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Eve teasing is an offence. The Offender will be handed over to the Police Immediately

Helpline : 82638-60142

“ रैगिंग कानूनी अपराध है ”

ADMISSION SCHEDULE FOR UNDER GRADUATE CLASSES

<i>Submission of admission forms by the students</i>	: 15 th June, 2018 to 24 th June, 2018
<i>Display of Merit List</i>	: 25 th to 27 th June, 2018
<i>Fee Deposit and Display of 2nd Merit List and Final fee deposit</i>	: 28 th to 30 th June, 2018
<i>Regular Teaching</i>	: 01 st July, 2018 onwards

Note : From the current academic session 2018-19 if the Govt. of Himachal Pradesh took any decision to revert from semester system to annual system for B.A/B.Sc/B.COM. 1st year and will notify the same the new guidelines shall be applicable to undergraduate 1st year students

ADMISSION TO POST GRADUATE CLASSES

1. The admission to the post graduate courses (i.e. Economics and Political Science) shall be done on the basis of the result of the centralized Entrance Test conducted by the H.P. University for the subject concerned.
2. The minimum eligibility for admission for Postgraduate courses will be 20-24 credits in Undergraduate degree.
3. After the declaration of the result of the entrance test the students will have to apply for the admission in the concerned subject on the basis of the rank obtained in the entrance test. The admission schedule for post graduate classes shall be displayed later on:

INTRODUCTION

Government College Sarkaghat was established by Himachal Pradesh Government as a multi faculty, co-educational institute in the year 1985. Now, it has been renamed as ***Rabindranath Tagore Govt. Degree College Sarkaghat***. Since its very inception, it has progressively emerged as one of the leading institution of higher learning in rural area of Himachal Pradesh. The college is recognized by UGC under 2f & 12B, and affiliated to the Himachal Pradesh University. The College has been assessed by the National Assessment and Accreditation Council (NAAC), a Bengaluru based autonomous body under UGC in the month of April 2013 and awarded grade 'B'.

Located at a distance of 60 Kilometres from the district town of Mandi (H.P.), this college is situated on the outskirts of Sarkaghat town, in a sprawling ground and lush green fields. It lies between *Chandrakhri hill range* in the NW and *Maseran & Bhatoh hill ranges* in the East at 31° 40' 43" Northern latitude and 76° 43' 36" Eastern longitude. With a campus spread over almost 20 acres of a landmass, the college has a big playground with facilities for the entire major outdoor games.

The college has a vast infrastructure including spacious classrooms, well equipped science labs, facilities for outdoor games, computer lab with internet facilities, well stock library, reading room and girls' hostel. Another feather is added to its cap with the construction of new Science Block with a big Multipurpose Hall. IGNOU study centre is also functioning in the college premises. It provides an ideal ambience to the students for the pursuit of learning and development of personality. The enrolment of students year after year testifies to the fact that more and more students prefer this college as a destination.

This college offers under graduate courses in Humanities, Science, Commerce and Journalism & Mass Communication. Beside self financing courses in Bachelor of Computer Application (BCA), Bachelor of Business Administration (BBA) and Post Graduate Diploma in Computer Applications (PGDCA), Postgraduate faculty in Economics and Political Science are also performing well.

Over the years, the college has acquired an excellent reputation by exhibiting outstanding performance in academics, sports, cultural and co-curricular activities. Two units of National Service Scheme (NSS), one unit of National Cadets Corps (NCC-Naval Wing), one unit of Rovers and Rangers and Red Ribbon club certainly offer optimum opportunities to the students to develop the spirit of social service, communal harmony, discipline awareness, mutual co-operation, leadership and responsibility. The faculty members are committed to quality teaching and all round development of the students.

In spite of many restraints, limitations, tough hilly terrain in the feeding areas and poor economy of the inhabitants this college has been able to carve a niche for itself in the arena of higher education. Thousands of boys and girls have graduated from here and are serving the society in various capacities. It is now poised to become a centre of excellence in the field of education with the patronage of state Govt. and with the hard work of the faculty and the students.

Vision:

Our vision is to become a preferred institute and a hub of academic and professional activities so that the students of rural background may have state of the art quality education at their door steps.

Mission:

Our mission is to make students grow personally and professionally to their full potential. To inculcate in the students the right values, attitude, skills and knowledge needed for success in life.

Goals and Objectives:

The main goals and objectives of this institution are: to prepare the students for academic and professional career: to enhance and promote excellence in teaching and learning: to encourage staff for personal academic growth: to encourage students to participate in co-curricular activities like- NSS, NCC, R&R, Sports and Cultural activities: to build up an awakened society for the promotion of goodwill and faith: to create environmental consciousness among students, staff and faculty to keep the campus polythene free, clean & green and to build infrastructure for growth of the college and to make the institution a centre of excellence.

1. Administrative Position

Principal (Officiating) Dr. Ramesh Chand Dhalaria M.A.,M.Phil.,Ph.D Cell No. 94181-64875

2. Faculty Position

2.1 Faculty of Humanities

Department of English

1. Prof. Suneel Kumar M.A.,M.Phil.
2. Dr. Subhash Verma M.A., Ph.D
3. Vacant

Department of Economics

1. Dr. Sanjay Kumar M.A.,M.Phil.Ph.D
2. Dr. Vinod Kumar M.A.,M.Phil.Ph.D

Department of Geography

1. Dr.Ramesh Chand Dhalaria M.A.,M.Phil.,Ph.D
2. Prof. Vishal Kumar M.A.,M.Phil.

Department of Political Science

1. Prof. Rakesh Kumar M.A.,M.Phil.
2. Vacant

Department of Public Administration

1. Dr. Rajni Rana M.A., M.Phil.,Ph.D.

Department of Sanskrit

1. Dr. Vinay Kumar M.A,M.Phil,Ph.D
2. Vacant

Department of Hindi

1. Vacant
2. Vacant

Department of History

1. Vacant

Department of Music

1. Prof. Brij Lal Goyal (Vocal) M.A.,M.Phil.
2. Prof. Anita Sharma (Instrumental) M.A.,M.Phil.
3. Vacant (Table Assistant)

Department of Physical Education

1. Vacant

Department of Journalism & Mass Communication

1. Vacant

Department of Tourism & Travel

1. Vacant

Department of Computer Applications

1. Vacant

2.2 Faculty of Science

Department of Chemistry

1. Dr. Anil Kumar Sharma M.Sc.M.Phil.Ph.D.
2. Dr. Mohinder Guleria M.Sc.M.Phil.Ph.D.
3. Dr. Mala Sharma M.Sc.M.Phil.Ph.D.
4. Dr. Sunil Kumar M.Sc.M.Phil.Ph.D.
5. Dr. Sapna Nadda M.Sc.M.Phil.Ph.D.
6. Vacant

Department of Physics

1. Prof. Mukesh Kumar M.Sc.M.Phil.
2. Prof. Jyotsana Sharma M.Sc.M.Phil.
3. Vacant
4. Vacant
5. Vacant

Department of Mathematics

1. Prof. Preeti Kainth M.Sc.,M.Phil.
2. Vacant
3. Vacant

Department of Zoology

1. Prof. Kuljeet Singh M.Sc., M.Phil.
2. Prof. Rekha Kumari M.Sc., M.Phil.,B.Ed.
3. Prof. Ashiwani Kumar M.Sc.,M.Phil.
4. Prof. Jyoti Barwal M.Sc., M.Phil.

Department of Botany

1. Prof. Shalu Kanwar M.Sc.(Hons), M.Phil
2. Prof. Nitika Chaudhary M.Sc., B.Ed
3. Vacant

2.3 Faculty of Commerce

Department of Commerce

1. Dr. Vikrant Saklani M.Com,M.Phil.Ph.D.
2. Prof. Mohinder Singh M.Com,M.Phil.
3. Prof. Kanchana Devi M.Com.

2.4 Library Staff

1. Vacant Librarian

2.5 Laboratory Staff

Senior Lecturer Assistant (SLA)

1. Sh. Roop Lal Dhiman Botany & Zoology
2. Sh. Girdhari Lal Physics & Geography

Junior Lecturer Assistant (JLA)

1. Sh. Vijay Kumar Chemistry
2. Vacant Physics
3. Vacant Geography

2.6 Ministerial/ Office Staff

1. Sh. Rajender Kumar Supdt. G-II
2. Sh. Narender Sharma Sr. Asstt.
3. Smt. Surekha Devi Jr. Asstt.
4. Sh. Gopal Krishan Clerk
5. Vacant Clerk
6. Smt. Kamla Devi Peon
7. Sh. Mehar Chand Peon
8. Smt. Kanta Devi Peon
9. Smt. Chand Rani Peon
10. Smt. Usha Devi Peon
11. Smt. Saneh Lata Peon
12. Smt. Rekha Devi Peon
13. Smt. Urmila Devi Peon
14. Sh. Rajesh Kumar Daily Wager
15. Vacant Gardner
16. Vacant Sweeper
17. Vacant Sweeper

ADMISSION COMMITTEES FOR THE SESSION 2018-19

Admission under RUSA System

1. Guidance Bureau for All Semesters

(B.A./B.Sc./B.Com.)

1. Dr. Ramesh Chand Dhalaria
2. Prof. Brij Lal Goyal
3. Prof. Kuljeet Singh
4. Prof. Mukesh Kumar
5. Dr. Mohinder Guleria
6. Dr. Rajni Rana
7. Prof. Suneel Kumar
8. Prof. Shalu Kanwar
9. Dr. Vikrant Saklani
10. Dr. Vinay Kumar
11. Prof. Preeti Kainth
12. Prof. Rakesh Kumar

2. (i) Screening Committee (Arts)

Sitting Place: Principal Office

1. Dr. Ramesh Chand Dhalaria
2. Prof. Brij Lal Goyal

2. (ii) Screening Committee (Science)

Sitting Place: Staff Room

1. Prof. Kuljeet Singh
2. Prof. Mukesh Kumar

2. (iii) Screening Committee (Commerce)

Sitting Place: Room No.-1

1. Dr. Anil Kumar Sharma

3. B.A. (I, III & V Sem.) Committee Room-3

1. Prof. Anita Sharma (Convener)
2. Dr. Subhash Verma (Member)
3. Prof. Vishal Kuma (Member)
4. Dr. Vinod Kumar (Member)
5. Dr. Vinay Kumar (Member)
6. Prof. Rakesh Kumar (Member)

4. B.Sc. with Physic (Physics Staff Room)

1. Prof. Suneel Kumar (Convener)
2. Dr. Mala Sharma (Member)
3. Prof. Jyotsana Sharma (Member)

5. B.Sc. with Chemistry (Chem. Staff Room)

1. Dr. Mohinder Guleria (Convener)
2. Dr. Sunil Kumar (Member)
3. Dr. Sapna Nadda (Member)

6. B.Sc. with Mathematics (Room No.4)

1. Dr. Rajni Rana (Convener)
2. Dr. Sanjay Kumar (Member)
3. Prof. Preeti Kainth (Member)

7. B.Sc. with Zoology (Zool. Staff Room)

1. Prof. Rekha Kumari (Convener)
2. Prof. Ashiwani Kumar (Member)
3. Prof. Jyoti Barwal (Member)

8. B.Sc. with Botany (Botany Staff Room)

1. Dr. Subhash Verma (Convener)
2. Prof. Shalu Kanwar (Member)
3. Prof. Nitika Chaudhary (Member)

9. B.Com. All Semesters (Room No.-1)

1. Dr. Vikrant Saklani (Convener)
2. Prof. Mohinder Singh (Member)
3. Prof. Kanchana Devi (Member)

10. Admission Committee for M.A.

Political Science

1. Dr. Rajni Rana (Convener)
2. Dr. Vinay Kumar (Member)
3. Prof. Rakesh Kumar (Member)
4. Sh. Gopal Krishan (Univ. Clerk)

