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Eve teasing is an offence. The Offender will be handed over to the Police immediately

Helpline : 82638-60142

“ रैगिंग कानूनी अपराध है ”

रैगिंग कानूनी अपराध है

ADMISSION SCHEDULE FOR UNDER GRADUATE CLASSES

Submission of admission forms by the students	: 18th June, 2019 to 24th June, 2019
Display of Merit List	: 25th to 26th June, 2019
Fee Deposit and Display of 2nd Merit List and Final fee deposit	: 27th to 29th June, 2019
Regular Teaching	: 01st July, 2019 onwards

ADMISSION TO POST GRADUATE CLASSES

1. The admission to the post graduate courses (i.e. Economics and Political Science) shall be done on the basis of the result of the centralized Entrance Test conducted by the H.P. University for the subject concerned.
2. The minimum eligibility for admission for Postgraduate courses will be 20-24 credits in Undergraduate degree.
3. After the declaration of the result of the entrance test the students will have to apply for the admission in the concerned subject on the basis of the rank obtained in the entrance test. The admission schedule for post graduate classes shall be displayed later on:

STEPS TO SEEK ADMISSION (FOR FRESHERS)

1. Purchase the prospectus from Counter provide in College.
2. Check the subject, combinations codes to be studied during your course.
3. Fill the admission form and other related informatory forms provided in prospectus.
4. Affixed photos at appropriate spaces.
5. Match all relevant documents with check list provided backside of admission form.
6. Submit your forms to concern committee (with all original documents)
7. On the day decided by college check your name in merit
8. If you are in merit collect form from committee .
9. Present before screening committee and Principal
10. Submit your fee at fee counter

INTRODUCTION

Government College Sarkaghat was established by Himachal Pradesh Government as a multi faculty, co-educational institute in the year 1985. Now, it has been renamed as Rabindranath Tagore Govt. Degree College Sarkaghat. Since its inception, it has progressively emerged as one of the leading institution of higher learning in the rural area of Himachal Pradesh. The college is affiliated to Himachal Pradesh University, recognized by UGC under 2f & 12B and NAAC accredited. Located at a distance of 60 Kilometres from the district town of Mandi (H.P.), this college is situated on the outskirts of Sarkaghat town, in a lush green area in the foothills of Chandrakhri and Maseran & Bhatoh ranges. With a campus spread over almost 20 acres of a landmass, the college has a big playground with facilities for the entire major outdoor games. The college has a vast infrastructure including spacious classrooms, well equipped science labs, facilities for outdoor games, computer labs with internet facility, Library, Girls' common room, Girls' hostel and Big multipurpose hall. IGNOU study centre is also functioning in the college premises.

This college offers under graduate courses in Humanities, Science, Commerce, Journalism & Mass Communication, Tourism and Travel along with Postgraduate Programmes in Economics and Political Science. The college is also running Bachelor of Computer Application (BCA), Bachelor of Business Administration (BBA) and Post Graduate Diploma in Computer Applications (PGDCA) under self-financing scheme.

Over the years, the college has acquired an excellent reputation by exhibiting outstanding performance in academics, sports, cultural and co-curricular activities. Two units of National Service Scheme (NSS), one unit of National Cadets Corps (NCC-Naval Wing), one unit of Rovers and Rangers and Red Ribbon club offer optimum opportunities to the students to develop the sense of social service, communal harmony, discipline awareness, mutual co-operation, leadership and responsibility. The faculty members are committed to quality teaching and all round development of the students.

In spite of many constraints, tough terrain and rural background of the area, this college has been able to carve a niche for itself in the arena of higher education. Thousands of boys and girls graduated from this college are serving the society in various capacities. It is now poised to become a centre of excellence in the field of education under the patronage of state Govt. with the hard work of the faculty and students with the motto:

“ संश्रुतेन गमेमहि”

अर्थात्

“हमें वेदों के अनुसार आचरण करना चाहिए”

Vision: The Vision of the college is to be a Preferred Institute and a hub of academic and professional activities so that the students of rural background may achieve quality education at door step.

Mission: The Mission is to ignite the latent mind of the students and help them to grow personally and professionally to their full potential and to inculcate right values, skills and knowledge in them for success in life.

Goals and Objectives: The main goals and objectives of this institution are: to prepare the students for academic and professional career: to enhance and promote excellence in teaching and learning: to encourage staff for personal academic growth: to encourage students to participate in co-curricular activities like- NSS, NCC, R&R, Sports and Cultural activities: to build up an awakened society for the promotion of goodwill and faith: to create environmental consciousness among students, staff and faculty to keep the campus polythene free, clean & green and to build infrastructure for growth of the college and to make the institution a centre of excellence.

1. Administrative Position

Principal

Mr. Rattan Chand Thakur

Cell No. 94181-64967

2. Faculty Position

2.1 Faculty of Humanities

Department of English

1. Prof. Suneel Kumar M.Phil.SET
2. Dr. Subhash Verma Ph.D
3. Mr. Ashok Pathania M.A

Department of Economics

1. Dr. Sanjay Kumar Ph.D
2. Dr. Vinod Kumar Ph.D,SET

Department of Geography

1. Mr. Vishal Kumar M.Phil. SET
2. Mr. Virender Kumar M.A.,NET (JRF)

Department of Political Science

1. Vacant
2. Vacant

Department of Public Administration

1. Dr. Rajni Rana Ph.D.

Department of Sanskrit

1. Dr. Anjana Kumari Ph.D.
2. Vacant

Department of Hindi

1. Vacant
2. Vacant

Department of History

1. Vacant

Department of Music

1. Mrs. Anita Sharma (Instrumental) M.Phil.
2. Mr. Rishav Bhardwaj M.Phil.
3. Vacant (Table Assistant)

Department of Physical Education

1. Vacant

Department of Journalism & Mass Communication

1. Dr. Kaushal Kumar Pandey MJMC, Ph.D

Department of Tourism & Travel

1. Dr. Arun Sharma Ph.D, SET

Department of Computer Applications

1. Mr. Santosh Kumar M.Tech

2.2 Faculty of Science

Department of Chemistry

1. Dr. Anil Kumar Sharma Ph.D.
2. Dr. Mohinder Guleria Ph.D.NET (JRF),SET
3. Dr. Mala Sharma Ph.D.
4. Dr. Sunil Kumar Ph.D.
5. Dr. Sapana Kumari Ph.D. SET
6. Mr. Sunil Kumar M.Sc. NET

Department of Physics

1. Dr. Gulshan Kumar Ph.D.NET
2. Dr. Rajesh Kumar Ph.D
3. Miss. Jyotsana Sharma M.Sc.NET (JRF)
4. Dr. Vikas Thakur Ph.D. PDF

Department of Mathematics

1. Dr. Rakesh Kumar Kapoor Ph.D
2. Dr. Shabnam Sharma Ph.D. SET
3. Miss Kultaran Kumari M.Phil. SET

Department of Zoology

1. Mr. Kuljeet Singh M.Phil
2. Mrs. Rekha Kumari M.Phil
3. Mr. Ashiwani Kumar M.Phil.
4. Mrs. Jyoti Barwal M.Phil.NET

Department of Botany

1. Mrs. Shalu Kanwar M.Phil. NET
2. Mrs. Monika Thakur M.Phil
3. Mrs. Nitika Chaudhary M.Sc.NET

2.3 Faculty of Commerce

Department of Commerce

1. Dr. Vikrant Saklani Ph.D.
2. Mr. Mohinder Singh M.Phil. SET
3. Mr. Nikhil Kumar M.Phil.NET (JRF) SET

2.4 Library Staff

1. Vacant Librarian

2.5 Laboratory Staff

Senior Lecturer Assistant (SLA)

1. Sh. Roop Lal Dhiman Botany & Zoology
2. Sh. Girdhari Lal Physics & Geography

Junior Lecturer Assistant (JLA)

1. Vacant Chemistry
2. Vacant Physics
3. Vacant Geography

2.6 Ministerial/ Office Staff

1. Mr. Rajender Kumar Supdt. G-II
2. Mr. Dinesh Kumar Sr. Asstt.
3. Mr. Anoop Kumar Jr. Asstt.
4. Sh. Achhar Singh Clerk
5. Vacant Clerk
6. Smt. Phulmu Devi Peon
7. Sh. Mehar Chand Peon
8. Smt. Kanta Devi Peon
9. Smt. Chand Rani Peon
10. Smt. Usha Devi Peon
11. Smt. Saneh Lata Peon
12. Smt. Rekha Devi Peon
13. Vacant Peon
14. Mr. Rajesh Kumar Daily Wager
15. Vacant Gardner
16. Vacant Sweeper
17. Vacant Sweeper

ADMISSION COMMITTEES FOR THE SESSION 2019-20

Admission under RUSA (CBCS) System

1. Guidance Bureau for All Semesters

(B.A./B.Sc./B.Com.)

1. Mr. Kuljeet Singh
2. Dr. Anil Sharma
3. Dr. Gulshan Kumar
4. Dr. Mohinder Guleria
5. Dr. Rajni Rana
6. Mr. Suneel Kumar
7. Mr. Shalu Kanwar
8. Dr. Vikrant Saklani
9. Dr. Shabnam Sharma
10. Miss. Kultaran
11. Dr. Arun Sharma

2. (i) Screening Committee (Arts)

Sitting Place: Principal Office

1. Mr. Kuljeet Singh
2. Dr. Anil Sharma

2. (ii) Screening Committee (Science)

Sitting Place: Staff Room

1. Dr. Gulshan Kumar
2. Dr. Mohinder Kumar

2. (iii) Screening Committee (Commerce)

Sitting Place: Room No.-1

1. Mrs. Rekha Kumari

3. B.A. (I, III & V Sem.) Committee Room-3

1. Dr. Vishal Kuma (Convener)
2. Dr. Vinod Kumar
3. Dr. K.K. Pandey
4. Dr. Anjana Kumari
5. Dr. Suhash Verma
6. Dr. Arun Sharma
7. Mr. Virender Kumar

4. B.Sc. with Physics (Physics Staff Room)

1. Dr. Rakesh Kumar Kapoor (Convener)
2. Dr. Rajesh Kumar
3. Dr. Sunil Sharma
4. Dr. Mala Sharma
5. Dr. Shabnam Sharma
6. Miss. Jyotsana Sharma
7. Dr. Vikas Thakur
8. Mr. Santosh Kumar

7. B.Sc. (Life Sciences) Zool. Staff Room)

1. Mr. Ashiwani Kumar (Convener)
2. Mrs. Shalu Kanwar
3. Mrs. Monika Thakur
4. Mrs. Nitika Chaudhary
5. Mrs. Jyoti Barwal
6. Dr. Jyoti Nadda

9. B.Com. All Semesters (Room No.-1)

1. Dr. Vikrant Saklani (Convener)
2. Mr. Mohinder Singh
3. Mr. Nikhil Kumar
4. Miss. Kultaran
5. Mr. Sunil Kumar

10. Admission Committee for M.A.

Political Science

1. Dr. Rajni Rana (Convener)
2. Mr. Ashok Pathania
3. Dr. Anjana Kumari
4. Dr. Arun Sharma
5. Mr. Achhar Singh (Univ. Clerk)

11. Admission Committee for M.A. Economics

1. Dr. Sanjay Kumar (Convener)
2. Dr. Vinod Kumar
3. Prof. Preeti Kainth
4. Sh. Gopal Krishan (Univ. Clerk)

ADMINISTRATIVE ASSIGNMENTS

1. Chief Tutor

1. Mr. Kuljeet Singh

2. Senior Tutor (Arts)

1. Dr. Rajni Rana

2. Mrs. Anita Sharma

3. Senior Tutor (Science)

1. Dr. Anil Sharma

2. Dr. Gulshan Kumar

3. Mrs. Rekha Kumari

4. Senior Tutor (Commerce)

1. Dr. Vikrant Saklani

5. The Anti-Ragging Committee

- | | |
|----------------------|--------------|
| 1. Mr. R.C.Thakur | (Chairman) |
| 2. Mr. Kuljeet Singh | 94181-64825 |
| 3. Dr. Gulshan Kumar | 94181-95031 |
| 4. Dr. Rajni Rana | 94180-69922 |
| 5. Dr. Sunil Kumar | 94189-62365 |
| 6. (PTA President) | |
| 7. (CSCA President) | |
| 8. SHO Sarkaghat | 01905-230028 |

6. The Anti-Ragging Squad

1. Dr. Anil Sharma
2. Dr. Rakesh Kumar Kapoor
3. Mr. Rajesh Kumar
4. Mr. Ashok Pathania
5. Mr. Vishal Kumar
6. Dr. Arun Sharma

7. Women Harassment and Women Grievance Redressal - Cum - Counselling Cell

- | | | |
|----------------------|--------------|--------------|
| 1. Mrs. Rekha Kumari | Chairperson | (9816041025) |
| 2. Dr. Rajni Rana | Member Secy. | (9418979525) |
| 3. Mrs. Anita Sharma | Member | (9418004610) |
| 4. Dr. Mala Sharma | Member | (9418300751) |
| 5. Mrs. Shalu Kanwar | Member | (9817324161) |

8. Bursar

1. Mr. Mohinder Singh

9. Student's Welfare Committee

1. Dr. Mohinder Guleria (Convener)
2. Mrs. Rekha Kumari
3. Dr. K.K. Pandey
4. Dr. Subhash Verma
5. Mrs. Shalu Kanwar
6. Dr. Sanjay Kumar
7. Mr. Mohinder Singh

10. Discipline Committee

1. Mr. Kuljeet Singh (Convener)
2. Dr. Rajni Rana
3. Mr. Ashok Pathania
4. Mr. Vishal Kumar
5. Dr. Vinod Kumar
6. Dr. Sunil Kumar
7. Mrs. Shalu Kanwar

11. Time Table Committee

1. Dr. Rakesh Kumar Kapoor (Convener)
2. Dr. Subhash Verma
3. Dr. Rajesh Kumar
4. Mr. Mohinder Singh

12. Warden Girls Hostel

1. Mrs. Reeta Devi

13. Eco Club

1. Mr. Ashwani Kumar (Convener)
2. Mrs. Shalu Kanwar
3. Miss. Kultran
4. Mrs. Nitika Chaudhary
5. Dr. Vikas Thakur
6. Mr. Virender Singh

