



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	Govt. Degree College Sarkaghat
• Name of the Head of the institution	Dr. R. R. Kondal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01905230004
• Mobile no	9418200244
• Registered e-mail	gcsarkaghat@gmail.com
• Alternate e-mail	gcsarkaghat-hp@nic.in
• Address	Village Barchwar Post Office Sarkaghat
• City/Town	Mandi
• State/UT	Himachal Pradesh
• Pin Code	175024
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Himachal Pradesh University, Shimla**
- Name of the IQAC Coordinator **Dr. Gulshan Kumar**
- Phone No. **01905230004**
- Alternate phone No. **7018146010**
- Mobile **9418195031**
- IQAC e-mail address **gcsarkaghat@gmail.com**
- Alternate Email address **iqac.rntgcs@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://www.rntgcs.com/wp-content/uploads/2022/07/12603-3.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.rntgcs.com/wp-content/uploads/2022/11/AcademicCalendar2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68.15	2005	20/05/2005	19/05/2010
Cycle 2	B	2.11	2013	08/07/2013	07/07/2018
Cycle 3	B	2.16	2019	09/08/2019	08/08/2024

6. Date of Establishment of IQAC

12/06/2006

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Utkrist Mahavidhyala Yojna	State Government	2021	1,00,00,000/-

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **05**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

.IQAC coordinated with all the departments of college for ensuring improvement in academic and co-curricular activities of the institution throughout the year. • IQAC ensured the maximum participation of the students in all activities organised at college and university level. • IQAC was actively involved with Utkrist Mahavidhyala Yojna for the optimum utilisation of funds. • IQAC was involved in minor works/repair/ maintenance /beautification of the campus . • IQAC constantly encouraged the faculty members for promoting research aptitude/participation in seminars/conferences etc.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
An awareness campaign on Drug Abuse will be observed in Oct. 2021	An awareness campaign on Drug Abuse was observed on 21.10.2021
Communal Harmony week will be	Communal Harmony week was

observed in Nov. 2021	observed from 19th to 25th Nov. 2021 in which a various activities like one act play, solo song, marathon rally, essay writing competition etc were carried out.
"Human rights Day" will be celebrated on December 10, 2021	"Human rights Day" was celebrated on December 10, 2021, to commemorate the importance of rights everybody is entitled for irrespective of caste, religion, sex and language.
National Seminar will be organised in the month of December 2021	National Seminar on Electricity Conservation, Safety Measures and Consumers Rights Awareness in Context Domestic Users of Himachal Pradesh was organised 11th December 2021.
Students' Satisfaction Survey will be conducted in December 2021.	Students Satisfaction Survey was conducted.
Mid Term Test, CSCSA Function and Annual Athletic Meet will be conducted in December 2021.	Mid Term Test, CSCSA Function and Annual Athletic Meet were successfully conducted in the month of December 2021.
Proper utilization of budget allotted under Utkrisht Mahavidyalaya Yojana	The budget (1crore) received under Utkrisht Mahavidyalaya Yojana was properly utilized as per components and the direction of state Government
Road Safety rules an awareness campaign will be organised in the month of March 2022	Road Safety rules an awareness campaign was organised 24.3.2022 to make students aware of Road Safety rules
Blood donation camp will be organised in the month of March 2022	Blood donation camp was successfully organised on 28.03.2022
Annual Prize Distribution Function of the college will be celebrated in the month of March 2022	The Annual Prize Distribution Function of the college was celebrated on dated 22.03.2022

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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[View File](#)

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<ul style="list-style-type: none">• If yes, mention the amount		
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	16/02/2022

15. Multidisciplinary / interdisciplinary

The institute is affiliated to Himachal Pradesh University Shimla and follows the pattern/syllabi of the university. Himachal Pradesh University Shimla introduced CBCS in the year 2013. Under this new CBCS syllabus implemented in 2016-17 university withdrew this multidisciplinary /interdisciplinary approach. The institution has a multidisciplinary curriculum. The institute, on its own level, has abundant subject combinations and provide an opportunity for students to choose combination as per their choice. The Primary objective of the institution is to prepare students to excel in higher studies and succeed in their respective subject areas. The multidisciplinary courses provide students a gain on skills, problem solving, critical thinking, communication, writing analysis etc. One of the benefits of a multidisciplinary approach in education is to provide a holistic understanding of the world. Rather than looking at individual disciplines and their subject matters separately, a multidisciplinary approach integrates parts of each discipline into the study programs of the other. In under graduate syllabus students can opt for different elective subjects pertaining to the multiple disciplines.

16. Academic bank of credits (ABC):

National Education Policy (NEP) 2020 introduced this academic bank of credit (ABC). Himachal Pradesh University Shimla & Sardar Patel University Mandi is going to implement this ABC system from the session 2023-24. So being a affiliated college the Academic Bank of Credit will also implement from the session 2023-24.

17. Skill development:

All subjects curriculum have skill enhancement courses with an objective to enhance the subject related skills among the students. The institution offers various skill enhancement courses which are an integral part of the curriculum. The skill enhancement courses provide an approach to the students regarding entrepreneurship and more job opportunities so that the employability quotient of the students passing out of the institution will increase. These subjects are introduced in second year and final year. Skill development courses also increases the entrepreneurial outlook of the students In addition to this , the BCA and PGDCA programmes also delivers skills to the students. These courses are designed to provide value based/skill based knowledge and are aimed at providing hands on training, competencies, skills etc. The college has NCC wing, NSS unit, Rovers and Rangers unit, Red-Ribbon Club and Eco-Club which help in inculcating various skills in the students. The institution offers the B.Voc. programme with the collaboration to the HP Kaushal Vikas Nigam. The B.Voc. Program consists of two segments, one of them consists of a general examination which is conducted by HPU and the second component is the skill segment which consists of field work in which the students are being assessed by HPKVN or commercial companies where they are selected for job training.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute actively engaged in spreading the rich heritage of our cultural and traditional knowledge in the field of Arts and Literature. All the humanity subjects are taught in bilingual mode. Traditional and ancient Indian knowledge is engrained in the curriculum of various courses in the fields of Arts and Literature. These courses reflect the knowledge of rich cultural and traditional systems of India. Indian knowledge systems find a place in the curriculum through content delivered in many of the courses. The departments of Sanskrit, Hindi, English, History, Music etc are actively transacting information pertaining to these and are adding to their understanding of modernity in the larger context of tradition. The ancient Indian text, the Bhagawad Gita , has been incorporated in to the B.A Sanskrit curriculum. The Bhagawad Gita consists of slokas or verses which impart knowledge about leading a life of Dharma or righteousness. This can lead students to have a positive outlook about their lives and guide them in their path to attain knowledge and wisdom for leading a better life.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institution defines program outcomes, course outcomes and endeavours to meet the objectives of these programs and courses. The institute assesses the success of these outcomes by evaluating student progression data to see if some of these outcomes are in sync with the expected standards. Higher education curriculums are formulated keeping in mind certain criteria which ensures a highly desirable outcome for each of the subject streams opted by students in the institution. Some of these objectives are career oriented while others are more general in nature. These objectives ensure that college education produces well rounded individuals who are ready to take up various challenges and bring about positive changes in the society as well as in their own lives. The following aims and objectives are considered :

1.Research orientation

2.Career Specialisation

3.Entrepreneurship

4.Social Responsibility and promoting good citizenship

5. Skill based vocational training

6. Commitment towards Environmental protection

7.Poverty Alleviation

8. Promoting health, hygiene and happiness

9. Communication skills and Personality development

20.Distance education/online education:

Every teacher provides online education where ever possible through the whatsapp group of students made for each course/class.The faculty members and the students are linked together on certain online portals e.g. whats app etc. The students are free to raise the queries in these groups created on the portals. The concerned faculty redresses the queries online

as well as offline. The teachers provide the study materials in the form of pdf and power presentations. For quiz and feedback, data is collected by Google Forms through these groups. Any other valid information pertaining to the students is exchanged in these groups. The Indira Gandhi National Open University (IGNOU) study centre of the college provide distance education and having enrolment of more than 1100 students. All the duties and responsibilities of IGNOU study centre like coordinator, assistant coordinators, counselors, invigilators and observers are performed by the college staff members. The IGNOU study centres remain open on all seven days including Sundays.

Extended Profile

1. Programme

1.1 27

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 2265

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1902

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 741

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	47
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	54
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	35
4.2 Total expenditure excluding salary during the year (INR in lakhs)	146.12571
4.3 Total number of computers on campus for academic purposes	94

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the guidelines laid down by the State Government in general and the University in particular. The revision and upgradation of the syllabi is done by the Board of Studies, that comprises of Chairman of concerned department, one college Principal, three College teachers, one teacher from

evening college , one teacher from ICDEOL and two experts nominated by VC at the University level as per UGC norms and approved by the academic council of the university.

