



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Govt. Degree College Sarkaghat
• Name of the Head of the institution	Sh. Rattan Chand Thakur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01905230004
• Mobile no	+91-9418164967
• Registered e-mail	gcsarkaghat@gmail.com
• Alternate e-mail	gcsarkaghat-hp@nic.in
• Address	Village Barchwar Post Office Sarkaghat
• City/Town	Mandi
• State/UT	Himachal Pradesh
• Pin Code	175024
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Himachal Pradesh University, Shimla				
• Name of the IQAC Coordinator	Dr. Gulshan Kumar				
• Phone No.	01905230004				
• Alternate phone No.	7018146010				
• Mobile	9418195031				
• IQAC e-mail address	gcsarkaghat@gmail.com				
• Alternate Email address	iqac.rntgcs@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.rntgcs.com/wp-content/uploads/2020/07/AQAR_2019_20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.rntgcs.com/wp-content/uploads/2022/02/Academic-Calendar-2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68.15	2005	20/05/2005	19/05/2010
Cycle 2	B	2.11	2013	08/07/2013	07/07/2018
Cycle 3	B	2.16	2019	09/08/2019	08/08/2024
6.Date of Establishment of IQAC			12/06/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	0	0	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	2
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
online admission and fee submission portal was suggested and implemented during current session	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
1. The admission for the session 2020-21 will be completely made through online mode and payment of fee will be processed through bank gateway, for this purpose IQAC suggested to purchase a software to proceed admission process.	1. As decided in the action plan taken for session i.e. 2012-21 the software for online admission was purchased and payment of fee processed through bank gateway.
2. The classes will be smoothly conducted in online mode keeping in view the directions of H.P. Govt., Centre Govt., UGC and Health department time to time.	2. Due to the Covid surge classes were taken online as per the direction of H.P. Govt, Centre Govt., UGC etc.

<p>3. The AQAR for session 2019-20 will be submitted well in time, for this purpose the division of work was as under: a. Part A: Convener: Dr. Gulshan Kumar b. Criteria I: Mr. Nikhil Verma c. Criteria II: Miss. Jyotsana Sharma d. Criteria II,IV,V: Dr. Gulshan Kumar e. Criteria VI: Dr. Mohinder Guleria f. Criteria VII: Mrs. Rekha Kumari</p>	<p>3. The AQAR for 2019-20 was already prepared and about to submit with in week of after the day of meeting</p>
<p>4. To promote the faculty members for their personal development (ensuring participation in national and international conferences, Various UGC-AICTE sponsored programmes).</p>	<p>4. some teachers have participated in RC/OC organised by HRDC centres of various indian universities, Swayam or NPTEL</p>
<p>5. To Some minimum required activities will also be organized in the college keeping in view the study of the students (lesser no. teaching sessions maybe with students & teachers).</p>	<p>5. The minimum activities were executed during the covid surge Viz: Celebration of NSS Day, celebration of World HIV AIDS day, celebration of international day, Celebration of Yoga day.</p>
<p>6. To ensure participation of students in various co-curricular activities.</p>	<p>6. Very less activities were organised because of Covis surge for mass participation of students.</p>

<p>13. Whether the AQAR was placed before statutory body?</p>	<p>No</p>
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

<p>14. Whether institutional data submitted to AISHE</p>

Year	Date of Submission
Nil	Nil
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	8
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2265
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	855
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	326
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	33

File Description	Documents
Data Template	View File

3.2	43
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	504621
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	78
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the guidelines laid down by the State Government in general and the University in particular. The revision and upgradation of the syllabi is done at the University level as per UGC norms.

The college level action plan is developed and deployed as under:

- At the college level we have been involved in facilitating and advising on curriculum planning, development and implementation in undergraduate education within the faculty.

- The curriculum delivery is communicated through Prospectus and Calendar, College's Official Website and through display of information at the specified notice boards inside the college

campus.

- Before the commencement of academic session, every faculty member provides the students with individual time plans and reading lists (reference books). Copy of syllabus is made available to the students in the beginning of the academic session and objectives and expected outcome are well explained during the zero week.
- The IQAC prepares the action plan for the academic session such as timetable, preparation of academic calendar of the institution seminars
- The lectures are delivered with the help of black board, PowerPoint presentation, projectors, maps, interactive board.
- Attendance registers are maintained by each faculty containing the details of attendance, assignment, presentation, class quiz, seminars etc
- Tutorials are also held which encourage participatory learning.
- In order to ensure effective curriculum delivery and transaction, we are having a fully functional Examination Committee which fixes the dates of mid-term tests and class tests.
- We follow the Continuous Comprehensive Internal Assessment system of evaluation comprising Mid-Term tests, class tests, assignment system, presentations/seminars, end-term Exams, Attendance incentive and classroom activities Assessments.
- The library is enriched with text and reference books, journals, competitive exam books, magazines, newspapers.
- The department of physical education enriched with best infrastructure and equipment.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.rntgcs.com/#

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution is affiliating institution of himachal pradesh university, so the college academic calender is prepared according of the academic calender of himachal pradesh university along with certain directions provided by department of higher education Govt. of Himachal Pradesh. The academic calaender is prepared by the IQAC and the same is uploaded on the college websites. academic calender includes the begining and closing of admission process, time to change subject combinations, teaching process, major events like

- CSCA- elections process,
- Parent teacher general house
- Midterm examinations
- annual athletic meet
- sports and cultural events
- vacation schedules
- tentative schedule of annual examinations.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.rntgcs.com/wp-content/uploads/2022/02/Academic-Calendar-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college sensitizes its staff and students on various issues relevant to professional ethics, gender, human values, environment and sustainability. Various activities like tree plantation, cleanliness drive, gender sensitization, health education including personal hygiene are regularly taken up by the college. Awareness campaigns about environment pollution, general cleanliness and health issues including basic information about AIDS and drug abuse, preservation of natural water resources etc. are also undertaken in the surrounding areas.