14. SCA Election-cum-Advisory/Grievance Redressal Committee

1. Mr. Kuljeet Singh (Convener)
2. Dr. Anil Kumar Sharma
3. Dr. Gulshan Kumar
4. Dr. Mohinder Guleria
5. Mrs. Anita Sharma
6. Dr. Rakesh Kumar Kapoor
7. Dr. Vinod Kumar
8. Dr. Vikrant Saklani
9. Mr. Vishal Kumar
10. Mrs. Reeta
11. Mr. Rajender Thakur

15. U.G.C. Affairs :

1. Dr. K.K. Pandey (Convener)
2. Mr. Rajender Kumar (Supdt.)

16. Hostel Management Committee

1. Dr. Rajni Rana (Convener)
2. Mr. Ashok Pathania
3. Mr. Ashawani Kumar
4. Mrs. Mala Sharma
5. Dr. Vikrant Saklani
6. Mrs. Reeta
7. Mr. Dinesh Kumar (Sr. Ass)

17. Anti-Smoking Cell

1. Mr. Kuljeet Singh (Convener)
2. Dr. Rajni Rana
3. Mrs. Anit Sharma
4. Dr. Sunil Kumar
5. Dr. Jyotsana Sharma

18. Canteen Management Committee

1. Dr. Anil Sharma (Convener)
2. Mr. Sanjay Kumar
3. Mr. Ashok Pathania
4. Mrs. Jyoti Barwal
5. Dr. Subhash Verma
6. Mrs. Monika Thakur
7. Mr. Sujjin Singh

19. Educational Tour & Excursion Committee

1. Mr. Ashiwani Kumar (Convener)
2. Dr. Sunil Kumar
3. Mrs. Shalu Kanwar
4. Dr. Sapana Kumari
5. Mr. Nikhil Kumar
6. Dr. Arun Sharma (Event Manager)

20. Library Committee

1. Dr. K.K. Pandey (Convener)
2. Dr. Mala Sharma
3. Mrs. Shalu Kanwar
4. Dr. Anjana Kumari
5. Dr. Shabnam Sharma
6. Mrs. Jyoti Barwal

21. Campus Development & Beautification Committee

1. Mrs. Shalu Kanwar (Convener)
2. Mr. Vishal Kumar
3. Mrs. Jyoti Barwal
4. Mrs. Nitika Chaudhary
5. Miss. Jyotsana Sharma
6. Dr. Vikas Thakur

22. Mid-Term Examination Committee

1. Dr. Gulshan Kumar (Controller)
2. Mr. Ashiwani Kumar (Dy. Controller)
3. Mr. Roop Lal Dhiman (SLA)
4. Sh. Rajesh Kumar (HTWC)

23. Scholarships / Fee Concession Committee

1. Mr. Mohinder Singh (Convener)
2. Mrs. Shabnam Sharma
3. Mr. Nikhil Kumar
4. Miss. Kultaran
5. Mr. Dinesh Kumar

24. Internal Quality Assurance Cell (IQAC)

1. Sh. R.C. Thakur (Chairman)
2. Sh. Kuljeet Singh (Convener)
3. Dr. Anil Kumar Sharma
4. Dr. Gulshan Kumar
5. Dr. Mohinder Guleria
6. Mrs. Rekha Kumari
7. Mrs. Jyotsana Sharma
8. Mr. Kripal SDO (BSNL)
9. Dr. S.S. Thakur (Retd. Principal)
10. Sh. R.S.Suman (Retd. Asso. Prof)
11. Sh. B.S.Dhiman (Retd. Asso. Prof)

25. NSS Programme Officers

1. Miss. Jyotsana Sharma
2. Dr. Vikas Thakur

26. Rovers & Rangers

1. Mrs. Anita Sharma
2. Dr. Subhash Verma

27. NCC Incharge

1. Mr. Vishal Kumar

28. Bus-Pass Attestation Committee**28.1 B.A.**

1. Mr. Suneel Kumar
2. Mr. Vishal Kumar
3. Dr. Sanjay Kumar

28.2 B.Com.

1. Dr. Vikrant Saklani
2. Mr. Mohinder Singh

28.3 B.Sc.

1. Dr. Gulshan Kumar
2. Dr. Mohinder Guleria
3. Mr. Ashiwani Kumar
4. Dr. Mala Sharma
5. Mrs. Shalu Kanwar

28.4 P.G. Classes :

Head of Respective Department

29. Sports Incharge

1. Mr. Ashok Pathania

30. Associations & Clubs**30-A: Science Association**

1. Mr. Kuljeet Singh (Convener)
2. Dr. Gulshan Kumar
3. Dr. Mohinder Guleria
4. Mrs. Shalu Kanwar
5. Dr. Rajesh Kumar

30 B: Social Science Association

1. Dr. Rajni Rana (Convener)
2. Dr. Subhash Verma
3. Dr. Sanjay Kumar
4. Dr. Vinod Kumar
5. Dr. K.K.Pandey
6. Dr. Arun Sharma

30- C: Language Association

1. Mr. Suneel Kumar (Convener)
2. Dr. Subhash Verma
3. Dr. Anjana Kumari
4. Mrs. Reeta

30- D: Commerce Association

1. Dr. Vikrant Saklani (Convener)
2. Mr. Mohinder Singh
3. Mr. Nikhil Kumar

31. Real Estate/College Property Committee

1. Mr. Ashok Pathania (Convener)
2. Dr. Rakesh Kumar Kapoor
3. Mr. Mohinder Singh
4. Mr. Rajender Kumar (Supdt.)
5. Mr. Sujjen Singh (Store Clerk)

32. University Form Attestation Committee

1. Mr. Kuljeet Singh
2. Dr. Gulshan Kumar
3. Mrs. Rekha Devi
4. Mr. Ashwani Kumar

33. General Purchase Committee

1. Mr. Kuljeet Singh (Convener)
2. Dr. Anil Sharma
3. Dr. Mohinder Guleria
4. Mr. Ashiwani Kumar
5. Mr. Rajender Kumar (Supdt.)
6. Mr. Sujjen Kumar (Store Clerk)

34. Physical Verification Committee (General)

1. Dr. Rajni Rana (Convener)
2. Mrs. Anita Sharma
3. Mr. Suneel Kumar
4. Dr. Subhash Verma
5. Dr. Sunil Kumar
6. Mr. Nikhil Kumar

35. Press & Photography Committee

1. Dr. K.K.Pandey (Convener)
2. Mr. Rishavb Bhardwaj
3. Mr. Dinesh Kumar (Sr. Asst.)

36 Physical Verification Committee (Sports & Culture)

1. Dr. Mohinder Guleria (Convener)
2. Dr. Subhash Verma
3. Mr. Vishal Kumar

4. Dr. Sanjay Kumar
5. Miss. Jyotsana Sharma
6. Mrs. Nitika Chaudhary

37. Electricity Repair and Maintenance Committee

1. Mr. Ashiwani Kumar (Convener)
2. Mr. Vishal Kumar
3. Dr. Sunil Kumar
4. Dr. Sanjay Kumar
5. Dr. Vikas Thakur

38. Furniture Repair and Auction Committee

1. Dr. Vinod Kumar (Convener)
2. Dr. Vikrant Saklani
3. Mr. Santosh Kumar
4. Mr. Rishav Bhardwaj
5. Mr. Rajender Kumar
6. Mr. Anoop Kumar

39. Leave Sanctioning Committee (up to six days)

39.1 (Arts Stream)

1. Dr. Rajni Rana
2. Mr. Suneel Kumar

39.2 (Science Stream)

1. Mr. Kuljeet Singh
2. Dr. Anil Kumar Sharma
3. Dr. Gulshan Kumar

39.3 (Commerce Stream)

1. Dr. Vikrant Saklani

39.4 P.G. Classes

Heads of Respective Departments

40. Magazine Editorial Board

Chief Editor Mr. Kuljeet Singh

Subject Editors

English Section	Mr. Suneel Kumar
Hindi Section	Mrs. Reeta
Science Section	Dr. Rajesh Kumar
Planning Forum	Dr. Sanjay Kumar
Pahari Section	Mrs. Anita Sharma
Sanskrit Section	Dr. Anjana Kumari

41. Career Guidance Cum Placement Cell

1. Dr. Mohinder Guleria Convener
2. Mrs. Rekha Devi
3. Dr. Subhash Verma
4. Dr. Mala Sharma
5. Miss. Kultaran
6. Mrs. Nitika Chaudhary
7. Mr. Nikhil Kumar

42. Water Management Committee

1. Mr. Vishal Kumar (Convener)
2. Mrs. Anita Sharma
3. Mr. Suneel Kumar
4. Dr. Vinod Kumar
5. Dr. Sunil Kumar
6. Mrs. Jyoti Barwal

43. Alumni Association (Executive Committee)

1. Mr. Dinesh Kumar Narang President
2. Dr. Gulshan Kumar Vice-President
3. Dr. Mohinder Guleria Secretary
4. Sh. Praveen Kumar Joint Secretary
5. Sh. Sonu Goyal Treasurer

6. Mrs. Shalu Kanwar Press Secretary
7. Sh. Ashok Guleria Member
8. Sh. Asha Nand Saini Member
9. Sh. Rakesh Kumar Member
10. Sh. Ajay Chauhan Member
11. Sh. Vijay Kumar Member

44. Co-Curricular Activity Committee (Poster Making, Declamation & debate, Quiz, Sport Painting, Collage and Rangoli)

1. Dr. Rajni Rana (Convener)
2. Mrs. Shalu Kanwar
3. Dr. Subhash Verma
4. Dr. Anjana Kumari
5. Miss. Jyotsana Sharma
6. Dr. Sapna Kumari
7. Miss. Kultaran
8. Mr. Sunil Kumar
9. Mr. Virender Singh
10. Dr. Arun Sharma

45. Self Financing Course (BCA/ BBA/ PGDCA)

1. Dr. Vinod Kumar Co-ordinator
2. Mr. Neeraj Kumar Incharge
3. Mr. Rajesh Kumar Peon

46. IGNOU Study Centre : 1124

1. Mr. Ashwani Kumar Co-ordinator
2. Mr. Suneel Kumar Asst. Co-ordinator
3. Mr. Rajender Kumar Assistant
4. Vacant
5. Mr. Mehar Chand Attendant
6. Mr. Desh Raj Attendant
7. Mr. Narpat Sweeper

47. Prospects Committee

1. Dr. Gulshan Kumar (Convener)
2. Dr. Rakesh Kumar Kapoor
3. Dr. Subhash Verma
4. Mr. Vishal Kumar
5. Mr. Mohinder Singh
6. Dr. Sunil Kumar
7. Dr. Arun Sharma

48. RUSA (CBCS) & Grievance Redressal Committee (GRC) (For RUSA CCE Complaints)

1. Principal (Chairman)
2. HOD of Major Core Courses (Member)
3. Senior Faculty Member from each Deptt (Member)
4. HOD Minor Elective Courses (Member)
5. RUSA Coordinator
6. Office Supt.

49. Book Bank Committee

1. Dr. Anil Kumar Sharma (Convener)
2. Mr. Vishal Kumar
3. Mr. Mohinder Singh
4. Dr. Sunil Kumar
5. Dr. Anjana Kumari
6. Mr. Nikhil Kumar

50. CO-CURRICULAR COMMITTEES/ASSIGNMENTS

a) H.P. University Youth Festival Group-I (Debate, Declamation, Quiz, Elocution, on the spot Collage Making, Cartoon Making, Rangoli & Clay Making)

1. Mr. Ashiwani Kumar Convener
2. Mrs. Shalu Kanwar
3. Dr. Rajesh Kumar
4. Dr. Shabnam Sharma
5. Mrs. Jyoti Barwal

b) H.P. University Youth Festival Group-II (Classical Vocal, Light Vocal, Western Vocal, Orchestra, Group Song, Folk Song, Tabla Percussion)

1. Mrs. Anita Sharma Convener
2. Mr. Rishav Bhardwaj
3. Miss. Kultaran
4. Dr. Sapana Kumari
5. Mrs. Jyoti Barwal

c) H.P. University Youth Festival Group-III (Indian Classical Dance, Kathak & Group Folk)

1. Mrs. Anita Sharma Convener
2. Dr. Mala Sharma
3. Miss. Kultaran
4. Dr. Sapana Kumari
5. Mrs. Jyoti Barwal

d) H.P. University Youth Festival Group-IV (One Act Play, Skit & Mime)

1. Mrs. Anita Sharma Convener
2. Mr. Rishav Bhardwaj

51. Construction Work & Monitoring Cell

1. Dr. Kuljeet Singh Convener
2. Dr. Anil Kumar Sharma
3. Dr. Mohinder Guleria
4. Mr. Suneel Thakur

5. Mr. Virender Singh
6. President (CSCA)
7. Vice-President CSCA

52. Local General Purchase Committee

1. Dr. Anil Sharma Convener
2. Dr. Sunil Kumar (RUSA Co-ordinator)
3. Dr. Vikrant Saklani
4. Mr. Rajender Kumar (Supdt.)
5. Mr. Sujjen Singh Store Clerk

53. Tent-Shamiyana (for all events)

1. Mr. Vishal Kumar Convener
2. Dr. Sanjay Kumar
3. Dr. Vikrant Saklani
4. Mr. Suneel Kumar
5. Mr. Nikhil Kumar

54. Refreshment Committee (for all events)

1. Mr. Suneel Kumar Convener
2. Dr. Vinod Kumar
3. Mr. Mohinder Kumar
4. Dr. Rajesh Kumar
5. Dr. Sapana Kumari
6. Mrs. Nitika Chaudhary
7. Dr. Vikas Thakur
8. Mr. Rajesh Kumar (HTWC)
9. Mr. Roop Lal Dhiman
10. Mr. Girdhari Lal
11. Mr. Vijay Kumar
12. Mr. Mehar Chand

SPORTS ASSIGNMENTS

Patron: Mr. R. C. Thakur
Co-ordinator: Mr. Ashok Pathania

EVENT	PRESIDENTS	CATEGORY	EVENT	PRESIDENTS	CATEGORY
Athletics	Mr. Vishal Kumar	Men	TableTennis	Dr. Mohinder Guleria	Men
	Dr. Rajni Rana	Women		Dr. Mala Sharma	Women
Badminton	Dr. Anil Kumar Sharma	Men	Volley Ball	Mr. Mohinder Singh	Men
	Dr. Mala Sharma	Women		Mrs. Jyoti Barwal	Women
Basket Ball	Mr. Vikas Thkaur	Men	Weight Lifting	Dr. Subhash Verma	Men
	Dr. Sapana Nadda	Women		Mrs. Shalu Kanwar	Women
Boxing	Mr. Ashiwani Kumar	Men	Cross Country	Dr. Sunil Kumar	Men
	Dr. Mala Sharma	Women		Mrs. Nitika Chaudhary	Women
Chess	Mr. Sunil Kumar	Men	Wrestling	Mr. Pankaj Kumar	Men
	Mrs. Suman Lata	Women		Dr. Lata Kumari	Women
Cricket	Mr. Suneel Kumar	Men	Kho-Kho	Mr. Virender Kumar	Men
	Mr. Kultaran	Women		Mrs. Anita Sharma	Women
Football	Mr. Kuljeet Singh	Men	Hand Ball	Mr. Dinesh Patyal	Men
	Dr. Sunil Kumar	Women		Mrs. Rekha Kumari	Women
Hockey	Mr. Neeraj	Men	Kabaddi	Dr. Gulshan Kumar	Men
	Mrs. Reeta Devi	Women		Mrs. Reena Kumari	Women

ADMISSION UNDER UGC CBCS (RUSA)

1. The Govt. of Himachal Pradesh has introduced Choice Based Credit System (CBCS) under the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) from the academic session 2013-14 and these regulations have been called the HPU Regulations for CBCS and Continuous Assessment Grading Pattern (CAGP) for UG Programmes. However, after adopting the UGC CBCS pattern by H.P. University from the academic session 2016-17, the university clarified that eligibility conditions regarding the age limit, pass percentage or minimum eligibility etc. at the entry level to B.A./B.Com./B.Sc.-1st semester remains the same as mentioned in the original HP University ordinance.