The college level action plan is developed and deployed as under: Before the commencement of the session a meeting of IQAC is convened by the Principal to formulate the College prospectus and academic calendar. The IQAC prepares the action plan for the academic session followed by Staff meeting convened by Principal regarding implementation of academic calendar. An Induction Programme is organized by IQAC to inform the fresher about the Academic calendar, code of conduct of the college, faculty members, NCC, NSS, Rover & Rangers, Red Ribbon club, Eco club and other activities & facilities available in college campus. The lectures are delivered with the help of black board, PowerPoint presentation, projectors, maps, interactive board. Attendance registers are maintained by each faculty member containing the details of attendance, assignment, presentation, class quiz, seminars etc. Mentors are allotted in the beginning of the session. Tutorials are also held to encourage participatory learning. Institution follows Continuous Comprehensive Assessment (CCA). The library is fully automated.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rntgcs.com/#

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution is affiliated to Himachal Pradesh University, therefore, the college academic calendar is prepared by IQAC in accordance with the terms laid down by Himachal Pradesh University along with certain directions provided by department of higher education Govt. of Himachal Pradesh and the same is uploaded on the college website. The academic calendar includes the beginning and the closing of admission process, time period to change subject combinations, teaching process, major events like CSCA- elections process, Parent teacher association general house, Midterm examinations, annual athletic meet, sports, cultural events, vacation schedules, tentative schedule of annual and

semester examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rntgcs.com/wp-content/uploads/2022/11/AcademicCalendar2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

134

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution follows the Choice Based Credit System. The college sensitizes its staff and students on various issues relevant to professional ethics, gender equality, human values, environment and sustainability. Various activities like tree plantation, cleanliness drive, gender sensitization, health education including personal hygiene etc are regularly taken up by the college. Awareness campaigns about environment pollution, general cleanliness and health issues including basic information about AIDS and drug abuse, preservation of natural water resources etc. are also undertaken in the surrounding areas. NCC, NSS, Rover and Rangers, Red Ribbon Club and the Eco Club work actively organizing various programmes. Personality development and soft skill workshops are organized by college time to time. The institution organizes debates, declamations, poster making and

slogan writing during different occasion. College organizes sports and cultural events like college athletic meet, inter college & inter-university competition and CSCA function & inter college group I,II,III,IV youth festival. The colleges has anti ragging squad and task force/eve teasing/ discipline committee, redressal cum adolescent counseling cell, prevent sexual harassment of women at work place cell, women cell etc. for ensuring fair and timely resolution of complaints, if any, and ensuring extreme confidentiality. These committees/cells work according to the regulations of the state government, UGC and Himachal Pradesh University in this regard.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

65

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.rntgcs.com/wp-content/uploads/2022/11/Feedback-Analysis-Report-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.rntgcs.com/wp-content/uploads/2022/11/Feedback-Analysis-Report-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year**2265**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****935**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

The college has implemented a system to identify slow and advanced learners among students using a variety of techniques such as observation, verbal and written class tests. Teachers conduct regular class tests, and the test papers are graded in accordance with the objectives. Learning levels are typically assessed in a comprehensive manner that is primarily concerned with learning outcomes. Students who are advanced learners are given reference materials and books. They are encouraged to read journals and e-books available on various platforms in order to develop and improve their skills. Advanced students are encouraged to pursue further studies and compete in their respective fields. Teachers also motivate and guide students who are slow learners. Extra classes are held to help them catch up with other students and overcome their weaknesses. Teachers in these remedial classes take a more pragmatic approach to teaching, such as teaching through discussion and asking questions. Slow learners are encouraged to ask questions and participate in a doubt-clearing session following each lesson in which they are given special attention.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2265	47

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are important stakeholders for colleges. The entire academic process of curriculum planning, delivery, and assessment is geared toward the students. Efforts are being made to make learning more student-centered by making it more participatory and interactive. The classroom environment is kept conducive so that students feel free to share their ideas and participate in a healthy discussion. Students participate in various academic activities such as seminars, class room presentations, debates, discussions, workshops, class tests, mid-term exams, practical examinations, and so on throughout the academic year. Soft skills and technical skill development lectures are held separately.

Guest lectures on different important topics are organized as per needs on regular basis. Library resources aid students in their self-learning process. Students also participate in various co-curricular activities such as college and inter-college sports meets, poster making, rangoli, mehndi competitions, slogan writing, declamations, debates, and awareness rallies, which help them increase their creativity and physical fitness. Classrooms with ICT and multi-media capabilities are widely used in the teaching and learning process. Furthermore, science departments have well-established practical labs equipped with the necessary equipment to provide students with the necessary skills and experimental learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT tools to supplement traditional teaching methods in order to improve the teaching- learning process. College uses Information and Communication Tools (ICT) in education to promote a thematic integrative approach to teaching and learning over memorization. The Institute employs the following ICT methods: 1. Power Point Presentations- Faculty members are encouraged to use power point presentations in their classroom instruction by using LCDs and projectors. They also have access to a digital library, online search engines, and websites to help them prepare effective presentations. 2. Online classes delivered via Zoom, Google Meet, and Google Classroom. 3. After the class, students receive pdf notes of important topics via email, telegram, and whatsapp group for future reference. The following ICT tools are used on campus: 1. Projectors-available in various classrooms/labs. 2. Desktop and laptop computers are available throughout campus in computer labs and faculty cabins.

Printers are installed in labs, faculty cabins, and other prominent locations. 4. Photocopier machines - Multifunction printers are available throughout the institute. In the library, there are two Photostat machines. 5. Scanners- Multifunction printers are available throughout the college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of students is carried out in accordance with Himachal Pradesh University policies. Assessment carries 30 marks for all courses, with 15 marks for the mid-term examination (twice a session), 5 for attendance and class participation, and the remaining 10 for quizzes, assignments (3-4), seminars, presentations, project works, and so on. Teachers use various assessment tools and make conscious efforts to give everyone a fair chance to improve and showcase their abilities in order to improve internal evaluation methodology. Throughout the course, assessments are conducted on a continuous basis. Only students who have attended at least 75 percent of their lectures are eligible to take exams. Before uploading marks, students are shown component-wise assessment marks. Students are shown their midterm test answer sheets and given the opportunity to learn from their mistakes. This ensures transparency and students gain confidence in assessment methodology.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution makes deliberate efforts to ensure the complete transparency and fairness in internal assessment process. Before uploading assessment marks, students are given the opportunity to express their concerns about internal evaluation. There is a

system in place to address any student concerns, and she or he should first approach the concerned teacher. They can seek additional assistance from their mentor. If a student is still dissatisfied with her or his internal assessment marks, she or he may contact the Student Grievances Redressal Cell. The complaint would be addressed immediately.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes are well displayed on the website of the institution. Also teachers communicate the same to the students at the commencement of course so that students are very clear about what they are about to gain through a particular course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has designed program and course related outcomes with an objective to prepare students according to present day requirements. To ensure that objective is achieved, the institute evaluates overall performance of the students on different aspects viz. curricular and co-curricular achievements, progression to higher studies, job placements etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.rntgcs.com/wp-content/uploads/2020/07/Programmes_outcomes_2_.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

693

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.rntgcs.com/university-examination-results/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rntgcs.com/wp-content/uploads/2022/11/Sss2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Being a predominantly undergraduate institution, Govt. Degree College Sarkaghat has no recognized incubation centers associated

with business start ups. College has recently created research laboratory for innovations and transfer of knowledge and will provide opportunity for students as well as for faculty members to pursue research and to go for seminars and conferences. College also have well furnished language lab which will allow the students to interact, study and experiment with language skill in practical manner. It will not only enhance their carrier but also boost their confidence while applying for higher studies/job interviews.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/research-and-innovations/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	https://www.rntgcs.com/research-and-innovations/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution is promoting institution- neighbourhood community network by encouraging its students to participate in various

community-based extension programs through NSS, NCC, Rovers and Rangers, Eco-Club, Ek Bharat Shresth Bharat, Red Ribbon Club and at college level. Students get exposure to the social, cultural, environmental and economic problems of the society. Every year seven days special camp is organized by NSS unit of the college. These activities create cooperation skill, leadership qualities etc. among students and lead to their holistic development. NCC unit of the college adopted Dabrog village; NSS unit adopted Bakarta village for extension activities. During the session NCC unit has cleaned the Temple and stepwell of the village while NSS unit narrated the various Government scheme to people like Pradhan Mantri Awas Yojna, National Rural Livelihood Mission, Health Insurance scheme like Ashwasan Bharat, Aam Adami Bima Yojna, Him Care, Deen Dayal Upadhyay Gramin Kaushal Yojna etc. and also carried cleanliness drive in the adopted village.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/12/NSSactivities2021-22.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

68

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3267

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institution has twenty classrooms , thirteen smart classrooms , eighteen laboratories of different subjects(two zoology ,two botany , four chemistry , two physics , one geography , two music (vocal & instrumental) ,two BCA/PGDCA/IT) , one each in Hospitality and Tourism and Retail and Management in B. Voc and one science research lab established and regularly replenished with new equipments are a boon for practical training in respective subjects , one seminar hall /lecture hall and one multipurpose hall with overhead projector having 450 capacity.

Instituion has 88 computers ,6 laptops , 23 printers , 11 projectors ,14 interactive boards , 3 photostat machines (library

and office) and Wi-Fi router installed in different departments with CCTV surveillance in campus. These facilities are best used by staff and students for academic activities and administrative work .

New college canteen is being efficiently managed in spacious area, catering to needs for the utmost benefit of all concerned . The institution has 6 hectares land with built up area of 47648.40 square feet which utilized for academic and extra co-curricular activities.

The college has residential accommodation for 105 girl students coming from remote areas .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/12/INFRASTRUCTURE-WEBSITE.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

With a notion that all round development is an integral part of education , the students of our institution are encouraged to participate in sports and various cultural activities. We have a well equipped sports room for indoor activities namely gymnasium ,table tennis ,chess, weight lifting and carromboard.