11. Admission Committee for M.A. Economics

1. Dr. Sanjay Kumar (Convener)
2. Dr. Vinod Kumar (Member)
3. Prof. Preeti Kainth (Member)
4. Sh. Gopal Krishan (Univ. Clerk)

ADMINISTRATIVE ASSIGNMENTS

1. Chief Tutor

1. Dr. Ramesh Chand Dhalaria

2. Senior Tutor (Arts)

1. Prof. Brij Lal Goyal
2. Dr. Rajni Rana

3. Senior Tutor (Science)

1. Prof. Kuljeet Singh
2. Prof. Mukesh Kumar

4. Senior Tutor (Commerce)

1. Dr. Vikrant Saklani

5. The Anti-Ragging Committee

Principal (Officiating) (Chairman)

1. Dr. Ramesh Chand Dhalaria 94181-64825
2. Dr. Rajni Rana 94180-69922
3. Dr. Sunil Kumar 94189-62365
4. Sh. Raju Ram (PTA President) 88910-00600
5. Miss Shyama (CSCA President)
6. SHO Sarkaghat 01905-230028

6. The Anti-Ragging Squad

1. Prof. B.L. Goyal (Chairperson) 94181-13796
2. Prof. Kuljeet Singh 94182-80351
3. Dr. Mohinder Guleria 70189-17577
4. Prof. Anita Sharma 98058-44522
5. Dr. Mala Sharma 94183-00751
6. Dr. Vinay Kumar 94181-02977

7. Bursar

1. Prof. Mohinder Singh

8. Student's Welfare Committee

1. Prof. Kuljeet Singh (Convener)
2. Prof. Mukesh Kumar (Member)
3. Prof. Rekha Kumari (Member)
4. Dr. Rajni Rana (Member)
5. Prof. Suneel Kumar (Member)
6. Prof. Shalu Kanwar (Member)
7. Dr. Sanjay Kumar (Member)

9. Discipline Committee

1. Prof. Kuljeet Singh (Convener)
2. Dr. Mohinder Guleria (Member)
3. Dr. Rajni Rana (Member)
4. Prof. Anita Sharma (Member)
5. Dr. Subhash Verma (Member)
6. Prof. Vishal Kumar (Member)
7. Dr. Vinod Kumar (Member)
8. Dr. Sunil Kumar (Member)
9. Prof. Rakesh Kumar (Member)

10. Time Table Committee

1. Dr. Ramesh Chand. Dhalaria (Convener)

11. Warden Girls Hostel

1. Prof. Kanchana Devi

12. Eco Club

1. Prof. Kuljeet Singh (Convener)
2. Prof. Ashwani Kumar
3. Prof. Shalu Kanwar
4. Prof. Preeti Kainth
5. Prof. Kanchana Devi
6. Prof. Nitika Chaudhary

13. SCA Election –cum– Advisory/Grievance Redressal Committee

1. Dr. R. C. Dhalaria (Convener)
2. Prof. B. L. Goyal (Member)
3. Prof. Kuljeet Singh (Member)
4. Dr. Anil Kumar Sharma (Member)
5. Dr. Mohinder Guleria (Member)
6. Prof. Rekha Kumari (Member)

14. U.G.C. Affairs :

1. Prof. Kuljeet Singh (Convener)
2. Sh. Rajender Kumar (Supdt.)

15. Hostel Advisory Committee

1. Prof. Brij Lal Goyal (Convener)
2. Dr. Mohinder Guleria
3. Prof. Shalu Kanwar
4. Prof. Preeti Kainth

16. Anti-Smoking Cell

1. Prof. Kuljeet Singh (Convener)
2. Prof. Mukesh Kumar
3. Prof. Anita Sharma
4. Dr. Sunil Kumar
5. Dr. Vinay Kumar

17. Canteen Management Committee

1. Dr. Rajni Rana (Convener)
2. Dr. Subhash Verma
3. Dr. Sunil Kumar
4. Prof. Mohinder Singh

18. Educational Tour & Excursion Committee

1. Dr. Mohinder Guleria (Convener)
2. Prof. Ashiwani Kumar
3. Prof. Shalu Kanwar
4. Dr. Sunil Kumar
5. Prof. Jyotsana Sharma
6. Dr. Sapna Nadda

19. Library Committee

1. Prof. Kuljeet Singh (Convener)
2. Dr. Mala Sharma
3. Prof. Shalu Kanwar
4. Prof. Preeti Kainth
5. Prof. Kanchana Devi
6. Prof. Jyotsana Sharma

20. Campus Development, Beautification and Up Keeping Committee

1. Prof. Kuljeet Singh (Convener)
2. Prof. Rekha Kumari
3. Prof. Ashiwani Kumar
4. Prof. Shalu Kanwar
5. Prof. Jyoti Barwal
6. Prof. Nitika Chaudhary

21. Mid-Term Examination Committee

1. Dr. Ramesh Chand Dhalaria (Controller)
2. Prof. Ashiwani Kumar (Dy. Controller)
3. Sh. Roop Lal Dhiman (SLA)
4. Sh. Rajesh Kumar (Dally Wages)

22. Scholarships / Fee Concession Committee

1. Prof. Mohinder Singh (Convener)
2. Prof. Preeti Kainth
3. Prof. Kanchana Devi
4. Prof. Rakesh Kumar
5. Sh. Narender Sharma

23. Internal Quality Assurance Cell (IQAC)

1. Principal (Officiating) (Chairman)
2. Dr. Ramesh Chand Dhalaria (Convener)
3. Prof. B.L. Goyal (Member)
4. Prof. Kuljeet Singh -do-
5. Prof. Mukesh Kumar -do-
6. Dr. Anil Kumar Sharma -do-
7. Dr. Mohinder Guleria -do-
8. Prof. Suneel Kumar -do-
9. Prof. Jyotsana Sharma -do-
10. Social Worker -do-
11. Eminent Educationist -do-

Local Persons

1. Sh. S.S. Thakur (Retd. Principal)
2. Sh. R.S. Suman (Retd. Prof.)
3. Sh. B.S. Dhiman (Retd. Prof.)

24. NSS Programme Officers

1. Prof. Preeti Kainth
2. Vacant

25. Rovers & Rangers

1. Prof. Anita Sharma
2. Dr. Vinay Kumar

26. NCC Incharge

1. Prof. Vishal Kumar

27. Bus-Pass Attestation Committee**27.1 B.A.**

1. Dr. Rajni Rana
2. Prof. Anita Sharma
3. Prof. Suneel Kumar
4. Prof. Vishal Kumar
5. Dr. Sanjay Kumar
6. Dr. Vinod Kumar
7. Prof. Rakesh Kumar

27.2 B.Com.

1. Dr. Vikrant Saklani
2. Prof. Mohinder Singh
3. Prof. Kanchana Devi

27.3 B.Sc.

1. Prof. Kuljeet Singh
2. Dr. Anil Kumar Sharma
3. Dr. Mohinder Guleria
4. Prof. Ashiwani Kumar
5. Dr. Mala Sharma
6. Prof. Shalu Kanwar
7. Prof. Nitika Chaudhary

27.4 P.G. Classes :

Head of Respective Department

28. Sports Incharge

1. Prof. B.L. Goyal

29. Associations & Clubs**29-A: Science Association**

1. Prof. Kuljeet Singh (Convener)
2. Prof. Mukesh Kumar
3. Dr. Mohinder Guleria
4. Prof. Shalu Kanwar
5. Prof. Preeti Kainth

29 B: Social Science Association

1. Dr. Ramesh Chand Dhalaria (Convener)
2. Prof. Brij Lal Goyal
3. Dr. Rajni Rana
4. Prof. Anita Kumari
5. Dr. Sanjay Kumar
6. Dr. Vinod Kumar
7. Prof. Rakesh Kumar

29- C: Language Association

1. Prof. Suneel Kumar (Convener)
2. Dr. Subhash Verma
3. Dr. Vinay Kumar

29-D: Commerce Association

1. Dr. Vikrant Saklani (Convener)
2. Prof. Mohinder Singh
3. Prof. Kanchana Devi

30. Real Estate/College Property Committee

1. Prof. Kuljeet Singh (Convener)
2. Prof. Mukesh Kumar
3. Prof. Mohinder Singh
4. Sh. Rajender Kumar (Supdt.)
5. Smt. Surekha Devi (Store Clerk)

31. University Form Attestation Committee

1. Dr. Ramesh Chand Dhalaria
2. Prof. B.L. Goyal
3. Prof. Kuljeet Singh
4. Prof. Mukesh Kumar

32. General Purchase Committee

1. Dr. Ramesh Chand Dhalaria (Convener)
2. Prof. Brij Lal Goyal
3. Prof. Kuljeet Singh
4. Dr. Mohinder Guleria
5. Prof. Ashiwani Kumar
6. Sh. Rajender Kumar (Supdt.)
7. Smt. Surekha Devi (Store Clerk)

33. Physical Verification Committee (General)

1. Dr. Rajni Rana (Convener)
2. Prof. Anita Sharma
3. Prof. Suneel Kumar
4. Dr. Mala Sharma
5. Dr. Vinod Kumar
6. Dr. Sunil Kumar

34. Press & Photography Committee

1. Prof. Ashiwani Kumar (Convener)
2. Prof. Vishal Kumar
3. Dr. Vinay Kumar
4. Sh. Narender Kumar (Sr. Assit.)

**35 Physical Verification Committee
(Sports & Culture)**

1. Dr. Mohinder Guleria (Convener)
2. Dr. Subhash Verma
3. Prof. Vishal Kumar
4. Dr. Sanjay Kumar
5. Prof. Jyotsana Sharma
6. Prof. Nitika Chaudhary

36. Electricity Repair and Maintenance Committee

1. Prof. Ashiwani Kumar (Convener)
2. Prof. Vishal Kumar
3. Dr. Sunil Kumar
4. Dr. Vinay Kumar
5. Prof. Jyotsana Sharma
6. Dr. Sapna Nadda

37. Furniture Repair and Auction Committee

1. Prof. Kuljeet Singh (Convener)
2. Prof. Mukesh Kumar
3. Dr. Anil Kumar Sharma
4. Prof. Preeti Kainth
5. Prof. Kanchana Devi
6. Sh. Rajender Kumar
7. Smt. Surekha Devi

38. Leave Sanctioning Committee

(up to six days)

38.1 (Arts Stream)

1. Dr. Ramesh Chand Dhalaria
2. Prof. Brij Lal Goyal

38.2 (Science Stream)

1. Prof. Kuljeet Singh
2. Prof. Mukesh Kumar
3. Dr. Anil Kumar Sharma

38.3 (Commerce Stream)

1. Dr. Vikrant Saklani
2. Prof. Mohinder Singh

38.4 P.G. Classes

Heads of Respective Departments

39. Magazine Editorial Board

Chief Editor Dr. Ramesh Chand

Subject Editors

English Section Prof. Suneel Kumar
Hindi Section HOD Hindi Deptt
Science Section Dr. Mohinder Guleria
Planning Forum Dr. Sanjay Kumar
Pahari Section Prof. Mohinder Kumar
Sanskrit Section Dr. Vinay Kumar

40. Career Guidance Cum Placement Cell

1. Dr. Ramesh Chand Dhalaria Convener
2. Prof. Kuljeet Singh Member
3. Dr. Mohinder Guleria Member
4. Prof. Rekha Devi Member
5. Dr. Subhash Verma Member
6. Dr. Mala Sharma Member
7. Prof. Jyotsana Sharma Member
8. Prof. Nitika Chaudhary Member