GENERAL RULES FOR ADMISSION TO UNDERGRADUATE CLASSES:

1. Admission to B.A./B.Sc./B.Com. 1st Semester Classes will be strictly on fulfilment of eligibility conditions as under:
 - a) A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of School Education (or in case of *Shashtri*, pass in *Prak Shashtri* from Sanskrit Colleges affiliated to the HPU) or an examination accepted as equivalent thereto by the various bodies of the H.P. University.
 - i) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.
 - ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.
2. An applicant must not be more than 23 years of age (25 years for girls only) as on 01/07/2018. The upper age limit is raised to 26 years for SC and ST applicants. However, in case of overage applicant the Principal, at his discretion, may give relaxation of 6 months to the eligible students. However, their cases will have to be sent to the Hon'ble Vice Chancellor, H.P. University for his kind approval.
3. An applicant having passed 10+2 examination with English as one of the compulsory subjects from any Board/University recognized by H.P Govt. or H.P. University or Association of Indian Universities can seek admission to B.A./B.Sc./B.Com. 1st Sem.
4. Students coming from Vocational Stream without having Maths/Economics and Maths/Biology, as the case may be, as one of the compulsory subjects at +2 level shall be admitted to B.A./B.Sc./B.Com. 1st Sem. as per the requisite minimum pass percentage prescribed for admission to B.A./B.Sc./B.Com. 1st Sem.
5. Admission to the various classes will be made on merit and on the recommendation of the admission committee constituted for the purpose.
6. SC/ST students seeking admission in B.A./B.Sc./B.Com. 1st Sem. will be given 5% relaxation in minimum qualifying marks as per HPU rules.
7. For determining the eligibility, percentage of 0.5 and above shall be counted as one.
8. Admission is also open to an applicant who has an equivalent degree from Foreign University/Board/College which is recognized by H.P. Govt. or H.P. University or Association of Indian Universities provided the applicant fulfils the minimum eligibility conditions.
9. Admission of a student is liable to be cancelled in case he/she furnishes incomplete/wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidate.
10. Initially all admission shall be provisional and subject to the final approval by H.P. University.
11. Rules of admission are subject to change as per the H.P. University notifications issued from time to time.
12. Any gap of year or more in the academic career of an applicant must be supported by documentary evidence/affidavit as the proof of his/her activities during the period of gap. Submission of false affidavit is a legal offence.
13. The applicant must fill up the Application Form in his/her handwriting and get it signed by his/her parents/local guardian.
14. The Application Form must be completed in all respects along with the following documents:
 - a) Self-attested copies of detailed marks card of the previous examinations passed. In case of non-receipt of this certificate, the applicant must attach the certificate issued by the Head of the Institution last attended.

- b) Self-attested copy of Matriculation certificate for verification of date of birth.
 - c) Original Character certificate from the institution last attended.
15. Applicant must produce original certificates at the time of admission.
 16. Applicant coming from Boards/Universities other than H.P Board of School Education Dharamshala /H.P. University Shimla must provide migration certificate in original.
 17. Girls students seeking admission in any class must bring an attested copy of H.P. Bonafide certificate to avail themselves the benefit of tuition fee-concession.
 18. Divyang student seeking exemption from tuition fee on the basis of disability must attach an attested copy of 40% or more disability certificate from the competent Authority.
 19. All terms and conditions and fee structure can be changed or modified as per the directions or instruction of the H.P. University/H.P. Govt.

RULES OF REFUSAL OF ADMISSION

1. Applicants who have passed intermediate from Hindi Sahitya Samelan, Allahabad or Prabhakar are not eligible for admission in the first semester for three year degree course.
2. Any candidate who passed his/her 10+2 examination after the month of July every year is not eligible to take admission in 1st Sem. in that particular year.
3. Any candidate who appeared in or passed his/her 10+2 examination without English as a subject shall not be eligible for admission in first semester for three year degree course.
4. In spite of the eligibility for admission, the Principal can refuse admission if the conduct of the student has not been up to the mark during the previous years.
5. The Principal reserves the right to disallow or cancel any admission without assigning any reasons.

CHANGE OF SUBJECT

The change in one Subject (DSC Subject only) is permissible in the first semester only that too within fifteen days of admission. Student may submit an application for change of subject to the Principal. The change of DSC subject will be allowed only out of available subject combinations.

MIGRATION:

The migration of students migrating during the same course/session from any affiliated college or institution (including ICDEOL) to another affiliated college or institution shall be governed by the regulations framed by the Executive Council of the University from time to time.

FOR POST GRADUATE CLASSES

1. Students to the Post Graduate Classes shall be admitted according to the terms and conditions given in "Hand book of Information" of H.P. University 2018-19
2. Twenty students each in the subject of Economics and Political Science will be admitted on the basis of merit of the centralised Entrance Test conducted by the H.P. University for the concerned subject.

3. Age Limit

Maximum age 26 years (28 years for Girls) as on 1st July 2018.

The upper age limit shall be raised to 29 years for SC/ST Students (both girls & boys).

The Principal, at his discretion, may give relaxation of 6 months to the eligible students.

4. Eligibility Conditions

The minimum eligibility for admission for Postgraduate courses will be 20-24 credits in Undergraduate degree and other eligibility conditions keeping in view the H.P.U. roster for reservations.

CHOICE BASED CREDIT SYSTEM (CBCS)

Regulations for the Under Graduate Programmes (B.A./B.Sc./B.Com.)

1. The CBCS System:

It is an instructional package developed to suit the needs of students to keep pace with the developments in higher education worldwide. The student in this system has considerable freedom in choosing courses and so making his/ her own personalized programme. The programme is considered completed when the student cumulates the requisite number of successful credits (passed), i.e. at least 132 (for ugc cbs pattern) for an undergraduate degree.

2. Outlines of UGC Choice Based Credit System:

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. Elective Course: Generally a course which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: An elective course offered under the main discipline/ subject of study is referred to as Discipline Specific Elective.

2.2 Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

2.3 Generic Elective (GE) Course (Only for B.A./B.Com Classes): The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline(s) of choice is called a Generic Elective.

3. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement;

3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/ MIL (Modern Indian Languages)- /Hindi Communication/Sanskrit Communication.

3.2 Skill Enhancement Courses (SEC): The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability.

4. Practical/tutorials: The list of practical provided is suggestive in nature and each university has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

5. Project work/Dissertation: Introducing Research Component in Under-Graduate Courses a Project work/Dissertation is considered as a special course involving application of knowledge in solving/ analyzing/ exploring a real life situation / difficult problem. A Project/Dissertation work would be of 6 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

3. Eligibility for Admission:

- a) A pass in the Higher Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education or an examination accepted as equivalent thereto by the various bodies of the H.P. University.
- b) Provided that the candidates who have passed the qualifying examination with arts / humanities stream shall be given preference in admission to B.A. Programme.
- c) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc./B.C.A. programme.
- d) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com./ B.B.A programme.
- e) Provided that the candidates who have passed the qualifying examination with Mathematics as one of the subjects shall be given preference in admission to B.C.A. Programme.

4. Duration (Time Frame):

The UG (TDC) programme is for a minimum period of three years and a maximum of five years from the date of admission of the candidate. Each academic year shall comprise of two semesters, viz. Odd and Even semesters. Odd Semesters shall be from June/July to October/November and the Even Semester shall be from November/December to April/May. There shall be in each semester not less than 90 working days with 540 teaching clock hours (each working day having 6 teaching clock hours).

5. Programmes Offered:

(I) B.A. (Arts)

a) English, Hindi, Sanskrit.

b) Economics, Geography, Political Science, History, Mathematics, Music, Public Administration, Journalism & Mass Communication, Tourism & Travel Management.

(II) B.Sc. (Science)

a) Physics, Chemistry, or Computer Science, Mathematics (Physical Sciences)

b) Botany, Zoology, Chemistry (Life Sciences)

(III) B.Com. (Commerce)

a) Commerce.

5.1 Choosing Program Study Courses for B.A./B.Sc./B.Com.:**Following is the list of combination of subjects for Arts stream in 1st Sem.:**

Core/ Elective Course (DSC-1)	Discipline Specific Core (DSC-2)	Compulsory Course-1	Compulsory Course-2	Ability Enhancement Compulsory Course (AECC 1)	Ability Enhancement Compulsory Course (AECC 2)
B.A.with Eng	Eco/Geog/Maths Pol.Sc/Hist/Pub Admn/J&MC Tourism & Travel	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A. with Skt	Eco/Geog/Pol.Sci/ Hist/Pub.Admn/ J&MC	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A.with Tourism & Travel	Eco/Geog/Pol.Sci/ Hist/Pub.Admn/Eng	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A.with Geog	Eco/Eng/Hindi/Skt Pol.Sc/Hist/Pub Admn./J&MC/ Tourism &Travel	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A. with Pol.Sc	Eco/Geog/J&MC/ Eng/Hin/Skt/Hist/ Tourism & Travel	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A with Music	Eco/Pol.Sc/Hist/ Pub.Admn	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A with Maths	Eco/Eng	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A. with Eco	Geog/Maths/J&MC/ Eng/Hindi/Skt/Pol.Sc /Pub.Admn/Tourism & Travel	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A with Eco	Geog/Mus/Eng/Hindi /Skt/Pol.Sc/Pub. Admn/Tourism & Travel	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A.with History	Geog/Mus/Eng/Hindi /Skt/Pol.Sc/Pub.Adnb	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A.with Pub.Admn	Geog/Mus/J&MC/Eng /Hindi/Skt/Hist/ Tourism & Travel	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science
B.A with J&MC	Eco/Eng/Hindi/Skt/ Po.Sc/Hist/Pub.Admn	English	Hindi/Skt	Eng/Hindi/Skt (Communication)	Environment Science

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:

B.A.-1st / B.Com 1st Year

(Discipline Specific Core) DSC 1A	6 Credits
(Discipline Specific Core) DSC 2A	6 Credits
(English (Compulsory))	6 Credits
English/Hindi/Sanskrit (Compulsory)	6 Credits
Environmental Science (AECC-1)	4 Credits
English (AECC-2)	4 Credits
(Discipline Specific Core) DSC-1B	6 Credits
(Discipline Specific Core) DSC-2B	6 Credits
	44 Credits

B.A.-2nd / B.Com 2nd Year

(Discipline Specific Core) DSC 1A	6 Credits
(Discipline Specific Core) DSC 2C	6 Credits
English	6 Credits
Hindi/Sanskrit	6 Credits
(Discipline Specific Core (DSC 1D))	6 Credits
(Discipline Specific Core) DSC 2D	6 Credits
SEC-1 (Skill Enhancement Course)	4 Credits
SEC-2 (Skill Enhancement Course)	4 Credits
	44 Credits

B.A. 3rd / B.Com 3rd Year

(Discipline Specific Elective)-1	6 Credits
(Discipline Specific Elective)-2	6 Credits
(Discipline Specific Elective)-1	6 Credits
(Discipline Specific Elective)-2	6 Credits
Skill Enhancement Course (SEC-3)	4 Credits
Skill Enhancement Course (SEC-4)	4 Credits
Generic Elective Course (GE-1) From Unrelated Discipline(S)	6 Credits
Generic Elective Course (GE-1) From Unrelated Discipline(S)	6 Credits
	44 Credits

5.2 Choosing Program Study Courses For B.Sc :

Specimen template fo UGC Choice Based Credit System in UG (Pass Courses) For B.Sc.-1th Semester

B.Sc.1st Year

Discipline Specific Core (DSC1A)	6 Credits
Discipline Specific Core (DSC2A)	6 Credits
Discipline Specific Core (DSC3A)	6 Credits
Environmental Science (AECC)	6 Credits
Discipline Specific Core (DSC1B)	6 Credits
Discipline Specific Core (DSC2B)	6 Credits
Discipline Specific Core (DSC3B)	6 Credits
Eng/Hindi/Skt (AECC)	4 Credits
	44 Credits

B.Sc.-2nd Year

Discipline Specific Core (DSC1C)	6 Credits
Discipline Specific Core (DSC2C)	6 Credits
Discipline Specific Core (DSC3C)	6 Credits
Discipline Specific Core (DSC1D)	6 Credits
Discipline Specific Core (DSC2D)	6 Credits
Discipline Specific Core (DSC3D)	6 Credits
SEC-1	4 Credits
SEC-2	4 Credits
	44 Credits

B.Sc.-3rd Year

Discipline Specific Core (DSC1E)	6 Credits
Discipline Specific Core (DSC2E)	6 Credits
Discipline Specific Core (DSC3E)	6 Credits
Discipline Specific Core (DSC1E)	6 Credits
Discipline Specific Core (DSC2F)	6 Credits
Discipline Specific Core (DSC3F)	6 Credits
SEC-3	4 Credits
SEC-4	4 Credits
	44 Credits

6. Formation of Units/Sections:

The formation of the Units/No. of students in a class/subject remains the same as per the H.P. Govt. Notification of 2015, i.e. 1st unit/section of subject will be of 80 students and subsequent units/sections of 60 each depending upon the availability of faculties in the colleges. The admission in different streams will be done as per the HPU Roster.

