Theory)</b> PHYS304TH PHYS304IA  <b>Quantum Physics (Theory and Lab)</b> PHYS305TH PHYS305IA PHYS305PR  <b>Physics of devices and Instruments (Theory and Tutorial)</b> PHYS306TH PHYS306IA PHYS306TU  DSE 2 B (choose any one) <b>Chemistry of Transition and Inner Transition Elements, Coordination Chemistry, Organometallics, Acids &amp; Bases. (Theory and Lab)</b> CHEM304TH CHEM304IA CHEM304PR  <b>Polymer Chemistry (Theory and Lab)</b> CHEM305TH CHEM305IA CHEM305PR  <b>Molecules of life (Theory and Tutorial)</b> CHEM306TH CHEM306IA CHEM306PR  <b>Or</b> for computer science  DSE 2 B <b>Data structure and File processing</b> COMP 302TH COMP302IA COMP 302 PR DSE 3B (choose any one)  <b>Numerical Methods</b> MATH 304TH MATH 304IA  <b>Complex analysis</b>

			MATH 305TH MATH 305IA  <b>Linear Programming</b> MATH 306TH MATH 306IA
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### B.Sc. with Mathematics (for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> year students)

Year	ELECTIVE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
1 <sup>st</sup>	<p>Mechanics PHYS101TH  PHYS101IA PHYS101PR CC-I  Electricity Magnetism &amp; Emt  PHYS102TH PHYS102IA  PHYS102PR  <b>(Choose either computer science or Chemistry)</b></p> <p>Atomic structure, Bonding, General Organic chemistry&amp; Aliphatic Hydrocarbons CHEM101TH  CHEM101IA CHEM 101PR CC-II  States of Matter, Chemical Kinetics &amp;Functional Organic Chemistry CHEM102TH  CHEM102IA CHEM 102PR CC-V</p> <p>OR</p> <p>Problem solving using computer  COMP101TH  Software Lab using Python COMP101PR CC-II</p> <p>Office Automation Tools COMP102TH  Office Automation tools Lab COMP102PR CC-V  <b>(compulsory)</b>  Differential Calculus MATH101TH  MATH101IA  CC-III  CC-IV</p> <p>Differential equations MATH102TH  MATH102IA  CC-VI</p>	<p>Environmental Science (AECC -I)</p> <p>English /MIL Communication (AECC -II)</p>		
2 <sup>nd</sup>	<p>Statistical &amp; Thermal Physics  PHYS201TH PHYS201IA PHYS201PR CC-VII</p> <p>Waves &amp; Optics PHYS202TH  PHYS202IA PHYS202PR CC-X</p>		<b>SEC-1:</b> Integral Calculus MATH - 309 TH	

Solutions, Phase equilibrium, Conductance,  
Electrochemistry and organic Chemistry  
CHEM201TH CHEM201IA CHEM201PR  
CC-VII  
Chemistry of main group elements, Chemical  
Energetics and Equilibria CHEM202TH  
CHEM202IA  
CHEM 202PR CC-XI

**SEC-2:**

Vector Calculus  
MATH 310 TH

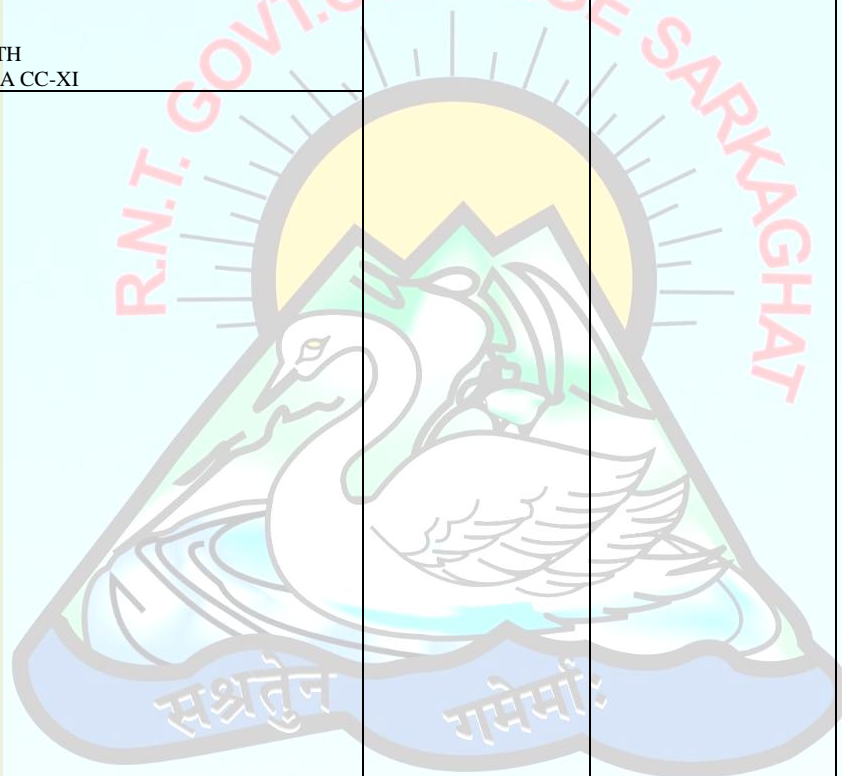
Or

Computer System Architecture COMP  
201TH

Data Base Management System  
COMP 202TH COMP202PR

Real Analysis MATH 201TH  
MATH201  
CC-IX

Algebra  
MATH202TH  
MATH202IA CC-XI





		SEC 3 Probability and Statistics MATH 504 TH	DSE 1 A (choose any one) <b>Elements of Modern Physics (Theory and Lab)</b> PHYS301TH PHYS301IA PHYS301PR  <b>Solid State Physics and Electronics(Theory and Lab)</b> PHYS302TH PHYS302IA PHYS302PR  <b>Astronomy and Astrophysics (Theory and Tutorial)</b> PHYS303TH PHYS303IA PHYS303TU
		SEC 4 Transportation and Game Theory MATH 605 TH	DSE 2 A (choose any one) <b>Polynuclear Hydrocarbon Dyes, Heterocyclic Compounds and spectroscopy(UV, IR, NMR) (Theory and Lab)</b> CHEM301TH CHEM301IA CHEM301PR  <b>Industrial Chemical and Environment (Theory and Lab)</b> CHEM302TH CHEM302IA CHEM302PR  <b>Quantum Chemistry, Spectroscopy&amp; Photochemistry (Theory and Tutorial)</b> CHEM303TH CHEM303IA CHEM303PR  <b>Or</b> for computer science DSE 2 A <b>Operating System</b> COMP 301TH COMP301IA
			DSE 3A (choose any one)  <b>Matrices</b> MATH 301TH MATH 301IA  <b>Mechanics</b> MATH 302TH MATH 302IA  <b>Linear Algebra</b> MATH 302TH

				MATH 302IA
				DSE 1 B (choose any one) <b>Nuclear and Particle Physics (Theory)</b> PHYS304TH PHYS304IA  <b>Quantum Physics (Theory and Lab)</b> PHYS305TH PHYS305IA PHYS305PR  <b>Physics of devices and Instruments (Theory and Tutorial)</b> PHYS306TH PHYS306IA PHYS306TU
				DSE 2 B (choose any one) <b>Chemistry of Transition and Inner Transition Elements, Coordination Chemistry, Organomettals, Acids &amp; Bases. (Theory and Lab)</b> CHEM304TH CHEM304IA CHEM304PR  <b>Polymer Chemistry (Theory and Lab)</b> CHEM305TH CHEM305IA CHEM305PR  <b>Molecules of life (Theory and Tutorial)</b> CHEM306TH CHEM306IA CHEM306PR  <b>Or</b> for computer science DSE 2 B <b>Data structure and File processing</b> COMP 302TH COMP302IA COMP 302 PR
				DSE 3B (choose any one)  <b>Numerical Methods</b> MATH 304TH MATH 304IA  <b>Complex analysis</b> MATH 305TH MATH 305IA  <b>Linear Programming</b> MATH 306TH MATH 306IA