For outdoor activities the college has 1 badminton court, 2 basket ball courts , 1 boxing ring , large field area for athletics, kabbadi ,volleyball, handball ,kho-kho, hockey ,football, cricket, etc. and open space for practicing yoga with mass participation .The sports activities are looked on by the physical education teacher supported by staff who escort the student participants to various events in college /university and state level competitions .Sports events like annual athletic meet are also organized at college level to recognise and groom the new talented students .

Likewise for cultural activities institution have vocal and instrumental music department .Apart from participating in CSCA cultural function, welcome party/ farewell party and annual functions are a platform to students to represent the Himachali culture in particular and Indian culture in general. The various

committees constituted at the institution level serve to enhance the talent of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/11/SPORTS-MUCIC-INSTRU-GYM-FIED-.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/12/ICT-PHOTOS-1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

31,42,000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library located in peaceful environment conducive to reading away from hustle and bustle of teaching block . With 15,302 text books, 1976 reference books , 20 periodical /magazines (10 hindi and 10 english), 10 daily newspapers (8 hindi and 2 english), 5 journals (3 hindi and 2 english) and being a beneficiary college registered for N -list project through INFLIBNET CENTRE initiated by the UGC for modernizing college library using the state of art technology for the optimum utilisation of information and can access more than 6000+ e -journals, 97300+ e- books and review of research articles in mathematics. Wi-fi and internet connectivity help students access knowledge through online mode. Besides these there is a book bank with 225 books issued to needy students. The library is equipped with Xerox machine (Duplex) 5020DN (DAD) digital copier with printer, and 8 computers .The library is automated with RFID- based library management system , SOUL2.0 software for quick and efficient circulation operations and smooth functioning. There is ample space and furniture for students and teachers with a seating capacity of 110 students which is enhanced upon as per requirement when needed in PTA block located nearby.

In addition to this courses which are running under self finance scheme (SFS) have its separate library with 378 books in computer science (BCA/PGDCA) and 165 in management (BBA).

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.rntgcs.com/wp-content/uploads/2022/12/library-pics.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.25577

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The need of good IT facilities is an intergral part of the institution. The college has adequate IT facilities; students, teachers and office staff are availing IT facilities regularly. Every year new computers, interactive panels, podium, softwares and other accessories are purchsed to strengthen the teaching

learning process and office working of institution. The Computer labs, IQAC, RUSA cell, Departments of Physics, Chemistry, Zoology, Botany ,Geography Laboratories and Administrative block are connected with wi-fi and internet facilities which helps in smooth conduct of academic activities and office work as well. The updation of college website, admission portal and CCTV cameras is undertaken . All the relevant documents and notices are uploaded in college website, and displayed on digital scroll board of the college. The institution has 15 ICT classrooms/seminar hall transforming teaching for immersive learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/12/ICT-PHOTOS-1.pdf

4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

114.70571

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College administration and staff ensures an optimal allocation and utilization of the funds for infrastructure and purchase of equipments and upgrades the laboratory equipment by checking the working status of instruments. Upgradation of IT infrastructure as well as updation of required software for library, admission portal etc. is done regularly. CCTV cameras have been installed to maintain the conducive environment in the college. The maintenance of the computers are carried out on the basis of lowest quotation supplied by the firm. The maintenance of laboratory is managed by lab staff. Physical verification of the stock is done annually. All classrooms, conference halls, hostel and administrative block are maintained by the college building committee in consultation with the college advisory committee. In order to provide speedy and efficient service to users, library cards are issued with periodic upgradation of books and journal. The teachers submit the list of books, magazines and journals and the librarian compiles the final list and are purchased as per order placed by the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/11/procedures-and-policies.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support**

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

166

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.rntgcs.com/capacity-building-and-skills-enhancement-initiatives/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

215

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Proper representation and engagement are made in the college's administrative and extracurricular activities. This representation can be seen in their participation in various programs and

activities organized by various units as well as the major functions of the college, like the CSCA function, NCC, NSS, Rover & Ranger activities and athlete meet. In addition, students also participated in Intra class activities like quizzes, seminars, presentations, etc. Their participation in creative activities like mehendi, painting, slogan, rangoli, poster making, etc., helped them to improve their creative skills. The college has formed its CSCA as per the latest directions/ norms set by Himachal Pradesh University, Shimla, or the state government from time to time. The executive members include the president, vice president, general secretary, joint secretary, class representative of UG classes & departmental representative of PG classes.

Further, our college magazine SARSI also gave an excellent platform to the students by allowing them to give their write-ups in various sections named science, Pahari, Sanskrit, and planning in the form of poems, economics-related topics, their views on the problems faced by our nation or worldwide, etc. This helped our students to develop their writing skills as well as their expressions. Through the Anti-Ragging committee, the student members kept vigil in the places like classrooms, canteens, grounds, etc.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/csc/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has a registered alumni association. As expected, the association conducted time-to-time meetings where their suggestions and ideas were highly appreciable and further implemented. This association is registered with reg. NO. HPCD-1246 (under the club and societies act. 2006).Alumni association has an executive, which includes the Chief patron, treasure, and press secretary. An executive is framed in the alumni association's general house according to the association's constitution. Besides the advisory aspect, this association also gave financial support to the Institution. During the year, the Institution also invited alumni, Shri Suresh Bhardwajfor a special lecture on the reuse of plastic.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/alumni-association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission of the institute are well in accordance with the objectives of higher education as specified by the University Education commission

Vision:

- To provide the best possible education and values for the overall development of the students for making them ideal /responsible citizens.
- To use available resources in an optimal and effective manner for inculcation of knowledge, skill development, character building and professional competence among students.

Mission :

- Our endeavor is to equip the learners with leadership qualities, to foster community-interface responsibility, skill enhancement and translate their learning into life long commitment towards society.
- To impart quality education to students irrespective of gender, caste, creed, religion and economic status in amiable & conducive environment for learning.
- To groom the students self reliant, enlighten and socially committed citizens of the country.
- To inculcate moral, cultural, national spirit and spiritual values such as Honesty, Trust, Kindness, Discipline, Generosity etc.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has practiced participatory management and has a culture of participative administration with the participation of members, students, old students, parents, and the administration. The working of the college is highly decentralized and democratic in nature. Being the head, the Principal designates different assignments to all the employees of the institution .

- The institute has an extensive list of committees constituted in the beginning of the academic year; main committees are IQAC, Admission committees, RUSA, UGC, Purchase, College Advisory, Cultural, Sports, Campus Development, student welfare, Discipline, Anti-smoking cell, Scholarship/fee concession, Leave sanctioning committee, repair and maintenance work and Monitoring cell, Guidance bureau, Anti-ragging committee, Women Grievance Redressal Cum Counseling Cell, Hostel management committee, Examination committee etc.
- The management of the college is done by the Principal, different committee members and IQAC.
- The admissions to UG/PG courses are made on merit basis by recommendation of admission committees mentioned in college prospectus and also on the institutional website.
- The college ensures that its students are an equal partner in its decision making through CSCA representatives.
- The college also has an active Parent-Teachers Association (PTA), Alumni association and other local administrative bodies.
- For proper utilisation of students fund the recommendation of college bursar.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is committed to its mission and vision in all its accomplishments and works hard for transforming its vision into reality, by formulating a perspective plan every year. The institution is managed and led by the Principal in consultation with various committees which envisions and implements the strategic plan and evaluates the progress regularly. The College has a practical/ realistic approach in understanding the strengths, weaknesses, opportunities and challenges of the Institution. The strategic/perspective plan is developed by the Institution after taking into consideration the suggestions and feedback received from various stakeholders i.e. students, faculty members, parents. The IQAC consistently works for quality enhancement by discussing, proposing and informing the latest developments in the fields of academics, administration, research, and Student Welfare. Fully realizing the significance of human resource management, the college administration facilitates the faculty and other staff regularly to attend orientation programmes, refresher courses, and faculty induction programmes etc.

The college administration, with the IQAC, and various academic & administrative committees assess the implementation of the strategic plan periodically and tries to improve the implementation of this.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram

- Secretary (Higher Education) to Govt. of Himachal Pradesh(Policy making body)
- Director Higher Education, Govt. of Himachal Pradesh (Controlling Body/Policy Implementation)
- Principal , Head of Institution (executibody at the college level)
- Bursar(overall incharge of the finance)
- IQAC (Policy making body at the college level)

The principal of the college is appointed by the department of higher education (Govt.of Himachal Pradesh). The principal of the college is over all incharge of the institution; He is the Drawing and Disbursing Officer and controlling authority of the institution.

Teaching staff:Teachers are appointed by the Department of Higher Education through HPPSC, Shimla. The qualification of teachers is as per the UGC norms /amendments made by UGC and Govt. of Himachal Pradesh.

Non Teaching staff: Superintendent, senior assistant, junior assistant, Clerical staff, laboratory staff and fourth class-staff persons.This Staff is appointed by HPSSC and atuonomus body of Govt. of Himachal Pradesh. They are promoted to higher posts/scales under set recruitment and promotion rules by Govt. of Himachal Pradesh.

Since our institution is a state Govt. body, therefore, all employees are state Govt. employees. All employees are governed and controlled by CCS rule-1972 and amendments made by State Govt. in the rules from time to time.