**41. General Cleanliness, Water
Management Committee**

1. Prof. Mukesh Kumar (Convener)
2. Prof. Anita Sharma
3. Prof. Suneel Kumar
4. Dr. Vinod Kumar
5. Dr. Sunil Kumar
6. Prof. Jyoti Barwal

42. Alumni Association

1. Sh. Dinesh Kumar Narang President
2. Prof. Naresh Chandel Vice-President
3. Dr. Mohinder Guleria Secretary
4. Sh. Praveen Kumar Joint Secretary
5. Sh. Sonu Goyal Treasurer
6. Prof. Shalu Kanwar Press Secretary
7. Sh. Ashok Guleria Member
8. Sh. Asha Nand Saini Member
9. Sh. Rakesh Kumar Member
10. Sh. Ajay Chauhan Member
11. Sh. Vijay Kumar Member

**43. Prevent Sexual Harassment of Women
at Workplace and Women Grievance
Redressal-Cum-Counselling Cell**

1. Prof. Rekha Kumari Chairperson (9816041025)
2. Dr. Rajni Rana Member Secy. (9418979525)
3. Prof. Anita Sharma Member (9418004610)
4. Dr. Mala Sharma Member (9418300751)
4. Prof. Shalu Kanwar Member (9817324161)
5. Smt. Surekha Devi Member (9418932154)
6. Smt. Usha Devi Member (8894332664)

**44. Botanical Park Up Keeping and
Maintenance Committee.**

1. Prof. Shalu Kanwar (Convener)
2. Prof. Jyoti Barwal
3. Prof. Nitika Chaudhary
4. Gardener

45. Extra co-curricular Assignments

45.1 Essay Writing

1. Prof. Suneel Kumar (Convener)
2. Dr. Subhash Verma
3. Dr. Vinay Kumar

45.2 Quiz Competition

1. Dr. Mohinder Guleria (Convener)
2. Dr. Sunil Kumar
3. Dr. Vinay Kumar

4. Prof. Preeti Kainth
5. Prof. Kanchana Devi
6. Prof. Jyotsana Sharma
7. Prof. Nitika Chaudhary

45.3 Spot-Painting, Collage & Rangoli

1. Prof. Rekha Kumari (Convener)
2. Dr. Mala Sharma
3. Prof. Preeti Kainth
4. Prof. Kanchana Devi
5. Prof. Nitika Chaudhary
6. Prof. Jyoti Barwal

45.4 Poster Making, Cartoon & Clay Modelling

1. Dr. Rajni Rana (Convener)
2. Prof. Shalu Kanwar
3. Prof. Jyotsana Sharma
4. Dr. Sapna Nadda

46. Self Financing Course BCA/BBA/PGDCA

1. Dr. Vinod Kumar Co-ordinator
2. Sh. Neeraj Kumar Incharge
3. Sh. Rajesh Kumar Peon

47. IGNOU Study Centre : 1124

1. Prof. Brij Lal Goyal Co-ordinator
2. Prof. Ashiwani Kumar Assit. Co-ordinator
3. Sh. Rajender Kumar Assistant
4. Sh. Narender Kumar Assistant
5. Sh. Mehar Chand Attendant
6. Sh. Desh Raj Attendant
7. Sh. Narpat Sweeper

48. Prospectus Committee

1. Dr. Ramesh Chand Dhalaria (Convener)
2. Prof. Brij Lal Goyal
3. Dr. Sanjay Kumar

49. Grievance Redressal Committee (GRC)(For RUSACCE Complaints)

1. Principal (Chairman)
2. HOD of Core Courses (Member)
3. Senior Professors of each Deptt. (Member)
4. HOD Minor Elective Courses (Member)

50. RUSA (CBCS) Committee

1. Dr. Sunil Kumar (Chem.) Coordinator
2. Sh. Rajender Kumar
3. Sh. Rajesh Kumar

51. Incharge of Book Bank

1. Prof. Kuljeet Singh

52. Book Bank Committee

1. Dr. Anil Kumar Sharma (Convener)
2. Prof. Vishal Kumar
3. Dr. Sunil Kumar
4. Prof. Mohinder Singh
5. Dr. Vinay Kumar
6. Prof. Kanchana Devi

53.CO-CURRICULAR COMMITTEES/ASSIGNMENTS

a) H.P. University Youth Festival Group-I (Debate, Declamation, Quiz, Elocution, on the spot Collage Making, Cartoon Making, Rangoli & Clay Making

1. Prof. Rekha Kumari Convener
2. Prof. Ashiwani Kumar Member
3. Dr. Subhash Verma Member
4. Prof. Shalu Kanwar Member
5. Prof. Preeti Kainth Member
6. Prof. Jyotsana Sharma Member
7. Prof. Jyoti Barwal Member

b) H.P. University Youth Festival Group-II

(Classical Vocal, Light Vocal, Western Vocal, Orchestra, Group Song, Folk Song, Tabla Percussion)

1. Prof. B.L. Goyal Convener
2. Prof. Anita Sharma Member
3. Prof. Shalu Kanwar Member
4. Prof. Mohinder Kumar Member
5. Prof. Kanchana Devi Member
6. Prof. Nitika Chaudhary Member

c) H.P. University Youth Festival Group-III

(Indian Classical Dance, Kathak & Group Folk)

1. Prof. Anita Sharma Convener
2. Dr. Mala Sharma Member
3. Prof. Preeti Kainth Member
4. Dr. Sapna Nadda Member
5. Prof. Jyoti Barwal Member

d) H.P. University Youth Festival Group-IV

(One Act Play, Skit & Mime)

1. Prof. Kuljeet Singh Convener
2. Prof. Mukesh Kumar Member
3. Dr. Rajni Rana Member
4. Prof. Suneel Kumar Member
5. Dr. Sunil Kumar Member

54. Construction Work & Monitoring Cell

1. Dr. Ramesh Chand Convener
2. Prof. Brij Lal Goyal Member
3. Prof. Kuljeet Singh Member
4. Dr. Mohinder Guleria Member
5. President (CSCA) Member
6. Vice-President (CSCA) Member

55. Local General Purchase Committee

1. Dr. Ramesh Chand Convener
2. Dr. Sunil Kumar (RUSA Co-ordinator) Member
3. Sh. Rajender Kumar (Supdt.) Member
4. Store Clerk Member

56. Tent-Shamiyana & Refreshment Committee

1. Prof. Kuljeet Singh Convener
2. Dr. Mohinder Guleria Member
3. Prof. Suneel Kumar Member
4. Prof. Vishal Kumar Member
5. Prof. Preeti Kainth Member
6. Prof. Kanchana Devi Member
7. Dr. Sapna Nadda Member
8. Sh. Mehar Chand Member
9. Sh. Rajesh Kumar Member

57. Lunch Preparation Committee

1. Prof. Suneel Kumar Convener
2. Dr. Vikrant Saklani Member
3. Dr. Vinod Kumar Member
4. Prof. Mohinder Singh Member
5. Prof. Rakesh Kumar Member
6. Sh. Roop Lal Dhiman Member
7. Sh. Girdhari Lal Member
8. Sh. Vijay Kumar Member
9. Sh. Mehar Chand Member

ADMISSION UNDER UGC CBCS (RUSA)

1. The Govt. of Himachal Pradesh has introduced Choice Based Credit System (CBCS) under the Rashtriya Uchchar Shiksha Abhiyan (RUSA) from the academic session 2013-14 and these regulations have been called the HPU Regulations for CBCS and Continuous Assessment Grading Pattern (CAGP) for UG Programmes. However, after adopting the UGC CBCS pattern by H.P. University from the academic session 2016-17, the university clarified that eligibility conditions regarding the age limit, pass percentage or minimum eligibility etc. at the entry level to B.A./B.Com/B.Sc.-1st semester remains the same as mentioned in the original HP University ordinance.

GENERAL RULES FOR ADMISSION TO UNDERGRADUATE CLASSES:

1. Admission to B.A./B.Sc./B.Com. 1st Semester Classes will be strictly on fulfilment of eligibility conditions as under:
 - a) A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of School Education (or in case of *Shashtri*, pass in *Prak Shashtri* from Sanskrit Colleges affiliated to the HPU) or an examination accepted as equivalent thereto by the various bodies of the H.P. University.
 - i) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.
 - ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.
2. An applicant must not be more than 23 years of age (25 years for girls only) as on 01/07/2018. The upper age limit is raised to 26 years for SC and ST applicants. However, in case of overage applicant the Principal, at his discretion, may give relaxation of 6 months to the eligible students. However, their cases will have to be sent to the Hon'ble Vice Chancellor, H.P. University for his kind approval.
3. An applicant having passed 10+2 examination with English as one of the compulsory subjects from any Board/University recognized by H.P Govt. or H.P. University or Association of Indian Universities can seek admission to B.A./B.Sc./B.Com. 1st Sem.
4. Students coming from Vocational Stream without having Maths/Economics and Maths/Biology, as the case may be, as one of the compulsory subjects at +2 level shall be admitted to B.A./B.Sc./B.Com. 1st Sem. as per the requisite minimum pass percentage prescribed for admission to B.A./B.Sc./B.Com. 1st Sem.
5. Admission to the various classes will be made on merit and on the recommendation of the admission committee constituted for the purpose.
6. SC/ST students seeking admission in B.A./B.Sc./B.Com. 1st Sem. will be given 5% relaxation in minimum qualifying marks as per HPU rules.
7. For determining the eligibility, percentage of 0.5 and above shall be counted as one.
8. Admission is also open to an applicant who has an equivalent degree from Foreign University/Board/College which is recognized by H.P. Govt. or H.P. University or Association of Indian Universities provided the applicant fulfils the minimum eligibility conditions.
9. Admission of a student is liable to be cancelled in case he/she furnishes incomplete/wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidate.
10. Initially all admission shall be provisional and subject to the final approval by H.P. University.
11. Rules of admission are subject to change as per the H.P. University notifications issued from time to time.
12. Any gap of year or more in the academic career of an applicant must be supported by documentary evidence/affidavit as the proof of his/her activities during the period of gap. Submission of false affidavit is a legal offence.
13. The applicant must fill up the Application Form in his/her handwriting and get it signed by his/her parents/local guardian.
14. The Application Form must be completed in all respects along with the following documents:
 - a) Self-attested copies of detailed marks card of the previous examinations passed. In case of non-receipt of this certificate, the applicant must attach the certificate issued by the Head of the Institution last attended.

- b) Self-attested copy of Matriculation certificate for verification of date of birth.
 - c) Original Character certificate from the institution last attended.
15. Applicant must produce original certificates at the time of admission.
 16. Applicant coming from Boards/Universities other than H.P Board of School Education Dharamshala /H.P. University Shimla must provide migration certificate in original.
 17. Girls students seeking admission in any class must bring an attested copy of H.P. Bonafide certificate to avail themselves the benefit of tuition fee-concession.
 18. Divyang student seeking exemption from tuition fee on the basis of disability must attach an attested copy of 40% or more disability certificate from the competent Authority.
 19. All terms and conditions and fee structure can be changed or modified as per the directions or instruction of the H.P. University/H.P. Govt.

RULES OF REFUSAL OF ADMISSION

1. Applicants who have passed intermediate from Hindi Sahitya Samelan, Allahabad or Prabhakar are not eligible for admission in the first semester for three year degree course.
2. Any candidate who passed his/her 10+2 examination after the month of July every year is not eligible to take admission in 1st Sem. in that particular year.
3. Any candidate who appeared in or passed his/her 10+2 examination without English as a subject shall not be eligible for admission in first semester for three year degree course.
4. In spite of the eligibility for admission, the Principal can refuse admission if the conduct of the student has not been up to the mark during the previous years.
5. The Principal reserves the right to disallow or cancel any admission without assigning any reasons.