7. Reservation:

120 point roster for reservation to various categories shall be followed while determining the merit list for admission in each core subject:

1.	21	41ST	61CUL	81 CUL	101
2	22	42	62	82	102
3	23	43	63	83	103
4	24	44	64	84	104
5	25	45	65SC	85SC	105
6	26SC	46SC	66PWD	86	106 SC
7 SC	27ST	47	67ST	87	107 ST
8	28	48	68	88	108
9	29	49	69	89	109
10	30	50	70	90	110
11	31	51	71	91SC	111
12 SC	32	52SC	72SC	92	112
13ST	33SC	53ST	73	93ST	113 SC
14	34PwD	54	74	94	114
15	35	55	75	95	115
16	36	56	76	96	116
17	37	57	77	97SC	117SP
18SC	38CUL	58	78SC	98CUL	118 CUL
19SP	39 SC	59SC	79SP	99SP	119 SC
20CUL	40SP	60SP	80ST	100PwD	120 ST

1. **SC**-Schedule Caste (15%) = 18 Seats

2. **ST**-Schedule Tribe (7½ %) = 9 Seats

3. **CUL**- Cultural (5%) = 6 Seats

4. **SP**-Sports Person (5%) = 6 Seats

5. **PwD**- Persons with Disability (3%) = 3 Seats

6. **One seat** over & above is reserved for **Single Girl Child** (only child of parents, that too a girl). For seeking admission against this seat parents will have to submit an affidavit in support their claim.

8. For the Degree:

- a. The candidate shall have to undergo the prescribed courses of study in a College affiliated to the H.P. University for a period not less than three academic years and not more than five academic years, should have passed the examination prescribed and fulfilled such conditions as have been prescribed therefore.
- b. For the degree (BA/B.Sc./B.Com./B.C.A./B.B.A) the student will have to cumulate a minimum of 132 successful credit hours of coursework over a minimum of three and a maximum of five years from the date of admission.
- c. Provided that not more than three attempts will be allowed to pass a course.

9. Semesters

An academic year comprising 180 working days in the least is divided into two semesters, each semester having at least 90 working days. With six working days in a week, this would mean that each semester will be having $90 \div 6 = 15$ teaching / working weeks. Considering that each teaching day has 5 teaching / working hours, a teaching week would have $5 \times 6 = 30$ working / teaching hours and each semester will have $30 \times 15 = 450$ teaching hours available for each student.

10. Credits

The term 'credit' refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why usually 'credit' is taken to mean 'credit hours'.

For the purpose of credit determination, instruction is divided into three components:-

- (1) **Lectures (L)** - Classroom lectures of one hour's duration
- (2) **Tutorials (T)** - Special, elaborate instructions on specific topics (from Lectures) of one hour duration.
- (3) **Practicals (P)** - Laboratory of field exercises in which the student has to do experiments or other practical work of two hours duration.

Each one of these components is considered as equal to one credit. One lecture (*L*) as well as one Tutorial (*T*) of one hour a week is considered as one credit, whereas one Practical (*P*) of two hours a week is considered as one credit. The total weightage given to a course in terms of credits will be equal to $L + T + P$, where *L* is the number of one hour Lectures per week, *T* is the number of one hour Tutorials per week, and *P* is the number of two hour Practical per week. This can be written in symbols as:-

$$C = L + T + P$$

Where, *C* is the credit weightage for a particular course.

The total minimum credits required for an under graduate degree programme is one hundred and twenty (132).

11. Course

A course is a structured set of instructions that are imparted to a student on the basis of a syllabus or a framework.

Each course is designed variously under instructions given as Lectures, Tutorials, and Practical (laboratory and field exercises). Usually these components are referred to as L, T and P components.

12. Course Evaluation (Evaluation of the Students)

All courses (Compulsory, Core, Elective, and GI & H courses) involve an evaluation system of students that has the following two components :

- (i) **Continuous Comprehensive Evaluation (CCE)** accounting for 50% of the final grade that a student gets in a course ; and.
 - (ii) **End-Semester Examination (ESE)** accounting for the remaining 50% of the final grade that the student gets in a course.
- (i) **Continuous Comprehensive Evaluation (CCE)** : This would have the following components
 - (a) **Classroom Attendance** - Each student will have to attend a minimum of 75% Lectures / Tutorials + Practical. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE).

1. Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
2. Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
3. Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.
4. Provided further that those getting these exemptions will not be entitled for getting the CCE marks for classroom attendance as given below.

Those having greater than 75% attendance will be awarded CCE marks as follows:-

75% but < 80% 1 marks

80% but < 85% 2 marks

85% but < 90% 3 marks

90 but < 95% 4 marks

95% & above 5 marks

(b) Mid-Term Test - There will be one mid-term test covering the syllabus covered so far. The mid-term test will be of 15 marks.

1. Question paper for the mid-term test will be made by the teacher of the course and will be evaluated by him / her.
2. Evaluated test booklets will be provided to the students (shown in the class) and they can be given photocopies of the same for the cost of photocopying.

(c) Seminar / Assignment / Term Paper - The remaining 15 marks of the CCE will be awarded on the basis of seminar / assignment / term paper etc. that the course teacher might give to the students.

(ii) End-Semester Examination (ESE) : The remaining 50% of the final grade of the student in a course will be on the basis of an end-semester examination (ESE) that will be for three hours duration and will be covering the whole syllabus of the course.

1. For the Odd Semesters the ESE will be in the month of October / November and for Even Semesters it will be in the month of April / May.
2. *A candidate who does not pass the examination (ESE) in any course(s) (or due to some reason is not able to appear in the ESE, other conditions being fulfilled, and so is considered as 'Fail'), shall be permitted to appear in such failed course(s)' ESE in the subsequent ESE to be held in the following October / November or April / May as the case may be.*
3. The registration for the ESE will be done at the time of the enrolment for the course at the beginning of the semester. The fee for the ESE will also be collected at that time.
4. If a student is not permitted to appear in the ESE due to shortage of attendance beyond the exemption limit (<50% attendance), the candidate will be permitted to move to the next semester. Such candidates shall redo the missed semester after completing the rest of the programme.

13. Right to Appeal

1. The students will have the right to make an appeal against any component of evaluation. Such appeal has to be made to the Principal of the College on a prescribed form and should clearly state in writing the reason(s) for the complaint / appeal.
2. The appeal will be placed before the **Grievance Redressal Committee (GRC)**, Chaired by the

College Principal, comprising :

- (i) For cases pertaining to the Major subject (core or elective courses) : the Head of the Department, Course Teacher, and a senior Teacher of the Department.
 - (ii) For cases pertaining to the Elective subjects: the Head of the concerned Department, Course Teacher, and a senior Teacher of the Department.
3. The Committee will consider the case and may give a personal hearing to the appellant before deciding the case. The decision of the Committee will be final.
 4. The marks obtained in the Continuous Comprehensive Evaluation (CCE) and the End Semester Examination (ESE) will be combined and used for the deciding of the course grade that the student will be getting. Relative grading will be done by the Office of the Controller of Examination (COE) HPU for each course class in all the colleges.

14. Relative Grading

Relative Grading of the students on the basis of the scores / marks (preferably in percent form) received from all the colleges, is to be done by the Office of the Controller of Examinations, Himachal Pradesh University.

Assign the grades to the students in the class as follows:

Category I:	(=and > 95 % marks)	Grade Points 10.0	Letter Grade S+
Category II:	(90 to less than 95 % marks)	Grade Points 9.5	Letter Grade S
Category III:	(85 to less than 90 % marks)	Grade Points 9.0	Letter Grade O++
Category IV:	(80 to less than 85 % marks)	Grade Points 8.5	Letter Grade O+
Category V:	(75 to less than 80 % marks)	Grade Points 8.0	Letter Grade O
Category VI:	(70 to less than 75 % marks)	Grade Points 7.5	Letter Grade A++
Category VII:	(65 to less than 70 % marks)	Grade Points 7.0	Letter Grade A+
Category VIII:	(60 to less than 65 % marks)	Grade Points 6.5	Letter Grade A
Category IX:	(55 to less than 60 % marks)	Grade Points 6.0	Letter Grade B+
Category X:	(50 to less than 55 % marks)	Grade Points 5.5	Letter Grade B
Category XI:	(45 to less than 50 % marks)	Grade Points 5.0	Letter Grade C
Category XII:	(Less than 45 % Marks)	Grade Points 0.0	Letter Grade F (Fail)
Category XIII:	Incomplete	Letter Grade I
Category XIV:	Audit Pass	Letter Grade P
Category XV:	Audit Fail	Letter Grade X

Notes:

1. Category XIII (Incomplete, with letter grade I) is given to students who are unable to complete the programme and are considered 'dropped'.
2. Categories XIV and XV (Audit Pass with letter grade P and Audit Fail with letter grade X) are given to the students who are auditing (attending the class, but not for grade) the course and are passing or failing respectively. These grades will not be counted for determining the Grade Point Average (GPA) and Cumulated Grade Point Average (CGPA) of the student.

15. Determining GPA and CGPA

For each student the Grade Point Average (GPA) and the Cumulated Grade Point Average (CGPA) will be determined by the CoE Office of the HPU as follows:

$$\text{GPA or CGPA} = (\sum C_i G_i) / (\sum C_i)$$

Where, C_i is the credit earned for course i (i varying from 1 to n) and G_i is the grade point obtained by the student in course i (i varying from 1 to n), n being the number of courses passed so far by a student and the candidate will be categorized as below:

CGPA	Letter Grade	Classification of the Final Result
9.51 and above	S+	First Class - Exemplary
9.01 to 9.50	S	
8.51 to 9.00	D++	First Class - Distinction
8.01 to 8.50	D+	
7.51 to 8.00	D	
7.01 to 7.50	A++	First Class
6.51 to 7.00	A+	
6.01 to 6.50	A	
5.51 to 6.00	B+	Second Class
5.01 to 5.50	B	
4.51 to 5.00	C	Third Class
4.50 and below	F	Fail
No Grade	I	Incomplete
No Grade	P	Audit Pass

However, for the purpose of declaring a candidate to have qualified for the Degree of Bachelor of Arts / Science/ Commerce etc. In the First Class / Second Class / Third Class or First Class with Distinction/ Exemplary, the CGPA earned by the candidate in Part III alone will be considered and reported on the Certificate / Transcript.

16. Conferment of the Bachelor's Degree

The result would be declared by the CoE of the Himachal Pradesh University and the degree conferred. A candidate shall be eligible for the conferment of the Bachelor's degree only if he /she has earned the minimum required credits for the programme prescribed therefore (i.e. 132 credits in total. The University will confer the Degree when these conditions are met.

The top three scorers in each subject will be granted Gold, Silver, and Bronze medals (to the First, Second, and Third ranks respectively) by the HPU.

Syllabus Structure under New UGC CBCS Pattern
B.A. with English (for 1st and 2nd Year) and for 5th and 6th Sem.

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1st	English (Communication) ENG CE 101	AECC-1 Writing Skills (ENGAECC- 104) OR Hindi Communication OR Skt Communication			
	DSC-1A <u>English Literature-1</u> (Essary, stories and Poems) EENG DSC 102				
	DSC-2A				
	English (Compulsory) ENGL 201 <u>DSC-1B</u> <u>English Literature-II</u> (Poems, Short Stories and Essays) ENG DSE 103	Environmental Science			
	DSC-2B				
2nd	ENG CE 201 English-2 Core English English (Compulsory)		<u>SEC-1</u> Creative Writing, and Media reviews ENG SEC 204		
	DSC-1C British Literature (Play and Novel ENG DSE 202				
	DSC-2C				
	HIND 400/SKT-DSC-402 (Compulsory) <u>DSC-1D</u> Literary Cross Currents) ENG DSE 203 SDC-2D		<u>SEC-2</u> Skills for New Media BJMCPS401P		
Sem 5th			AEEC/SEC-3 Technical Writing ENGL503	<u>DSE-1A</u> Soft Skills ENGL 502 DSE-2A	GE-1 Contemporary India : Women and Empowerment ENGL 502
Sem 6th			<u>AEEC/SEC-4</u> Business Communication ENGL603	<u>DSE-1B</u> Academic Writing ENGL602 DSC-2B	<u>GE-2</u> Generic Elective Language, Literature and Culture ENGL601

Note: The student of BA with English will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than English and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern
B.A. with Economics (for 1st and 2nd Year) and for 5th and 6th Sem.

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC)(2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1st	English (Compulsory) ENGL 101	English Communication (ENGL 103) OR Hindi Communication (HINDI 102) OR Skt Communication- (SKT-AECC111)			
	<u>DSC-1A</u> Principles of Microeconomics -I ECON101				
	DSC-2A				
	Hindi/Skt-I (Compulsory) ENGL201	Environmental Science			
	<u>DSC-1B</u> Principles of Microeconomics-II ECONA102				
	DSC-2B				
2nd	English-II		SEC-1 SEC-I Stastical Methods Or SEC-II Economics of Rural Development		
	<u>DSC-1C</u> Principles of Macroeconomics-I ECONA201				
	DSC-2C				
	Hindi/Skt (Compulsory)-II 4		<u>SEC-2</u> SEC-III Stastical Methods-II Or SEC-IV Demography		
	<u>DSC-1D</u> Principles of Macroeconomics-II ECONA202				
	<u>DSC-2D</u>				
5th Sem			<u>SEC-3</u> SEC 5: Indian Economy	<u>DSE-1A</u> DSE 1: Public Finance ECON505 DSE-2A	<u>GE-1</u> Public Finance ECON521
6th Sem			SEC-4 Money and Financial Markets	DSE-1B Money and Banking ECON609 DSE-2B	GE-2 GEC 4 : Money and Banking ECON62

Note: The student of BA with Economics will select Any Two Generic Elective Courses from Unrelated Discipline(s)/ Subject(s) i.e. from Subject(s) other than Economics and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern
B.A. with Hindi (For 1st and 2nd Year) and For 5th and 6th Sem.