File Description	Documents
Paste link for additional information	https://education.hp.gov.in/
Link to Organogram of the institution webpage	https://www.rntgcs.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff

- The administration of the institute is supportive to increase the professional development of teaching and non-teaching staff. The institute communicates/ implements all welfare schemes of the government which include medical reimbursement facility/ medical allowance, group insurance scheme, study leave, paternity leave, maternity leave, duty leave and special leave for attending seminar/ conferences.
- The staff council elects its own staff secretary which looks after the welfare/ problems pertaining to various issues of all its members. Besides this, the staff council has its own association which comprises of the president, vice president, secretary, financial secretary and joint secretary which works under Himachal Pradesh Govt. College Teachers' Association (HGCTA). The decisions related to different problems/issues related to teachers can be raised and possible solutions are suggested by the staff council and further resolved by the Principal. Every meeting of the staff council is always well recorded. For the well-being of staff members, there are provisions of staff welfare funds with a regular contribution. This fund is utilized and being social audited by teachers nominated by the staff council. The staff council also offers three scholarships to the poor cum meritorius students.

File Description	Documents
Paste link for additional information	https://education.hp.gov.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0.0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Since GC Sarkaghat college is a government institution, there is a appraisal system set by Govt. through which the performance of the employees is monitored through out the year and submitted and reflected by employee it self through API (Academic performance

indicators) for teachers and ACR (Annual confidential Report) for non teaching employees. Before assessing the API, it is verified by the IQAC members. The promotion to next scale is based on the performance in the API score of the faculty member. Whereas ACR is firstly verified by the branch supervisor , then assessed by head of the institution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has different types of funds which include:

Govt. funds, student fund, welfare fund and self-finance funds.

Govt. funds: These funds are audited by the CAG/AG office, Shimla and the objections are settled as per the directions of the directorate of higher Education Govt. of Himachal Pradesh.

Student Fund: It is audited by the Local audit department (LAD), and objections raised are again settled by the directions of the directorate of Higher education. A Bursar, a member from teaching faculty, is appointed by the Principal to assist in exercising the expenditure of student funds.

Welfare fund: This fund is generated through the membership of parents and teachers. The audit of this fund is done by Chartered Accountant (CA) .

NSS Fund: The fund is generated through the NSS fee from the students and grant is also received from the university to conduct seven day special camp. This fund is also audited by the chartered accountant .

Funds Generated Through self finance courses: This fund is generated through self finance courses under self finance scheme. This fund is also audited by the chartered accountant.

There is 100 percent transparency in utilization of these funds. All the payments are made through NEFT/RTGS/IMPS and cheques.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The utilization of resources/ mobilization funds is maintained in a transparent manner. The utilization is always need-based/progress based. Every work in the institution is executed through the various committees formed time at the start of the session through discussion with the college advisory committee. Most of the construction work is processed through the govt. agencies like PWD, BSNL, HIMUDA and PWD. The purchase is maintained mostly through the GEM portal, after which everything is physically verified/certified before final payment by the Purchase Committee. At top of all committees, there is a Bursar and DDO which look after the procedural utilization of resources. The different committees are framed and notified in the prospectus at the beginning of the session. When certain demand or need is raised by the student or employee, the committees verify facts/ figures related to demand and work as per the criteria set by the State Govt. /UGC/Central Govt. depending on the type of Fund. The work or procurement made by the committee is verified by the

Physical verification committee, Bursar and DDO of the office before final payment with proper record maintain (cash book and bill voucher file). In the case of the Society fund, utilization is through the management committee of the society and a coordinator appointed by the principal. For these funds, the coordinator works in a similar way as Bursar in the case of Govt. Funds.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The different quality assurance strategies adopted by the IQAC are as follows:

The faculty members are encouraged and supported to participate in FDP/Orientation programmes, Refresher Courses, Workshops, Seminars and conferences related to the teaching-learning processes and research.

Faculties with Ph. D are also encouraged and motivated to act as research guides for the research scholars. Faculties are also supported and encouraged to participate in examination evaluation processes.

- The IQAC made aware the students about the financial assistance under different scholarship schemes
- The IQAC also provides guidelines, internet access and verification processes for the students to get the post-Matric scholarships.
- The college also provides platform for the students to participate in Intra-College and Inter-College level debates, competitions, seminars etc.
- Various SEC/AECC have been introduced for various subjects and students are free to choose as per CBCS system.
- Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions, taken from all the members of IQAC for improvement and better implementation of curriculum.

- Faculties are encouraged to use ICT, audio-visual teaching aids, charts, models etc. for effective teaching-learning processes.
- Online feedback from students, parents, and faculties about Teaching-learning process, co-curricular activities, cultural activities and sports, infrastructural facilities etc. is received by IQAC, analyzed and used for further improvements.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/12/MeetingofIQAC2021-22.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC set up as per norms which records the incremental improvement in various activities through discussions and recommendations, identifies need of improvement towards teaching learning and prepares a plan of action for upcoming session. IQAC used to collect information from individuals, HoDs, Cells, office, Library and Hostels. Based on these reports, incremental improvement in quality is identified, and lacunae, if any, are addressed by IQAC. The College administration seeks feedback regularly from all stakeholders and action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process. Every activity of the college is evaluated by the IQAC cell. This includes: utilization of resources, increase in infrastructure, teacher training, training or skill enhancement of other employees of college, student evaluation and progress assessment. The process of evaluation include Student satisfaction survey, teachers feedback, alumni feedback, student feedback and interaction with parents. For the progress of the institution, feedback analysis is taken into account.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/22126/22126_104_248.pdf?1671608918
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.rntgcs.com/wp-content/uploads/2022/12/AnnualReport2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution encourages activities that support and spread awareness about gender equity among students and staff in order to promote mutually amicable unbiased learning environment. The activity conducted during the 2021-2022 included essay writing competition, poster making competition and work shop on Leadership ,Women Empowerment and Women Entrepreneurship. The institution celebrated International women's Day on 8th March to honor the contribution of women in the society. The institution provides

every opportunity to girl students to participate in all co-curricular and extra co-curricular activities being organised by the institution. The institution has Women Harassment and Women Grievance Redressal-Cum-Counseling Cell which disposes off the grievances of girl students and female employees. The institution also has Anti-ragging committee, Anti-ragging squad and discipline committee which provide a safe and congenial environment to the institution. The institution has well maintained girl common room with AC and other facilities like newspapers and recreational activities.

File Description	Documents
Annual gender sensitization action plan	https://www.rntgcs.com/wp-content/uploads/2022/11/Action-plan-of-year-2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rntgcs.com/wp-content/uploads/2022/11/Specific-facility-for-the-safety-and-security-of-women..pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution manages solid waste properly by segregating waste into biodegradable and non biodegradable waste. For solid waste management a substantial number of dustbins are installed and pits are made so that solid waste can be collected from nook and corner of the campus. The institution has installed two types of dustbins on required places including girl's hostel, teaching blocks, labs

and administrative blocksto collect the biodegradable and non biodegradable waste. The amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits. Hazardous waste or chemicals produced in the institution are also dumped in deep pits. As per the guidelines of the Government no polythene bags, plastics or thermocol are allowed during any event in the institution. Eco friendly materials like plates made of plant leaves are used in the institution during events. Liquid waste from washroom, bathroom is collected into chambers through systematic drainage. Zero percent leakage of waste water is ensured. The biological waste viz.sanitary pads are burnt in incinerators. The biomedical waste which includes used masks and gloves are burnt or buried in deep pits in the areas designated for disposal. The e waste generated in the institution is minimal which is collected in a box and handed over to the waste disposal unit.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles

3. Pedestrian-friendly pathways**4. Ban on use of plastic****5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An amicable environment is required for learning activities to be carried out in the campus. It requires that the institution maintains tolerance towards cultural, regional and linguistic or communal diversities. For this purpose the institution emphasizes on organizing competitions among students on various topics like communal harmony, gender equality, culture diversity and tolerance and community living etc. People of diverse socioeconomic background, gender and communities find acceptance in the campus. To promote an inclusive environment in the college various cultural functions and activities are organised. For example CSCA function is organised by the college students in which cultural activities belonging to various regions of India are performed. People of diverse linguistic and cultural background work and study in the institution. Students having different socioeconomic background are residing in girls hostel and share common roof and develop an attitude to leverage the differences. The institution celebrates Communal harmony week and aims to promote a harmonious environment among the students belonging to different communities to nurture amity and peace. EK BHARAT SHRESTHA BHARAT is an innovative initiative through which the knowledge of culture, traditions and regional practices of different regions of the country are familiarized among all the states and UTs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional obligations are the responsibility of every Indian citizen. The institution strives to instill a sense of responsibility towards the constitutional obligations. The students are made aware of the values, rights, duties and responsibilities of Indian citizens by the institution. In this context various important days are celebrated for example Independence Day, Republic day, Gandhi Jayanty, Constitution Day and Human rights day. This helps to commemorate the glory of Indian freedom struggle and inculcate respect for the nation. The students of the institution actively participate under various functional and community service units to carry out cleanliness drives, plantation drives and processions and rallies to create awareness among the students and locals about various issues like human rights, gender equality and any other constitutional rights and duties. The institution strives to promote gender equality as enshrined in our constitution and aims to educate the female students and the locals about the rights of women. Swach Bharat Abhiyan and Environment day were observed in the institution to promote cleanliness and sensitivity towards environmental concerns. To make the students responsible citizens different roles and responsibilities are assigned to them during various functions and activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p><u>The Institution observed following days :</u></p> <ul style="list-style-type: none"> <u>• The institution celebrated Independence Day on 15-08-2021 in which 23 students and two teachers participated.</u> <u>• Republic Day was celebrated on 26th January 2022 in which 19 students participated.</u> <u>• Gandhi Jayanthi was celebrated on 2nd October 2021 in which 20 students participated.</u> <u>• Environment Day was observed on 5th June 2021 in which 45 students participated along with 2 teachers.</u> <u>• Swachh Bharath Abhiyan was observed on 2nd October 2021 in which 16 students participated.</u> <u>• International Women's Day was celebrated on 8th March in which 120 students participated.</u> <u>• Communal Harmony Day was observed on 24th November 2021 in which an awareness rally was organized in which 40 students participated.</u>
Any other relevant information	<p><u>https://www.rntgcs.com/wp-content/uploads/2022/11/NCCActivities2021-22.pdf</u></p>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution focuses on inculcating the spirit and essence of commemorative days, both of national and international significance, among the students. In this context the institution observes all major commemorative days, events and festivals to educate the students on relevant issues relating to national integration, patriotism and communal harmony . To commemorate the valour and spirit of the freedom fighters national festivals like Independence day , Republic day and Gandhi Jayanti were observed by organizing tree plantation,rallies and cleanliness drives in the institution and the nearby areas.To sensitize students for good Health, Fitness International Yoga Day was observed .The institution observed Environmental Day to aware students regarding the environmental issues . The institution celebrated the International Women's Day to honour the contributionof the women in the society since the time immemorial. On this ocassion various activities like poster making , declamation contest and workshop were conducted. Toaware the youth regarding the ill effects of the use of drugs a rally was organized.