Our college has a well-established Red Ribbon Club that works towards increasing awareness, dispelling myths and misconception regarding HIV / AIDS. NCC, NSS, Rover and Rangers and Eco Club of the college work actively for encouraging the students to participate and take up environmental activities by organizing various programmes. Quiz competitions are also organized by the institution on various burning issues. On the occasion of International Women's Day, the institution organizes debates, declamations, poster making and slogan writing on the issues related to women, its consequences and ways to cope up with them. The institution observes and celebrates important occasions such as Science Day, World Waters' Day, World Consumer Rights Day, Martyrs Day, Human Rights Day, Constitution Day, etc.

The university curriculum also educate and sensitize students to these cross-cutting issues .It contains various courses which address these sensitive issues. Courses like environmental science, Contemporary India, Women and empowerment, Renewable energy and harvesting, Chemical technology, Society and business skills for chemistry, Gardening and floriculture etc, makes students sensible and aware towards various issues. The students are sensitized on human values and gender equity by organizing lectures and discussions. The college has anti ragging squad and task force/ eve teasing/ discipline committee, redressal cum adolescent counselling

cell, prevent sexual harassment of women at work place cell, women cell, etc. for ensuring fair and timely resolution of complaints, if any, and ensuring extreme confidentiality. These committees/cells work according to the regulations of the state government, UGC and Himachal Pradesh University in this regard.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

53

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	https://www.rntgcs.com/feedback-report/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.rntgcs.com/wp-content/uploads/2022/03/1.4.2.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2265	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,	

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

855

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has put a system in place to identify slow and advanced learners among students through various techniques like observation, verbal and written class tests. Regular class tests are conducted by teachers and the test papers are evaluated as per the requirements of the set objectives. The assessment of learning levels of students is usually comprehensive in nature and fundamentally concerned with learning outcomes. In this way the advanced and slow learners are identified by the concerned teachers. Students who are advanced learners are provided with relative reference material and books. They are encouraged to read journals and e-books available at different platforms to develop and enhance their capabilities. Advanced learners are motivated for higher studies and competitive examinations in their respective subjects. Students who are slow learners are motivated and guided by teachers. Extra classes are conducted for slow learners to bring them at par with other students and help them overcome their weakness. These remedial classes are specifically student centric in which a more pragmatic approach like teaching through discussion, asking questions is adopted by teachers. Slow learners are encouraged to ask questions and doubt clearing sessions after each lesson is conducted with a special focus given to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2265	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College considers students as their important stakeholder. The entire academic process of planning, delivery of curriculum and assessment is designed to be student centric. Efforts are made to make learning more students centric by focusing on specific learning outcomes for all courses and making it more participatory and interactive. The classroom environment is kept conducive to make learners feel free share their ideas and form a healthy discussion. The students are encouraged to take part in various academic and co-curricular activities. Throughout the academic year, students take part in all academic activities such as seminars, class room presentations, debates, discussions, workshops, class tests, mid-term exams, practical examinations, etc. Separate lectures are arranged for soft skills and technical skill Development. Guest lectures by eminent experts from industry and academia are organized. Library facilities help students in self-learning process. Lectures, group discussions, seminars, field visits, lab facilities, induction programs, short-term project are used by various departments to enhance skills. In addition, students also participate in various co-curricular activities such as sports meets at college and inter-college levels, poster making, rangoli, mehndi competitions, slogan writing, declamations, debates and awareness rallies which help them in increasing their creativity and physical fitness. Various methods of teaching including power point presentations and demonstrations are adopted by the teachers of the institution. Lectures are delivered in a very simple language with appropriate translations are done as the students belong to diverse backgrounds. Prescribed syllabus is duly covered by the teachers. Queries of the students are properly entertained and assignments are also given to the students. Assignments, presentations and seminars of each course are taken by the concerned subject teachers. Such practices make students to have good command on topics and it further lead them to enhance their knowledge and confidence. At the end of each semester/ annual end

examinations, students are assessed internally on the basis of attendance, assignments, presentations, seminars and mid-term examination (MTE), practical examination by the institution and externally by the University through end semester/year end examination. The college has well established student and teacher support system catering to the multidimensional needs of the students and the faculty. There are ICT and multi-media enabled classrooms, which are extensively used in the teaching and learning process. Moreover, department of Physics, Chemistry, Geography, Geology, Botany, and Zoology have well established practical labs fitted with necessary equipments which provide students necessary skills and experimental learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://www.rntgcs.com/wp-content/uploads/2022/02/Academic-Calendar-2020-21.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT tools to support traditional teaching methods for an enhanced teaching-learning process. College utilises Information and Communication Tools (ICT) in education to promote thematic integrative approach of teaching and learning rather than memorization. The following ICT methods are being used by the Institute :

1. Power Point presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.
2. Online Classes through Zoom, Google Meet, Google Classroom.
3. Pdf notes of each lesson are provided to students over telegram and whatsapp group after the class for reference at a later time.