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1st	English (Compulsory) ENGL-101	English Communication (ENGL 103) OR Hindi Communication OR Skt Communication Environmental Science			
	<u>DSC-1A</u> हिन्दी साहित्य का इतिहास				
	HIND102				
	DSC-2A				
	English (Compulsory) ENGL201				
	DSC-1B मध्यकालीन हिन्दी कविता				
2nd	HIND201 (Compulsory)		<u>SEC-1</u> कार्यालय हिन्दी HIND204		
	<u>DSC-1C</u> आधुनिक हिन्दी कविता				
	HIND301				
	DSC-2C HIND400/Skt-DSC-402 (Compl)				
	<u>DSC-1D</u> हिन्दी गद्य साहित्य				
	HIND203				
5th Sem			<u>SEC-3</u> रंग आलेख एवं रंगमंच HIND501	<u>DSE-1A</u> लोक साहित्य HIND503	<u>GE-1</u> आधुनिक भारतीय साहित्य HIND504
				DSE-2A	
6th Sem			<u>SEC-4</u> समाचार संकलन और लेखन HIND602	<u>DSE-1B</u> छायावादोत्तर हिन्दी कविता HIND603	<u>GE-2</u> सर्जनात्मक लेखन के विविध क्षेत्र HIND604
				DSE-2B	

Note: The student of BA with Hindi will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than Hindi and the Second subject of study (DSC-2).

**Syllabus Structure Under New UGC CBCS Pattern
B.A.with Geography (For 1st and 2nd year) and For 5th and 6th Sem.**

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1 st	English	English Communication			
	Physical Geography (GEOGP101CC)				
	DSC-1A DSC-2A				
	English/MIL-1 General Cartography (Practical) GEOGP102CC DSC1B DSC-2B	Environmental Science			
2 nd	English Human Geography (GEOGP201CC)		Regional Planning and development GEOGP203S EC		
	DSC-1C				
	DSC-2C English Environmental Geography GEOGP202CC DSC1D DSC-2D				
5 th Sem			SEC-3 Geographic Information System (GEOGP503SEC)	DSE-1A : Geography of India (GEOGP501-1-DSE) (GEOGP501-1 DSE) DSE-2A	GE-1 Disaster Risk Reduction (GEOGP501GE)
6 th Sem			SEC-4 Field Techniques and Survey based Project Report (Practical) (GEOGP604SEC)	DSE-1B : Disaster Management GEOGP602 2DSC	GE-2 Sustainability and Development (GEOGP602GE)
				DSE-2B	

Note : The student of BA with Geography will select Any Two Generic Elective Courses from Unrelated Discipline (s)/ Subject (s) i.e. from Subject (s) other than Geography and the Second subject of study (DSC-2)

Syllabus Structure under New UGC CBCS Pattern
B.A. with History (For 1st and 2nd year) and For 5th and 6th Sem.

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1 st	English (Compulsory) ENGL101	English Communication (ENGL 103) OR Hindi Communication (HIND102) OR Skt Communication (SKT-AECC111)			
	DSC-1A History of India From earliest times upto 300 CE HIST-101				
	DSC-2A				
	English (Compulsory)	Environmental Science			
	DSC-1B History of India From Century 300 to 1206 HIST-102				
	DSC-2B				
2 nd	HIND300/Skt-DSC-202 (Compl)		SEC-1 Historical Tourism : Theory and Practice HIST-117		
	DSC-1C History of India From 1206 to 1707 HIST-103				
	DSC-2C				
	HIND400/Skt-DSC-402 (Compl)		SEC-2 Indian History and Culture HIST-119		
	DSC-1D History of India from 1707 to 1950 HIST-104				
	DSC-2D				
5 th Sem			SEC-3 An Introduction to Archaeology HIST121	DSE-1A National Liberation Movements in 20th Century World HIST106	GE-1 Women in Politics and Governance HIST112
				DSC-2A	
6 th Sem			SEC-4 Orality and Oral Culture in India HIST124	DSE-1B Political History of Modern Europe 15th,18th Century HIST110	GE-2 History of Indian Journalism Colonial & Post Colonial Period HIST115
				DSE-2B	

Note : The student of BA with History will select any Two Generic Elective Courses form Unrelated Discipline (s)/Subject(s) i.e. from Subject (s) other than History and Second subject of study (DSC-2)

**Syllabus Structure under New UGC CBCS Pattern
B.A. with Music (For 1st and 2nd year) and For 5th and 6th Sem.**

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1 st	English (Compulsory) DSC-1A Theory of Indian Music MUSI101TH & MUSI102PR DSC-2A	English Communication			
	Hindi/Skt (Compulsory) Theory of India Music General & Biographies MUSA 103TH MUSA 104PR				
2 nd	DSC-2B English/MIL-2	Environmental Science	SEC-1 Value Based & practical Oriented course for Hindustani Music (vocal/Inst) Presentation and Documentation-1 MUSA205PR		
	DSC-1C Theory of Indian Music and study of ancient Granths and Ragas Vocal/Inst MUSA201TH MUSA202PR				
	DSC-2C HIND/Skt (Compulsory)				
5 th Sem	DSC-1D Medieval Granthas & Contribution of Musicians MUSA 203TH MUSA 204PR DSC-2D		SEC-2 Value Based & Practical Oriented for Hindustani Music (vocal/Inst) Presentation and Documentation-II MUSA 206PR		GE-1 Vocal/Inst Music Theory MUSI901TH
6 th Sem			SEC-3 Value Based & Practical Oriented Course for Hindustani Music MUSI703	DSE-1A Unit-1 Theory Vocal/Inst Hindustani Music (MUSI801TH) Unit-2 Practical Vocal/Inst Hindustani Music MUSI802PR	GE-2 Vocal/Inst Music Practical MUSI902 PR
				DSE-2A DSE-1B Unit-1 Theory Vocal/Inst Hindustani Music (MUSI803TH) Unit-2 Practical Vocal/Inst Hindustani Music (MUSI804PR) DSE-2B	

Note: The student of BA with Music will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than Music and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern

B.A. with Political Science (For 1st and 2nd year) and For 5th and 6th Sem.

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1st	English (Compulsory) ENGL101	English Communication (ENGL103) OR Hindi Communication (HIND 102) OR Skt Communication- (SKT-AECC111)			
	DSC-1A Introduction to Political Theory POLLS 101				
	DSC-2A				
	English (Compulsory) ENGL201	Environmental Science			
	DSC-1B Indian Govt & Politics (POLLS201)				
	DSC-2B				
2nd Tentative	HIND300/Skt-DSC-202 (Compl)		SEC-1 Legislative Support POLLS305		
	DSC-1C Comparative Govt & Politics (POLLS301)				
	DSC-2C				
	HIND400/SKT-DSC-402 (Compl)		SEC-2 Public Opinion & Survey Research POLLS402		
	DSC-1D Introduction to International Politics POLLS401				
	DSC-2D				
5th Sem			SEC-3 Democratic Awareness with Legal literacy (POLLS501)	DSE-1A Themes in Comp. Pol. Theory (POLLS502)	GE-1 Society, Economy & Politics in Himachal Pradesh (POLLS504)
				DSE-2A	
6th Sem			SEC-4 Conflict and Peace Building (POLLS 601)	DSE-1B Democracy and Governance (POLLS602)	GE-2 Human Rights & Gender Environment (POLLS604)
				DSE-2B	

Note: The student of BA with Political Science will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than Political Science and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern

B.A. with Public Administration (For 1st and 2nd year) and For 5th and 6th Sem.

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1 st	English (Compulsory)	English Communication (ENGL103) OR Hindi Communication (HIND 102) OR Skt Communication- (SKT-AECC111)			
	DSC-1A Introduction to Political Theory POLS 101				
	DSC-2A				
	English (Compulsory)	Environmental Science			
	DSC-1B Indian Administration PUBA102-A				
	DSC-2B				
2 nd	HIND300/Skt-DSC-202 (Compl)		SEC-1 Computer Applications & Office Management PUB302		
	DSC-1 Administrative Thinkers PUBA301				
	DSC-2C				
	HIND400/Skt-DSC-402 (Compl)		SEC-2 Human Resource & Logistic Management PUBA204A		
	DSC-1D Development Administration PUBA202A				
	DSC-2D				
5 th Sem			SEC-3 Leadership Styles & Conflict Management PUBA501	DSE-1A Local Governance IA PUBA502	GE-1 Disaster Management PUBA504
				DSE-2A	
6 th Sem			SEC-4 Stress & Time Management PUBA601	DSE-1B Public & Finance Administration PUBA603	GE-2 E-Governance PUBA604
				DSE-2B	

Note: The student of BA with Public Administration will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than Public Administration and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern
B.A. with Sanskrit (For 1st and 2nd year) and For 5th and 6th Sem.

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1st	English (Compulsory)	English Communication (ENGL103) OR Hindi Communication (HIND102) OR Skt Communication- (SKT-AECC111)			
	DSC-1 संस्कृत काव्य Skt-DSC-101				
	DSC-2A				
	English (Compulsory)	Environmental Science			
	DSC-1B संस्कृत गद्य काव्य Skt-DSC-201				
	DSC-2B				
2nd	HIND300/Skt-DSC-202 (Compl)		SEC-1 आयुर्वेद के मूल सिद्धांत SKT-AEEC-302		
	DSC-1C संस्कृत नाटक SKT-DSC-201				
	DSC-2C				
	HIND400/SKT-DSC-402 (Compl)		SEC-2 पातंजल योगसूत्र SKT-AEEC-403		
	DSC-1D संस्कृत व्याकरण SKT-DSC-301				
	DSC-2D				
5th Sem			SEC-3 भारतीय रंगशाला SKT-AEEC-501	DSE-1A व्यक्तित्व विकास का भारतीय दृष्टिकोण SKT-DSC-502 DSE-2A	GE-1 संस्कृत छन्द एवं गायन SSSSSKT-GE-503
6th Sem			SEC-4 Computer Awareness for Sanskrit SKT-AEEC-601	DSE-1B साहित्यिक समालोचना SKT-DSE-602 DSE-2B	GE-2 भाषा विज्ञान के मूलभूत सिद्धांत SKT-GE-603

NOTE: The student of BA with Sanskrit will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than Sanskrit and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern

B.A. with Journalism & Mass Communication(For 1st and 2nd year) and For 5th and 6th Sem.

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1st	English (Compulsory) ENGL101	English Communication (ENGL103) OR Hindi Communication (HIND102) OR SKT Communication (SKT-AECC111)			
	DSC-1A Principle of Communication BJMCPC101				
	DSC-2A				
	English (Compulsory) ENGL201	Environmental Science			
	DSC-1B Introduction to Radio & TV BJMCPC201				
	DSC-2B				
2nd	HIND300/SKT-DSC-202 (Compl) Introduction to Advertising and Public Relations BJMCPC301		SEC-1 Reporting, Editing and Feature Writing BJMCPS301P		
	DSC-2C				
	HIND400/SKT-DSC-402 (Compl)		SEC-2 Skills for New Media BJMCPS401P		
	DSC-1D New Media Communication BJMCPC401				
	DSC-2D				
5th Sem			SEC-3 Communication Skills BJMCPS501	DSE-1A Community and Traditional Media BJMCPD501	GE-1 Media and Culture BJMCGES501
				DSE-2A	
6th Sem			SEC-4 Film Appreciation Skills BJMCPS601	DSE-2A Introduction to Photo journalism BJMCPD601P	GE-2 Introduction to Visual Communication BJMCGE601
				DSE-2B	

NOTE: The student of BA with BJMC will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than BJMC and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern
B.A. with Tourism and Travel Management (for 1st and 2nd Year)

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1st	English (Compulsory) ENGL101	English Communication (ENGL103) OR Hindi Communication (HIND102) Communication (SKT-AECC111)			
	DSC-1A Introduction of Travel and Tourism Management TTMC101				
	DSC-2A				
	English (Compulsory) ENGL201	Environmental Science			
	DSC-1B Tourism Resources in India				
	TTMC-2B				
2nd	HIND300/SKT-DSC-202 (Compl.) DSC-1C Travel Agency & Tour Operation TTMC 201		SEC-1 Choose any one 1. Tourism Marketing TTMC 202 2. Tourism Logistic Support Services TTMC 203		
	DSC-2C				
	HIND400/SKT-DSC-402 (Compl.)		SEC-2 Field Tour TTMC 205		
	DSC-1D Tourism Organization and Associations TTMC 204				
	DSC-2D				

Syllabus Structure under New UGC CBCS Pattern
B.Com (1st and 2nd Year Students) and for 5th and 6th Sem.