Following are the National and International commemorative days observed by the institution :

- Environment Day
- International Women's Day
- International Yoga day
- International drug abuse Day
- World No Tobacco Day
- Independence Day
- Republic Day
- Gandhi Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Commitment to Society

The objective of the practice is to inculcate a sense of belongingness towards the nation and create social responsibility in students. As a permanent member of Sewa Sankalp Smiti, Sarkaghat, a fixed monthly sum is collected from all the staff-members and the same is given to the Smiti on monthly basis. The College has adopted three nearby villages where students do community services and at the same time make people aware of social issues and various government sponsored schemes. The evidence of success is available in the form of photographs of various activities, news published in the news papers etc. The problem encountered was constraints of the financial assistance.

Best Practice 2: Preserving, Propagating and Promoting the Rich Folk Legacy of Himachal Pradesh

The objective of the Practice is to connect the young students with their rich cultural traditions. Students collected some folk songs, ballads, dramas and dances of District Mandi and later these oral narratives were translated and scripted into Hindi Language. The evidence of success is available in form of book published as entitled "???????? ?? ?????????? ?? ?? ????? ????? ?? ??? ??????????" (Folk Culture of District Mandi from Vitality to Extinction) Vol.1.

File Description	Documents
Best practices in the Institutional website	https://www.rntgcs.com/wp-content/uploads/2022/12/BestPractices2021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A confluence of the old and the new, the college draws its sustenance from its thirty-seven years old rich heritage while it continues to pursue the temporary goals it has set for itself with a vision to provide a distinct environment of excellence in education with human values.

The college is the second oldest Govt. college in the district and more than 95% of the students are from rural background. The institution has more than 60% girl students. The college is well connected to the roads and it is just beside SH-19 which makes the commuting of students and teachers easier. Besides doing well in academics and co-curricular activities, the college also encourages its students to actively participate in social service and community services. The college inspired students to come forward and contribute to deal with contagion, COVID-19 through awareness programmes under the aegis of NCC, NSS and EBSB.

The distinctiveness in sports is evident through the remarkable feats of students in institution. In the present session our Basket-ball team (Boys) bagged 2nd position; Table Tennis Team (Girls) stood 3rd and Table Tennis Team (Boys) stood 3rd in HPU Inter college championships.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the guidelines laid down by the State Government in general and the University in particular. The revision and upgradation of the syllabi is done by the Board of Studies, that comprises of Chairman of concerned department, one college Principal, three College teachers, one teacher from evening college, one teacher from ICDEOL and two experts nominated by VC at the University level as per UGC norms and approved by the academic council of the university.

The college level action plan is developed and deployed as under: Before the commencement of the session a meeting of IQAC is convened by the Principal to formulate the College prospectus and academic calendar. The IQAC prepares the action plan for the academic session followed by Staff meeting convened by Principal regarding implementation of academic calendar. An Induction Programme is organized by IQAC to inform the fresher about the Academic calendar, code of conduct of the college, faculty members, NCC, NSS, Rover & Rangers, Red Ribbon club, Eco club and other activities & facilities available in college campus. The lectures are delivered with the help of black board, PowerPoint presentation, projectors, maps, interactive board. Attendance registers are maintained by each faculty member containing the details of attendance, assignment, presentation, class quiz, seminars etc. Mentors are allotted in the beginning of the session. Tutorials are also held to encourage participatory learning. Institution follows Continuous Comprehensive Assessment (CCA). The library is fully automated.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rntgcs.com/#

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution is affiliated to Himachal Pradesh University, therefore, the college academic calendar is prepared by IQAC in accordance with the terms laid down by Himachal Pradesh University along with certain directions provided by department of higher education Govt. of Himachal Pradesh and the same is uploaded on the college website. The academic calendar includes the beginning and the closing of admission process, time period to change subject combinations, teaching process, major events like CSCA- elections process, Parent teacher association general house, Midterm examinations, annual athletic meet, sports, cultural events, vacation schedules, tentative schedule of annual and semester examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rntgcs.com/wp-content/uploads/2022/11/AcademicCalendar2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

134

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution follows the Choice Based Credit System. The college sensitizes its staff and students on various issues relevant to professional ethics, gender equality, human values, environment and sustainability. Various activities like tree plantation, cleanliness drive, gender sensitization, health education including personal hygiene etc are regularly taken up by the college. Awareness campaigns about environment pollution, general cleanliness and health issues including basic information about AIDS and drug abuse, preservation of natural water resources etc. are also undertaken in the surrounding areas. NCC, NSS, Rover and Rangers, Red Ribbon Club and the Eco Club work actively organizing various programmes. Personality development and soft skill workshops are organized by college time to time. The institution organizes debates, declamations, poster making and slogan writing during different occasion. College organizes sports and cultural events like college athletic meet, inter college & inter-university competition and CSCA function & inter college group I,II,III,IV youth festival. The colleges has anti ragging squad and task force/eve teasing/ discipline committee, redressal cum adolescent counseling cell, prevent sexual harassment of women at work place cell, women cell etc. for ensuring fair and timely resolution of complaints, if any, and ensuring extreme confidentiality. These committees/cells work according to the regulations of the state government, UGC and Himachal Pradesh University in this regard.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

65

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.rntgcs.com/wp-content/uploads/2022/11/Feedback-Analysis-Report-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.rntgcs.com/wp-content/uploads/2022/11/Feedback-Analysis-Report-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2265

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

935

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has implemented a system to identify slow and advanced learners among students using a variety of techniques such as observation, verbal and written class tests. Teachers conduct regular class tests, and the test papers are graded in accordance with the objectives. Learning levels are typically assessed in a comprehensive manner that is primarily concerned with learning outcomes. Students who are advanced learners are given reference materials and books. They are encouraged to read journals and e-books available on various platforms in order to develop and improve their skills. Advanced students are encouraged to pursue further studies and compete in their respective fields. Teachers also motivate and guide students who are slow learners. Extra classes are held to help them catch up with other students and overcome their weaknesses. Teachers in these remedial classes take a more pragmatic approach to teaching, such as teaching through discussion and asking questions. Slow learners are encouraged to ask questions and participate in a doubt-clearing session following each lesson in which they are given special attention.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2265	47

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are important stakeholders for colleges. The entire academic process of curriculum planning, delivery, and assessment is geared toward the students. Efforts are being made to make learning more student-centered by making it more participatory and interactive. The classroom environment is kept conducive so that students feel free to share their ideas and participate in a healthy discussion. Students participate in various academic activities such as seminars, class room presentations, debates, discussions, workshops, class tests, mid-term exams, practical examinations, and so on throughout the academic year. Soft skills and technical skill development lectures are held separately.

Guest lectures on different important topics are organized as per needs on regular basis. Library resources aid students in their self-learning process. Students also participate in various co-curricular activities such as college and inter-college sports meets, poster making, rangoli, mehndi competitions, slogan writing, declamations, debates, and awareness rallies, which help them increase their creativity and physical fitness. Classrooms with ICT and multi-media capabilities are widely used in the teaching and learning process. Furthermore, science departments have well-established practical labs equipped with the necessary equipment to provide students with the necessary skills and experimental learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT tools to supplement traditional teaching methods in order to improve the teaching- learning process.

College uses Information and Communication Tools (ICT) in education to promote a thematic integrative approach to teaching and learning over memorization. The Institute employs the following ICT methods: 1. Power Point Presentations- Faculty members are encouraged to use power point presentations in their classroom instruction by using LCDs and projectors. They also have access to a digital library, online search engines, and websites to help them prepare effective presentations. 2. Online classes delivered via Zoom, Google Meet, and Google Classroom. 3. After the class, students receive pdf notes of important topics via email, telegram, and whatsapp group for future reference. The following ICT tools are used on campus: 1. Projectors-available in various classrooms/labs. 2. Desktop and laptop computers are available throughout campus in computer labs and faculty cabins.