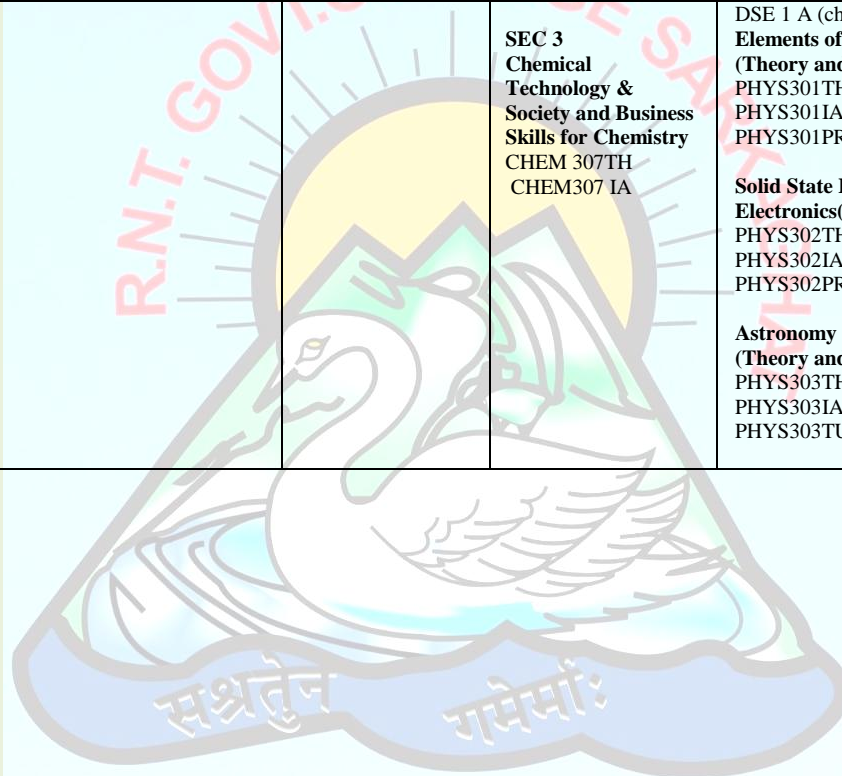
## B.Sc with Chemistry(Non Medical)

Year	ELECTIVE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
1 <sup>st</sup>	Mechanics PHYS101TH PHYS101IA PHYS101PR CC-I	Envi ronm ental Scie nce (AE CC - I)		
	Atomic structure, Bonding, General Organic chemistry & Aliphatic Hydrocarbons CHEM101TH CHEM101IA CHEM 101PR CC-II	Englis h/MIL Comm unicati on (AECC –II)		
	Differential Calculus MATH101TH MATH101IA CC-III			
	Electricity Magnetism & Emt PHYS102TH PHYS102IA PHYS102PR CC-IV			
	States of Matter, Chemical Kinetics &Functional Organic Chemistry CHEM102TH CHEM102IA CHEM 102PR CC-V			

	Differential equations MATH102TH MATH102IA CC-VI			
2 <sup>n</sup>	Statistical & Thermal Physics PHYS201TH PHYS201IA PHYS201PR CC-VII		SEC-1: <u>Basic Analytical Chemistry</u> CHEM 203TH CHEM203 IA	
	Solutions, Phase equilibrium, Conductance, Electrochemistry and organic Chemistry CHEM201TH CHEM201IA CHEM201PR CC-VIII		SEC-2: <u>Fuel Chemistry &amp; Chemistry of Cosmetics &amp; Perfumes</u> CHEM 204TH CHEM204 IA	
	Real Analysis MATH 201TH MATH201 CC-IX			
	Waves & Optics PHYS202TH PHYS202IA PHYS202PR CC-X			



	Chemistry of main group elements, Chemical Energetics and Equilibria CHEM202TH CHEM202IA CHEM 202PR CC-XI		
	Algebra MATH202TH MATH202IA CC-XI		
3 <sup>rd</sup>		<b>SEC 3</b> <b>Chemical Technology &amp; Society and Business Skills for Chemistry</b> CHEM 307TH CHEM307 IA	DSE 1 A (choose any one) <b>Elements of Modern Physics (Theory and Lab)</b> PHYS301TH PHYS301IA PHYS301PR <b>Solid State Physics and Electronics(Theory and Lab)</b> PHYS302TH PHYS302IA PHYS302PR <b>Astronomy and Astrophysics (Theory and Tutorial)</b> PHYS303TH PHYS303IA PHYS303TU



		<b>SEC 4</b> <b>Pesticide Chemistry &amp; Pharmaceutical Chemistry</b> CHEM 308TH CHEM 308 IA	DSE 2 A (choose any one) <b>Polynuclear Hydrocarbon Dyes, Heterocyclic Compounds and spectroscopy(UV, IR, NMR) (Theory and Lab)</b> CHEM301TH CHEM301IA CHEM301PR  <b>Industrial Chemical and Environment (Theory and Lab)</b> CHEM302TH CHEM302IA CHEM302PR  <b>Quantum Chemistry, Spectroscopy&amp; Photochemistry (Theory and Tutorial)</b> CHEM303TH CHEM303IA CHEM303PR
			DSE 3A (choose any one)  <b>Matrices</b> MATH 301TH MATH 301IA  <b>Mechanics</b> MATH 302TH MATH 302IA  <b>Linear Algebra</b> MATH 302TH MATH 302IA
			DSE 1 B (choose any one) <b>Nuclear and Particle Physics (Theory)</b> PHYS304TH PHYS304IA  <b>Quantum Physics (Theory and Lab)</b> PHYS305TH PHYS305IA PHYS305PR  <b>Physics of devices and Instruments (Theory and Tutorial)</b> PHYS306TH PHYS306IA PHYS306TU

			<p>DSE 2 B (choose any one)</p> <p><b>Chemistry of Transition and Inner Transition Elements, Coordination Chemistry, Organometallics, Acids &amp; Bases. (Theory and Lab)</b></p> <p>CHEM304TH CHEM304IA CHEM304PR</p> <p><b>Polymer Chemistry (Theory and Lab)</b></p> <p>CHEM305TH CHEM305IA CHEM305PR</p> <p><b>Molecules of life (Theory and Tutorial)</b></p> <p>CHEM306TH CHEM306IA CHEM306PR</p>
			<p>DSE 3B (choose any one)</p> <p><b>Numerical Methods</b></p> <p>MATH 304TH MATH 304IA</p> <p><b>Complex analysis</b></p> <p>MATH 305TH MATH 305IA</p> <p><b>Linear Programming</b></p> <p>MATH 306TH MATH 306IA</p>

### B.Sc with Chemistry(Medical)

Year	Elective Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
1 <sup>st</sup>	Botany –I Biodiversity (Microbes, Algae, Fungi and Archegoniates) BOTA101 CC-I	Environmental Science (AECC -I)		

Zoology-I Animal Diversity ZOOL 101TH ZOOL 101PR	English /MIL Communicati on (AECC – II)		
Atomic structure, Bonding, General Organic chemistry& Aliphatic Hydrocarbons CHEM101TH CHEM10 1IA CHEM 101PR CC-III			
Botany II Plant Ecology and Taxonomy BOTA 102 CC-IV			
Zoology-II Comparative Anatomy &			

### B.Sc. with Botany (for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> year students)

Year	DISCIPLINE SPECIFIC COURSES	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)
1st year	Biodiversity (Microbes, Algae, Fungi and Archegoniates) BOTA 101TH BOTA 101PR  Animal Diversity ZOOL 101TH ZOOL 101PR  Plant Ecology and Taxonomy  BOTA 102 TH BOTA 102 PR  Comparative Anatomy and Developmental	Environmental Science ENVS1AECC02       English /MIL Communication (AECC -II)		



	<p>Biology of Vertebrates ZOOL 102 TH ZOOL 102 PR</p> <p>Atomic structure, Bonding, General Organic chemistry &amp; Aliphatic Hydrocarbons CHEM101TH CHEM101IA CHEM 101PR</p> <p>States of Matter, Chemical Kinetics &amp; Functional Organic Chemistry CHEM102TH CHEM102IA CHEM 102PR</p>			
2 <sup>nd</sup> Year	<p>Plant Anatomy and Embryology BOTA 201 TH &amp; PR Physiology and Biochemistry ZOOL 201 TH ZOOL 201 PR</p> <p>Plant Physiology and Metabolism BOTA 202 TH &amp; PR</p> <p>Genetics and evolutionary Biology ZOOL 202 TH ZOOL 202 PR</p> <p>Solutions, Phase equilibrium, Conductance, Electrochemistry and organic Chemistry CHEM201TH CHEM201IA CHEM201PR</p> <p>Chemistry of main group elements, Chemical Energetics and Equilibria CHEM202TH CHEM202IA CHEM 202PR</p>		<p><b>SEC-I</b> Biofertilizers BOTA 203 TH</p> <p><b>SEC-II</b> Gardening and floriculture BOTA 204 TH</p>	
3 <sup>rd</sup> Year			<p><b>SEC -I</b> Medicinal Botany and Ethnobotany BOTA 306 TH</p> <p><b>SEC -II</b> Mushroom Cultivation Technology BOTA 307 TH</p>	<p><b>DSE IA</b> Economic Botany &amp; Biotechnology BOTA 301 TH &amp; PR</p> <p><b>DSE IB</b> Cell and Molecular Biology BOTA 303 TH &amp; PR</p> <p><b>DSE IA</b> Applied Zoology ZOOL 301 (A) TH ZOOL 301 (A) PR</p> <p><b>OR</b> Animal Biotechnology ZOOL 302 (B) TH ZOOL 302 (B) PR <b>OR</b> Aquatic Biology</p>