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
1st	Financial Accounting BC 1.2, Core Course C-1	Environmental Studies AECC-I			
	Business Organisation and Management BC 1.2, Core Course C-2				
	English-I (Compulsory), Core Course C-3				
	Business Law BC 1.3 Core Course C-4	Language :English/ Hindi/Modern Indian Language AECC-II			
	Business Mathematics and Statistics BC 1.4 Core Course C-5				
	Hindi-I/Modren Indian Language, Core Course C-6				
2nd	Company Law BC-2.1, Core Course C-7		SEC-1 Computer Application in Business BC 2.3		
	Income Tax Law and Practice BC 2.2, Core Course C-8				
	Eng-II, Core Course C-9				
5th Sem	Hindi-II, HIND400 Core Course C-10		SEC-2 E-Commerce BC-2.6		
	Corporate Accounting BC 2.4, Core Course C-11				
	Cost Accounting BC-2.5 Core Course C-12				
5th Sem			SEC-III Entrepreneurship BC 5-3	DSE-1 Auditing and Corporate Governance BC 5.1 DSE-2 Fundamentals of Financial BC 5.2	GE-1 Principles of Microeconomics BC 5.4
6th Sem			SEC-IV Personal Selling and Salesmanship	DSE-3 Management Accounting BC 61.	GE-2 Indian Economy BC 6.4

Syllabus Structure under New UGC CBCS Pattern
B.Sc. with Physics Science (for 1st and 2nd year Students)
(Physics, Mathematics, Chemistry or Computer Science)

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
1st	Mechanics PHYS101TH PHYS101IA PHYS101PR CC-I	Environmental Science		
	Atomic structure, Bonding, General Organic Chemistry & Aliphatic Hydrocarbons CHEM101TH CHEM101IA CHEM101 PR CC-II OR Problem solving using computer COMP101 TH Software Lab using Python COMP101 PR CC-II	English/MIL Communication (AECC-II)		
	Problem solving computer COMP101TH Software Lab using Python COMP101PR CC-II			
	Differential Calculus MATH101TH MATH101IA CC-III			
	Electricity Magnetism & Emt PHYS102TH PHYS102IA PHYS102PR CC-IV			
	States of Matter, Chemical Kinetics & Functional Organic Chemistry CHEM102TH CHEM102 IA CHEM 102 P4 CC-V OR Office Automation Tools COMP102TH Office Automation tools Lab COMP 102PR CC-V			

	Differential equations MATH102 TH MATH102 IA CC-VI			
2nd	Statistical & Thermal Physics PHYS201TH PHYS201 IA PHYS201PR CC-VII		SEC-I Electrical Circuits and Network Skill PHYS205TH PHYS205 IA PHYS205 SE	
	Solutions, Phase equilibrium Conductance, Electrochemistry and Organic Chemistry CHEM201TH CHEM201PR CC-VIII OR Computer System Architecture COMP 201 TH		SEC-2 (Any one from two) 1. Basic Analytical Chemistry CHEM 203 TH CHEM 203IA	
	Real Analysis MATH201 TH MATH201 CC-IX		2. Fuel Chemistry & Chemistry of Cosmetic & Perfumes CHEM204TH CHEM 204 IA OR PHP Programming COMP 203 TH	
	Waves & Optics PHYS202 TH PHYS202IA PHYS202 PR CC-X			
	Chemistry of main group elements, Chemical Energetics and Equilibria CHEM202TH CHEM201 IA CHEM 202 PR CC-XI OR Data Base Management System COMP 202 TH COMP202 PR Algebra MATH202 TH MATH202IA			
	CC-XI			

Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Physics for 5th and 6th Sem.

Sem	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
5th Sem				DSE-3 Radiology and Safety PHYS505TH	DSE-1A Elements of Modern Physics PHYS501TH PHYS501PR
					DSE-2A : Maths
					DSE-3A Chemistry
6th Sem				SEC-4 Renewable Energy and Energy Harvesting PHYS606 TH	DSE-1B Quantum Mechanics PHYS602TH PHYS620PR
					DSE-2B Maths
					DSE-3 : Chemistry

Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Chemistry for 5th and 6th Sem.

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
5th			SEC-3 Chemical Technology and Society and Business Skills for Chemistry CHEMSEC503	DSE-1A Quantum Chemistry Spectroscopy and Photo Chemistry CHEMDSE503 CHEMDSE503(P)
				DSE-2A : Physics or Botany
				DSE-3A : Maths or Zoology
6th			SEC-4 Pesticides Chemistry and Pharmaceutical Chemistry CHEMSEC604	DSE-1B Chemistry of main group Elements Theories of Acids & Bases CHEMDSE604 CHEMDSE604(P)
				DSE-2B :Physics or Botany
				DSE-3B : Math or Zoology

Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Mathematics for 5th and 6th Sem.

Sem.	Core Course (12)	Ability Enhancement Compulsory Course	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
5th			SEC-3 Probability and Statistics MATH504TH	DSE-1A Linear Algebra MATH503TH
				DSE-2A : Physics
				DSE-3 A : Chemistry
6th			SEC-4 Transformation & Game Theory MATH605TH	DSE-1B Numerical Methods MATH601TH
				DSE-2B : Physics
				DSE-3B : Chemistry

Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Life Science for 1st and 2nd Year Students

(Botany, Zoology, Chemistry)

Year	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
1st	Botany-I Biodiversity (Microbes, Algae, Fungi and Archegoniates) BOTA101 CC-I	Environmental Science (AECC-I) English/MIL Communication (AECC-II)		
	Zoology-I Animal Diveristy ZOOL 101 TH ZOOL 101 PR			
	Atomic structure, Bonding, General Organic Chemistry & Aliphatic Hydrocarbons CHEM101 TH CHEM101IA CHEM101PR CC-III			
	Botany II Plant Ecology and Taxonomy BOTA 102 CC-IV Zoology-II			

	<p>Comparative Anatomy & Developmental Biology of Vertebrates ZOOL 102TH ZOOL 102 PR CC-V</p> <p>States of Matter, Chemical Kinetics & Functional Organic Chemistry CHEM102TH CHEM102 IA CHEM102PR CC-VI</p>			
2nd	<p>Botany-III Plant Anatomy and Embryology BOTA201 CC-VII</p> <p>Zoology-III Physiology and Biochemistry ZOOL201TH ZOOL201PR CC-VIII</p> <p>Solutions, Phase equilibrium, Conductance, Electrochemistry and Organic Chemistry CHEM201TH CHEM201IA CC-IX</p> <p>Botany-IV Plant Physiology and Metabolism BOTA202 CC-X</p> <p>Zoology-IV Genetics & Evolutionary Biology ZOOL 202TH ZOOL202PR CC-XI</p> <p>Chemistry of main group elements, Chemical Energetic and Equilibria CHEM202TH CHEM202IA CHEM 202PR CC-XII</p>		<p>SEC-1 Bio-Fertilizers (BOTA203) OR</p> <p>Medical Diagnostics ZOOL203TH OR</p> <p>(Any one from two) 1. Basic Analytical Chemistry CHEM203TH CHEM203IA 2. Fuel Chemistry & Chemistry of Cosmetic & Perfumes CHEM204TH CHEM204IA</p> <p>SEC-2 Gardening and Floriculture BOTA204 OR</p> <p>Apiculture ZOOL204TH</p>	

Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Zoology for 5th and 6th Sem.

Sem.	Core Course (12)	Ability Enhancement Compulsory Course	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
5 th			SEC-3 Sericulture ZOOL502TH	DSE-Zoology-I Applied Zoology ZOOL 501(A) TH ZOOL501 (A) PR DSE-3 A : Chemistry DSE-3A : Botany
6 th			SEC-4	DSE-Zoology II
			Research Methodology	Insect, Vector and Diseases ZOOL601(A)TH ZOOL601(A)PR DSE-2B : Chemistry DSE-3B :Botany

Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Botany for 5th and 6th Sem.

Sem.	Core Course (12)	Ability Enhancement Compulsory Course	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
5 th			SEC-3 Medicinal Botany BOTA504TH	DSE-1A Economic Botany and Biotechnology BOTA501TH BOTA501PR DSE-2A : Chemistry DSE-3A : Zoology
6 th			SEC-4 Plant Diversity and Human Welfare BOTA604TH	DSE-1B Cell and Molecular Biology BOTA601TH BOT601PR DSE-2B : Chemistry DSE-3B :Botany

SELF FINANCING COURSES

1. BACHELOR OF BUSINESS ADMINISTRATION (BBA)

Bachelor of Business Administration (BBA) Programme was introduced by the Himachal Pradesh University Shimla in University College of Business Studies with an objective to meet man power requirements for Junior Management Positions. On the same pattern this college offers the programme under RUSA System.

The total numbers of seats in BBA Course are as under

Sr.No.	Category	No. of Seats
1.	Subsidized	20
2.	Non-Subsidized	20
	Total	40

2. BACHELOR OF COMPUTER APPLICATION (BCA):-

Govt. College Sarkaghat has started three years BCA Course under RUSA system of examinations now with semester system. The total number of seats in BCA Course is 40.

Sr.No.	Category	No. of Seats
1.	Subsidized	20
2.	Non-Subsidized	20
	Total	40

3. POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA):- In order to cater to the growing demand of computer awareness among the youth. This college has introduced a Post Graduate Diploma in Computer Applications. The duration of

PGDCA Course is one year, spread over two semesters: The total numbers of seats in PGDCA Course are 40.

Sr.No.	Category	No. of Seats
1.	Subsidized	20
2.	Non-Subsidized	20
	Total	40

For Admission & other details contact:

Sh. Neeraj Kumar (Cell No. 94186-20766)

DUES & PAYMENTS:

1. The dues for twelve months from March to April will be collected in two instalments only.
2. Fine accruing have to be paid while collecting university Roll No. Students will be informed regarding any change in fees/dues chargeable.
3. The students have more than 40% disability will be exempted from the payment of Tution Fee on production of Disability Certificate issued by the competent authority.
4. A student whose name has been struck off for third time will not be re-admitted.

Important Note:- Fees and Funds are subject to change under new system of admission in B.A./B.Sc./B.Com.

b. Maths	90.00	90.00	90.00	90.00	90.00	90.00
Arts group (with out any practical)+in case of practical add practical amt+PTA Fund	1539(Boys) 1389(Boys-IRDP) 1239(Girls) 1089(Girls-IRDP)	680(Boys) 380 (Girls)	1009(Boys) 1009 (Boys-IRDP) 709(Girls) 709(Girls-IRDP)	680(Boys) 380(Girls)	1009(Boys) 1009 (Boys-IRDP) 709(Girls) 709(Girls-IRDP)	680(Boys) 380 (Girls)
Physical Sciences (Physics, Chemistry/ Comp and Maths) +PTA Fund	1869(Boys) 1719(Boys-IRDP) 1569(Girls) 1419(Girls-IRDP)	1010(Boys) 710(Girls)	1339(Boys) 1039(Girls)	1010(Boys) 710(Girls)	1339(Boys) 1039(Girls)	1010(Boys) 710(Girls)
Life Science (Zoology, Botany, Chemistry) + PTA Fund	1899(Boys) 1749(Boys-IRDP) 1599(Girls) 1449(Girls-IRDP)	1040(Boys) 740(Girls)	1369(Boys) 1069(Girls)	1040(Boys) 740(Girls)	1369(Boys) 1069(Girls)	1040(Boys) 740(Girls)
Commerce +PTA Fund	1629(Boys) 1479(Boys-IRDP) 1329(Girls) 1179(Girls-IRDP)	770(Boys) 470(Girls)	1099(Boys) 799(Girls)	770(Boys) 470(Girls)	1099(Boys) 799(Boys-IRDP) 1579(Girls) 1179(Girls-IRDP)	770(Boys) 470(Girls)

PTA Fund: Rs. 200/- will be realised at the time of Fresh Admission in 1st/ 2nd Year & 5th Semester and Rs. 100/- will be realised in the month of November/December.

- Note:** 1. Above fee and funds are subject to change by the HP University notification from time to time.
2. Fee/funds once deposited will not be refunded in any case.
3. Fee & Funds to be realised at the time of Admission on Roll on Admission System
4. Fee and Funds will be realised under Semester System in BA/B.Sc./B.Com. as per Notification of H.P. Director of Higher Education Shimla.

NSS/NCC/ROVERS & RANGERS:

To inculcate the qualities of leadership, social service, discipline and patriotism among the youths, the college is running NCC/NSS/Rovers and Rangers programmes in the college.

- i) Presently the college has two NSS units comprising of 100 students each. In each unit 33% seats are reserved for the girls. The students who attend 240 hours of social service and attend one 10 days special camp are given a special benefit of 2% marks at the time of admission to the H.P. University P.G. Courses.
- ii) At present the college has two wings of NCC-one for boys and one for girls. There are limited seats in each wing/unit. The students who obtain a 'C' certificate in NCC are directly called for the CDS interview (without written test) and given a weight age of 2% marks while seeking admission to H.P. University courses.
- iii) In additions, the college has rovers & rangers wing also.

RED RIBBON CLUB:

Red Ribbon Club of this college came into being in 2006. Any number of college students can get registered as volunteers of this club which exclusively aims at launching an exhaustive campaign against AIDS, AIDS is not only a health issue but also an educational and social one. Above all, it is an issue of justice. In order to translate these facts into reality, this club is not only educating and sensitising college youths but also taking a lead in reaching out to the general public as well as the people unaware about AIDS. Hence, it makes the institution really proud as how this war against AIDS is gathering momentum year after year with the concerted efforts of young peer educators.

SPORTS & CO-CURRICULAR ACTIVITIES

The college provides optimum facilities for various games viz, Cross Country, Athletics, Cricket, Hockey, Volley-Ball, Foot-Ball Kho-Kho, Kabbadi, Hand-Ball, Basket Ball, Boxing, Judo, TT, Badminton, Weight-lifting etc. The college sports persons can avail gymnasium facility either in the morning or evening hours.

Further, the college students successfully mark their presence in different events of Youth Festivals at Inter-College and Inter University level.

LIBRARY

There are about 16880 books in the college library. In addition to various Encyclopaedias, reference books and general books, the library has a regular subscription of 10 News papers, 22 magazines and periodicals. All students can have access to these during the special hours.

The following rules and regulations are to be observed in relation to library by the students.

- 1) Maintain silence in and around the library.
- 2) Always keep your Identity Card with you.
- 3) Due to large number of students, the days and timings of getting a book issued are fixed (See library Notice Board).
- 4) P.G. students can borrow 4 books, while U.G. students can borrow 2 books at a time for a period of 10 days.
- 5) Reference books (Encyclopaedias, dictionaries etc.) will not be issued.
- 6) A book should not be spoiled by underlining or marking/writing comments on it. Keep in mind that the book is also to be used by other student of the college.
- 7) In case a loss of a book or any damage, the borrower will have to replace the book with a new copy at market value.
- 8) Over-date due & fine is Rs. 1/- per day.
- 9) College also provides Book Bank facility sponsored by PTA for the needy and meritorious students.