ICT tools being used in the campus are :

1. Projectors-are available in different classrooms/labs.
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
3. Printers- They are installed at Labs, Faculty Cabins and all

prominent places.

4. Photocopier machines - Multifunction printers are available at all prominent places in the institute. There are two Photostat machines available in library.
5. Scanners- Multifunction printers are available at all prominent places in the college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

213.06

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment of students is done as per rules of Himachal Pradesh University. For all courses, assessment carries 30 marks

which includes 15 marks for mid-term examination (twice a session), 5 for attendance and class participation, remaining 10 for quizzes, assignments (3-4), seminars, presentations, project works etc. To improve internal evaluation methodology, teachers adopt different assessment tools and make conscious efforts to give everyone fair chance to improve and showcase their capabilities. Assessment is done continuously throughout the course. Only those students who have attended minimum 75 of lectures are allowed to sit for examinations. Component - wise assessment marks are displayed to students before uploading marks. Answer-sheets of mid-term tests are shown to students and they are given chance to learn about their mistakes. This ensures transparency and students gain confidence in assessment methodology.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institution makes conscious efforts to keep internal assessment process completely transparent and fair. To ensure students' satisfaction with internal evaluation, they are given opportunity to raise their concerns before uploading assessment marks. There is a system in place to resolve the concern raised by any students in which she/he can first approach the concerned teacher. They can further seek help from their mentor. If in case student is still not satisfied with her/his internal assessment marks, she/he may approach Student's Grievances Redressal cell. The complaint is acted upon immediately.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes are well displayed on the website of the institution. Also teachers communicate the same to the students

at the commencement of course so that students are very clear about what they are about to gain through a particular course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has designed program and course related outcomes with an objective to prepare students according to present day requirements. To ensure that objective is achieved, the institute evaluates overall performance of the students on different aspects viz. curricular and co-curricular achievements, progression to higher studies, job placements etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.rntgcs.com/wp-content/uploads/2020/07/Programmes_outcomes_2_.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

303

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.rntgcs.com/wp-content/uploads/2022/01/annual-report-20-21.pdf

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
http://www.rntgcs.com/wp-content/uploads/2022/03/SSS-2020-21.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
02	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has provided an environment to up lift the innovations of students and teachers, for this purpose some associations and clubs are constituted Association & club: Science association, social science and Language association. The purpose of these clubs or associations is to increase the student mutual interactions, student -teacher interactions and teacher mutual interactions, in which a new innovation or creativity can be shared and explored among its components (teachers and students).

Although very less interactions have been made during the session because of corona pandemic

The formations of these clubs and associations are mentioned in the prospectus (link given below)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.rntgcs.com/wp-content/uploads/2020/07/RNT-GC-pros-20-21-dated-4.8.20-.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS, NCC, R&R volunteers of the college along with other students and their programme officers were busy throughout the session (especially in corona pandemic period) in extension activities like distribution of food items to needy peoples through the local administration and some NGOs. Our volunteers have given their services in maintaining social distancing in local markets, banks and other places where gathering was large. They also sensitized the people about hygiene, cleanliness, and importance of frequent hand wash during corona pandemic. They also helped the local administration during vaccination campaign related to corona pandemic. Most of other activities were banned by the govt during most of time in the session.

File Description	Documents
Paste link for additional information	http://www.rntgcs.com/wp-content/uploads/2022/02/NSS-Activities-2020-21.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

843

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution have sufficient numbers of the classrooms to meetout the student strength and course requirement. The college have two basketball courts, one badiminton court and a big playground for outdoor games like hockey, football and cricket. the instution also have adequate land available for future development(approx. 6 Hectare). Qualified faculty in each discipline selected through

Public Service Commission (as per the UGC directions). The institution have two labs each for Physics, Chemistry, Zoology, Botany, one laboratory for geography and two well equipped computer labs which can be used by any student from any discipline. The institution also have newly added washrooms blocks for use Boys and Girls students. The College Library is having sufficient space to meet out the daily visitors (students and teachers). The college has a central library have sufficient numbers of books, magazine and journal of different subject. The college has a central library having total 16558 books, 37 periodical magazine and journal of different subject. The library has also been equipped with Xerox work centre (Duplex) 5020DN (DAD) digital Copier with printer. All departments have been equipped with computer, printer and broad band inter-net connectivity. UGC resource center is equipped with computer facility. The college has residential accommodation for 105 students in the form of SC/ST girls hostel. Each department has separate section for books which can be used by needy students. Library books are issued for the whole session to the needy, poor students as per recommendation of the tutor however, the books are issued for seven days and the librarian has right to recall the books. College also have ICT facilities smart classrooms in physics lab, Chemistry lab, Zoology lab, Botany lab and geography lab along with one seminar room and two computer lab for use of students and teachers.