				<p>ZOOL 303 (C) TH ZOOL 303 (C) PR</p> <p><b>DSE IB</b> Insect, vector and Diseases ZOOL 302 (A) TH ZOOL 302 (A) PR</p> <p><b>OR</b> Immunology ZOOL 302 (B) TH ZOOL 302 (B) PR</p> <p><b>OR</b> Reproductive Biology ZOOL 302 (C) TH ZOOL 302 (C) PR DSE 2 A (choose any one) <b>Polynuclear Hydrocarbon Dyes, Heterocyclic Compounds and spectroscopy(UV, IR, NMR) (Theory and Lab)</b> CHEM301TH CHEM301IA CHEM301PR</p> <p><b>Industrial Chemical and Environment (Theory and Lab)</b> CHEM302TH CHEM302IA CHEM302PR</p> <p><b>Quantum Chemistry, Spectroscopy &amp; Photochemistry (Theory and Tutorial)</b> CHEM303TH CHEM303IA CHEM303PR</p> <p>DSE 2 B (choose any one) <b>Chemistry of Transition and Inner Transition Elements, Coordination Chemistry, Organometallics, Acids &amp; Bases. (Theory and Lab)</b> CHEM304TH CHEM304IA CHEM304PR</p> <p><b>Polymer Chemistry (Theory and Lab)</b> CHEM305TH CHEM305IA CHEM305PR</p> <p><b>Molecules of life (Theory and Tutorial)</b> CHEM306TH CHEM306IA CHEM306PR</p>
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## B.Sc. with Zoology (for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> year students)

Year	DISCIPLINE SPECIFIC COURSES	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)
1 <sup>st</sup> year	<p>Animal Diversity ZOOLOGY 101TH ZOOLOGY 101PR</p> <p>Comparative Anatomy and Developmental Biology of Vertebrates ZOOLOGY 102 TH ZOOLOGY 102 PR</p> <p>Botany –I Biodiversity (Microbes, Algae, Fungi and Archegoniates) BOTA101</p> <p>Botany II Plant Ecology and Taxonomy BOTA 102 CC-IV</p> <p>Atomic structure, Bonding, General Organic chemistry &amp; Aliphatic Hydrocarbons CHEM101TH CHEM101IA CHEM 101PR</p> <p>States of Matter, Chemical Kinetics &amp; Functional Organic Chemistry CHEM102TH CHEM102IA CHEM 102PR</p>	<p>Environmental Science ENVS1AECC02</p> <p>English /MIL Communication (AECC –II)</p>		
2 <sup>nd</sup> Year	<p>Physiology and Biochemistry ZOOLOGY 201 TH ZOOLOGY 201 PR</p> <p>Genetics and evolutionary Biology ZOOLOGY 202 TH ZOOLOGY 202 PR</p> <p>Botany-III Plant Anatomy and Embryology BOTA 201 CC-VII</p> <p>Botany-IV Plant Physiology and Metabolism BOTA 202</p> <p>Solutions, Phase equilibrium, Conductance, Electrochemistry and organic Chemistry CHEM201TH CHEM201IA CHEM201PR</p> <p>Chemistry of main group elements, Chemical Energetics and Equilibria CHEM202TH</p>		<p><b>SEC-I</b> Medical Diagnostics ZOOLOGY 203 TH</p> <p><b>SEC-II</b> Apiculture ZOOLOGY 204 TH</p>	

	CHEM202IA CHEM 202PR			
3 <sup>rd</sup> Year			<p><b>SEC-III</b> Sericulture ZOO L 303 TH</p> <p><b>SEC-IV</b> Aquarium Fish Keeping ZOO L 304 (A) (TH) <b>OR</b> Research Methodology ZOO L 304 (B) TH</p>	<p><b>DSE IA</b> Applied Zoology ZOO L 301 (A) TH ZOO L 301 (A) PR</p> <p><b>OR</b> Animal Biotechnology ZOO L 302 (B) TH ZOO L 302 (B) PR</p> <p><b>OR</b> Aquatic Biology ZOO L 303 (C) TH ZOO L 303 (C) PR</p> <p><b>DSE IB</b> Insect, vector and Diseases ZOO L 302 (A) TH ZOO L 302 (A) PR</p> <p><b>OR</b> Immunology ZOO L 302 (B) TH ZOO L 302 (B) PR</p> <p><b>OR</b> Reproductive Biology ZOO L 302 (C)TH ZOO L 302 (C) PR</p> <p>Economic Botany &amp; Biotechnology BOTA 301</p> <p>Cell and Molecular Biology BOTA 303</p> <p>DSE 2 A (choose any one) <b>Polynuclear Hydrocarbon Dyes, Heterocyclic Compounds and spectroscopy(UV, IR, NMR) (Theory and Lab)</b> CHEM301TH CHEM301IA CHEM301PR</p> <p><b>Industrial Chemical and Environment (Theory and Lab)</b> CHEM302TH CHEM302IA</p>



				<p>CHEM302PR</p> <p><b>Quantum Chemistry, Spectroscopy &amp; Photochemistry (Theory and Tutorial)</b> CHEM303TH CHEM303IA CHEM303PR</p> <p>DSE 2 B (choose any one) <b>Chemistry of Transition and Inner Transition Elements, Coordination Chemistry, Organometallics, Acids &amp; Bases.</b> (Theory and Lab) CHEM304TH CHEM304IA CHEM304PR</p> <p><b>Polymer Chemistry (Theory and Lab)</b> CHEM305TH CHEM305IA CHEM305PR</p> <p><b>Molecules of life (Theory and Tutorial)</b> CHEM306TH CHEM306IA CHEM306PR</p>
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### DUES & PAYMENTS:

1. The dues for twelve months from March to April will be collected in two instalments only.
2. Fine accruing have to be paid while collecting university Roll No. Students will be informed regarding any change in fees/dues chargeable.
3. The students have more than 40% disability will be exempted from the payment of Tution Fee on production of Disability Certificate issued by the competent authority.
4. A student whose name has been struck off for third time will not bere-admitted.

**Important Note:- Fees and Funds are subject to change under new system of admission in B.A./B.Sc./B.Com.**

### Fee and Funds to be realized at the time of admission

Sr. No.	Name of Fund / Fee	1 <sup>st</sup> year		2 <sup>nd</sup> year		5 <sup>th</sup> Sem	6 <sup>th</sup> Sem
	Annual Charges						
1.	Admission Fee	25.00		25.00		25.00	25.00

2.	Admission Fee (First time)	100.00		100.00		100.00	100.00
3.	Re-Admission Fee (Second time)	200.00		200.00		200.00	200.00
<b>B</b>	<b>Uni. Funds/Fee:</b>						
1	<b>Registration Fee</b>	200.00					
2	Continuation fee			20.00		10.00	10.00
3	Migration Fee	50.00					
4	H.P.U. Youth Welfare Fee	15.00		15.00		15.00	
5	Holiday Home fee	1.00		1.00		1.00	
6	Sports Fee	15.00		15.00		15.00	
7	<b>Univ. Development Fund (only from 1<sup>st</sup> Sem. Students)</b>	<b>500.00</b> <b>100.00 for (BPL/IRDP)</b>					
<b>C</b>	<b>College Funds</b>						
1	Tuition Fee	300.00	300.00	300.00	300	300.00	300.00
2	Library Security (Refundable)	100.00					
3	House Exam. Fee	40.00	40.00	40.00	40.00	40	40.00
4	Magazine Fee	50.00		50.00		50	
5	Union Fund	150.00	150.00	150.00	150.00	150	150.00
6	Medical Fund	6.00		6.00		6.00	
7	Student's Aid Fund	2.00		2.00		2.00	
8	Identity Card Fee	10.00		10.00		10.00	
9	Duplicate Identity Card Fee	20.00		20.00		20.00	
10	NCC Fund	10.00	10.00	10.00	10.00	10.00	10.00
11	Building Fund	60.00	60.00	60.00	60.00	60.00	60.00
12	Red Cross Fund	40.00		40.00		40.00	
13	Book Replacement Fund	25.00		25.00		25.00	
14	Campus Development Fund	10.00		10.00		10.00	
15	Cultural Activity Fund	20.00		20.00		20.00	
16	Furniture Repair Fund	10.00		10.00		10.00	
17	Computer & Internet Facility Fund	20.00		20.00		20.00	
18	Sports Fund	120.00	120.00	120.00	120.00	120.00	120.00
19	Rover & Ranger Fund	60.00		60.00		30.00	30.00
20	Physics Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00
21	Chemistry/Computer Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00
22	Botany Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00
23	Zoology Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00