CHANGE OF SUBJECT

The change in one Subject (DSC Subject only) is permissible in the first semester only that too within fifteen days of admission. Student may submit an application for change of subject to the Principal. The change of DSC subject will be allowed only out of available subject combinations.

MIGRATION:

The migration of students migrating during the same course/session from any affiliated college or institution (including ICDEOL) to another affiliated college or institution shall be governed by the regulations framed by the Executive Council of the University from time to time.

FOR POST GRADUATE CLASSES

1. Students to the Post Graduate Classes shall be admitted according to the terms and conditions given in "Hand book of Information" of H.P. University 2018-19
2. Twenty students each in the subject of Economics and Political Science will be admitted on the basis of merit of the centralised Entrance Test conducted by the H.P. University for the concerned subject.
3. **Age Limit**
Maximum age 26 years (28 years for Girls) as on 1st July 2018.
The upper age limit shall be raised to 29 years for SC/ST Students (both girls & boys).
The Principal, at his discretion, may give relaxation of 6 months to the eligible students.
4. **Eligibility Conditions**
The minimum eligibility for admission for Postgraduate courses will be 20-24 credits in Undergraduate degree and other eligibility conditions keeping in view the H.P.U. roster for reservations.

CHOICE BASED CREDIT SYSTEM (CBCS)

Regulations for the Under Graduate Programmes (B.A./B.Sc./B.Com.)

1. The CBCS System:

It is an instructional package developed to suit the needs of students to keep pace with the developments in higher education worldwide. The student in this system has considerable freedom in choosing courses and so making his/ her own personalized programme. The programme is considered completed when the student cumulates the requisite number of successful credits (passed), i.e. at least 132 (for ugc cbcS pattern) for an undergraduate degree.

2. Outlines of UGC Choice Based Credit System:

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. Elective Course: Generally a course which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: An elective course offered under the main discipline/ subject of study is referred to as Discipline Specific Elective.

2.2 Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

2.3 Generic Elective (GE) Course (Only for B.A./B.Com Classes): The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline(s) of choice is called a Generic Elective.

3. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement;

i) Environmental Science and (ii) English/ MIL (Modern Indian Languages)- Hindi Communication / Sanskrit Communication These are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/ MIL (Modern Indian Languages)- /Hindi Communication/Sanskrit Communication.

3.2 Skill Enhancement Courses (SEC): The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability.

4. Practical/tutorials: The list of practical provided is suggestive in nature and each university has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

5. Project work/Dissertation: Introducing Research Component in Under-Graduate Courses a Project work/Dissertation is considered as a special course involving application of knowledge in solving/ analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of 6 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

3. Eligibility for Admission:

- a) A pass in the Higher Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education or an examination accepted as equivalent thereto by the various bodies of the H.P. University.
- b) Provided that the candidates who have passed the qualifying examination with arts / humanities stream shall be given preference in admission to B.A. Programme.
- c) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc./B.C.A. programme.
- d) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com./ B.B.A programme.
- e) Provided that the candidates who have passed the qualifying examination with Mathematics as one of the subjects shall be given preference in admission to B.C.A. Programme.

4. Duration (Time Frame):

The UG (TDC) programme is for a minimum period of three years and a maximum of five years from the date of admission of the candidate. Each academic year shall comprise of two semesters, viz. Odd and Even semesters. Odd Semesters shall be from June/July to October/November and the Even Semester shall be from November/December to April/May. There shall be in each semester not less than 90 working days with 540 teaching clock hours (each working day having 6 teaching clock hours).

5. Programmes Offered:

(I) B.A. (Arts)

- English, Hindi, Sanskrit.
- Economics, Geography, Political Science, History, Mathematics, Music, Public Administration, Journalism & Mass Communication.

(II) B.Sc. (Science)

- Physics, Chemistry, Mathematics.
- Botany, Zoology, Chemistry.

(III) B.Com. (Commerce)

- Commerce.

5.1 Choosing Program Study Courses for B.A./B.Sc./B.Com.:

Following is the list of combination of subjects for Arts stream in 1st Sem.:

Core/Elective Course (DSC-1)	Discipline Specific Core (DSC-2) (Choose one core Course out of the following)	Compulsory Courses	For 1st Sem Ability Enhancement Compulsory Courses (AECC)	For 2nd Sem Ability Enhancement Compulsory Course (AECC)
B.A. with Eng	Eco/Geog/J&MC/Mus/Math/Pol.Sc/Hist/	English Compulsory	Eng/Hindi/Sanskrit (Communication)	Environment Science
B.A. with Hindi	Eco/Geog/J&MC/Mus/Pol.Sc/Hist/Pub.Admn.	English Compulsory	Eng/Hindi/Sanskrit (Communication)	Environment Science
B.A. with Sanskrit	Eco/Geog/J&MC/Mus/Pol.Sc/Hist/Pub.Admn	English Compulsory	Eng/Hind/Sanskrit (Communication)	Environment Science
B.A. with J&MC	Eco/Geog/Mus/Eng/Hi/Skt/Pol.Sc/Pub.Admn	Englis Compulsory	Eng/Hindi/Sanskrit (Communication)	Environment Science
B.A. with Geog	Eco/Eng/Hindi/Skt/Pol.Sc/Hist/ Pub.Admn	English Compulsory	Eng/Hindi/Sanskrit (Communication)	Environment Science
B.A. with Pol.Sc	Eco/Geog/J&MC/Mus/Eng/Hi/Skt/Hist	English Compulsory	Eng/Hindi/Sanskrit (Communication)	Environment Science
B.A. with Music	Eco/Eng/Hindi/Skt/Pol.Sc/Hist/Pub.Admn	English Compulsory	Eng/Hindi/Sanskrit (Communication)	Environment Science
B.A. with Maths	Eco/Eng	English Compulsory	Eng/Hindi/Sanskrit (Communication)	Environment Science
B.A. with Eco	Geog/Maths/J&MC/Eng/Hindi/Skt/Pol.Sc/Pub.Admn	English Compulsory	Eng/Hindi/Sanskrit (Communication)	Environment Science
B.A. with History	Geog/Mus/Eng/Hindi/Skt/Pol.Sc/Pub.Admn	English Compulsory	Eng/Hindi/Sanskrit (Communication)	Environment Science
B.A. with Pub Admn	Geog/Mus/J&MC/Eng/Hindi/Skt/Hist	English Compulsory	Eng/Hindi/Sanskrit (Communication)	Environment Science

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.A.-1st Semester**

Elective-I (Discipline Specific Core e.g. Economics)	From the given combination of subjects offered by the college	6 Credits
Elective-II (Discipline Specific Core e.g. Geography)	From the given combination of subjects offered by the college	6 Credits
English	Compulsory	6 Credits
English/Hindi/Sanskrit (Communication)/	Ability Enhancement Compulsory Course (AECC)	4 Credits
	Total Credits=	22 Credits

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.A.-2nd Semester**

Elective-I (Discipline Specific Core e.g. Economics)	From the given combination of subjects offered by the college	6 Credits
Elective-II (Discipline Specific Core e.g. Geography)	From the given combination of subjects offered by the college	6 Credits
English	Compulsory	6 Credits
Environmental Science	Ability Enhancement Compulsory Course (AECC)	4 Credits
	Total Credits=	22 Credits

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.A.-3rd Semester**

Elective-I (Discipline Specific Core e.g. Economics)	From the given combination of subjects offered by the college	6 Credits
SEC-1 (Skill Enhancement Course)	From the Elective-I (Discipline Specific Core e.g. Economics)	4 Credits
Elective-II (Discipline Specific Core e.g. Geography)	From the given combination of subjects offered by the college	6 Credits
Hindi/Sanskrit	Compulsory	6 Credits
	Total Credits=	22 Credits

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.A.-4th Semester**

Elective-I (Discipline Specific Core e.g. Economics)	From the given combination of subjects offered by the college	6 Credits
SEC-2 (Skill Enhancement Course)	From the Elective-I (Discipline Specific Core e.g. Economics)	4 Credits
Elective-II (Discipline Specific Core e.g. Geography)	From the given combination of subjects offered by the college	6 Credits
Hindi/Sanskrit	Compulsory 6 Credits	
	Total Credits=	22 Credits

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.A.-5th Semester**

Discipline Specific Elective (DSE-1A) e.g. Economics	From the given combination of subjects offered by the college	6 Credits
Discipline Specific Elective (DSE-2A) e.g. Geography)	From the given combination of subjects offered by the college	6 Credits
Skill Enhancement Course (SEC-3)	From the Discipline Specific Elective (DSE-1A) e.g. Economics	4 Credits
Generic Elective Course (GE)	From Unrelated Discipline(s)/ Subject(s) e.g. the Subject(s) other than Economics and the Second subject of study i.e. Geography	6 Credits
Total Credits=		22 Credits

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.A.-6th Semester**

Discipline Specific Elective (DSE-1B) e.g. Economics	From the given combination of subjects offered by the college	6 Credits
Discipline Specific Elective (DSE-2B) e.g. Geography)	From the given combination of subjects offered by the college	6 Credits
Skill Enhancement Course (SEC-3)	From the Discipline Specific Elective (DSE-1B) e.g. Economics	4 Credits
Generic Elective Course (GE)	From Unrelated Discipline(s)/ Subject(s) e.g. the Subject(s) other than Economics and the Second subject of study i.e. Geography	6 Credits
Total Credits=		22 Credits

5.2 Choosing Program Study Courses for B.Sc.:**Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:****B.Sc.-1st Semester**

Discipline Specific Core-I e.g. B.Sc. with Physics	6 Credits	
Discipline Specific Core-II e.g. Chemistry	6 Credits	
Discipline Specific Core-III e.g. Mathematics	6 Credits	
Environmental Science (AECC)	4 Credits	
Total Credits=		22 Credits

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.Sc.-2nd Semester**

Discipline Specific Core-I e.g. B.Sc. with Chemistry	6 Credits	
Discipline Specific Core-II e.g. Physics/Botany	6 Credits	
Discipline Specific Core-III e.g. Mathematics/Zoology	6 Credits	
English (Communication)	4 Credits	
Total Credits=		22 Credits

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.Sc.-3rd Semester**

Discipline Specific Core-I e.g. B.Sc. with Botany	6 Credits
Discipline Specific Core-II e.g. Chemistry	6 Credits
Discipline Specific Core-III e.g. Zoology	6 Credits
Skill Enhancement Course (SEC-1) from the Discipline	4 Credits
Specific Course-I e.g. Botany	
Total Credits=	22 Credits

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.Sc.-4th Semester**

Discipline Specific Core-I e.g. B.Sc. with Zoology	6 Credits
Discipline Specific Core-II e.g. Chemistry	6 Credits
Discipline Specific Core-III e.g. Botany	6 Credits
Skill Enhancement Course (SEC-2) from the Discipline	4 Credits
Specific Course-I e.g. Zoology	
Total Credits=	22 Credits

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.Sc.-5th Semester**

Discipline Specific Elective (DSE-1A) e.g. Chemistry	From the given combination of subjects offered by the college	6 Credits
Discipline Specific Elective (DSE-2A) e.g. Physics or Botany)	From the given combination of subjects offered by the college	6 Credits
Discipline Specific Elective (DSE-3A) e.g. Maths. or Zoology)	From the given combination of subjects offered by the college	6 Credits
Skill Enhancement Course (SEC-4)	From the Discipline Specific Elective (DSE-1A) e.g. Chemistry	4 Credits
Total Credits=		22 Credits

Specimen template for UGC Choice Based Credit System in UG (Pass Courses) for:**B.Sc.-6th Semester**

Discipline Specific Elective (DSE-1B) e.g. Chemistry	From the given combination of subjects offered by the college	6 Credits
Discipline Specific Elective (DSE-2B) e.g. Physics or Botany)	From the given combination of subjects offered by the college	6 Credits
Discipline Specific Elective (DSE-3B) e.g. Maths. or Zoology)	From the given combination of subjects offered by the college	6 Credits
Skill Enhancement Course (SEC-4)	From the Discipline Specific Elective (DSE-1B) e.g. Chemistry	4 Credits
Total Credits=		22 Credits

Formation of Units/Sections:

The formation of the Units/No. of students in a class/subject remains the same as per the H.P. Govt. Notification of 2015, i.e. 1st unit/section of subject will be of 80 students and subsequent units/sections of 60 each depending upon the availability of faculties in the colleges. The admission in different streams will be done as per the HPU Roster.