•

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution have two separate departments to polish the cultural activities of the college viz: Vocal music department and instrumental music department. the students of the college always represent the local/Himachali culture values at different platforms (Viz: Youth festival: intercollege level, interuniversity level and any other platform). College has also physical Education department which looks after the all sports activities and ensure participation of the students in different events at different levels. The college have a gym, table tennis facility, one badminton court, two basket ball court, facilities for athletics

activities, one big playground for hockey, football, cricket like games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.05

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is made using soul 2.0 software. Institution have plan to upgrade its automation by the end of next session.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.35

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The need of good IT infrastructure is urgent need of the institution. During most of this session since corona pandemic was its peak inspite of this fact instution have installed wifi connections in Physics, Chemistry, Zoology, Botany Laboratories and Physical Education department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4.62

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The procedures are according to procedures set by Govt. of Himachal Pradesh, Govt. of India and UGC (Time to time)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rntgcs.com/maintenance-and-utilization-of-physical-facilities/

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

136

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

01

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

E. none of the above

File Description	Documents
Link to Institutional website	https://www.rntgcs.com/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

66

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has given a due representation to students in each activity or plan of the college. The student participation is ensure through their nominated body which is named as CSCA (College Student Central Association). The Function of CSCA is make possible link between student, teachers and administration. The Demands raised by students or suggestions on any plans are discussed in the meeting with CSCA, Teachers or other administrative body time to time. In our institution we organise CSCA function in each session, in which student council ensure participation from each section/background of students.

The formation of CSCA is based on the latest directions/norms set by Himachal Pradesh university, shimla(affiliating university of institution)or State govt. time to time. The office bearer which is main executive of the CSCA and other members are nominated among meritoriuos students of the session. The Executive members include President, vice president, General secretary and joint secreatary. First two are nominated from final year classes whereas rest two are nominated from first and second year classes. The others members includes extraordinary students from both academic and co-curricular/extracurricular activiites

(NSS,NCC,Rovers,Rangers,sports,club sand socities).CSCA president is members of many commitees in the college.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/csca/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In our college there is registered Alumni Association with reg. No. HPCD-1246 (under club and socities act.)Our alumni association has a executive which includes Chief patron (Principal of College), President, Vicepresident, Secretary, treasurer and press secretary and some members. executive is framed in the general house of the alumni according to the constitution of the association. Alumni association generally conducts one or two meetings in a year. Our institution is a old institution of Himachal Pradesh so the alumni of the institutions are at good positions in the society socollege may have a good interactions among old students and new comers related to oppurtunities and challenges that students have to face in their upcoming carrer. Our alumni association was registred in

2019. after some time of its framing there was corona pandemic so no such activity could not be organised by alumni association. But next session association have plan to raise fund and to conduct some activities which will certainly enhance the academic environment of college.

However with cooperation of staff, administration, students and alumni association a temple dedicated to "Goddess Sawarswati" was build in the campus.

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/alumni-association/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission of the institute are well in accordance with the objectives of higher education as specified by the University Education commission.

Vision :

- To provide the best possible education and values for the overall development of the students for making them ideal /responsible citizens
- To use available resources in an optimal and effective manner for inculcation of knowledge, skill development, character building and professional competence among students.

The Mission of the Institution :

- Our endeavor is to equip the learners with leadership

qualities, to foster community-interface responsibility, skill enhancement and translate their learning into lifelong commitment towards society.

- To impart quality education to students irrespective of gender, caste, creed, religion and economic status in amiable & conducive environment for learning
- To groom the students self reliant, enlighten and socially committed citizens of the country
- To inculcate moral ,cultural,national spirit and spiritual values such as Honesty, Trust, Kindness,Generosity etc

File Description	Documents
Paste link for additional information	http://www.rntgcs.com/wp-content/uploads/2020/07/RNT-GC-pros-20-21-dated-4.8.20-.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has practiced participatory management and has a culture of participative administration with participation of members, students, parents, and the administration. Being the head, the Principal designates different assignments to different members of the institution in accordance with their competence and availability.

- The institute has an extensive list of committees constituted in the beginning of the academic year by the Principal such as IQAC, Admission, RUSA, UGC, NAAC, Purchase, Advisory, Cultural, Sports, Campus Development, student welfare ,Discipline, Anti smoking cell, Scholarship/fee concession, Leave sanctioning committee, Construction work and Monitoring cell, Guidance bureau, Anti ragging committee, Women Harassment & Women Grievance Redressal Cum Counseling Cell, Hostel management committee, Exam committee etc.
- The management of the college is done by the Principal, Staff Council and IQAC. The committees are headed by the conveners

who guide and ensure functioning of their assigned work. The progress of committees is reported to the principal by members of the committees.

- The admissions to different courses(UG/PG) are made purely on merit basis by recommendation of admission committees . These committees are mentioned in college prospectus and on the institutional web site for the convenience of the students
- Conveners of the committees and the in-charges of different units of the college, NCC, NSS, RR, Red Cross are fully authorized to take an independent call on any matter and there is a minimum intervention made by the head of the institution.
- The college ensures that its students are an equal partner in its decision making. The students nominate their representatives who would raise the issues of their concern(CSCA).
- The college also has an active and very progressive Parent Teacher Association (PTA) , Alumni association and other local administrative bodies .
- The activities such as co curricular and extra co curricular are done with full transparency and in a decentralized manner

File Description	Documents
Paste link for additional information	https://www.rntgcs.com/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1 Teaching and Learning: Teaching and Learning is a continuous and comprehensive exercise. The academic calendar is prepared before the commencement of the academic session. There are five UG courses functioning in the college- Arts, Science, Commerce, B. Voc., and BCA and two PG courses (MA Economics ,MA Political science). This variety of courses requires a variety of teaching methods. Various committees are constituted by the Principal to ensure the use of

proper teaching and learning techniques. Although, teachers prefer instructional methods (walk and chalk method) to disseminate knowledge, yet certain classrooms are provided with Wi-Fi enabled projection systems with audio-visual facilities.