24	Geography Practical Fund	90.00	90.00	90.00	90.00	90.00	90.00
25	Music Practical Fund	90.00	90.00	90.00	90.00	90.00	90.00
26	Computer Practical Fund						
	a. Commerce	90.00	90.00	90.00	90.00	90.00	90.00
	b. Maths	90.00	90.00	90.00	90.00	90.00	90.00

	<b>Arts group (with out any practical )+ in case of practical add practical amount</b>	1789 (Boys) 1389 (Boys IRDP) 1489(girls) 1089(girls IRDP)	680(Boys) 380(girls)	1009(Boys) 1009 (Boys IRDP) 709(girls) 709(girls IRDP)	680(Boys) 380(girls)	1009(Boys) 1009 (Boys IRDP) 709(girls) 709(girls IRDP)	680(Boys) 380(girls)
	<b>Physical sciences (Physics,Chemistry/ Computer and Maths)</b>	2119 (Boys) 1719 (Boys IRDP) 1819(girls) 1419(girls IRDP)	1010(boys) 710(girls)	1339 (Boys) 1039(girls)	1010(boys) 710(girls)	1339 (Boys) 1039(girls)	1010(boys) 710(girls)
	<b>Life sciences (Zoology, Botany, Chemistry)</b>	2149 (Boys) 1749 (Boys IRDP) 1849(girls) 1449(girls IRDP)	1040(boys) 740(girls)	1369(Boys) 1069(girls)	1040(boys) 740(girls)	1369(Boys) 1069(girls)	1040(boys) 740(girls)
	<b>Commerce</b>	1879 (Boys) 1479 (Boys IRDP) 1579(girls) 1179(girls IRDP)	770(boys) 470(girls)	1099(Boys) 799 (Boys IRDP) 1579(girls) 1179(girls IRDP)	770(boys) 470(girls)	1099(Boys) 799 (Boys IRDP) 1579(girls) 1179(girls IRDP)	770(boys) 470(girls)

**PTA Fund: Rs. 250/- will be realised at the time of Fresh Admission in 1<sup>st</sup>/2<sup>nd</sup> Year & 5<sup>th</sup> Semester and Rs. 250/- will be realised in The month of November/December.**

- Note:
1. Above fee and funds are subject to change by the HP University notification from time to time.
  2. Fee/funds once deposited will not be refunded in any case.
  3. Fee & Funds to be realised at the time of Admission on Roll on Admission System
  4. Fee and Funds will be realised under Annual/Semester System in BA/B.Sc./B.Com. as per Notification of H.P. Director of Higher Education Shimla.

### **NSS/NCC/ROVERS & RANGERS:**

To inculcate the qualities of leadership, social service, discipline and patriotism among the youths, the college is running NCC/NSS/Rovers and Rangers programmes in the college.

- i) Presently the college has two NSS units comprising of 100 students each. In each unit 33% seats are

reserved for the girls. The students who attend 240 hours of social service and attend one 10 days special camp are given a special benefit of 2% marks at the time of admission to the H.P. University P.G. Courses.

- ii) At present the college has two wings of NCC-one for boys and one for girls. There are limited seats in each wing/unit. The students who obtain a 'C' certificate in NCC are directly called for the CDS interview (without written test) and given a weight age of 2% marks while seeking admission to H.P. University courses.
- iii) In additions, the college has rovers & rangers wing also.

## **RED RIBBON CLUB:**

Red Ribbon Club of this college came into being in 2006. Any number of college students can get registered as volunteers of this club which exclusively aims at launching an exhaustive campaign against AIDS, AIDS is not only a health issue but also an educational and social one. Above all, it is an issue of justice. In order to translate these facts into reality, this club is not only educating and sensitizing college youths but also taking a lead in reaching out to the general public as well as the people unaware about AIDS. Hence, it makes the institution really proud as how this war against AIDS is gathering momentum year after year with the concerted efforts of young peer educators.

## **SPORTS & CO-CURRICULAR ACTIVITIES**

The college provides optimum facilities for various games viz, Cross Country, Athletics, Cricket, Hockey, Volley- Ball, Foot-Ball Kho-Kho, Kabbadi, Hand-Ball, Basket Ball, Boxing, Judo, Table Tennis, Badminton, Weight-lifting etc. The college sports persons can avail gymnasium facility either in the morning or evening hours.

Further, the college students successfully mark their presence in different events of Youth Festivals at Inter- College and Inter University level.

## **LIBRARY**

The college have digital library. There are about 16880 books in the college library. In addition to various Encyclopedias, reference books and general books, the library has a regular subscription of 10 News papers, 22 magazines and periodicals. All students can have access to these during the special hours.

### **The following rules and regulations are to be observed in relation to library by the students.**

- 1) Maintain silence in and around the library.
- 2) Always keep your Identity Card with you.
- 3) Due to large number of students, the days and timings of getting a book issued are fixed (See library Notice Board).
- 4) P.G. students can borrow 4 books, while U.G. students can borrow 2 books at a time for a period of 10days.
- 5) Reference books (Encyclopedias, dictionaries etc.) will not be issued.
- 6) A book should not be spoiled by underlining or marking/writing comments on it. Keep in mind that the book is also to be used by other student of the college.
- 7) In case a loss of a book or any damage, the borrower will have to replace the book with a new copy at market value.
- 8) Over-date due & fine is Rs. 1/- per day.
- 9) College also provides Book Bank facility sponsored by PTA for the needy and meritorious students

## **GIRL'S HOSTEL**

At present college provides hostel facility for the girls students only. Because of the limited seats (presently 105) allotment will be made on merit basis. All the rooms are spacious, ventilated and well



furnished. For admission in the hostel preference will be given to the wards of SC/ST provided their result of the previous year examination is either pass or re-appear, besides good moral conduct. Vacant seat will be filled from the wards of other categories. Girls students are advised to seek admission on prescribed Performa attached in the prospectus. The application form duly filled in all respect be deposited with Sh. Anoop Kumar, Clerk for hostel affairs upto the 31<sup>th</sup> August, 2022. A warden and Chowkidar are residing in hostel.

## Hostel Charges

<i>Fees &amp; Funds</i>	<i>Amount</i>
Hostel Admission Fee	10.00 p.a.
Common Room @ Rs.10p.m.	120.00 p.a.
Attendant Fees @ Rs.30/-p.m.	360.00 p.a.
Clerical Assistance Fee @ Rs. 10/- p.m. 120.00p.a.	
Sweeper Charges @ Rs. 15/- p.m.	180.00 p.a.
Misc. @ 10/- p.m.	120.00 p.a.
First Aid Charges @ Rs. 10/- p.m.	120.00 p.a.
Electricity Charges @ Rs. 125/- p.m.	1500.00 p.a.
Hostel Identity card @ Rs. 10/-	10.00 p.a.
Water Charges @ Rs. 10/- p.m.	120.00 p.a.
Room Rent per seat @ Rs. 30/- p.m.	360.00 p.a.
<b>Total</b>	<b>3010.00</b>
Security (Refundable) Rs. 800/-+700/- for three years	1500.00
Late payment of Dues Rs.	1.00 per day

### *Hostel Rules:*

1. Admission to the Girls Hostel will be purely on merit basis.
2. Preference will be given to SC/ST/OBC students.
3. Remaining seats, if any, will be allotted to the girls of other categories.
4. At the time of admission, at least one of the parents must accompany the ward.
5. The photograph of the Parents/Local Guardian must be pasted on the visitor's card.
6. Only approved visitors, with visitor cards are allowed to visit the hostel on Sunday and other holidays.
7. The visitors other than approved visitors will be allowed to visit the hostel only if any authority letter from the parents is submitted.