Printers are installed in labs, faculty cabins, and other prominent locations. 4. Photocopier machines - Multifunction printers are available throughout the institute. In the library, there are two Photostat machines. 5. Scanners- Multifunction printers are available throughout the college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****47**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****16**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****7**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of students is carried out in accordance with Himachal Pradesh University policies. Assessment carries 30 marks for all courses, with 15 marks for the mid-term examination (twice a session), 5 for attendance and class participation, and the remaining 10 for quizzes, assignments (3-4), seminars, presentations, project works, and so on. Teachers use various assessment tools and make conscious efforts to give everyone a fair chance to improve and showcase their abilities in order to improve internal evaluation methodology. Throughout the course, assessments are conducted on a continuous basis. Only students who have attended at least 75 percent of their lectures are eligible to take exams. Before uploading marks, students are shown component-wise assessment marks. Students are shown their midterm test answer sheets and given the opportunity to learn from their mistakes. This ensures transparency and students gain confidence in assessment methodology.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution makes deliberate efforts to ensure the complete transparency and fairness in internal assessment process. Before uploading assessment marks, students are given the opportunity to express their concerns about internal evaluation. There is a system in place to address any student concerns, and she or he should first approach the concerned teacher. They can seek additional assistance from their mentor. If a student is still dissatisfied with her or his internal assessment marks, she or he may contact the Student Grievances Redressal Cell. The complaint would be addressed immediately.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes are well displayed on the website of the institution. Also teachers communicate the same to the students at the commencement of course so that students are very clear about what they are about to gain through a particular course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has designed program and course related outcomes with an objective to prepare students according to present day requirements. To ensure that objective is achieved, the institute evaluates overall performance of the students on different aspects viz. curricular and co-curricular achievements, progression to higher studies, job placements etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.rntgcs.com/wp-content/uploads/2020/07/Programmes_outcomes_2 .pdf

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****693**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.rntgcs.com/university-examination-results/

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.rntgcs.com/wp-content/uploads/2022/11/Sss2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****5**

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Being a predominantly undergraduate institution, Govt. Degree College Sarkaghat has no recognized incubation centers associated with business start ups. College has recently created research laboratory for innovations and transfer of knowledge and will provide opportunity for students as well as for faculty members to pursue research and to go for seminars and conferences. College also have well furnished language lab which will allow the students to interact, study and experiment with language skill in practical manner. It will not only enhance their carrier but also boost their confidence while

applying for higher studies/job interviews.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/research-and-innovations/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	https://www.rntgcs.com/research-and-innovations/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****18**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****8**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution is promoting institution- neighbourhood community network by encouraging its students to participate in various community-based extension programs through NSS, NCC, Rovers and Rangers, Eco-Club, Ek Bharat Shresth Bharat, Red Ribbon Club and at college level. Students get exposure to the social, cultural, environmental and economic problems of the society. Every year seven days special camp is organized by NSS unit of the college. These activities create cooperation skill, leadership qualities etc. among students and lead to their holistic development. NCC unit of the college adopted Dabrog village; NSS unit adopted Bakarta village for extension activities. During the session NCC unit has cleaned the Temple

and stepwell of the village while NSS unit narrated the various Government scheme to people like Pradhan Mantri Awas Yojna, National Rural Livelihood Mission, Health Insurance scheme like Ashwasman Bharat, Aam Adami Bima Yojna, Him Care, Deen Dayal Upadhyay Gramin Kaushal Yojna etc. and also carried cleanliness drive in the adopted village.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/12/NSSactivities2021-22.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

68

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3267

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institution has twenty classrooms , thirteen smart classrooms , eighteen laboratories of different subjects(two zoology ,two botany , four chemistry , two physics , one geography , two music (vocal & instrumental) ,two BCA/PGDCA/IT) , one each in Hospitality and Tourism and Retail and Management in B. Voc and one science research lab established and regularly replenished with new equipments are a boon for practical training in respective subjects , one seminar hall /lecture hall and one multipurpose hall with overhead projector having 450 capacity.

Instituion has 88 computers ,6 laptops , 23 printers , 11 projectors ,14 interactive boards , 3 photostat machines (library and office) and Wi-Fi router installed in different departments with CCTV surveillance in campus. These facilities are best used by staff and students for academic activities and administrative work .

New college canteen is being efficiently managed in spacious area, catering to needs for the utmost benefit of all concerned . The institution has 6 hectares land with built up area of 47648.40 square feet which utilized for academic and extra co-

curricular activities.

The college has residential accommodation for 105 girl students coming from remote areas .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/12/INFRASTRUCTURE-WEBSITE.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

With a notion that all round development is an integral part of education , the students of our institution are encouraged to participate in sports and various cultural activites. We have a well equipped sports room for indoor activites namely gymnasium ,table tennis ,chess, weight lifting and carromboard.

For outdoor activites the college has 1 badminton court, 2 basket ball courts , 1 boxing ring , large field area for athletics, kabbadi ,volleyball, handball ,kho-kho, hockey ,football, cricket, etc. and open space for practicing yoga with mass participation .The sports activites are looked on by the physical education teacher supported by staff who escort the student participants to various events in college /university and state level competitions .Sports events like annual athletic meet are also organized at college level to recognise and groom the new talented students .

Likewise for cultural activites institution have vocal and instrumental music department .Apart from participating in CSCA cultural function, welcome party/ farewell party and annual functions are a platform to students to represent the Himachali culture in particular and Indian culture in general. The various committees constituted at the institution level serve to enhance the talent of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/11/SPORTS-MUCIC-INSTRU-GYM-FIED-.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/12/ICT-PHOTOS-1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

31,42,000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library located in peaceful environment conducive to reading away from hustle and bustle of teaching block . With 15,302 text books, 1976 reference books , 20 periodical /magazines (10 hindi and 10 english), 10 daily newspapers (8 hindi and 2 english), 5 journals (3 hindi and 2 english) and being a beneficiary college registered for N -list project through INFLIBNET CENTRE initiated by the UGC for modernizing college library using the state of art technology for the optimum utilisation of information and can access more than 6000+ e -journals, 97300+ e- books and review of research articles in mathematics. Wi-fi and internet connectivity help students access knowledge through online mode. Besides these there is a book bank with 225 books issued to needy students. The library is equipped with Xerox machine (Duplex) 5020DN (DAD) digital copier with printer, and 8 computers .The library is automated with RFID- based library management system , SOUL2.0 software for quick and efficient circulation operations and smooth functioning. There is ample space and furniture for students and teachers with a seating capacity of 110 students which is enhanced upon as per requirement when needed in PTA block located nearby.

In addition to this courses which are running under self finance scheme (SFS) have its separate library with 378 books in computer science (BCA/PGDCA) and 165 in management (BBA).

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.rntgcs.com/wp-content/uploads/2022/12/library-pics.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.25577

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The need of good IT facilities is an intergral part of the institution. The college has adequate IT facilities; students, teachers and office staff are availing IT facilities regularly. Every year new computers, interactive panels, podium, softwares and other accessories are purchsed to strengthen the teaching

learning process and office working of institution. The Computer labs, IQAC, RUSA cell, Departments of Physics, Chemistry, Zoology, Botany, Geography Laboratories and Administrative block are connected with wi-fi and internet facilities which helps in smooth conduct of academic activities and office work as well. The updation of college website, admission portal and CCTV cameras is undertaken. All the relevant documents and notices are uploaded in college website, and displayed on digital scroll board of the college. The institution has 15 ICT classrooms/seminar hall transforming teaching for immersive learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/12/ICT-PHOTOS-1.pdf

4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

114.70571

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College administration and staff ensures an optimal allocation and utilization of the funds for infrastructure and purchase of equipments and upgrades the laboratory equipment by checking the working status of instruments. Upgradation of IT infrastructure as well as updation of required software for library, admission portal etc. is done regularly. CCTV cameras have been installed to maintain the conducive environment in the college. The maintenance of the computers are carried out on the basis of lowest quotation supplied by the firm. The maintenance of laboratory is managed by lab staff. Physical verification of the stock is done annually. All classrooms, conference halls, hostel and administrative block are maintained by the college building committee in consultation with the college advisory committee. In order to provide speedy and efficient service to users, library cards are issued with periodic upgradation of books and journal. The teachers submit the list of books, magazines and journals and the librarian compiles the final list and are purchased as per order placed by the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/11/procedures-and-policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****166**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****02**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.rntgcs.com/capacity-building-and-skills-enhancement-initiatives/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

215

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Proper representation and engagement are made in the college's administrative and extracurricular activities. This

representation can be seen in their participation in various programs and activities organized by various units as well as the major functions of the college, like the CSCA function, NCC, NSS, Rover & Ranger activities and athlete meet. In addition, students also participated in Intra class activities like quizzes, seminars, presentations, etc. Their participation in creative activities like mehendi, painting, slogan, rangoli, poster making, etc., helped them to improve their creative skills. The college has formed its CSCA as per the latest directions/ norms set by Himachal Pradesh University, Shimla, or the state government from time to time. The executive members include the president, vice president, general secretary, joint secretary, class representative of UG classes & departmental representative of PG classes.