2. Curriculum Development: Himachal Pradesh University follows the curriculum framed by UGC. 20 percent of the curriculum can be modified by Himachal Pradesh University. Since college is affiliated to H.P. University, it adopts the curriculum framed by the University.

3. Industry Interaction / Collaboration: Career Guidance and Placement Cell of the college is tasked with initiatives to collaborate with various industry/agencies for interaction, guidance and placement.

4. Library, ICT and Physical Infrastructure :The college has two established IT Labs containing desktop computers operating on Windows and Linux for boosting computer knowledge. Both the Labs are Wi-Fi enabled. The IT labs have a Projector. Personal computers, printers and other equipment were added in the library to make students get access to e-journals and e-books along with other ICT resources. Login IDs were created for faculty members and students to access INFLIBNET. Infrastructure and facilities are increased/inhanced through different committees formed for the purpose.

5. Examination and Evaluation process: Annual examinations are conducted as per guidelines of HPU, Shimla and teachers were also assigned duties of paper evaluations at different centers. CCA are based on the performance of students in class tests, midterm class, assignments and attendance in the class through the year/semester.

6. Co-curricular activities: College has one NCC unit, one R&R unit and two units of NSS. College has good infrastructure for sports activities such as a playground for hockey, football, cricket and athletics. two basketball courts, one badminton court, one gym, one boxing ring, kabaddi and wrestling facilities. facility of table tennis and volleyball. College ensure participation of students in almost all activities at intercollege or interuniversity level. Different days of National/International importance are observed /celebrated through various clubs or associations.

7. Human Resource Management: Fully realizing the significance of human resource management, the college works towards attracting and maintaining a competent, committed and satisfied workforce. The faculty and other staff regularly attend orientation

courses/refresher courses and other training programs. It is ensured that the college takes decisions with regard to teaching and non-teaching staff within the parameters provided by: UGC ,H.P.University. Duties/responsibilities are assigned as per qualifications and aptitudes. A regular performance appraisal of teaching and non-teaching staff is done. Everybody is encouraged to take upon diversified responsibilities in their respective fields for their personal growth. Faculty development and faculty empowerment mechanisms are used in the college. The suggestions of the employees are considered vital inputs for plans and strategies.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram

Governing body/Policy making

Secretary (Higher Education) to Govt. of Himachal Pradesh

Controlling Body/Policy implementation

Director Higher Education, Govt. of Himachal Pradesh

Principal (Head of Institution)

The Principal of the college is appointed by department of higher education govt. of himachal Pradesh through seniority basis or through Himachal Pradesh Public service commission, shimla. Principal of college is overall incharge of the institution; He is DDO (Drawing and Disbursing Officer) of institution. Any plan suggested by committee is finally noded by the Principal.

Teaching staff:Bursar, IQAC cocordinator, commitee chairpersons,

scholarship incharge, SFS coodinators, Ignou-study centre-corodinator, coordinator-vocational courses

Teachers are appointed by department of Higher Education Govt. of himachal Pradesh on recommendations of Himachal Pradesh Public service commission, Shimla. The qualification of teachers is as per the UGC norms and ammendments made by UGC and Govt. of Himachal Pradesh. The teachers are granted higher Pay band on recommendations of screening and scrutiny committee by Govt. of Himachal Pradesh under CAS scheme time to time.

Non Teaching staff: Superintendent, senior assistant, junior assistant, Clerical staff , laboratory staff and fourth class-staff persons

This Staff is appointed by department of higher education govt. of Himachal Pradesh on recommendations of Himachal Pradesh subordinate service commission, Hamirpur or through the trasparent policies of Govt. of Himachal Pradesh. They are promoted to higher posts/scales under set recruitment and promotion rules by Govt. of Himachal Pradesh.

Since our institution is state Govt. body therefore all employees are state Govt. employee and all employees are governed and control by CCS rule-1972 and amendments made by State Govt in the rules time to time.

File Description	Documents
Paste link for additional information	http://education.hp.gov.in/
Link to Organogram of the institution webpage	https://www.rntgcs.com/organogram/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The administration of the institute is supportive to increase the professional development of teaching and non teaching staff. The institute communicates/implements all welfare schemes of the government which includes Medical reimbursement facility/ Medical allowance , group insurance scheme, study leave, maternity leave ,duty leave to participate in seminars/conferences and workshops to its all regular employees.
- In this institution, there is a staff council for the welfare of teaching staff members (which is other than the HGCTA- Himachal Pradesh Govt. college teacher association) in this staff council the decisions related to different problems/issues pertaining to our institution level can be raised by teachers and possible solutions are suggested by staff council. In this staff council we have an elected staff secretary which works as a bridge between institutional administration and teachers. Every meeting of the staff council is always well recorded. For the well being of staff members there are provisions of staff welfare funds with regular contribution. This fund is utilized and being social audited by teachers nominated by staff council. There is proper seating arrangement for teaching and non teaching staff. Most of Teaching staff have been provided with more than twenty desktop computers in their respective departments