### *8. Visiting Hours:*

**SUNDAY/HOLIDAY 10.00 a.m. to 5.00 p.m.**

**ON WORKING DAYS 3.00 p.m. to 5.00 p.m.**

9. Visitors are not allowed to go to the students rooms. They can meet their wards only in the visitor room.
10. No student can leave the hostel without prior permission of the Hostel Warden/Principal.
11. Leave from the hostel to go home or to the local guardian if permitted will be granted once a fort night.
12. Leave from the hostel must be obtained personally from the warden at least two days before. Leave application must be supported by a letter of permission from the parents
13. Outing leave will be allowed once a week from 12.00 noon to 2.00p.m.
14. If leave is required on working days, it should be obtained from the Principal, after obtaining Warden's recommendation.
15. The boarder shall not be allowed to leave station to visit her parents/guardians alone unless written request from the parents/guardians is received.
16. Penalty may be imposed in the form of expulsion from the Hostel/College in case if a Boarder absents herself without any authorization.
17. Warden will have the right to allot/shift the room whenever required. Change of room on the basis of complaint will be deemed as 1st warning. The boarder will be issued 2nd warning for her misconduct in the form of financial penalty i.e. Rs. 500/- and in case of non-adherence to the rules/ first two warnings,

the boarder may be expelled from the hostel

*The following acts will be treated as misconduct.*

1. Violation of hostel-rules 1-17 mentioned above.
2. Shouting, hooting or creating disturbance in the hostel.
3. Damage to the hostel property.
4. Use of cell phones.
5. Staying outside the hostel premises after the stipulated/ given timings permitted by the warden.
6. Abstaining from the classes during stay in the hostel.
7. Attending/holding a function, if any, without the prior permission of the warden.

**Fee/Mess Rules:-**

1. All the boarders must deposit the mess charges within the stipulated time as notified by the college
2. Rs. 10/-per day will be charged on non-payment of mess charges.
3. Only vegetarian meals will be served in the mess.
4. Mess timing will be decided by the warden.

**ABSENCE AND OTHER FINES**

- |                                 |                              |
|---------------------------------|------------------------------|
| 1. Per period absence           | Rs. 1/- maximum Rs.3 per day |
| 2. Absence from practical       | Rs. 3/- (per practical)      |
| 3. Absence from MTT             | Rs. 50/- (per paper)         |
| 4. Late payment of dues         | Rs.1/- (per day)             |
| 5. Late return of library books | Rs.1/- (per day)             |

- Note :-**a) A student will deposit six months' fee at the time of admission. Fee for the next six months will be deposited in advance in the month of Nov/December or as per new system of admission.
- b) In case a student doesn't deposit college dues, his/her name will be considered automatically struck-off from the college rolls.
- c) If a student doesn't claim refundable security deposit within one year of leaving the college his/her claim for refundable thereafter shall not be entertained.
- d) Any change in the hostel fee or other matters will be notified on the Notice Board.
- e) Rules for admission to the Hostel are given in the Application Form

**PARENT - TEACHER ASSOCIATION**

This association has been working actively since the year 1993-94, PTA contributes towards the improvement of the college infrastructure and provides assistance as per the requirements of the college.

**TUTORIAL GROUP**

After the admission every student is made a member of a specific tutorial group convened by a teacher. According to the need and convenience of its students can discuss their academic and management related problems with the concerned teacher.

**CAREER-GUIDANCE CELL/CAMPUS PLACEMENT CELL**

To cope up with the requirements of today's competitive world, "A Career-Guidance Cell" has been constituted within the college. The cell not only guides the students about various career or job oriented opportunities but also provides additional coaching (free of cost) as and when required.

**COLLEGE STUDENTS CENTRAL ASSOCIATION**

This association is elected according to the rules and regulation of H.P. University besides maintaining discipline in the college, the SCA plays an important role in involving students in various co-curricular activities like seminars and functions at Intra and Inter-College level.

**SCHOLARSHIPS/FINANCIAL ASSISTANCE**

The college has provision for the following scholarships:

- 1) Post Matric Scholarship Scheme for SC/ST/OBC

- 2) IRDP Scholarship Scheme
- 3) Dr. Ambedkar Post Matric Scholarship Scheme for Economically Backward Classes
- 4) Swami Vivekananda Utkrisht Chattervriti Yojna for SC/OBC
- 5) Kalpna Chawala Scholarship Scheme
- 6) Inspire Scholarship
- 7) Sh. Dile Ram Memorial Scholarship for Poverty-cum Brilliant (For Two Students)
- 5) Brother/Sister fee concession as per the rules applicable.
- 6) Assistance to BPL/IRDP/Antodaya students welfare fund.

**Note:-** The date of submission of applications for these scholarships will be displayed on the notice board in due course.

## PRIZES/AWARDS

Prizes are given to the students achieving distinction in house exams, University exams, excellence in sports, NCC/NSS/Rovers and Rangers/Red Ribbon Club and other co- curricular activities organized from time to time in the college, University and Inter-University level. These prizes are awarded in the annual function of the college organized in the month of February/March at the end every year.

## TERM END EXAMINATION

1. To appear in university examination a student will have to fulfill 75% lecture condition (75% in theory and 75% in practical) The attendance will be counted from the first day of the commencement of teaching work/admission.
2. The MTT examinations will be conducted in the months of December. A student will have to obtain at least 45% marks in each subject to become eligible for appearing in University Term end examinations.
3. For the purpose of determining "Eligibility to appear in the University Examination," the existing provisions in the HPU ordinance shall continue to be adhered to as such.

## OUR HEALTHY PRACTICES

### FEED BACK APPRECIATION

A 'Suggestion Box' is installed in the college campus to invite the general advice, suggestions or information from the students about how good or useful the institutional work is and what measures can be adopted to make its functioning more meaningful, purposeful and result oriented.

### ACTIVITY DAY

On every Saturday, the teachers of the college give special attention to the students by imparting necessary guidance, increasing general awareness and addressing their problems within the framework of respective time-table

## CODE OF CONDUCT

### ATTENDANCE:

- (i) 75% lecture attendance is compulsory for appearing in the University Exams.
- (ii) An irregular student or one who remains absent continuously for 10 days his/her name will be struck-off from the college rolls. If the name of a student is struck off twice then he/she will not be re-admitted in the college.
- (iii) A student is liable to pay all dues & fines as long as his/her name remains on the college rolls.
- (iv) The Principal reserves the right of expulsion/suspension of any student.

### LEAVE RULES

- (i) Application for any kind of leave on the prescribed Performa should be submitted well in time.
- (ii) Leave up to three days will be sanctioned by the Tutor. But in case of a leave for a single period the concerned teacher may be asked.
- (iii) Leave for more than three days will be sanctioned by the Principal on the recommendation of concerned subject teacher/senior tutor.



- (iv) In case of a medical leave for a period of over six days the applicant must produce a medical certificate.

**Important Note:** Students participating in Inter-College competitions should note that the practice/rehearsal timings should be either before the classes (early morning) or after the classes (evening) because all such activities form a part, but not the substitute of academic studies.

### **LIBRARY / IDENTITY CARD (I-CARD)**

- (i) Every student will be issued a RFID library card which shall be valid for three years. Since I-Card is the only medium to identify/differentiate a bonafide college student from an outsider. Every student must always keep/carry it with him/her and must produce when ever required (during all working days, during examination and college function etc.) Otherwise, he/she will be considered an outsider and will be punished accordingly.
- (ii) In case the RFID/ I-Card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and an original copy thereof is appended with such request.
- (iii) Rs. 20/- is to be deposited for a duplicate identity card.

### **PROCEDURE FOR MAKING 'I-CARD/ RFID- Library card'**

After depositing admission fee & due every student shall get an I-Card/ RFID card from the college librarian on showing his/her fee receipt. After having affixed his/her own photograph and filled in all the entries in the RFID/I-Card, every student must get it duly signed by the respective senior tutor within one week from the date of admission positively.

### **GENERAL CONDUCT/DISCIPLINE RULES**

1. Any of the following activities will be considered a breach of discipline:
  - a) Graffiti i.e. any sort of writing on the walls/black boards/rooms etc.
  - b) Damaging the college property.
  - c) Loitering about the corridors and causing disturbance to the classes.
  - d) Possessing drugs and smoking in the campus.
  - e) Bringing outsiders to the college.
  - f) Sticking any kind of bills/notices on the notice board without the prior permission of the Principal.
  - g) Creating any kind of violence in the campus.
  - h) Coming without I-Card in the college.
  - i) Ragging in any form.
  - j) Use of mobile phones by the students in and around the classrooms is strictly banned. Defaulters will be penalised.
  - k) Use of mobile phone only in specified area.