GIRL'S HOSTEL

At present college provides hostel facility for the girls students only. Because of the limited seats (presently 105) allotment will be made on merit basis. All the rooms are spacious, ventilated and well furnished. For admission in the hostel preference will be given to the wards of SC/ST provided their result of the previous year examination is either pass or re-appear, besides good moral conduct. Vacant seat will be filled from the wards of other categories. Girls students are advised to seek admission on prescribed proforma attached in the prospectus. The application form duly filled in all respect be deposited with Smt. Surekha Sharma, Clerk for hostel affairs upto the 30th June, 2018. A warden and Chowkidar are residing in hostel.

Hostel Charges

Fees & Funds	Amount
Hostel Admission Fee	10.00 p.a.
Common Room @ Rs. 10 p.m.	120.00 p.a.
Attendant Fees @ Rs. 30/- p.m.	360.00 p.a.
Clerical Assistance Fee @ Rs. 10/- p.m.	120.00 p.a.
Sweeper Charges @ Rs. 15/- p.m.	180.00 p.a.
Misc. @ 10/- p.m.	120.00 p.a.

First Aid Charges @ Rs. 10/- p.m.	120.00 p.a.
Electricity Charges @ Rs. 125/- p.m.	1500.00 p.a.
Hostel Identity card @ Rs. 10/-	10.00 p.a.
Water Charges @ Rs. 10/- p.m.	120.00 p.a.
Room Rent per seat @ Rs. 30/- p.m.	360.00 p.a.
Total	3010.00
Security (Refundable) Rs. 800/-+700/- for three years	1500.00
Late payment of Dues Rs.	1.00 per day

Hostel Rules:

1. Admission to the Girls Hostel will be purely on merit basis.
2. Preference will be given to SC/ST/OBC students.
3. Remaining seats, if any, will be allotted to the girls of other categories.
4. At the time of admission, at least one of the parents must accompany the ward.
5. The photograph of the Parents/Local Guardian must be pasted on the visitor's card.
6. Only approved visitors, with visitor cards are allowed to visit the hostel on Sunday and other holidays.
7. The visitors other than approved visitors will be allowed to visit the hostel only if any authority letter from the parents is submitted.
8. **Visiting Hours:**

SUNDAY/HOLIDAY	10.00 a.m. to 5.00 p.m.
ON WORKING DAYS	3.00 p.m. to 5.00 p.m.
9. Visitors are not allowed to go to the students rooms. They can meet their wards only in the visitor room.
10. No student can leave the hostel without prior permission of the Hostel Warden/Principal.
11. Leave from the hostel to go home or to the local guardian if permitted will be granted once a fortnight.
12. Leave from the hostel must be obtained personally from the warden at least two days before. Leave application must be supported by a letter of permission from the parents
13. Outing leave will be allowed once a week from 12.00 noon to 2.00 p.m.
14. If leave is required on working days, it should be obtained from the Principal, after obtaining Warden's recommendation.
15. The boarder shall not be allowed to leave station to visit her parents/guardians alone unless written request from the parents/guardians is received.
16. Penalty may be imposed in the form of expulsion from the Hostel/College in case if a Boarder absents herself without any authorisation.
17. Warden will have the right to allot/shift the room whenever required. Change of room on the basis of complaint will be deemed as 1st warning. The boarder will be issued 2nd warning for her misconduct in the form of financial penalty i.e. Rs. 500/- and in case of non-adherence to the rules/ first two warnings, the boarder may be expelled from the hostel

The following acts will be treated as misconduct.

1. Violation of hostel-rules 1-17 mentioned above.
2. Shouting, hooting or creating disturbance in the hostel.
3. Damage to the hostel property.
4. Use of cell phones.
5. Staying outside the hostel premises after the stipulated/ given timings permitted by the warden.
6. Abstaining from the classes during stay in the hostel.
7. Attending/holding a function, if any, without the prior permission of the warden.

Fee/Mess Rules:-

1. All the boarders must deposit the mess charges within the stipulated time as notified by the college
2. Rs. 10/-per day will be charged on non-payment of mess charges.
3. Only vegetarian meals will be served in the mess.

4. Mess timing will be decided by the warden.

ABSENCE AND OTHER FINES

1. Per period absence Rs. 1/- maximum Rs.3 per day
2. Absence from practical Rs. 3/- (per practical)
3. Absence from MTT Rs. 50/- (per paper)
4. Late payment of dues Rs.1/- (per day)
5. Late return of library books Rs.1/- (per day)

Note :- a) A student will deposit six months' fee at the time of admission. Fee for the next six months will be deposited in advance in the month of Nov/December or as per new system of admission.

- b) In case a student doesn't deposit college dues, his/her name will be considered automatically struck-off from the college rolls.
- c) If a student doesn't claim refundable security deposit within one year of leaving the college his/her claim for refundable thereafter shall not be entertained.
- d) Any change in the hostel fee or other matters will be notified on the Notice Board.
- e) Rules for admission to the Hostel are given in the Application Form

PARENT - TEACHER ASSOCIATION

This association has been working actively since the year 1993-94, PTA contributes towards the improvement of the college infrastructure and provides assistance as per the requirements of the college.

TUTORIAL GROUPS

After the admission every student is made a member of a specific tutorial group convened by a teacher. According to the need and convenience of its students can discuss their academic and management related problems with the concerned teacher.

CAREER-GUIDANCE CELL/CAMPUS PLACEMENT CELL

To cope up with the requirements of today's competitive world,"A Career-Guidance Cell" has been constituted within the college. The cell not only guides the students about various career or job oriented opportunities but also provides additional coaching (free of cost) as and when required.

COLLEGE STUDENTS CENTRAL ASSOCIATION

This association is elected according to the rules and regulation of H.P. University Besides maintaining discipline in the college, the SCA plays an important role in involving students in various co-curricular activities like seminars and functions at Intra and Inter-College level.

SCHOLARSHIPS/FINANCIAL ASSISTANCE

The college has provision for the following scholarships:

- 1) Post Matric Scholarship Scheme for SC/ST/OBC
- 2) IRDP Scholarship Scheme
- 3) Dr. Ambedkar Post Matric Scholarship Scheme for Economically Backward Classes
- 4) Swami Vivekanand Utkrisht Chattarvriti Yojna for SC/OBC
- 5) Kalpna Chawala Scholarship Scheme
- 6) Inspire Scholarship
- 7) Sh. Dile Ram Memorial Scholarship for Poverty-cum Brilliance (For Two Students only)
- 5) Brother/Sister fee concession as per the rules applicable.
- 6) Assistance to BPL/IRDP/Antodaya students from welfare fund.

Note:- *The date of submission of applications for these scholarships will be displayed on the notice board in due course.*

PRIZES/AWARDS

Prizes are given to the students achieving distinction in house exams, University exams, excellence in sports, NCC/NSS/Rovers and Rangers/Red Ribbon Club and other cocurricular activities organized from time to time in the college, University and Inter-University level. These prizes are awarded in the annual function of the college organized in the month of February/March at the end every year.

TERM END EXAMINATION

1. To appear in university examination a student will have to fulfil 75% lecture condition (75% in theory and 75% in practical) The attendance will be counted from the first day of the commencement of teaching work/admission.

2. The **MTT** examinations will be conducted in the months of September and April. A student will have to obtain at least 45% marks in each subject to become eligible for appearing in University End Semester examinations.
3. For the purpose of determining “Eligibility to appear in the University Examination,” the existing provisions in the HPU ordinance shall continue to be adhered to as such.

OUR HEALTHY PRACTICES

FEED BACK APPRECIATION

A ‘Suggestion Box’ is installed in the college campus to invite the general advice, suggestions or information from the students about how good or useful the institutional work is and what measures can be adopted to make its functioning more meaningful, purposeful and result oriented.

ACTIVITY DAY

On every Saturday, the teachers of the college give special attention to the students by imparting necessary guidance, increasing general awareness and addressing their problems within the framework of respective time-table.

CODE OF CONDUCT

ATTENDANCE:

- i) 75% lecture attendance is compulsory for appearing in the University Exams.
- ii) An irregular student or one who remains absent continuously for 10 days his/her name will be struck-off from the college rolls. If the name of a student is struck off twice then he/she will not be re-admitted in the college.
- iii) A student is liable to pay all dues & fines as long as his/her name remains on the college rolls.
- iv) The Principal reserves the right of expulsion/suspension of any student.

LEAVE RULES

- i) Application for any kind of leave on the prescribed Performa should be submitted well in time.
- ii) Leave up to three days will be sanctioned by the Tutor. But in case of a leave for a single period the concerned teacher may be asked.
- iii) Leave above three days upto six days will be sanctioned by the Senior Tutor. Leave for more than six days will be sanctioned by the Principal on the recommendation of concerned subject teacher/senior tutor.
- iv) In case of a medical leave for a period of over six days the applicant must produce a medical certificate.

Important Note: Students participating in Inter-College competitions should note that the practice/rehearsal timings should be either before the classes (early morning) or after the classes (evening) because all such activities form a part, but not the substitute of academic studies.

LIBRARY CUM IDENTITY CARD (I-CARD)

i) Every student will be issued an identity card which shall be valid for three years. Since I-Card is the only medium to identify/differentiate a bonafide college student from an outsider. Every student must always keep/carry it with him/her and must produce when ever required (during all working days, during examination and college function etc.) Otherwise, he/she will be considered an outsider and will be punished accordingly.

ii) **In case the I-Card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and an original copy thereof is appended with such request.**

iii) Rs. 20/- is to be deposited for a duplicate identity card.

PROCEDURE FOR MAKING ‘I-CARD’

After depositing admission fee & due every student shall get an I-Card from the college librarian on showing his/her fee receipt. After having affixed his/her own photograph and filled in all the entries in the I-Card, every student must get it duly signed by the respective senior tutor within one week from the date of admission positively.

GENERAL CONDUCT/DISCIPLINE RULES

1. **Any of the following activities will be considered a breach of discipline:**
 - a) **Graffiti i.e. any sort of writing on the walls/black boards/rooms etc.**
 - b) **Damaging the college property.**

- c) **Loitering about the corridors and causing disturbance to the classes.**
- d) **Possessing drugs and smoking in the campus.**
- e) **Bringing outsiders to the college.**
- f) **Sticking any kind of bills/notices on the notice board without the prior permission of the Principal.**
- g) **Creating any kind of violence in the campus.**
- h) **Coming without I-Card in the college.**
- i) **Ragging in any form.**
- j) **Use of mobile phones by the students in and around the classrooms is strictly banned. Defaulters will be penalised.**

Note : All students must note that Ragging inside/outside the college campus is a cognizable offence.

In case a student is found guilty of indiscipline in any activity in any manner, the college administration shall take appropriate action against such offenders.

IGNOU STUDY CENTRE - 1124

The IGNOU study centre was established in 2005 with an objective to provide access to higher education to all segments of society through correspondence mode coupled with personal contact programme (PCP).

Date of Admission for July 2018 Session

BPP and all certificate Courses

BA and Master Degree Programme

15th June 2019

30th June, 2019 (without Late Fee)

14th Aug., 2019 (with Late Fee of Rs. 200/-)

For admission in IGNOU and other details please Contact :

1.	Mr. Ashiwani Kumar	Co-ordinator	9805070125
2.	Mr. Suneel Kumar	Assit. Co-ordinator	9805740628
3.	Mr. Rajender Thakur	Assistant	94180 41200

The various programme offered by the study centre as under :

S. No.	Name of the Programme	Code	Duration (Yrs.)		Fee (in Rs.)	Eligibility	Medium of instruction
			Min.	Max.			
1.	M.A. in English	MEG	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	English
2.	M.A. in History	MAH	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	English & Hindi
3.	M.A. in Pol. Science	MPS	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	English & Hindi
4.	M.A. in Economics	MEC	2 Yrs.	5 Yrs.	1st year 7400/- 2nd year 7200/-	Bachelor's Degree	English & Hindi
5.	M.A. in Hindi	MHD	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	Hindi
6.	M.A. in Pub. Admn.	MPA	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	English & Hindi
7.	M.A. in Rural Dev.	MARD	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	English & Hindi
8.	Bachelor of Arts	BA	3 Yrs.	6 Yrs.	1st year 2600/- 2nd & 3rd year 2400/- each	10+2 or its Equivalent OR BPP From IGNOU	English & Hindi
9.	Bachelor of Commerce	B.Com.	3 Yrs.	6 Yrs.	1st year 2600/- 2nd & 3rd year 2400/- each	10+2 or its Equivalent OR BPP From IGNOU	English & Hindi
10.	Bachelor of Tourism Studies English & Hindi	BTS	3 Yrs.	6 Yrs.	1st year 3200/- 2nd & 3rd year 3000/- each	10+2 or its Equivalent OR BPP From IGNOU	10+2 or its
11.	Bachelor Preparatory Programme (Leading to BA/B.Com./BTS)	B.Com.	6 Month	2 Yrs.	1400/-	No Formal Qualification (Age 18 years)	English & Hindi
12.	Post Graduate Diploma in Rural Development	PGDRD	1 Yrs.	4 Yrs.	2600/-	Bachelor's Degree	English & Hindi
13.	Post Graduate Diploma in Disaster Management	PGDDM	1 Yrs.	4 Yrs.	6200/-	Graduate in any Discipline	English & Hindi
14.	Diploma in Women's Empowerment and Development	DWED	1 Yrs.	4 Yrs.	3800/-	10+2 or its equivalent or Non 10+2 with three Years working experience as development work any level	English Hindi
15.	Diploma in Nutrition & Health Education	DNHE	1 Yrs.	4 Yrs.	2600/-	10+2 or its equivalent	English & Hindi
16.	Diploma in Tourism	DTS	1 Yrs.	4 Yrs.	4400/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
17.	Diploma in Early Childhood Care & Education	DNHE	1 Yrs.	4 Yrs.	2600/-	10+2 or its equivalent	English & Hindi
18.	Certificate in Tourism Studies	CTS	6 month.	2 Yrs.	2000/-	10+2 or BPP equivalent	English & Hindi