File Description	Documents
Paste link for additional information	http://education.hp.gov.in/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Since GC Sarkaghat college is a government institution, there is a appraisal system set by Govt. through which the performance of the employees is monitored through out the year and submitted and reflected by employee it self through ACR (Annual confidential Report) in case of non teaching employees and API (Academic performance indicators) in case of teachers. Both of these reports are assessed by senior officer /verified by IQAC cell. The promotion to next scale/post is based on the performance in the ACR/API of the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has different types of the funds which includes Govt. funds, welfare funds and self finance funds generated by "The Higher Education Institute Society of GC Sarkaghat" .

Govt. fund :All such types of payments are audited by CAG/AG office and the objections are settled as per the directions of directorate of higher Education Govt. of Himachal Pradesh.

College Fund: Payments/expenditure is audited by Local audit department/CA, and objection raised are again settled by the directions of directorate of Higher education.

Welfare funds:For Welfare funds like PTA funds, there is social audit and in case of "Society utilization funds"are audited by CA.

All payments are made through NEFT, RTGS ,IMPS and Cheques. A Bursar is appointed by principal to assist in exercising the expenditure from college funds

File Description	Documents
Paste link for additional information	https://lad.hp.gov.in/faqs ; https://lad.hp.gov.in/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The utilization of resources/ mobilization funds is maintained in a transparent manner. The utilization is always need based /progress based. Every work in the institution is executed through the various committees formed time at start of session through discussion with the college advisory committee. Most of the constructional work is processed through the govt. agencies like PWD,BSNL,HIMUDA and PWD. The purchase is maintained mostly through the GEM portal ,after which everything is physically verified /certified before final payment by Purchase committee. At top of all committees ,there is Bursar and DDO which look after procedural utilization of resources.

The different committees are framed and notified in the prospectus in the beginning of the session. When certain demand or need is raised by the student or employee, the committee verify facts/ figures related to demand and work as per the criteria set by State govt/UGC/central Govt depending on the type of Fund. The work or procurement made by committee is verified by Physical verification committee ,Bursar and DDO of the office before final payment with proper record maintaining (cash book and bill voucher file).

In case of Society fund ,utilization is through management committee of society and coordinator appointed by principal. For these funds ,Coordinator works in similar way as Bursar in case of Govt. Funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

With continuous efforts of the IQAC cell of institution ,the second floor on administration block was completed in this session.The process to start new courses like B.Voc, M.Sc Physics and M.Sc chemistry has been initiated and proposal has been sent to HP Govt and HPU Shimla. The IQAC cell of the college has started a feedback mechanism to evaluate the online classes during this pandemic session. Motivation was given to teachers for various conferences /seminar/workshops and training programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Every activity of the college is evaluated by the IQAC cell. This includes: utilization of resources, increase in infrastructure, teacher training, training or skill enhancement of other employees of college, student evaluation and progress assessment. The process of evaluation include Student satisfaction survey, teachers feedback, alumni feedback, student feedback and interaction with parents. In the progress of the institution feedback analysis is taken into account.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.rntgcs.com/wp-content/uploads/2022/01/annual-report-20-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution conduct various activities to promote gender equity programs which includes rallies , declamations and poster presentations on International Women Day every year. Due to the pandemic surge many activities could not be conducted last year. The institution form different committees for the safety and security of girl students in the form of INTERNAL COMPLAINT COMMITTEE which dispose off the grievances of sexual harassment of girl students. The institution also has anti ragging committee and anti ragging squad which provide a safe and congenial environment in the institution. Considering health and hygiene of girl students the institution has installed incinerators for the proper disposal of sanitary pads. The institution has well maintained girl common room where girls can sit and relax in break time. For better accommodation the institution has well equipped hostel with the capacity of girl students 105. For proper safety and security CCTV cameras are installed in the hostel as well as in college campus.