7. Reservation:

120 point roster for reservation to various categories shall be followed while determining the merit list for admission in each core subject:

1	21	42ST	61CUL	81CUL	101
2	22	42	62	82	102
3	23	43	63	83	103
4	24	44	64	84	104
5	25	45	65SC	85SC	105
6	26SC	46SC	66PWD	86	106 SC
7 SC	27ST	47	67ST	87	107 ST
8	28	48	68	88	108
9	29	49	69	89	109
10	30	50	70	90	110
11	31	51	71	91SC	111
12 SC	32	52SC	72SC	92	112
13ST	33SC	53ST	73	93ST	113 SC
14	34PwD	54	74	94	114
15	35	55	75	95	115
16	36	56	76	96	116
17	37	57	77	97SC	117SP
18SC	38CUL	58	78SC	98CUL	118 CUL
19SP	39 SC	59SC	79SP	99SP	119 SC
20CUL	40SP	60SP	80ST	100PwD	120 ST

1. **SC**-Schedule Caste (15%) = 18 Seats
2. **ST**-Schedule Tribe (7½ %) = 9 Seats
3. **CUL**-Cultural (5%) = 6 Seats
4. **SP**-Sports Person (5%) = 6 Seats
5. **PwD**-Persons with Disability (3%) = 3 Seats
6. **One seat** over & above is reserved for **Single Girl Child** (only child of parents, that too a girl). For seeking admission against this seat parents will have to submit an affidavit in support their claim.
8. **For the Degree:**
 - a. The candidate shall have to undergo the prescribed courses of study in a College affiliated to the H.P. University for a period not less than three academic years and not more than five academic years, should have passed the examination prescribed and fulfilled such conditions as have been prescribed therefore.
 - b. For the degree (BA/B.Sc./B.Com./B.C.A./B.B.A) the student will have to cumulate a minimum of 132 successful credit hours of coursework over a minimum of three and a maximum of five years from the date of admission.
 - c. Provided that not more than three attempts will be allowed to pass a course.
9. **Semesters**

An academic year comprising 180 working days in the least is divided into two semesters, each semester having at least 90 working days. With six working days in a week, this would mean that each semester will be having $90 \div 6 = 15$ teaching / working weeks. Considering that each teaching day has 5 teaching / working hours, a teaching week would have $5 \times 6 = 30$ working / teaching hours and each semester will have $30 \times 15 = 450$ teaching hours available for each student.

10. Credits

The term 'credit' refers to the weightage given to a course, usually in terms of the number of

instructional hours per week assigned to it. This explains why usually 'credit' is taken to mean 'credit hours'.

For the purpose of credit determination, instruction is divided into three components:-

- (1) **Lectures (L)** - Classroom lectures of one hour's duration
- (2) **Tutorials (T)** - Special, elaborate instructions on specific topics (from Lectures) of one hour duration.
- (3) **Practicals (P)** - Laboratory of field exercises in which the student has to do experiments or other practical work of two hours duration.

Each one of these components is considered as equal to one credit. One lecture (*L*) as well as one Tutorial (*T*) of one hour a week is considered as one credit, whereas one Practical (*P*) of two hours a week is considered as one credit. The total weightage given to a course in terms of credits will be equal to $L + T + P$, where *L* is the number of one hour Lectures per week, *T* is the number of one hour Tutorials per week, and *P* is the number of two hour Practical per week. This can be written in symbols as:-

$$C = L + T + P$$

Where, *C* is the credit weightage for a particular course.

The total minimum credits required for an under graduate degree programme is one hundred and twenty (132).

11. Course

A course is a structured set of instructions that are imparted to a student on the basis of a syllabus or a framework.

Each course is designed variously under instructions given as Lectures, Tutorials, and Practical (laboratory and field exercises). Usually these components are referred to as L, T and P components.

12. Course Evaluation (Evaluation of the Students)

All courses (Compulsory, Core, Elective, and GI & H courses) involve an evaluation system of students that has the following two components :

- (i) **Continuous Comprehensive Evaluation (CCE)** accounting for 50% of the final grade that a student gets in a course ; and.
- (ii) **End-Semester Examination (ESE)** accounting for the remaining 50% of the final grade that the student gets in a course.

(i) **Continuous Comprehensive Evaluation (CCE)** : This would have the following components

(a) **Classroom Attendance** - Each student will have to attend a minimum of 75% Lectures / Tutorials + Practical. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE).

1. Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
2. Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
3. Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.
4. Provided further that those getting these exemptions will not be entitled for getting the CCE marks for classroom attendance as given below.

Those having greater than 75% attendance will be awarded CCE marks as follows:-

75% but < 80%	1 marks
80% but < 85%	2 marks
85% but < 90%	3 marks
90 but < 95%	4 marks
95%	5 marks

(b) **Mid-Term Test** - There will be one mid-term test covering the syllabus covered so far. The mid-term test will be of 15 marks.

1. Question paper for the mid-term test will be made by the teacher of the course and will be evaluated by him / her.
2. Evaluated test booklets will be provided to the students (shown in the class) and they can be given

photocopies of the same for the cost of photocopying.

(c) **Seminar / Assignment / Term Paper** - The remaining 15 marks of the CCE will be awarded on the basis of seminar / assignment / term paper etc. that the course teacher might give to the students.

(ii) **End-Semester Examination (ESE)** : The remaining 50% of the final grade of the student in a course will be on the basis of an end-semester examination (ESE) that will be for three hours duration and will be covering the whole syllabus of the course.

1. For the Odd Semesters the ESE will be in the month of October / November and for Even Semesters it will be in the month of April / May.
2. *A candidate who does not pass the examination (ESE) in any course(s) (or due to some reason is not able to appear in the ESE, other conditions being fulfilled, and so is considered as 'Fail'), shall be permitted to appear in such failed course(s)' ESE in the subsequent ESE to be held in the following October / November or April / May as the case may be.*
3. The registration for the ESE will be done at the time of the enrolment for the course at the beginning of the semester. The fee for the ESE will also be collected at that time.
4. If a student is not permitted to appear in the ESE due to shortage of attendance beyond the exemption limit (<50% attendance), the candidate will be permitted to move to the next semester. Such candidates shall redo the missed semester after completing the rest of the programme.

13. Right to Appeal

1. The students will have the right to make an appeal against any component of evaluation. Such appeal has to be made to the Principal of the College on a prescribed form and should clearly state in writing the reason(s) for the complaint / appeal.
2. The appeal will be placed before the **Grievance Redressal Committee (GRC)**, Chaired by the College Principal, comprising:
 - (i) For cases pertaining to the Major subject (core or elective courses) : the Head of the Department, Course Teacher, and a senior Teacher of the Department.
 - (ii) For cases pertaining to the Elective subjects: the Head of the concerned Department, Course Teacher, and a senior Teacher of the Department.
3. The Committee will consider the case and may give a personal hearing to the appellant before deciding the case. The decision of the Committee will be final.
4. The marks obtained in the Continuous Comprehensive Evaluation (CCE) and the End Semester Examination (ESE) will be combined and used for the deciding of the course grade that the student will be getting. Relative grading will be done by the Office of the Controller of Examination (COE) HPU for each course class in all the colleges.

14. Relative Grading

Relative Grading of the students on the basis of the scores / marks (preferably in percent form) received from all the colleges, is to be done by the Office of the Controller of Examinations, Himachal Pradesh University.

Assign the grades to the students in the class as follows:

Category I:	(=and > 95 % marks)	Grade Points 10.0	Letter Grade S+
Category II:	(90 to less than 95 % marks)	Grade Points 9.5	Letter Grade S
Category III:	(85 to less than 90 % marks)	Grade Points 9.0	Letter Grade O++
Category IV:	(80 to less than 85 % marks)	Grade Points 8.5	Letter Grade O+
Category V:	(75 to less than 80 % marks)	Grade Points 8.0	Letter Grade O
Category VI:	(70 to less than 75 % marks)	Grade Points 7.5	Letter Grade A++
Category VII:	(65 to less than 70 % marks)	Grade Points 7.0	Letter Grade A+
Category VIII:	(60 to less than 65 % marks)	Grade Points 6.5	Letter Grade A
Category IX:	(55 to less than 60 % marks)	Grade Points 6.0	Letter Grade B+
Category X:	(50 to less than 55 % marks)	Grade Points 5.5	Letter Grade B
Category XI:	(45 to less than 50 % marks)	Grade Points 5.0	Letter Grade C
Category XII:	(Less than 45 % Marks)	Grade Points 0.0	Letter Grade F (Fail)
Category XIII:	Incomplete	Letter Grade I
Category XIV:	Audit Pass	Letter Grade P

Category XV:

Audit Fail

Letter Grade X

Notes:

1. Category XIII (Incomplete, with letter grade I) is given to students who are unable to complete the programme and are considered ‘dropped’.
2. Categories XIV and XV (Audit Pass with letter grade P and Audit Fail with letter grade X) are given to the students who are auditing (attending the class, but not for grade) the course and are passing or failing respectively. These grades will not be counted for determining the Grade Point Average (GPA) and Cumulated Grade Point Average (CGPA) of the student.

15. Determining GPA and CGPA

For each student the Grade Point Average (GPA) and the Cumulated Grade Point Average (CGPA) will be determined by the CoE Office of the HPU as follows:

$$GPA \text{ or } CGPA = (\sum C_i G_i) / (\sum C_i)$$

Where, C_i is the credit earned for course i (i varying from 1 to n) and G_i is the grade point obtained by the student in course i (i varying from 1 to n), n being the number of courses passed so far by a student and the candidate will be categorized as below:

CGPA	Letter Grade	Classification of the Final Result
9.51 and above	S+	First Class - Exemplary
9.01 to 9.50	S	
8.51 to 9.00	D++	First Class - Distinction
8.01 to 8.50	D+	
7.51 to 8.00	D	
7.01 to 7.50	A++	First Class
6.51 to 7.00	A+	
6.01 to 6.50	A	
5.51 to 6.00	B+	Second Class
5.01 to 5.50	B	
4.51 to 5.00	C	Third Class
4.50 and below	F	Fail
No Grade	I	Incomplete
No Grade	P	Audit Pass

However, for the purpose of declaring a candidate to have qualified for the Degree of Bachelor of Arts/ Science/ Commerce etc. In the First Class / Second Class / Third Class or First Class with Distinction / Exemplary, the CGPA earned by the candidate in Part III alone will be considered and reported on the Certificate / Transcript.

16. Conferment of the Bachelor’s Degree

The result would be declared by the CoE of the Himachal Pradesh University and the degree conferred. A candidate shall be eligible for the conferment of the Bachelor’s degree only if he /she has earned the minimum required credits for the programme prescribed therefore (i.e. 132 credits in total. The University will confer the Degree when these conditions are met.