**Note :** All students must note that Ragging inside/outside the college campus is a cognizable offence.

In case a student is found guilty of indiscipline in any activity in any manner, the college administration shall take appropriate action against such offenders.



## SELF FINANCING COURSES

### 1. BACHELOR OF BUSINESS ADMINISTRATION (BBA)

Bachelor of Business Administration (BBA) Programme was introduced by the Himachal Pradesh University Shimla in University College of Business Studies with an objective to meet man power requirements for Junior Management Positions. On the same pattern this college offers the programme under RUSA System.

The total numbers of seats in BBA Course are asunder

Sr.No.	Category	No. of Seats
1.	Subsidized	20
2.	Non-Subsidized	20
	Total	40

### 2. BACHELOR OF COMPUTER APPLICATION(BCA):-

Govt. College Sarkaghat has started three years BCA Course under RUSA system of examinations now with semester system. The total number of seats in BCA Course is 40.

Sr.No.	Category	No. of Seats
1.	Subsidized	20
2.	Non-Subsidized	20
	Total	40

**3. POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA):-**In order to cater to the growing demand of computer awareness among the youth. This college has introduced a Post Graduate Diploma in Computer Applications. The duration of

PGDCA Course is one year, spread over two semesters: The total numbers of seats in PGDCA Course are 40.

Sr.No.	Category	No. of Seats
1.	Subsidized	20
2.	Non-Subsidized	20
	Total	40

**For Admission & other details contact:**

**Sh. Neeraj Kumar (Cell No. 94186-20766)**

### Self Financing Courses Detail

Sr. No.	Course Name	Course Duration	Sanctioned Seats	Subsidized Seats	Non Subsidized Seats
1	BBA	3 years (Six Semesters)	40	20	20
2	BCA	3 years (Six Semesters)	40	20	60
3	PGDCA	1 year (Two Semesters)	60	40	20

**Principal Cum Chairman: Dr. Rikhi Ram Kondal**

**Coordinator: Prof. Kamlesh Prashar**

**Dealing Assistant: Anoop Kumar**

## IGNOU STUDY CENTRE - 1124

The IGNOU study centre was established in 2005 with an objective to provide access to higher education to all segments of society through correspondence mode coupled with personal contact programme (PCP).

### Date of Admission for July 2023 Session

#### Certificate Courses

**15th June 2023**

BA/ B.Com. and Master Degree Programme

30th June, 2023 (without Late Fee)

14th Aug., 2023 (with Late Fee of Rs. 200/-)

### Date of Admission for January 2024 Session

#### Certificate Courses

**15th January, 2024**

BA/ B.Com. and Master Degree Programme

30th January, 2024 (without Late Fee)

14th Feb., 2024 (with Late Fee of Rs. 200/-)

Admission in IGNOU and other details please Contact :

1.Dr. Naresh Chandel  
2.Dr. Subhash Verma  
3.Sh. Neeraj Kumar

Co-ordinator  
Assit. Co-ordinator  
Assistant

94180 69922  
80917 10003  
94186 20766

**The various programme offered by the study centre as under:**

Sr. No.	Name of the Programme	Code	Duration(Yrs.) Min.	Max.	Fee (in Rs.)	Eligibility	Medium of instruction
1.	M.A. in English	MEG	2 Yrs.	5 Yrs.	1st year 6600/- 2nd year 6400/-	Bachelor's Degree	English & Hindi
2.	M.A. in History	MAH	2 Yrs.	5 Yrs.	1st year 6600/- 2nd year 6400/-	Bachelor's Degree	English & Hindi
3.	M.A. in Pol. Science	MPS	2 Yrs.	5 Yrs.	1st year 6600/- 2nd year 6400/-	Bachelor's Degree	English & Hindi
4.	M.A. in Economics	MEC	2 Yrs.	5 Yrs.	1st year 8400/-	Bachelor's Degree	English & Hindi

					2nd year 8200/-		
5.	M.A. in Hindi	MHD	2 Yrs.	5 Yrs.	1st year 6600/-	Bachelor's Degree	English & Hindi
					2nd year 6400/-		English & Hindi
6.	M.A. in Pub. Admn.	MPA	2 Yrs.	5 Yrs.	1st year 6600/-	Bachelor's Degree	English & Hindi
					2nd year 6400/-		English & Hindi
7.	M.A. in Rural Dev.	MARD	2 Yrs.	5 Yrs.	1st year 6600/-  2nd year 6400/-	Bachelor's Degree	English & Hindi
8.	Bachelor of Arts	BA	3 Yrs.	6 Yrs.	1 <sup>st</sup> year 3700/-	10+2 or its Equivalent OR BPP	English & Hindi
					2nd & 3rd year 3500/-		
9.	Bachelor of Commerce	B.Com.	3 Yrs.	6 Yrs.	1 <sup>st</sup> year 3700/-  2nd & 3rd year 3500/- each From	10+2 or its Equivalent OR BPP	English & Hindi
10.	Bachelor of Tourism Studies	BTS	3 Yrs.	6 Yrs.	1st year 4000/- 2nd & 3rd year 4400/-	10+2 or its Equivalent OR BPP	English & Hindi
11	Bachelor Preparatory to BA/B.Com./BT S)	B Com			1400/-	No Formal (Age 18 years)	English & Hindi
12	Post Graduate Diploma	PGDRD	1 Yrs	4 Yrs.	2600/-	Bachelor's Degree	English & Hindi
13	Post Graduate Diploma	PGDDM	1 Yrs	4 Yrs.	6200/-	Graduate in any	English & Hindi
14	Diploma in Women's Development	DWED	1 Yrs	4 Yrs.	3800/-	10+2 or its equivalent	English & Hindi
15	Diploma in nutrition &	DNHE	1 Yrs	4 Yrs.	2600/-	10+2 or its equivalent	English & Hindi
16	Diploma in Tourism	DTS	1 Yrs	4 Yrs.	4400/-	10+2 or its equivalent	English & Hindi

17	Diploma in Early Childhood Care & Education	DNHE	1Yrs	4 Yrs.	2600/-	10+2 or its equivalent	English & Hindi
18.	Certificate in Tourism Studies	CTS	6 month ..	2Yrs	2000/-	10+2 or BPP equivalent	English & Hindi
19.	Certificate in nutrition & Child Care	CNCC	6 month.	2 Yrs.	2000/-	Passed 10th or BPP equivalent	English & Hindi
21.	Certificate in Teaching English	CTE	6 month. -	2 Yrs.	2600/-	Graduate or Three Year of B.EL.Ed or Two year PTT, ETT or 10+2 with two year Teaching Experience	English & Hindi
22.	Certificate in Food & Nutrition	CFN	6 month. 2 Yrs. 1600/-			No formal Qualification (age 18 years)	English & Hindi
23.	Certificate in Disaster Management	CDM	6 month.	2 Yrs.	2600/-	10+2 or its equivalent	English & Hindi
24.	Certificate in Environmental Studies	CES	6 month.	2 Yrs.	2600/-	or BPP from IGNOU 10+2 or its equivalent or BPP from IGNOU	English & Hindi
25.	Certificate in Human Rights	CHR	6 month.	2 Yrs.	2600/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
26.	Certificate in Guidance	CIG	6 month.	2 Yrs.	1600/-	Teacher of recognized Institutions or Pass in Matriculation/SCC or BPP from IGNOU	English & Hindi
27.	Certificate in HIV and Family Education	CAFE	6 month.	2 Yrs.	2000/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
28.	Certificate in Teaching of Primary School Mathematics	CTPM	6 month.	2 Yrs.	2000/-	Adult with 10 pass	English & Hindi
29.	Certificate in Functional English (Basic Level)	CFE	6 month.	2 Yrs.	3200/-	10+2 or its equivalent or BPP from IGNOU	English
30.	Certificate in Consumer Protection	CCP	6 month.	2 Yrs.	2000/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi

**Note:** All admissions to IGNOU Courses are done through online mode only

## **B. Voc. (Bachelor of Vocational Studies)**

*UGC Approved 3-Year Regular Degree Programme*

### **COURSE OF STUDY**



The college offers the following two 'NSQF' (National Skill Qualification Framework) complaint **UGCApproved** 3-year regular degree programmes under semester system for vocational studies as mentioned below.