19.	Certificate in Nutrition & Child Care	CNCC	6 month. 2 Yrs.	2000/-	Passed 10th or BPP equivalent	English & Hindi
20.	Certificate in Rural Development	CRD	6 month. 2 Yrs.	2000/-	Bachelor's Degree	English & Hindi
21.	Certificate in Teaching English	CTE	6 month. 2 Yrs.	2600/-	Graduate or Three Year of B.EL.Ed or Two year PTT, ETT or 10+2 with two year Teaching Experience	English & Hindi
22.	Certificate in Food & Nutrition	CFN	6 month. 2 Yrs.	1600/-	No formal Qualification (age 18 years)	English & Hindi
23.	Certificate in Disaster Management	CDM	6 month. 2 Yrs.	2600/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
24.	Certificate in Environmental Studies	CES	6 month. 2 Yrs.	2600/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
25.	Certificate in Human Rights	CHR	6 month. 2 Yrs.	2600/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
26.	Certificate in Guidance	CIG	6 month. 2 Yrs.	1600/-	Teacher of recognized Institutions or Pass in Matriculation/SCC or BPP from IGNOU	English & Hindi
27.	Certificate in HIV and Family Education	CAFE	6 month. 2 Yrs.	2000/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
28.	Certificate in Teaching of Primary School Mathematics	CTPM	6 month. 2 Yrs.	2000/-	Adult with 10 pass	English & Hindi
29.	Certificate in Functional English (Basic Level)	CFE	6 month. 2 Yrs.	3200/-	10+2 or its equivalent or BPP from IGNOU	English
30.	Certificate in Consumer Protection	CCP	6 month. 2 Yrs.	2000/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi

Note: All admissions to IGNOU Courses are done through online mode only

COLLEGE ANNUAL CALENDER FOR THE SESSION 2019-20

1. Admission Schedule: 18th June to 24th June, 2019
2. Start of regular classes: 1th July, 2019
3. Enrolment in NCC/NSS/Sports/Rovers and Rangers/Red Ribbon Club: In the month of July, 2019
4. Change of Course / Stream: Within 15 days from the commencement of classes.
5. Schedule for the election to the Students Central Association: As per the dates to be notified by the H.P. University Shimla.
6. **Fee deposition:**
 - a) At the time of admission in 1st/3rd Year (for six months)
 - b) At the time of admission in 5th/6th Sem. (for six months)
7. **Mid Term Test:**
 - a) MTT for B.A./ B.Sc./B.Com. – 1st/2nd Year and for 5th Sem. in the month of September, 2019
 - b) MTT for B.A. / B.Sc. / B.Com. - 1st/2nd Year and 6th Sem. in the month of March, 2020
8. **End Semester Examination (ESE)**
 - a) 5th Sem. in the month of Oct., 2019
 - b) 1st/ 2nd Year and 6th Sem. in the month of April, 2019
9. **College Annual Athletic Meet:** 2nd week of October, 2019
10. **Annual Prize Distribution Function:** In the month Aug./Sept., 2019
11. **PTA General House / Election:** 1st week of Aug./Sept., 2019
12. **Vacations Schedule:**
 - a) **Summer Break** : 22nd May to 15th June, 2020 = 25 days
 - b) **Diwali Break** : 25th Oct. to 30th Oct., 2019 = 06 days
 - c) **Winter Break** : 1st Jan. to 05th Feb., 2020 = 36 days
13. **Sports / Cultural Activities:** As per HPU Sports Calendar 2019-20

POINTS TO REMEMBER

1. 1st Period will begin at 10.00 am daily and each period shall be of one hour duration.
2. Every student must always carry his/her Lanyard/ Library Identity Card which is issued to the students after admission. It should be shown/ produced on demand.
3. All admissions to the college shall be provisional and subject to the approval of H.P. University. The college shall not be held responsible for cancellation of admission/candidature of any student by the University.
4. Students should not temper with the electrical and water fittings in the class rooms and in the college campus.
5. Using foul language shall be viewed seriously.
6. Writing obscenities, loitering aimlessly, damage to the college property, bringing outsiders, misbehaving with the staff will be construed as acts of misconduct/indiscipline and punished with either fine or suspension/expulsion or both
7. Any instance of ragging should immediately be brought in the notice of members of anti-ragging squad/committee.
8. Go through the College Notice Board Daily.
9. Smoking or taking of intoxicants, liquor etc. is strictly prohibited in the college campus.
10. Use of Mobile Phones is strictly prohibited in the college premises.



RNT Government Degree College Sarkaghat,

District Mandi (H.P.)

Library Regn. For Session: 2019-20

Sr. No. of the Borrower.....

Borrower's Card No.....

(To be filled in by office)

Class..... Semester..... Roll. No.....

Last Year's College Roll No. Class.....

(For old college student only)

Name.....

Father's Name.....

Permanent Address.....

.....Phone No.....

Paste Latest
Passport
Photograph

Declaration by the student

I hereby solemnly declare that I shall strictly follow the rules of the library and in case of violation the authorities may take any disciplinary action against me.

Accepted

Signature of Librarian

Signature of student

Blank



**RNT Government Degree College Sarkaghat,
District Mandi (H.P.)**

SESSION: 2019-20

Parent-Teacher Association Membership Form

1. Name of the Member.....
(Student's Father/Mother/Guardian in blood relation)
2. a) Permanent Address.....
.....
..... Mobile/Phone No.
3. b) Correspondence Address.....
.....
.....
4. Description of the Ward(s) studying in the college:

Paste
Passport size
Photograph of
the PTA
Member

Sr. No.	Name of the student	Class	Roll. No.
1			
2			

5. Detail of Membership fee and donation
Rs..... Receipt No..... Date

Signature of Member
(Father/Mother/Guardian)

(Cut)

(Invitation card)

To
.....
.....
.....
.....
(Parent address)

Respected Parent
The PTA General House of the College for the session 2019-20 has been fixed on dated.....at 11.00 A.M. in the college Campus. You are cordially invited to participate in the General house. Your presence and suggestions will be important for development of college.

Regards

Principal
Govt. College Sarkaghat

Blank



**RNT Government Degree College Sarkaghat,
District Mandi (H.P.) SESSION: 2019-20**

**Admission Proforma
For (New/Old Volunteer)
NSS/ Rovers & Rangers
(Choose only one option)**

(Adhaar No) (email)
(Blood Group.....)

Paste your
Latest passport
size Photograph

To

**The Programme Officer/ Unit In-charge
National Service Scheme/ Rovers & Rangers
RNT Government Degree College, Sarkaghat.**

Subject : Regarding Enrolment to N.S.S./ Rovers and Rangers

Sir,

‘Jai Hind’

Kindly enroll me as a Volunteer in the NSS/ R&R unit in the college. I agree to abide by the rules and regulations that may be effected in this regard. My Particulars are as under:

1. Name(in Capital Letters):
2. Date of Birth
3. Sex Male/Female
4. Father’s/ Guardian’ Name:
5. Mother's Name
6. Class./Class Roll. No
7. First Enrolment Year:
8. Hobbies :
9. Detail of attending the Special camp(if any)
10. Category
11. Have you awarded special camp participation certificate? If yes, give the serial no. and theme of the camp:
12. Permanent Address :
 VillageP.O.
 TehsilBlock
 DisttState
 PIN

Date:

Yours faithfully

Remarks

Unit In charge

NSS/R&R

Blank



**RNT Government Degree College Sarkaghat,
District Mandi (H.P.)**

HOSTEL ADMISSION FORM FOR THE SESSION 2019-20

1. Name of Candidate (In Block Letter)	Mobile No.		
2. Father's Name		Paste Latest passport Size Photograph	Paste Latest passport Size Photograph
3. Guardian's Name (if any)			
4. Permanent Home Address		Paste Latest passport Size Photograph	Paste Latest passport Size Photograph
.....			
5. Correspondence Address			
.....			
6. Mobile/Phone No. of Father/Mother			
7. Name of Local Guardian with Address (if any)			
.....			
8. Mobile/Phone No. of Local Guardian	Date:-		

Signature of Applicant

UNDERTAKING BY THE PARENTS/GUARDIAN

I F/o / M/o /G/o Have carefully read and fully understood the hostel rules and I assure you that my daughter/ ward will not indulge in any kind of violation of hostel rules or ragging. If my daughter/ ward will found guilty of any aspect of violating hostel rules or ragging, she may be expelled from the hostel and College administration will not be held responsible for any act done by boarder during leave duration.

Permanent Home Address

.....

Mobile/Phone No.

Date:

Signature of Parents/Guardian

WARDEN'S RECOMMENDATION

- Accommodation, if available: Yes/No Room No. Allotted Floor No.
- Furniture Allotted: 1. 2. 3.
- Mess Security Realised Rs. Receipt No. Dated
4. Remarks, if any

Signature of Hostel Warden

FOR OFFICE USE

- Dues Realised Rs. Receipt No. Dated

**Signature of Dealing Clerk
Principal**

**RNT Govt. College
Sarkaghat**

Hostel Rules and Regulations

1. All the students are to report back to hostel by 5.15 pm every day.
2. Students will be allowed to go out for shopping (only local market) on Sundays from 12 O' clock to 3.00 pm. The students are not allowed to go to market on working days.
3. No visitor will be allowed in the hostel premises except those approved by the parents, in the hostel form.
4. Visitors are allowed to visit the students in the hostel only on Sundays/Holidays till 5.00 pm.
5. Visitors will not be allowed to enter or stay in the hostel and are supposed to meet their wards the guest room only.
6. Locks with duplicate keys are to be put on the rooms and one key is to be deposited with Warden.
7. It is compulsory for girls to join hostel mess.
8. Room heaters, immersion rods or any sort of cooking is not allowed in the hostel rooms.
9. Students will keep their valuable and money with them at their own risk.
10. Students are directed to observe all kinds of discipline while staying in the hostel. Indulging in the anti-social activities/indiscipline, destruction of hostel property or violating the peaceful atmosphere of the hostel campus will be viewed seriously and liable to punished as per the gravity of the offence.
11. Students will be allowed to go to home only after prior written permission/ registered letter from their parents.
12. Hostlers will not be allowed to use their mobile phones in the hostel campus, if any student found doing the same will be fined.
13. Checking of rooms can be done at any time by the Principal/Warden.
14. Any student found writing/pasting bills/pictures on the walls or almirahs in the hostel will be fined Rs. 500/- each time.
15. Study hours will be observed daily 9.00 am to 10.30 pm and mobile phones are restricted during study hours. In case of violation of rule a special fine of Rs. 500/- will be imposed.

By Order

Sd/-

Principal,

RNT Govt. College, Sarkaghat.

AFFIDAVIT FOR ONLY (SINGLE) GIRL CHILD CATEGORY

(On Stamp Paper of Rs.10/- duly attested by 1st class Magistrate)

I (name) father/mother of
Miss.....,resident of
.....(full address to be given)

do hereby, solemnly declare and affirm as under:

- 1 That I am a citizen of India.
- 2 That Miss..... born onis the only (Single) Girl Child of the deponent.
- 3 That the deponent has no living male /female Child other than the above one.

DEPONENT

VERIFICATION

Verified that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Date:

Place:

DEPONENT

Blank

AFFIDAVIT FOR GAP PERIOD

I,S/o....., and resident of
.....

do hereby solemnly state & affirm as under:-

- 1) That I am a resident of above said address.
- 2) That I have passed..... class in the year from
.....School/ College/ Institute/ University.
- 3) That I have not joined/admitted in any School/College/Institution due to
..... (Reason)
- 4) That there is a GAP in my studies fromto.....
- 5) That during this period I was not involved in any offence or in an illegal activity and that no
Criminal case is pending against me in any court of law.
- 6) That I command a good reputation and respect in general public.

Deponent (Student)

VERIFICATION

Verified that the contents of my above said affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed or misrepresented therein. In case the above facts are found in correct at any stage then my admission can be cancelled by the University.

Date:

Place:

Deponent (Student)

Blank

UNDERTAKING BY THE APPLICANT UNDER SECTION 6.1.4 OF UGC REGULATIONS ON CURBING THE MENACE OF RAGGING, 2009

1. I.....S/O,D/O Sh.....have carefully read and fully understand the law prohibiting the ragging and the directions of supreme court and Central /State Government in this regard.
2. I have received and gone through the leaflet printed in this prospectus.
3. I hereby undertake that
 - (a) I will not indulge in behavior or act which come under definition of ragging.
 - (b) I will not participate or abet or propagate ragging in any form.
 - (c) I will not hurt anyone physically or psychologically or cause any other harm.
4. I hereby agree that if found guilty of any aspect of ragging, I may be punished under as per provision in UGC regulation or as per law in force.
5. I hereby affirm that I have not been expelled or debarred from admission in any Institution.

UNDERTAKING-II BY THE APPLICANT

1. I will promise to appear in house examination and attend at least 75% of total lecture delivered in each subject during academic session. In case I fail to secure minimum of 20% marks in MTT-I and MTT-II or lecture attended by me are less than 75% of total lecture delivered, college authority have full right to debar me from appearing in annual Examination.

Name..... Address.....

.....
 Signature of Candidate.

UNDERTAKING BY PARENTS

1. I.....F/O,M/Ohave carefully read and fully understand the law prohibiting the ragging and the directions of supreme court and Central /State Government in this regard as well as UGC regulation on curbing the Menace of ragging in higher education Institutions,2009.
2. I insure you that my son/ daughter/ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging. He/She may be punished as per law of force.

Name..... Address.....

.....
 Signature of Candidate.
 Date.....

Enclosures check list:-

All the enclosures are to be tagged/ stapled in the following order

1. Admission form
2. PTA Form
3. Copy of Matric certificate
4. Copy of 10+2 certificate
5. Character certificate (In original)
6. Migration card (In original)
7. Affidavit(if Applicable)
8. SC/ST/OBC/IRDP certificate
9. Bonafide Himachal certificate
10. PTA meeting information Letter /result card
11. Library card
12. Copy of last result (sem/year)
13. Any other

Recommendation of Admission Committee

We have thoroughly check and scrutinize the form and we recommend candidate for admission to.....class provisionally as per rules and regulation of the university.

- | | |
|------------------------------------|------------------------------|
| 1. Member Admission Committee..... | |
| 2. Member Admission Committee..... | Convener Admission Committee |
| 3. Member Admission Committee..... | |
| 4. Member Admission Committee..... | Screening committee |

Principal