The top three scorers in each subject will be granted Gold, Silver, and Bronze medals (to the First, Second, and Third ranks respectively) by the HPU.

Syllabus Structure under New UGC CBCS Pattern

B.A. with English

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Communication)	English Communication (ENGL 103) OR Hindi Communication (HINDI 102) OR Skt Communication- (SKT-AECC111)			
	DSC-1A English Literature-I (Essays, Stories and Poems)				
	DSC-2A				
II	English (Compulsory)	Environmental Science			
	DSC-1B English Literature-II (Poems, Short Stories and Essays) ENGL202				
	DSC-2B				
III	HIND300/Skt-DSC-202 (Compl.)		AEEC/SEC-1 Creative Writing, Book and Media Reviews ENGL303		
	DSC-1 British Literature ENGL302				
	DSC-2C				
IV	HIND400/Skt-DSC-402 (Compl.)		AEEC/SEC-2 Translation Studies and Principles of Translation ENGL403		
	DSC-1D Literary Cross Currents Modern Indian Literature ENGL402				
	DSC-2D				
V			AEEC/SEC-3 Technical Writing ENGL503	DSE-1A Soft Skills ENGL502	GE-1 Contemporary India: Women & Empowerment ENGL502
				DSE-2A	
VI			AEEC/SEC-4 Business Communication ENGL603	DSE-B Academic Writing ENGL602	GE- Generic Elective Language, Literature and Culture ENGL601
				DSE-2B	

Note: The student of BA with English will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than English and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern

B.A. with Economics

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC)(2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Compulsory)	English Communication (ENGL 103) OR Hindi Communication (HINDI 102) OR Skt Communication- (SKT-AECC111)			
	DSC-1A Principles of Microeconomics-I ECON101				
	DSC-2A				
II	English (Compulsory)	Environmental Science			
	DSC-1B Principles of Microeconomics-II ECON202				
	DSC-2B				
III	HIND300/Skt-DSC-202 (Compl.)	SEC-1 Economics of Rural Development ECON314			
	DSC-1C Principles of Macroeconomics-I ECON303				
	DSC-2C				
IV	HIND400/Skt-DSC-402 (Compl)	SEC-2 Economy of Himachal Pradesh ECON416			
	DSC-1D Principles of Macroeconomics-II ECON404				
	DSC-2D				
			SEC-3 SEC5:Indian Economy ECON517	DSE-1A DSE1:Public Finance ECON505 DSE-2A	GE-1 Public Finance ECON521
			SEC-4 Money and Financial Markets ECON620	DSE-1B Money and Banking ECON609 DSE-2B	GE-2 GEC4 :Money and Banking ECON624

Note: The student of BA with Economics will select Any Two Generic Elective Courses from Unrelated Discipline(s)/ Subject(s) i.e. from Subject(s) other than Economics and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern

B.A. with Hindi

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Compulsory)	English Communication (ENGL 103) OR Hindi Communication (HIND102) OR Skt Communication-(SKT-AECC111)			
	DSC-1A हिन्दी साहित्य का इतिहास HIND101				
	DSC-2A				
II	English (Compulsory) ENGL201 DSC-1B मध्यकालीन हिन्दी कविता HIND201	Environmental Science			
	DSC-2B HIND300/Skt-DSC-202 (Compl.)				
	DSC-1C आधुनिक हिन्दी कविता HIND301				
III	DSC-2C		SEC-1 कार्यलय हिन्दी HIND302		
IV	HIND400/Skt-DSC-402 (Compl.)		SEC-2 अनुवाद विज्ञान HIND402		
	DSC-1D हिन्दी गद्य साहित्य HIND401				
	DSC-2D				
V			SEC-3 रंग आलेख एवं रंगमंच HIND501	DSE-1A लोक साहित्य HIND503	GE-1 आधुनिक भारतीय साहित्य HIND504
VI			SEC-4 समाचार संकलन और लेखन HIND602	DSE-2A DSE-1B छायावादोत्तर हिन्दी कविता HIND603	GE-2 सर्जनात्मक लेखन के विविध क्षेत्र HIND604
				DSE-2B	

Note: The student of BA with Hindi will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than Hindi and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern

B.A. with Geography

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Compulsory) DSC-1A	English Communication (ENGL 103) OR Hindi Communication (HIND102) OR Skt Communication (SKT-AECC111)			
	Physical Geography (GEOGP101CC)				
	DSC-2A				
II	English (Compulsory) DSC-1B	Environmental Science			
	Human Geography (GEOGP202CC)				
	DSC-2B				
III	HIND300/Skt-DSC-202 (Compl)	SEC-1 Regional Planning and Development (GEOGP301SEC)			
	DSC-1C General Cartography (Practical)				
	DSC-2C				
IV	HIND400/Skt-DSC-402 (Compl) Environmental Geography (GEOGP404CC)	SEC-2 Remote Sensing and GPS (GEOGP402SEC)			
	DSC-2D				
V			SEC-3 Geographic Information System (GEOGP503SEC)	Geography of India (GEOGP501-1-DSE) (GEOGP501-1 DSE) DSE-2A	GE-1 Disaster Risk Reduction (GEOGP501GE)
VI			SEC-4 Field Techniques and Survey based Project Report (Practical) (GEOGP604SEC)	Disaster Management (GEOGP602-1DSE) DSE-2B	GE-2 Sustainability and Development (GEOGP602GE)

Note : The student of BA with Geography will select Any Two Generic Elective Courses from Unrelated Discipline (s)/ Subject (s) i.e. from Subject (s) other than Geography and the Second subject of study (DSC-2)

Syllabus Structure under New UGC CBCS Pattern

B.A. with History

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Compulsory)	English Communication (ENGL 103) OR Hindi Communication (HIND102) OR Skt Communication (SKT-AECC111)			
	DSC-1A History of India From earliest times upto 300 CE				
II	English (Compulsory)	Environmental Science			
	DSC-1B History of India From Century 300 to 1206 HIST-102				
	DSC-2B				
III	HIND300/Skt-DSC-202 (Compl)		SEC-1 Historical Tourism : Theory and Practice HIST-117		
	DSC-1C History of India From 1206 to 1707 HIST-103				
	DSC-2C				
IV	HIND400/Skt-DSC-402 (Compl)		SEC-2 Indian History and Culture HIST-119		
	DSC-1D History of India from 1707 to 1950 HIST-104				
	DSC-2D				
V			SEC-3 An Introduction to Archaeology HIST121	DSE-1A National Liberation Movements in 20th Century World HIST106	GE-1 Women in Politics and Governance HIST112
				DSC-2A	
VI			SEC-4 Orality and Oral Culture in India HIST124	DSE-1B Political History of Modern Europe 15th,18th Century HIST110	GE-2 History of Indian Journalism Colonial & Post Colonial Period HIST115
				DSE-2B	

Note : The student of BA with History will select any Two Generic Elective Courses form Unrelated Discipline (s)/Subject(s) i.e. from Subject (s) other than History and Second subject of study (DSC-2)

Syllabus Structure under New UGC CBCS Pattern
B.A. with Music

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Compulsory) DSC-1A	English Communication (ENGL 103) OR Hindi Communication (HIND102) OR Skt Communication-(SKT-AFCC111)			
	Theory of Indian Music MUSI101TH & MUSI102PR				
	DSC-2A				
II	English (Compulsory)	Environmental Science			
	Theory of India Music General & Biographies MUSI203TH & MUSI204PR				
	DSC-2B				
III	HIND300/SKT-DSC-202 (Compl)		SEC-1 Hindustani Music Vocal/Inst MUSI701		
	DSC-1 Ancient Granthas & Contribution of Musicologists MUSI305TH & MUSI306PR				
	DSC-2C				
IV	HIND400/Skt-DSC-402 (Compl)		SEC-2 Hindustani Music Vocal/Inst MUSI702		
	DSC-1 Medieval Granthas & Contribution of Musicians MUSI407TH & MUSI408PR				
	DSC-2D				
V			SEC-3 Value Based & Practical Oriented Course for Hindustani Music MUSI703	DSE-1A Unit-1 Theory Vocal/Inst Hindustani Music (MUSI801TH) Unit-2 Practical Vocal/Inst Hindustani Music MUSI802PR	GE-1 Vocal/Inst Music Theory MUSI901TH
				DSE-2A	
VI			SEC-4 Value Based & Practical Oriented Course for Hindustani Music MUSI704	DSE-1B Unit-1 Theory Vocal/Inst Hindustani Music (MUSI803TH) Unit-2 Practical Vocal/Inst Hindustani Music (MUSI804PR)	GE-2 Vocal/Inst Music Practical MUSI902 PR
				DSE-2B	

Note: The student of BA with Music will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than Music and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern

B.A. with Political Science

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Compulsory)	English Communication (ENGL103) OR Hindi Communication (HIND 102) OR Skt Communication- (SKT-AECC111)			
	DSC-1A Introduction to Political Theory POLLS 101				
	DSC-2A				
II	English (Compulsory)	Environmental Science			
	DSC-1B Indian Govt & Politics (POLLS201)				
	DSC-2B				
III	HIND300/Skt-DSC-202 (Compl)		SEC-1 Legislative Support POLLS305		
	DSC-1C Comparative Govt & Politics (POLLS301)				
	DSC-2C				
IV	HIND400/SKT-DSC-402 (Compl)		SEC-2 Public Opinion & Survey Research POLLS402		
	DSC-1D Introduction to International Politics POLLS401				
	DSC-2D				
V			SEC-3 Democratic Awareness with Legal literacy (POLLS501)	DSE-1A Themes in Comp.Pol. Theory (POLLS502)	GE-1 Society, Economy & Politics in Himachal Pradesh (POLLS504)
				DSE-2A	
VI			SEC-4 Conflict and Peace Building (POLLS 601)	DSE-1B Democracy and Governance (POLLS602)	GE-2 Human Rights & Gender Environment (POLLS604)
				DSE-2B	

Note: The student of BA with Political Science will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than Political Science and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern

B.A. with Public Administration

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Compulsory)	English Communication (ENGL103) OR Hindi Communication (HIND 102) OR Skt Communication- (SKT-AECC111)			
	DSC-1A Introduction to Political Theory POLS 101				
	DSC-2A				
II	English (Compulsory)	Environmental Science			
	DSC-1B Indian Administration				
	DSC-2B				
III	HIND300/Skt-DSC-202 (Compl)		SEC-1 Computer Awareness & Office Management PUB302		
	DSC-1 Administrative Thinkers PUBA301				
	DSC-2C				
IV	HIND400/Skt-DSC-402 (Compl)		SEC-2 Human Resource & Logistic Management PUBA402		
	DSC-1D Development Administration PUBA401				
	DSC-2D				
V			SEC-3 Leadership Styles & Conflict Management PUBA501	DSE-1A Local Governance IA PUBA502	GE-1 Disaster Management PUBA504
				DSE-2A	
VI			SEC-4 Stress & Time Management PUBA601	DSE-1B Public & Finance Administration PUBA603	GE-2 E-Governance PUBA604
				DSE-2B	

Note: The student of BA with Public Administration will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than Public Administration and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern

B.A. with Sanskrit

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Compulsory)	English Communication (ENGL103) OR Hindi Communication (HIND102) OR Skt Communication- (SKT-AECC111)			
	ENGL101 DSC-1 संस्कृत काव्य				
	Skt-DSC-101 DSC-2A				
II	English (Compulsory) ENGL201	Environmental Science			
	DSC-1B संस्कृत गद्य काव्य				
	Skt-DSC-201 DSC-2B				
III	HIND300/Skt-DSC-202 (Compl)		SEC-1 आयुर्वेद के मूल सिद्धांत SKT-AEEC-302		
	DSC-1C संस्कृत नाटक				
	SKT-DSC-301 DSC-2C				
IV	HIND400/SKT-DSC-402 (Compl)		SEC-2 पातञ्जल योगसूत्र SKT-AEEC-403		
	DSC-1D संस्कृत व्याकरण				
V			SEC-3 भारतीय रंगशाला SKT-AEEC-501	DSE-1A व्यक्तित्व विकास का भारतीय दृष्टिकोण SKT-DSC-502	GE-1 संस्कृत छन्द एवं गायन SSSSSKT-GE-503
				DSE-2A	
VI			SEC-4 Computer Awareness for Sanskrit SKT-AEEC-601	DSE-1B Iहित्यिक समालोचना SKT-DSE-602	GE-2 भाषा विज्ञान के मूलभूत सिद्धांत SKT-GE-603
				DSE-2B	

NOTE: The student of BA with Sanskrit will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than Sanskrit and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern
B.A. with Journalism & Mass Communication

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Compulsory) DSC-1A	English Communication (ENGL103) OR Hindi Communication (HIND102) Communication (SKT-AECC111)			
	Principle of Communication BJMCPC101				
	DSC-2A				
II	English (Compulsory) ENGL201	Environmental Science			
	DSC-1B Introduction to Radio & TV BJMCPC201				
	DSC-2B				
III	HIND300/SKT-DSC-202 (Compl)		SEC-1 Reporting, Editing and Feature Writing BJMCPS301P		
	Introduction to Advertising and Public Relations BJMCPC301				
	DSC-2C				
IV	HIND400/SKT-DSC-402 (Compl)		SEC-2 Skills for New Media BJMCPS401P		
	DSC-1D New Media Communication BJMCPC401				
	DSC-2D				
V			SEC-3 Communication Skills BJMCPS501	DSE-1A Community and Traditional Media BJMCPD501	GE-1 Media and Culture BJMCGES501
				DSE-2A	
VI			SEC-4 Film Appreciation Skills BJMCPS601	DSE-2A Introduction to Photojournalism BJMCPD601P	GE-2 Introduction to Visual Communication BJMCGE601
				DSE-2B	

NOTE: The student of BA with BJMC will select Any Two Generic Elective Courses from Unrelated Discipline(s)/Subject(s) i.e. from Subject(s) other than BJMC and the Second subject of study (DSC-2).

Syllabus Structure under New UGC CBCS Pattern

B.Com

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (2)
I	English (Compulsory)	Environmental Science			
	Financial Accounting				
	Business Organisation				
II	English (Compulsory)	English Communication (ENGL203)			
	Business Law BC 2.2				
	Business Mathematics and Statistics				
III	HIND300 (Compl) Company Law BC 3.1		SEC-1 Computer Application in Business BC 3.4		
	Income Tax Law and Practic BC 3.2				
IV	HIND400 (Compl) Corporate Accounting		SEC-2 E-Commerce BC 4.4		
	Cost Accounting NC 4.3				
V			SEC-2I Entrepreneurship BC 5-3	DSE-1 Auditing and Corporate Governance BC 5.1	GE-1 Principles of Micro economics BC 5.4
				DSE-2 Fundamentals of Financial Management BC 5.2	
VI			SEC-1V Personal Selling and Salesmanship	DSE-3 Management Accounting BC 61.	GE-2 Indian Economy BC 6.4
				DSE-4 Fundamentals of Investment BC 6.2	

Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Physics

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
I	Mechanics-Theory PHYS101TH PHYS101IA PHYS101PR	Environmental Science		
	DSC-I: Chemistry			
	DSC-II: Mathematics			
II	Electricity Magnetism & Emt-Theory PHYS201TH PHYS201IA PHYS201PR	English Communication ENGL203		
	DSC-I: Chemistry			
	DSC-II: Mathematics			
III	Thermal Physics & Statistical Mechanics-Theory PHYS301TH PHYS301IA		SEC-1 Computational Physics Skills PHYS303 TH	
	DSC-I: Chemistry			
	DSC-II: Mathematics			
IV	Waves & Optics Theory PHYS401TH PHYS401IA PHYS401PR		SEC-2 Basic Instrumentation Skills PHYS403TH	
	DSC-I: Chemistry			
	DSC-II: Mathematics			
V			SEC-3 Radiology and Safety PHYS505TH	DS3-1A Element of Modern Physics PHYS501TH PHYS501PR
				DSE-2A: Maths
				DSE-3A: Chemistry
VI			SEC-4 Renewable Energy and Energy Harvesting PHYS606TH	DSE-1B Quantum Mechanics PHYS602TH PHYS602PR
				DSE-2B: Maths
				DS3-3B: Chemistry

Syllabus Structure under New UGC CBCS Pattern
B.Sc. with Chemistry

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
I	Atomic Structure, Bonding, General Organic Chemistry and Hydrocabons CHEM CC 101 CHEM CC 101P	Environmental Science		
	DSC-I : Physics or Botany			
	DSC-II : Math or Zoology			
II	Chemical Energetics, Equilibria & Functional Group of Organic Chemistry CHEM CC202 CHEM CC202 P	English Communication ENGL 203		
	DSC-I Physic or Botany			
	DSC-II Maths or Zoology			
III	Solutions, Phase Equilibria, Conductance, Electrochemistry & Organic Chemistry CHEM CC303 CHEM CC 300 P		SEC-1 Basic Analytical Chemistry CHEM SEC 301	
	DSC-I Physic or Botany			
	DSC-II Math or Zoology			
IV	Coordination Chemistry States of Matter and Chemical Kinetics CHEM CC404 CHEM CC404P		SEC-2 Fuel Chemistry & Chemistry of Cosmetics and Perfumes CHEM SEC 402	
	DSC-I : Physics or Botany			
	DSC-II : Maths or Zoology			
V			SEC-3 Chemical Technology and Society and Business Skills for Chemistry CHEMSEC503	DSE-1A Quantum Chemistry Spectroscopy and Photo Chemistry CHEMDSE503 CHEMDSE503(P)
				DSE-2A : Physics or Botany
				DSE-3A : Maths or Zoology
VI			SEC-4 Pesticides Chemistry and Pharmaceutical Chemistry CHEMSEC604	DSE-1B Chemistry of main group Elements Theories of Acids & Bases CHEMDSE604 CHEMDSE604 (P)
				DSE-2B : Physics or Botany
				DSE-3B : Math or Zoology

Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Mathematics

Sem.	Core Course (12)	Ability Enhancement Compulsory Course	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
I	Differential Calculus MATH101TH	Environmental Science		
	DSC-I : Chemistry			
	DSC-II : Physics			
II	Differential Equations MATH201TH	English Communication ENGL203		
	DSC-I : Chemistry			
	DSC-II : PHYSICS			
III	Real Analysis MAH301TH		SEC-1 Integral Calculus MATH305TH	
	DSC-I : Chemistry			
	DSC-II : Physics			
IV	Algebra MATH401TH		SEC-2 Vector Calculus MATH402 TH	
	DSC-I : Chemistry			
	DSC-II : Physics			
V			SEC-3 Probability and Statistics MATH504TH	DSE-1A Linear Algebra
				MATH503TH
				DSE-2A : Physics DSE-3 A : Chemistry
VI			SEC-4 Transformation & Game Theory MATH605TH	DSE-1B Numerical Methods MATH601TH
				DSE-2B : Physics
				DSE-3B : Chemistry

Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Botany

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
I	Biodiversity (Microbes, Algae, Fungai and Archegoniate) BOTA 101	Environmental Science		
	DSC-I : Zoology			
	DSC-II : Chemistry			
II	Ecology and Taxonomy BOTA201	English Communication		
	DSC-I : Zoology			
	DSC-II : Chemistry			
III	Plant Anatomy and Embryology BOTA301		SEC-1 Bio-Fertilizers BOTA302	
	DSC-I : Zoology			
	DSC-II : Chemistry			
IV	Plant Physiology & Metabolism BOTA401		SEC-2 Nursery and Gardening BOTA402	
	DSC-I : Zoology			
	DSC-II : Chemistry			
V			SEC-3 Medicinal Botany BOTA604 TH	DSE-1A Economic Botany and Biotechnology BOTA501 TH BOTA501 PR
				DSE-2A : Chemistry
				DSE-3A : Zoology
VI			SEC-4 Plant Diversity and Humam Welfare BOTA604TH	DSE-1B Cell and Molecular Biology BOTA601 TH BOTA601PR
				DSE-2B : Chemistry
				DSE-3B : Zoology

Syllabus Structure under New UGC CBCS Pattern

B.Sc. with Zoology

Sem.	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective (DSE) (6)
I	Animal Diversity ZOOL101TH & ZOOL101 PR	Environmental Science		
	DSC-I : Botany			
	DSC-II : Chemistry			
II	Comparative Anatomy and Developmental Biology of Vertebrates ZOOL201 TH & ZOOL201 PR	English Communication ENGL203		
	DSC-I : Botany			
	DSC-II : Chemistry			
III	Physiology and Biochemistry ZOOL301TH & ZOOL301 PR		SEC-1 Medical Diagnostics ZOOL302TH	
	DSC-I : Botany			
	DSC-II : Chemistry			
IV	Genetics and Evolutionary Biology ZOOL401TH & ZOOL401 PR		SEC-2 Apiculture ZOOL402TH	
	DSC-I : Botany			
	DSC-II : Chemistry			
V			SEC-3 Sericulture ZOOL502TH	DSE-Zoology-I Applied Zoology ZOOL501(A) TH ZOOL501 (A) PR
				DSE-2A : Chemistry
				DSE-EA : Botany
VI			SEC-4 Research Methodology ZOOL602(B) TH	DSE-Zoology II Insect, Vector and Diseases ZOOL 601 (A) TH ZOOL 601 (A) PR
				DSE-2B : Chemistry
				DSE-3B : Botany

SELF FINANCING COURSES

1. BACHELOR OF BUSINESS ADMINISTRATION (BBA)

Bachelor of Business Administration (BBA) Programme was introduced by the Himachal Pradesh University Shimla in University College of Business Studies with an objective to meet man power requirements for Junior Management Positions. On the same pattern this college offers the programme under RUSA System.

The total numbers of seats in BBA Course are as under

Sr. No.	Category	No. of Seats
1.	Subsidized	20
2.	Non-Subsidized	20
	Total	40

2. BACHELOR OF COMPUTER APPLICATION (BCA):-

Govt. College Sarkaghat has started three years BCA Course under RUSA system of examinations now with semester system. The total number of seats in BCA Course is 40.

Sr. No.	Category	No. of Seats
1.	Subsidized	20
2.	Non-Subsidized	20
	Total	40

3. POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA):- In order to cater to the growing demand of computer awareness among the youth. This college has introduced a Post Graduate Diploma in Computer Applications. The duration of

PGDCA Course is one year, spread over two semesters: The total numbers of seats in PGDCA Course are 40.

Sr. No.	Category	No. of Seats
1.	Subsidized	20
2.	Non-Subsidized	20
	Total	40

For Admission & other details contact:

Sh. Neeraj Kumar (Cell No. 94186-20766)

DUES & PAYMENTS:

1. The dues for twelve months from March to April will be collected in two instalments only.
2. Fine accruing have to be paid while collecting university Roll No. Students will be informed regarding any change in fees/dues chargeable.
3. The students have more than 40% disability will be exempted from the payment of Tution Fee on production of Disability Certificate issued by the competent authority.
4. A student whose name has been struck off for third time will not be re-admitted.

Important Note:- Fees and Funds are subject to change under new system of admission in B.A./B.Sc./B.Com.

DETAILS OF FEES AND FUNDS UNDER ROLL ON SYSTEM

H.O.A/c Amount

Fees & Funds

in Rs.