**B. Voc. in Retail Management 40 Seats\***

**B. Voc. in Hospitality & Tourism 40 Seats\***

**ABOUT THE BACHELOR OF VOCATION (B. Voc.) DEGREE PROGRAMME**

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education program as a part of College/University education, leading to Bachelor of Vocation (B. Voc.) degree. This degree Program is unique with the provision of multiple entry and exist at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience. This is further explained in the Prospectus.

**OBJECTIVES**

- To provide multiple entry and exit options at various levels through program design in conformation to the skill eco system.
- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOS's (National Occupational Standards).
- To empower the youth leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF complaint vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

**COURSE STRUCTURE**

B. Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. Degree

**Following table provides a snapshot of the various certificates and their duration:-**

NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/Awards
4	18	12	30	One Sem.	Certificate
5	36	24	60	Two Sem.	Diploma
6	72	48	120	Four Sem.	Advanced Diploma
7	108	72	180	Six Sem.	B. Voc. Degree

***MULTIPLE ENTRY AND EXIT OPTIONS:***

- ☐ After the completion of Semester I, the candidate will get a Certificate, and she/he may go for a job or continue studying.
- ☐ The candidate may rejoin Semester II. After the completion of Semester II, the candidate will get a Diploma, and she/he may go for a job or continue studying.
- ☐ The candidate may rejoin Semester III. After the completion of Semesters III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- ☐ The candidate may rejoin Semester V. After the completion of Semesters V and VI, the candidate will be awarded a B. Voc. degree, and she/he may go for a job or become an entrepreneur, or continue studying for the M. Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. degree (NSQF Level 10) after it in Vocational studies, or they can take admission in any other masters' programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

***INTERNSHIP PROGRAMME***

- ☐ In every level there will be internship at the end of the semester / Year. Internship is an integral /essential component of B. Voc. degree.
- ☐ The Internship shall also carry credits to be added in the final evaluation of skill components.
- ☐ **HPKVN (Himachal Pradesh Kaushal Vikas Nigam)** is fully sponsoring the internship apart from facilitating the skill component (60 ) of this programme along with courseware for whole of the programme.
- ☐ Candidates enrolled for this programme are entitled for ' **Kaushal Vikas Bhatta**' of Rs. 1000/- per month as per state government policy as per state government policy.

## Detail of Courses in Retail Management and Hospitality & Tourism

### (A) B. Voc. in Retail Management

B. Voc. Semester 1 <sup>st</sup>			
Sr. No.	GC/SC	Course Code	Title of the Course
1	General Component	RA111/RA114	Business Communication & Personality Development
2	General Component	RA112/RA113	Fundamentals in Accounting & Technology (Computer Skills)
3	Skill Component	RA121/RA125/	Introduction to Retail Store Operations, Health Safety & Security and
		RA125	Team and Organizational Dynamics
4	Skill Component	RA122	Consumer Buying Behavior and Retail Sales
5	Skill Component	RA123	Consumer Service and Customer Relationship Management
B. Voc. Semester 2 <sup>nd</sup>			
Sr. No.	GC/SC	Course Code	Title of the Course
1	General Component	RA211/RA214	Business Communication & Personality Development - II
2	General Component	RA112/RA113	Fundamentals in Accounting & Technology (Computer Skills) - II
3	Skill Component	RA221	Store Display and Visual Merchandising
B. Voc. Semester 3 <sup>rd</sup>			
Sr. No.	GC/SC	Course Code	Title of the Course
1.	General Component	RA311	Communicative English
2.	General Component	RA312	Store Operation and Supply Chain Management
3.	Skill Component	RA322	Customer Exercise Management
4.	Skill Component	RA323	Retail Store Operation & Profit Management
B. Voc. Semester 4 <sup>th</sup>			
Sr. No.	GC/SC	Course Code	Title of the Course
1.	General Component	RA411	Environment Science
2.	General Component	RA412	Human-Resource Management
3.	Skill Component	RA424	Understanding leadership
4.	Skill Component	RA425	Team and Organizational Dynamics
B. Voc. Semester 5 <sup>th</sup>			
Sr. No.	GC/SC	Course Code	Title of the Course
1	General Component	RA511	Marketing Management

2	General Component	RA512	Business Statistics
3	Skill Component	RA552/555/ 557/559	Retail Store Operations and Sales
4	Skill Component	RA553/556	Process compliance Safety and security
<b>B. Voc. Semester 6<sup>th</sup></b>			
<b>Sr. No.</b>	<b>GC/SC</b>	<b>Course Code</b>	<b>Title of the Course</b>
1	General Component	RA611	Ethics and Corporate Social Responsibility
2	General Component	RA612	Retail Environment
3	Skill Component	RA658/654	People ,Process and profitability Management

**(B) B. Voc. in Hospitality & Tourism**

<b>B. Voc. Semester 1<sup>st</sup></b>			
<b>Sr. No.</b>	<b>GC/SC</b>	<b>Course Code</b>	<b>Title of the Course</b>
1.	General Component	EN111	Learning a Foreign or English
2.	General Component	TH111	Introduction to Tourism Aviation, Hospitality Industry
3.	Skill Component	TH121	Front Desk Operation
4.	Skill Component	TH122	Basics of Hospitality service
5.	Skill Component	TH123	Consumer Query and Complaint Management
<b>B. Voc. Semester 2<sup>nd</sup></b>			
<b>Sr. No.</b>	<b>GC/SC</b>	<b>Course Code</b>	<b>Title of the Course</b>
1.	General Component	EN211	Tourism Product
2.	General Component	TH211	Communicative English for Tourism and Hospitality
3.	Skill Component	TH221	Hospitality and Tourism products
4.	Skill Component	TH222	Guest Handling and Team Management
5.	Skill Component	TH223	Hospitality Supervisory Skills
<b>B. Voc. Semester 3<sup>rd</sup></b>			
<b>Sr. No.</b>	<b>GC/SC</b>	<b>Course Code</b>	<b>Title of the Course</b>
1.	General Component	TH311	Basic of Tourism Research
2.	General Component	TH312	Basic of Tourism Management
3.	General Component	TH313	Travel Agency Management Operations
4.	General Component	TH314	Environment Science
5.	Skill Component	TH321	Facilitate a smooth stay for the guest at the hotel
6.	Skill Component	TH322	Train and Supervise front Office staff



7.	Skill Component	TH323	Follow gender and age sensitive service practices	
B. Voc. Semester 4 <sup>th</sup>				
Internship and Report four months 740 hours 24 credits				
B. Voc. Semester 5 <sup>th</sup>				
Sr. No.	GC/SC	Course Code	Title of the Course	
1.	General Component	TH511	Accounting in Tourism & Hospitality Industry	
2.	General Component	TH512	Introduction to Tourism Marketing	
3.	General Component	TH513	Entrepreneurship in Tourism and Hospitality Industry	
4.	General Component	TH514	Human Resources Management	
5.	Skill Component	TH521	Hotel Reservation System	
			Theory 20	Practical 30
6.	Skill Component	TH522	Plan and Control day to day front office activities	
			Theory 37	Practical 75
7.	Skill Component	TH523	Communicate with customer and colleagues	
			Theory 37	Practical 50
B. Voc. Semester 6 <sup>th</sup>				
Internship and Report four months 740 hours 24 credits				



# CONDITIONS FOR ADMISSION

## ELIGIBILITY CONDITIONS

- ☐ Admission to the B Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.
- ☐ The eligibility criteria for admission to the B. Voc. degree programme shall be 10+2 in all streams from a recognized board; 10+2 examination or an examination equivalent thereof from a Board/University established by law in India with English as a compulsory subject with 45 marks in aggregate, OR any examination of a University/ Board/ College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 45 marks OR as per eligibility norms of the college for admission to undergraduate courses in case of center of excellence.
- ☐ Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DDNo.. 1- 52/2013(CC/NSQF) dated 30.04.2014 of UGC.
- ☐ Maximum age limit for admission to B.Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice Chancellor may permit age relaxation as per norms.
- ☐ Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- ☐ Students belonging to SC/ST category shall be given a relaxation in marks for admission purpose, i.e., they would require a minimum of marks in aggregate at 10+2 level.
- ☐ Compartment students shall not be allowed admission in the B. Voc. programmes.
- ☐ A candidate cannot pursue two full time undergraduate courses simultaneously.
- ☐ The University reserves the right to cancel any admission at any stage.
- ☐ In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
- ☐ All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

## MODE OF SELECTION

- ☐ Admission to the B.Voc. programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on the merit in the qualifying examination (10+2 etc.) .
- ☐ There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF.