File Description	Documents
Annual gender sensitization action plan	Action plan of the year 2020-2021 • Formation of gender sensitization committee in the institution for the implementation of the actions to increase gender equality and safety of girl students. • To ensure best use of system, staff resources to address grievances of girl students. • To organize awareness programmes such as rallies, guest lectures on health and hygiene and workshops on gender discrimination, gender equality, sexual harassment at workplace and awareness on societal issues related to women. • To ensure that our institution environment is congenial for girl students. • Encouraging female students to participate more and more in all the activities.
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The institution has well maintained girl common room where girls can sit and relax in break time. For better accommodation the institution has well equipped hostel with the capacity of girl students 105. For proper safety and security CCTV cameras are installed in the hostel as well as in college campus.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has proper management of solid waste. The waste is collected as biodegradable and non biodegradable waste from college campus as well as hostel. The biodegradable waste is either dumped in the pits or used for making manure. The non biodegradable waste is collected in dustbins and burnt. There are two types of dustbins which are installed in the institution ,one for biodegradable and other for non biodegradable. The hazardous waste/ chemicals produced in the college is disposed in the deep pits which are prepared for this purpose only. The institution encourage no polythene bags ,thermocool and plastic during any event in the institution. The institution use eco friendly material like plates of plant leaves. The biological waste i.e. sanitary pads are collected and burnt in incinerators installed in the college campus and girls hostel. The liquid waste is disposed in the waste chambers in the concerned departments.The institution produce very less amount of e waste, and land disposal is used. Disposal of Biomedical waste from the institution is managed through land disposal and incineration . The biomedical waste generated during this year consisted mainly of hand gloves ,masks and the waste generated due to sanitation operation resulting from implementation of covid SOP in the institution .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	<p>C. Any 2 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="76 564 549 631">File Description</th> <th data-bbox="555 564 1471 631">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 640 549 730">Geo tagged photos / videos of the facilities</td> <td data-bbox="555 640 1471 730" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 739 549 873">Various policy documents / decisions circulated for implementation</td> <td data-bbox="555 739 1471 873" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 882 549 945">Any other relevant documents</td> <td data-bbox="555 882 1471 945" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	View File			
File Description	Documents										
Geo tagged photos / videos of the facilities	View File										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	View File										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>E. None of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="76 1308 549 1375">File Description</th> <th data-bbox="555 1308 1471 1375">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1384 549 1518">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="555 1384 1471 1518" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1527 549 1617">Certification by the auditing agency</td> <td data-bbox="555 1527 1471 1617" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1626 549 1715">Certificates of the awards received</td> <td data-bbox="555 1626 1471 1715" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1724 549 1800">Any other relevant information</td> <td data-bbox="555 1724 1471 1800" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</p>	<p>C. Any 2 of the above</p>										

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is responsible for providing a conducive environment for learning. Only an environment that nurtures and maintains tolerance, harmony towards cultural, regional, linguistic, communal and other diversities can achieve the goal of providing a conducive environment. The institution achieves this task by various means, the main among them being organizing competitions among students on various topics and occasions. The institution instils a sense of tolerance towards diversities, gender and socioeconomic backgrounds. The institution considers tolerance from the point of cultural characteristics of the students. Various activities like song and dance competition are conducted by the college from time to time. The students enjoy all performances. The regional diversity is acceptance of everyone regardless of their sex, education and disability. Regional diversity is an indication of each person's uniqueness from a certain area. The institution has students and employee belonging to different regions, gender caste and creed but there is no single incident reported on intolerant behaviour. The institution is a part of "EK BHARAT SHRESTHA BHARAT" initiative. Through this Innovative measure, the knowledge of the culture, traditions and practices of different states and UTs will lead to an enhanced understanding and bonding between the states, thereby strengthening unity in diversity. As a part of this initiative students and teachers are linked together in Institution EBSB what's

app group which share information about the cultural practices and arts of different regions in the form of song or poem recitals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government college Sarkaghat sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. The institution organises many events about the national identity and symbols. Moreover, these are aimed at familiarising its stakeholders about their fundamental duties and rights. In this regard the institution celebrates Independence Day, Republic Day, Gandhi Jayanti and Constitution Day to commemorate the glory of Indian freedom struggle and the importance of freedom. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. The institution celebrates International Women's Day to honour the contributions of women in the society. The institution celebrates Environment Day to ensure that environmental concerns are addressed and also Swachh Bharat Abhiyan to promote the importance of cleanliness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<ul style="list-style-type: none"> • World environment day on 5th June 21 in which 45 students participated. • International women's day on 8th March in which a total of 120 students participated. • International yoga day on 21st May 21 in which 43 students participated. • Independence Day on 15th August 21 in which 20 students participated • Republic day on 26th Jan 21 in which 20 students participated • Celebration of Gandhi Jayanthi on 2nd October in which 15 students
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates and organises various national and international commemorative days, events and festivals to inculcate

the spirit and essence of the day among the students.

The institution observes all important international days, events, festivals and occasions to educate the students on issues to mobilize the resources to address global problems, and to celebrate and reinforce achievement of humanity. This helps in inculcating values such as national integration, communal harmony and acknowledgement of the contributions rendered by eminent personalities that shaped Modern India. Students celebrate the birthdays of great Indian personalities. In the current situation of Covid pandemic and lockdown, conditions were not conducive in the state to carry out activities which involve gathering of people. Therefore most of the activities were not conducted except few which were carried out online. NSS camps were organized by the institution which provided opportunity to the students to take part in various community service activities and programs. NSS aims to develop the personalities of the young student through community activities. During NSS camp cleanliness drive was carried out. The NCC wing, Rovers and Rangers also played role in celebrating commemorative days.

In this context the following international days were celebrated by NSS/NCC:

- World environment day on 5th June 21 in which 45 students participated.
- International women's day on 8th March in which a total of 120 students participated.
- International yoga day on 21st May 21 in which 43 students participated.
- International Drug Abuse day on 26 May 2020 in which 32 Students participated.
- World No Tobacco day was observed on 31st May 2021 in which 30 students participated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES FOR THE ACADEMIC YEAR 2020-21 IN R/O GOVERNMENT DEGREE COLLEGE SARKAGHAT DISTT MANDI, HP

The academic year 2020-21 being a period of severe covid-19 surge, most of the activities conducted in the institution was of online in nature. But despite the challenges posed by covid-19 the institution was able to successfully conduct some offline activities also. These offline activities were conducted following all SOPs and the health and well being of the participants were very well taken care of. The following are the two best practices of the academic year 2020-21 in r/o Government Degree College Sarkaghat, DIST MANDI.