Further, our college magazine Sarsi also gave an excellent platform to the students by allowing them to give their write-ups in various sections named science, Pahari, Sanskrit, and planning in the form of poems, economics-related topics, their views on the problems faced by our nation or worldwide, etc. This helped our students to develop their writing skills as well as their expressions. Through the Anti-Ragging committee, the student members kept vigil in the places like classrooms, canteens, grounds, etc.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/csa/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has a registered alumni association. As expected, the association conducted time-to-time meetings where their suggestions and ideas were highly appreciable and further implemented. This association is registered with reg. NO. HPCD-1246 (under the club and societies act. 2006). Alumni association has an executive, which includes the Chief patron, treasure, and press secretary. An executive is framed in the alumni association's general house according to the association's constitution. Besides the advisory aspect, this association also gave financial support to the Institution. During the year, the Institution also invited alumni, Shri Suresh Bhardwaj for a special lecture on the reuse of plastic.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/alumni-association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission of the institute are well in accordance with the objectives of higher education as specified by the University Education commission

Vision:

- To provide the best possible education and values for the overall development of the students for making them ideal /responsible citizens.
- To use available resources in an optimal and effective manner for inculcation of knowledge, skill development, character building and professional competence among students.

Mission :

- Our endeavor is to equip the learners with leadership qualities, to foster community-interface responsibility, skill enhancement and translate their learning into life long commitment towards society.
- To impart quality education to students irrespective of gender, caste, creed, religion and economic status in amiable & conducive environment for learning.
- To groom the students self reliant, enlighten and socially committed citizens of the country.
- To inculcate moral, cultural, national spirit and spiritual values such as Honesty, Trust, Kindness, Discipline, Generosity etc.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has practiced participatory management and has a culture of participative administration with the participation of members, students, old students, parents, and the administration. The working of the college is highly decentralized and democratic in nature. Being the head, the Principal designates different assignments to all the employees of the institution .

- The institute has an extensive list of committees constituted in the beginning of the academic year; main committees are IQAC, Admission committees, RUSA, UGC, Purchase, College Advisory, Cultural, Sports, Campus Development, student welfare, Discipline, Anti-smoking cell, Scholarship/fee concession, Leave sanctioning committee, repair and maintenance work and Monitoring cell, Guidance bureau, Anti-ragging committee, Women Grievance Redressal Cum Counseling Cell, Hostel management committee, Examination committee etc.
- The management of the college is done by the Principal, different committee members and IQAC.
- The admissions to UG/PG courses are made on merit basis by recommendation of admission committees mentioned in college prospectus and also on the institutional website.
- The college ensures that its students are an equal partner in its decision making through CSCA representatives.
- The college also has an active Parent-Teachers Association (PTA), Alumni association and other local administrative bodies.
- For proper utilisation of students fund the recommendation of college bursar.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is committed to its mission and vision in all its accomplishments and works hard for transforming its vision into reality, by formulating a perspective plan every year. The institution is managed and led by the Principal in consultation with various committees which envisions and implements the strategic plan and evaluates the progress regularly. The College has a practical/ realistic approach in understanding the strengths, weaknesses, opportunities and challenges of the Institution. The strategic/perspective plan is developed by the Institution after taking into consideration the suggestions and feedback received from various stakeholders i.e. students, faculty members, parents. The IQAC consistently works for quality enhancement by discussing, proposing and informing the latest developments in the fields of academics, administration, research, and Student Welfare. Fully realizing the significance of human resource management, the college administration facilitates the faculty and other staff regularly to attend orientation programmes, refresher courses, and faculty induction programmes etc.

The college administration, with the IQAC, and various academic & administrative committees assess the implementation of the strategic plan periodically and tries to improve the implementation of this.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram

- Secretary (Higher Education) to Govt. of Himachal Pradesh(Policy making body)
- Director Higher Education, Govt. of Himachal Pradesh (Controlling Body/Policy Implementation)
- Principal , Head of Institution (executebody at the college level)
- Bursar(overall incharge of the finance)
- IQAC (Policy making body at the college level)

The principal of the college is appointed by the department of higher education (Govt.of Himachal Pradesh). The principal of the college is over all incharge of the institution; He is the Drawing and Disbursing Officer and controlling authority of the institution.

Teaching staff:Teachers are appointed by the Department of Higher Education through HPPSC, Shimla. The qualification of teachers is as per the UGC norms /amendments made by UGC and Govt. of Himachal Pradesh.

Non Teaching staff: Superintendent, senior assistant, junior assistant, Clerical staff, laboratory staff and fourth class-staff persons.This Staff is appointed by HPSSC and atuonomus body of Govt. of Himachal Pradesh. They are promoted to higher posts/scales under set recruitment and promotion rules by Govt. of Himachal Pradesh.

Since our institution is a state Govt. body, therefore, all employees are state Govt. employees. All employees are governed and controlled by CCS rule-1972 and amendments made by State Govt. in the rules from time to time.

File Description	Documents
Paste link for additional information	https://education.hp.gov.in/
Link to Organogram of the institution webpage	https://www.rntgcs.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The institution has effective welfare measures for teaching and non-teaching staff</p> <ul style="list-style-type: none"> • The administration of the institute is supportive to increase the professional development of teaching and non-teaching staff. The institute communicates/ implements all welfare schemes of the government which include medical reimbursement facility/ medical allowance, group insurance scheme, study leave, paternity leave, maternity leave, duty leave and special leave for attending seminar/ conferences. • The staff council elects its own staff secretary which looks after the welfare/ problems pertaining to various issues of all its members. Besides this, the staff council has its own association which comprises of the president, vice president, secretary, financial secretary and joint secretary which works under Himachal Pradesh Govt. College Teachers' Association (HGCTA). The decisions related to different problems/issues related to teachers can be raised and possible solutions are suggested by the staff council and further resolved by the Principal. Every meeting of the staff council is always well recorded. For the well-being of staff members, there are provisions of staff welfare funds with 	

a regular contribution. This fund is utilized and being social audited by teachers nominated by the staff council. The staff council also offers three scholarships to the poor cum meritorious students.

File Description	Documents
Paste link for additional information	https://education.hp.gov.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0.0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Since GC Sarkaghat college is a goverment institution, there is a appraisal system set by Govt. through which the performance of the employees is monitorted through out the year and

submitted and reflected by employee it self through API (Academic performance indicators) for teachers and ACR (Annual confidential Report) for non teaching employees. Before assesing the API, it is verified by the IQAC members.The promotion to next scale is based on the performance in the API score of the faculty member. Whereas ACR is firstly verified by the branch supervisor , then assesed by head of the institution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has different types of funds which include:

Govt. funds, student fund, welfare fund and self-finance funds.

Govt. funds: These funds are audited by the CAG/AG office, Shimla and the objections are settled as per the directions of the directorate of higher Education Govt. of Himachal Pradesh.

Student Fund: It is audited by the Local audit department (LAD), and objections raised are again settled by the directions of the directorate of Higher education. A Bursar, a member from teaching faculty, is appointed by the Principal to assist in exercising the expenditure of student funds.

Welfare fund: This fund is generated through the membership of parents and teachers. The audit of this fund is done by Chartered Accountant (CA) .

NSS Fund: The fund is generated through the NSS fee from the students and grant is also recieved from the university to conduct seven day special camp. This fund is also audited by the chartered accountant .

Funds Generated Through self finance courses: This fund is generated through self finance courses undr self finance

scheme. This fund is also audited by the chartered accountant.

There is 100 percent transparency in utilization of these funds. All the payments are made through NEFT/RTGS/IMPS and cheques.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The utilization of resources/ mobilization funds is maintained in a transparent manner. The utilization is always need-based/progress based. Every work in the institution is executed through the various committees formed time at the start of the session through discussion with the college advisory committee. Most of the construction work is processed through the govt. agencies like PWD, BSNL, HIMUDA and PWD. The purchase is maintained mostly through the GEM portal, after which everything is physically verified/certified before final payment by the Purchase Committee. At top of all committees, there is a Bursar and DDO which look after the procedural utilization of resources. The different committees are framed and notified in the prospectus at the beginning of the session.

When certain demand or need is raised by the student or employee, the committees verify facts/ figures related to demand and work as per the criteria set by the State Govt. /UGC/Central Govt. depending on the type of Fund. The work or procurement made by the committee is verified by the Physical verification committee, Bursar and DDO of the office before final payment with proper record maintain (cash book and bill voucher file). In the case of the Society fund, utilization is through the management committee of the society and a coordinator appointed by the principal. For these funds, the coordinator works in a similar way as Bursar in the case of Govt. Funds.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The different quality assurance strategies adopted by the IQAC are as follows:

The faculty members are encouraged and supported to participate in FDP/Orientation programmes, Refresher Courses, Workshops, Seminars and conferences related to the teaching-learning processes and research.

Faculties with Ph. D are also encouraged and motivated to act as research guides for the research scholars. Faculties are also supported and encouraged to participate in examination evaluation processes.

- The IQAC made aware the students about the financial assistance under different scholarship schemes
- The IQAC also provides guidelines, internet access and verification processes for the students to get the post-Matric scholarships.
- The college also provides platform for the students to participate in Intra-College and Inter-College level debates, competitions, seminars etc.
- Various SEC/AECC have been introduced for various

subjects and students are free to choose as per CBCS system.

- Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions, taken from all the members of IQAC for improvement and better implementation of curriculum.
- Faculties are encouraged to use ICT, audio-visual teaching aids, charts, models etc. for effective teaching-learning processes.
- Online feedback from students, parents, and faculties about Teaching-learning process, co-curricular activities, cultural activities and sports, infrastructural facilities etc. is received by IQAC, analyzed and used for further improvements.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/wp-content/uploads/2022/12/MeetingofIQAC2021-22.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC set up as per norms which records the incremental improvement in various activities through discussions and recommendations, identifies need of improvement towards teaching learning and prepares a plan of action for upcoming session. IQAC used to collect information from individuals, HoDs, Cells, office, Library and Hostels. Based on these reports, incremental improvement in quality is identified, and lacunae, if any, are addressed by IQAC. The College administration seeks feedback regularly from all stakeholders and action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process. Every activity of the college is evaluated by the IQAC cell. This includes: utilization of resources, increase in infrastructure, teacher training, training or skill enhancement of other employees of college, student evaluation and progress assessment. The process of evaluation include Student satisfaction survey, teachers feedback, alumni feedback, student

feedback and interaction with parents. For the progress of the institution, feedback analysis is taken into account.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/22126/22126_104_248.pdf?1671608918
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.rntgcs.com/wp-content/uploads/2022/12/AnnualReport2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution encourages activities that support and spread

awareness about gender equity among students and staff in order to promote mutually amicable unbiased learning environment. The activity conducted during the 2021-2022 included essay writing competition, poster making competition and work shop on Leadership ,Women Empowerment and Women Entrepreneurship. The institution celebrated International women's Day on 8th March to honor the contribution of women in the society. The institution provides every opportunity to girl students to participate in all co-curricular and extra co-curricular activities being organised by the institution. The institution has Women Harassment and Women Grievance Redressal-Cum-Counseling Cell which disposes off the grievances of girl students and female employees. The institution also has Anti-ragging committee, Anti-ragging squad and discipline committee which provide a safe and congenial environment to the institution. The institution has well maintained girl common room with AC and other facilities like newspapers and recreational activities.

File Description	Documents
Annual gender sensitization action plan	https://www.rntgcs.com/wp-content/uploads/2022/11/Action-plan-of-year-2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rntgcs.com/wp-content/uploads/2022/11/Specific-facility-for-the-safety-and-security-of-women..pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution manages solid waste properly by segregating waste into biodegradable and non biodegradable waste. For solid waste management a substantial number of dustbins are installed and pits are made so that solid waste can be collected from nook and corner of the campus. The institution has installed two types of dustbins on required places including girl's hostel, teaching blocks, labs and administrative blocks to collect the biodegradable and non biodegradable waste. The amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits. Hazardous waste or chemicals produced in the institution are also dumped in deep pits. As per the guidelines of the Government no polythene bags, plastics or thermocol are allowed during any event in the institution. Eco friendly materials like plates made of plant leaves are used in the institution during events. Liquid waste from washroom, bathroom is collected into chambers through systematic drainage. Zero percent leakage of waste water is ensured. The biological waste viz. sanitary pads are burnt in incinerators. The biomedical waste which includes used masks and gloves are burnt or buried in deep pits in the areas designated for disposal. The e waste generated in the institution is minimal which is collected in a box and handed over to the waste disposal unit.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An amicable environment is required for learning activities to be carried out in the campus. It requires that the institution maintains tolerance towards cultural, regional and linguistic or communal diversities. For this purpose the institution

emphasizes on organizing competitions among students on various topics like communal harmony, gender equality, culture diversity and tolerance and community living etc. People of diverse socioeconomic background, gender and communities find acceptance in the campus. To promote an inclusive environment in the college various cultural functions and activities are organised. For example CSCA function is organised by the college students in which cultural activities belonging to various regions of India are performed. People of diverse linguistic and cultural background work and study in the institution. Students having different socio economic background are residing in girls hostel and share common roof and develop an attitude to leverage the differences. The institution celebrates Communal harmony week and aims to promote a harmonious environment among the students belonging to different communities to nurture amity and peace. EK BHARAT SHRESTHA BHARAT is an innovative initiative through which the knowledge of culture, traditions and regional practices of different regions of the country are familiarized among all the states and UTs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional obligations are the responsibility of every Indian citizen. The institution strives to instill a sense of responsibility towards the constitutional obligations. The students are made aware of the values, rights, duties and responsibilities of Indian citizens by the institution. In this context various important days are celebrated for example Independence Day, Republic day, Gandhi Jayanti, Constitution Day and Human rights day. This helps to commemorate the glory of Indian freedom struggle and inculcate respect for the nation. The students of the institution actively participate under various functional and community service units to carry out cleanliness drives, plantation drives and processions and

rallies to create awareness among the students and locals about various issues like human rights, gender equality and any other constitutional rights and duties. The institution strives to promote gender equality as enshrined in our constitution and aims to educate the female students and the locals about the rights of women. Swach Bharat Abhiyan and Environment day were observed in the institution to promote cleanliness and sensitivity towards environmental concerns. To make the students responsible citizens different roles and responsibilities are assigned to them during various functions and activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p><u>The Institution observed following days :</u></p> <ul style="list-style-type: none"> <u>• The institution celebrated Independence Day on 15-08-2021 in which 23 students and two teachers participated.</u> <u>• Republic Day was celebrated on 26th January 2022 in which 19 students participated.</u> <u>• Gandhi Jayanthi was celebrated on 2nd October 2021 in which 20 students participated.</u> <u>• Environment Day was observed on 5th June 2021 in which 45 students participated along with 2 teachers.</u> <u>• Swachh Bharath Abhiyan was observed on 2nd October 2021 in which 16 students participated.</u> <u>• International Women's Day was celebrated on 8th March in which 120 students participated.</u> <u>• Communal Harmony Day was observed on 24th November 2021 in which an awareness rally was organized in which 40 students participated.</u>
Any other relevant information	<p><u>https://www.rntgcs.com/wp-content/uploads/2022/11/NCCActivities2021-22.pdf</u></p>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed

B. Any 3 of the above

on the website There is a committee to monitor adherence to the Code of Conduct
 Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution focuses on inculcating the spirit and essence of commemorative days, both of national and international significance, among the students. In this context the institution observes all major commemorative days, events and festivals to educate the students on relevant issues relating to national integration, patriotism and communal harmony . To commemorate the valour and spirit of the freedom fighters national festivals like Independence day , Republic day and Gandhi Jayanti were observed by organizing tree plantation,rallies and cleanliness drives in the institution and the nearby areas.To sensitize students for good Health, Fitness International Yoga Day was observed .The institution observed Environmental Day to aware students regarding the environmental issues . The institution celebrated the International Women's Day to honour the contributionof the women in the society since the time immemorial. On this ocassion various activities like poster making , declamation contest and workshop were conducted. Toaware the youth regarding the ill effects of the use of drugs a rally was organized.

Following are the National and International commemorative days

observed by the institution :

- Environment Day
- International Women's Day
- International Yoga day
- International drug abuse Day
- World No Tobacco Day
- Independence Day
- Republic Day
- Gandhi Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Commitment to Society

The objective of the practice is to inculcate a sense of belongingness towards the nation and create social responsibility in students. As a permanent member of Sewa Sankalp Smiti, Sarkaghat, a fixed monthly sum is collected from all the staff-members and the same is given to the Smiti on monthly basis. The College has adopted three nearby villages where students do community services and at the same time make people aware of social issues and various government sponsored schemes. The evidence of success is available in the form of photographs of various activities, news published in the news papers etc. The problem encountered was constraints of the financial assistance.

Best Practice 2: Preserving, Propagating and Promoting the Rich Folk Legacy of Himachal Pradesh

The objective of the Practice is to connect the young students with their rich cultural traditions. Students collected some folk songs, ballads, dramas and dances of District Mandi and later these oral narratives were translated and scripted into Hindi Language. The evidence of success is available in form of book published as entitled "???????? ?? ????????? ?? ?? ???? ???? ?? ??? ??????????" (Folk Culture of District Mandi from Vitality to Extinction) Vol.1.

File Description	Documents
Best practices in the Institutional website	https://www.rntgcs.com/wp-content/uploads/2022/12/BestPractices2021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A confluence of the old and the new, the college draws its sustenance from its thirty-seven years old rich heritage while it continues to pursue the temporary goals it has set for itself with a vision to provide a distinct environment of excellence in education with human values.

The college is the second oldest Govt. college in the district and more than 95% of the students are from rural background. The institution has more than 60% girl students. The college is well connected to the roads and it is just beside SH-19 which makes the commuting of students and teachers easier. Besides doing well in academics and co-curricular activities, the college also encourages its students to actively participate in social service and community services. The college inspired students to come forward and contribute to deal with contagion, COVID-19 through awareness programmes under the aegis of NCC, NSS and EBSB.

The distinctiveness in sports is evident through the remarkable feats of students in institution. In the present session our Basket-ball team (Boys) bagged 2nd position; Table Tennis Team (Girls) stood 3rd and Table Tennis Team (Boys) stood 3rd in HPU Inter college championships.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Effective implementation of academic and co-curricular calendar will be ensured.
- To arrange lectures by the experts of different fields to guide students.
- Dismantling of two old buildings will be done soon so that the space would be utilized for parking.
- Labelling of the playground along with boundary wall will be done on priority basis.
- Teachers will be asked to share their mobile numbers to their respective mentees to solve their grievances related to exams.
- To make new canteen block functional to provide better facilities to the students.
- To repair the old canteen block and to make it the department for Self Financing Courses.
- Invite tenders/ Quotations for running new canteen effectively.
- To purchase new furniture for the new canteen.
- B.Voc. Department will be shifted to the upper floor of the New Canteen Block and Career Counselling Cell will also be shifted to the same building.
- Installation of solar panel, construction of path between science block and administrative block, renovation of girl's hostel, repair of PTA block will be ensured.