**Category 1:** Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF.

**Category 2:** Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.

**Category 3:** Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

**Note:** Regarding selection of students for B.Voc. Programme, 10 extra weightage shall be given to Category-1; 5 extra weightage shall be given to Category-2 in 10+2 examination. Final list of students shall be finalized on merit.

## MEDIUM OF INSTRUCTIONS

The course content of the B. Voc. programme will be taught in English



## Fee Structure\* for B.Voc. Students

Name of Fund	1st Semester Boys	1st Semester Girls	3rd & 5th Semester Boys	3rd & 5th Semester Girls
	Fee amount	Fee amount	Fee amount	Fee amount
Admission Fee	25	25	25	25
Tuition Fee	300	0	300	0
Tuition Fee non HP Girl	0	0	0	0
Registration Fee	200	200	0	0
Registration Fee non HP Board/Uni.	0	0	0	0
HPU Sports Fee	15	15	15	15
HPU Youth welfare fund	15	15	15	15
HPU Dev. Fund	250	250	0	0
Uni. Development Fund IRDP	0	0	0	0
HPU Holiday Home Fee	1	1	1	1
Migration Fee	0	0	0	0
Continuation Fee	0	0	10	10
Sports Fee	240	240	240	240
Amalgamated Fund	300	300	300	300
Annual Function	0	0	0	0
Book Replacement	25	25	25	25
Building Fund	120	120	120	120
Campus Development Fund Upkeep	10	10	10	10
College Magazine Fund	50	50	50	50
Cultural Activity Fund	20	20	20	20
Furniture REP. Fund	10	10	10	10
Game Dev. Fund	0	0	0	0
House Exam Fund	80	80	80	80
I Card Fund	10	10	10	10
Library Security	100	100	0	0
Medical Fund	0	0	0	0
NCC Fund	10	10	10	10
HPU Comp. and Internet	0	0	0	0
Geography PR. Fee	0	0	0	0
Music Instrument PR Fee	0	0	0	0
Physics PR Fee	0	0	0	0
Chemistry PR Fee	0	0	0	0
Botany PR Fee	0	0	0	0
Zoology PR Fee	0	0	0	0
Comp. Science PR Fee	0	0	0	0
Math PR Fee	0	0	0	0
Commerce PR Fee	0	0	0	0
Physical Edu. PR fee	0	0	0	0
Society / Club fund	0	0	0	0
Student Aid Fund	20	20	20	20
Youth Red cross Membership Fee	6	6	6	6
Comp. and Internet	20	20	20	20
Rover & Rangers	60	60	60	60
Wi-fi Fee	120	120	120	120
PTA Fund	300	300	300	300
Skill Component Charge Practical -1	240	240	240	240
Skill Component Charge Practical -2	240	240	240	240
Assessment Cum Certification Fee	1200	1200	1200	1200
Registration Form	20	20	0	0
Subsidized/Non Subsidized	0	0	0	0
Late Fee	0	0	0	0
<b>Total Fee</b>	<b>4007</b>	<b>3707</b>	<b>3447</b>	<b>3147</b>

\*Likely to be changed in coming session.



## **COLLEGE ANNUAL CALENDAR FOR SESSION 2022-23**

1. Online admission process as per the direction of Department of Higher Education, Govt. of Himachal Pradesh & Himachal Pradesh University Shimla.
2. Enrollment in NCC/NSS/Sports/Rover & Rangers/Red Ribbon Club/Eco- Club in the month of August, 2022.
3. Change of course/Stream: Within 30days from the commencement of classes (Subject to the availability of seats).
4. Academic calendar  
Start of session from 1st July 2022 to 31<sup>st</sup> July 2022 = 26 Days  
1<sup>st</sup> August 2022 to 31<sup>st</sup> August 2022 = 24 Days  
1st Sept. 2022 to 30<sup>th</sup> Sept 2022 = 26Days  
1<sup>st</sup> Oct. 2022 to 31<sup>st</sup> Oct 2022 =22 Days  
1<sup>st</sup> Nov. 2022 to 30<sup>th</sup> Nov. 2022 =25Days  
1<sup>st</sup> Dec. 2022 to 31<sup>st</sup> Dec. 2022 =27 Days  
6<sup>st</sup> Feb. 2023 to 28<sup>th</sup> Feb 2023 =18 Days  
1<sup>st</sup> March 2023 to 15<sup>th</sup> March 2023 =12 Days  
(Total working days =180 Days)
5. Schedule for the election of Students Central Association: As per dates to be notified by HPU Shimla -5.
6. Fee deposition :
  - a) At the time of admission in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Year (B.A./B.Sc./B.Com. for Six Months)
  - b) At the time of admission in every semester. (BCA/BBA/B.Voc./PGDCA/M.Sc./M.A.)
7. Mid term test:
  - a) MTT-for B.A./B. Sc./B.Com.- All classes in the month of Dec. 2022.
  - b) MTT -for B.A./B. Sc./B.Com.- (for improving eligibility criteria) in the month of Feb. 2023.
8. Annual Examination:
  - a) For UG classes in the month of March/April 2023.
  - b) For PG Classes in the month of Nov. 2022/June 2023.
  - c) Term End/End Semester practical Examination
    - a. As per the dates notified by HPU Shimla.
9. College Annual athletic: 2<sup>nd</sup> week of Dec. 2022.
10. Annual Prize distribution Function: in the month of March 2023.
11. PTA General House/ Election: 1<sup>st</sup> week of Sept. 2022.
12. Vacation schedule: Winter Break 1<sup>st</sup> Jan. 2023 to 4<sup>th</sup> Feb. 2023. = 35 Days
13. Sports/Cultural activities: As per HPU Sports calendar 2022-23.
14. Celebration of important days/ events: on scheduled dates/ Govt. orders.
15. Educational Tour in last week of Dec.2022.

### Celebration of Important Days

SR. NO.	DAY	DATE	SR. NO.	DAY	DATE
1	World Population Day	11.07.2023	20	NCC Day	28.11.2022
2	Kargil Vijay Diwas	26.07.2022	21	CSCA Function	To be notified separately
3	Independence Day	15.08.2022	22	Human Rights Day	10.12.2022
4	National Sports Day	29.08.2022	23	Republic Day	26.01.2023
5	Teacher's day	05.09.2022	24	National Science Day	28.02.2023
6	World Literacy Day	08.09.2023	25	International Women Day	08.03.2023
7	Hindi Diwas	14.09.2022	26	World Consumer Right Day	15.03.2023
8	CSCA Formation	As per notification of H.P. University	27	World Water Day	22.03.2023
9	PTA General House	Second Saturday of September	28	Annual Function	Second week of March 2023
10	World Ozone Day	16.09.2022	29	World Health Day	07.04.2023
11	World Tourism Day	27.09.2023	30	World Earth Day	22.04.2023
12	International Girl Child Day	11.10.2023	31	World Red Cross Day	08.05.2023
13	World AIDS Day	01.12.2022	32	Anti Tobacco Day	31.05.2023
14	World Tourism Week	21.09.2022 to 27.09.2022	33	World Environment Day	05.06.2023
15	NSS Day	24.09.2022	34	International Yoga Day	21.06.2023
16	Gandhi Jayanti	02.10.2022			
17	Annual Athletic Meet	To be notified separately			
18	National Education Day	11.11.2022			
19	Constitution Day	26.11.2022			

# **POINTS TO REMEMBER**

- 1<sup>st</sup> Period will begin at 10.00 am daily and each period shall be of one hour duration.
- Every student must always carry his/her Lanyard/ Library Identity Card which is issued to the students after admission. It should be shown/ produced on demand.
- All admissions to the college shall be provisional and subject to the approval of H.P. University. The college shall not be held responsible for cancellation of admission/candidature of any student by the University.
- Students should not temper with the electrical and water fittings in the class rooms and in the college campus.
- Using foul language shall be viewed seriously.
- Writing obscenities, loitering aimlessly, damage to the college property, bringing outsiders, misbehaving with the staff will be construed as acts of misconduct/indiscipline and punished with either fine or suspension/expulsion or both
- Any instance of ragging should immediately be brought in the notice of members of anti-ragging squad/committee.
- Go through the College Notice Board Daily.
- Smoking or taking of intoxicants, liquor etc. is strictly prohibited in the college campus.
- Use of Mobile Phones is strictly prohibited in the college premises.