BEST PRACTICES I: CONDUCTING COMMUNITY SERVICES AND AWARENESS PROGRAMS:

The institution is located at a rural area and the students here hail from a rural background. Due to this there is a lack of awareness amongst the youth regarding social issues, the pandemic and leadership qualities. The institution has NCC, NSS and ROVERS & RANGERS and Youth RED CROSS units which provide community services and conducted awareness campaigns both offline and online mode during academic year 2020-21.

Offline activities during year 2020-21 :

- NSS seven days camp was conducted from 1st to 7th February 2021.
- International women's day was celebrated on 8th March in which 120 students participated
- Vaccination drive was carried on 20th May 2021 in which 35 students participated
- World No Tobacco day was observed on 31st May 2021

- International Drug Abuse day was observed on 26th may 2021 in which 32 students participated
- NCC WING of the institution celebrated Independence Day, International Environment day.
- NCC cadets observed NCC day and National Integration & Communal Harmony initiatives in which 39 students participated in activities like skits and singing.

Online Activities conducted during the year 2020-21:

- ROVERS & RANGERS unit of Government Degree College Sarkaghat conducted an online awareness initiative titled "SCOUTING KABHI NAHI RUKTI" in which more than 12 students participated.
- The NCC Wing initiated an online "FIT INDIA" movement during covid surge, which emphasized on yoga, running, exercises and how to keep oneself fit during the covid-19 surge.
- The NCC Wing of the institution also conducted an online quiz "CORONA: APNI SURAKSHA" in which 32 students participated.
- The NCC WING Also conducted online classes on Airmanship & Seamanship, Army, Navy, Air force orientation in which more than 17 students participated.

BEST PRACTICES II: ENVIRONMENT CONCIIOUSNESS, CAREER GUIDANCE FOR STUDENTS AND AWARENESS PROGRAMS FOR FACULTY MEMBERS AND STAFF MEMBERS

Other than academic pursuits it is the responsibility of the institution to create consciousness regarding the environment, to impart career guidance to the students and also provide awareness to the faculty and staff members on matters of financial savings and investments for securing their future. In this context following activities were conducted in the institution:

- The NCC Wing of the institution organized an online drive "SAY NO TO POLYTHENE BAGS" on 9th August 2021. Over 30 students participated in this activity.
- One day camp and plantation drive was conducted on 21st October 2020 in which 28 students participated.
- A national webinar was conducted on "Investor Awareness Program" on 28th December 2020 in which all faculty and staff members participated.
- A webinar was organized by Department of Commerce on the topic "Civil Services as Career Option" on date 19th September 2020 in which Shri Naman Sharma was the resource person from Chanakya IAS Academy, Chandigarh. In this webinar 72 students participated.

File Description	Documents
Best practices in the Institutional website	http://www.rntgcs.com/wp-content/uploads/2021/12/BEST-PRACTICES-20-21...pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

PERFORMANCE OF THE COLLEGE IN THE AREA OF ITS DISTINCTION TO ITS VISION, PRIORITY AND THRUST IN THE YEAR 2020-21

The college has been providing an academically challenging and intellectually stimulating environment to its learners since its inception. The college conducts cultural and cocurricular activities. The college provides platforms in the form of NSS, NCC, RR where students can give vent to their aspirations and can showcase their dormant talents. Vision of the institution is to be a preferred institute and a hub of academic and professional activities so that the students of rural background may achieve quality education at door step. The Mission is to ignite the latent mind of the students and help them to grow personally and professionally to their full potential and to inculcate right values, skills and knowledge in them for success in life. To fulfill the objectives of vision and mission the following steps have been taken in this academic year 2020-21:

- The institution has INFLIBNET system for online books and book bank. . The Institution has a well equipped library which has a collection of reference books, text books, various current affairs magazines etc which is freely accessible to students.
- Mentorship
- Scholarship schemes for meritorious students
- Book bank scheme for underprivileged students
- A national webinar was conducted on "Investor Awareness Program " 28th December 2020 in which all faculty and staff members participated.
- A webinar was on organized by Department of Commerce on the

topic "Civil Services as Career Option" on date 19th September 2020 in which Shri Naman Sharma was the resource person from Chanakya IAS Academy, Chandigarh. In this webinar 72 students participated.

- The activities carried out in the context of Vision and Mission in this academic year will certainly empower the institution to perform more effectively in the coming academic years.. The institution is committed to provide quality education to the students from rural background. This will give further motivation to students from rural backgrounds to explore more career opportunities and quality education at door step.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institution has planned to start new course viz: MSc Physics ,MSc chemistry and one Vocational course B.Voc for next 2021-2022 session. keeping in view the start of new courses the laboratory infrastructure will also be increased/ enhanced to cope with the demands of the students. The institution have planned to organise a seminar to nurture the creative minds of students and to interact with learnt persons from special area of interest. The institution also promise to increase the IT infrastructure in which one or more smart classrooms will be added to facility of the students. The institution will also encourage teachers to take parts in international, national conferences, various training programs and to publish papers in journal of international repute. Various student activities which could not be organised during covid-19 pandemic will likely to be organised in routine in next session.