Govt. Funds

Tuition Fee (Boys)	50.00p.m.
Admission Fee	25.00 p.a.
Re-Admission Fee (1st time)	100.00
Re-Admission Fee (2nd time)	200.00

Univ. Funds/Fee

Registration Fee	200.00 p.a.
Continuation Fee	10.00 p.a.
Migration Fee	50.00p.a.
H.P.U. Youth Welfare Fee	15.00 p.a.
Holiday Home fee	1.00 p.a.
Sports Fee	30.00 p.a.

College Funds

Library Security (refundable)	100.00 p.a.
House Exam Fee	40.00 p.sem
Magazine Fee	50.00 p.a.
Union Fund	25.00 p.m.
Medical Fund	6.00 p.a.
Student's Aid Fund	2.00 p.a.
Identity Card Fee	10.00 p.sem
Duplicate Identity Card Fee	20.00
NCC Fund	5.00 p.a.
Building Fund	10.00 p.a.
Book Rebinding & Replacement Fund	25.00 p.a.
Campus Dev, Beautification & up-keeping Fund	10.00 p.a.
Cultural Activity Fund	20.00 p.a.
Furniture Repair/Replacement Fund	10.00 p.a.
Computer & Internet Facility	20.00 p.a.
Sports Fund	20.00 p.m.
Rover & Rangers Fund	5.00 p.m.
Physics Practical Fund	20.00 p.m
Chemistry Practical Fund	20.00 p.m.
Botany Practical Fund	20.00 p.m.
Zoology Practical Fund	20.00 p.m.
Geography Practical Fund	15.00 p.m.
Music Practical Fund	15.00 p.m.
Computer Practical (Commerce & Maths Students)	15.00 p.m.

**PTA Fund: Rs. 200/- will be realised at the time of Fresh Admission in 1st, 3rd & 5th Semester and
Rs. 200/- will be realised at the time of Roll on Admission to 2nd, 4th & 6th Semester.**

Fee and Funds to be realized at the time of admission

Sr. No.	Name of Fund / Fee	1 st Semester		2 nd Semester		3 rd & 5 th Semesters		4 th & 6 th Semesters	
		Boys Rs.	Girls Rs.	Boys Rs.	Girls Rs.	Boys Rs.	Girls Rs.	Boys Rs.	Girls Rs.
A	Annual Charges								
1.	Admission Fee	25.00	25.00			25.00	25.00		
2.	Re-Admission Fee (First time)	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
3.	Re-Admission Fee (Second time)	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
B	Uni. Funds/Fee:								
1	Registration Fee	200.00	200.00						
2	Continuation fee	10.00	10.00	10.00	10.00	10.00		10.00	
3	Migration Fee	50.00	50.00						
4	H.P.U. Youth Welfare Fee	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00
5	Holiday Home fee	1.00	1.00			1.00	1.00		
6	Sports Fee	15.00	15.00			15.00	15.00		
7	Univ. Development Fund (only from 1st Sem. Students)	500.00	500.00						
		100.00 for (BPL /IRDP)	100.00 for (BPL /IRDP)						
C	College Funds								
1	Tuition Fee	300.00		300.00		300.00		300.00	
2	Library Security (Refundable)	100.00	100.00						
3	House Exam. Fee	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00
4	Magazine Fee	50.00	50.00		50.00	50.00			
5	Union Fund	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00
6	Medical Fund	6.00	6.00			6.00	6.00		
7	Student's Aid Fund	2.00	2.00			2.00	2.00		
8	Identity Card Fee	10.00	10.00			10.00	10.00		
9	Duplicate Identity Card Fee	20.00	20.00			20.00	20.00		
10	NCC Fund	5.00	5.00			5.00	5.00		
11	Building Fund	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00
12	Book Replacement Fund	25.00	25.00			25.00	25.00		
13	Campus Development Fund	10.00	10.00			10.00	10.00		
14	Cultural Activity Fund	20.00	20.00			20.00	20.00		
15	Furniture Activity Fund	10.00	10.00			10.00	10.00		
16	Computer & Internet Facility Fund	20.00	20.00			20.00	20.00		
17	Sports Fund	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00
18	Rover & Ranger Fund	30.00	30.00			30.00	30.00		
19	Physics Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00
20	Chemistry Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00
21	Botany Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00
22	Zoology Practical Fund	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00
23	Geography Practical Fund	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00
24	Music Practical Fund	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00
25	Computer Practical Fund								
	a. Commerce	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00
	b. Maths	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00
	Total	2479	2179	2079	1595	1295	1859	1595	1295
		2079 for (BPL/ IRDP)	1779 for (BPL/ IRDP)						

- Note:** 1. Above fee and funds are subject to change by the HP University notification from time to time.
 2. Fee/funds once deposited will not be refunded in any case.
 3. Fee & Funds to be realised at the time of Admission on Roll on Admission System
 4. Fee and Funds will be realised under Semester System in BA/B.Sc./B.Com. as per Notification of H.P. Director of Higher Education Shimla.

GIRL'S HOSTEL

At present college provides hostel facility for the girls students only. Because of the limited seats (presently 105) allotment will be made on merit basis. All the rooms are spacious, ventilated and well furnished. For admission in the hostel preference will be given to the wards of SC/ST provided their result of the previous year examination is either pass or re-appear, besides good moral conduct. Vacant seat will be filled from the wards of other categories. Girls students are advised to seek admission on prescribed proforma attached in the prospectus. The application form duly filled in all respect be deposited with Smt. Surekha Sharma, Clerk for hostel affairs upto the 30th June, 2018. A warden and Chowkidar are residing in hostel.

Hostel Charges

Fees & Funds	Amount
Hostel Admission Fee	10.00 p.a.
Common Room @ Rs. 10 p.m.	120.00 p.a.
Attendant Fees @ Rs. 30/- p.m.	360.00 p.a.
Clerical Assistance Fee @ Rs. 10/- p.m.	120.00 p.a.
Sweeper Charges @ Rs. 15/- p.m.	180.00 p.a.
Misc. @ 10/- p.m.	120.00 p.a.
First Aid Charges @ Rs. 10/- p.m.	120.00 p.a.
Electricity Charges @ Rs. 125/- p.m.	1500.00 p.a.
Hostel Identity card @ Rs. 10/-	10.00 p.a.
Water Charges @ Rs. 10/- p.m.	120.00 p.a.
Room Rent per seat @ Rs. 30/- p.m.	360.00 p.a.
Total	3010.00
Security (Refundable) Rs. 800/-+700/- for three years	1500.00
Late payment of Dues Rs.	1.00 per day

Hostel Rules:

1. Admission to the Girls Hostel will be purely on merit basis.
2. Preference will be given to SC/ST/OBC students.
3. Remaining seats, if any, will be allotted to the girls of other categories.
4. At the time of admission, at least one of the parents must accompany the ward.
5. The photograph of the Parents/Local Guardian must be pasted on the visitor's card.
6. Only approved visitors, with visitor cards are allowed to visit the hostel on Sunday and other holidays.
7. The visitors other than approved visitors will be allowed to visit the hostel only if any authority letter from the parents is submitted.
8. **Visiting Hours:**
SUNDAY/HOLIDAY 10.00 a.m. to 5.00 p.m.
ON WORKING DAYS 3.00 p.m. to 5.00 p.m.
9. Visitors are not allowed to go to the students rooms. They can meet their wards only in the visitor room.
10. No student can leave the hostel without prior permission of the Hostel Warden/Principal.
11. Leave from the hostel to go home or to the local guardian if permitted will be granted once a fortnight.
12. Leave from the hostel must be obtained personally from the warden at least two days before. Leave application must be supported by a letter of permission from the parents

13. Outing leave will be allowed once a week from 12.00 noon to 2.00 p.m.
14. If leave is required on working days, it should be obtained from the Principal, after obtaining Warden's recommendation.
15. The boarder shall not be allowed to leave station to visit her parents/guardians alone unless written request from the parents/guardians is received.
16. Penalty may be imposed in the form of expulsion from the Hostel/College in case if a Boarder absents herself without any authorisation.
17. Warden will have the right to allot/shift the room whenever required. Change of room on the basis of complaint will be deemed as 1st warning. The boarder will be issued 2nd warning for her misconduct in the form of financial penalty i.e. Rs. 500/- and in case of non-adherence to the rules/ first two warnings, the boarder may be expelled from the hostel

The following acts will be treated as misconduct.

1. Violation of hostel-rules 1-17 mentioned above.
2. Shouting, hooting or creating disturbance in the hostel.
3. Damage to the hostel property.
4. Use of cell phones.
5. Staying outside the hostel premises after the stipulated/ given timings permitted by the warden.
6. Abstaining from the classes during stay in the hostel.
7. Attending/holding a function, if any, without the prior permission of the warden.

Fee/Mess Rules:-

1. All the boarders must deposit the mess charges within the stipulated time as notified by the college
2. Rs. 10/-per day will be charged on non-payment of mess charges.
3. Only vegetarian meals will be served in the mess.
4. Mess timing will be decided by the warden.

ABSENCE AND OTHER FINES

- | | |
|---------------------------------|------------------------------|
| 1. Per period absence | Rs. 1/- maximum Rs.3 per day |
| 2. Absence from practical | Rs. 3/- (per practical) |
| 3. Absence from MTT | Rs. 50/- (per paper) |
| 4. Late payment of dues | Rs.1/- (per day) |
| 5. Late return of library books | Rs.1/- (per day) |

- Note :-**
- a) A student will deposit six months' fee at the time of admission. Fee for the next six months will be deposited in advance in the month of Nov/December or as per new system of admission.
 - b) In case a student doesn't deposit college dues, his/her name will be considered automatically struck-off from the college rolls.
 - c) If a student doesn't claim refundable security deposit within one year of leaving the college his/her claim for refundable thereafter shall not be entertained.
 - d) Any change in the hostel fee or other matters will be notified on the Notice Board.
 - e) Rules for admission to the Hostel are given in the Application Form

NSS/NCC/ROVERS & RANGERS:

To inculcate the qualities of leadership, social service, discipline and patriotism among the youths, the college is running NCC/NSS/Rovers and Rangers programmes in the college.

i) Presently the college has two NSS units comprising of 100 students each. In each unit 33% seats are reserved for the girls. The students who attend 240 hours of social service and attend one 10 days special camp are given a special benefit of 2% marks at the time of admission to the H.P. University P.G. Courses.

ii) At present the college has two wings of NCC-one for boys and one for girls. There are limited seats in each wing/unit. The students who obtain a 'C' certificate in NCC are directly called for the CDS interview (without written test) and given a weight age of 2% marks while seeking admission to H.P. University courses.

iii) In additions, the college has rovers & rangers wing also.

RED RIBBON CLUB:

Red Ribbon Club of this college came into being in 2006. Any number of college students can get registered as volunteers of this club which exclusively aims at launching an exhaustive campaign against AIDS, AIDS is not only a health issue but also an educational and social one. Above all, it is an issue of justice. In order to translate these facts into reality, this club is not only educating and sensitising college youths but also taking a lead in reaching out to the general public as well as the people unaware about AIDS. Hence, it makes the institution really proud as how this war against AIDS is gathering momentum year after year with the concerted efforts of young peer educators.

SPORTS & CO-CURRICULAR ACTIVITIES

The college provides optimum facilities for various games viz, Cross Country, Athletics, Cricket, Hockey, Volley-Ball, Foot-Ball Kho-Kho, Kabbadi, Hand-Ball, Basket Ball, Boxing, Judo, TT, Badminton, Weight-lifting etc. The college sports persons can avail gymnasium facility either in the morning or evening hours.

Further, the college students successfully mark their presence in different events of Youth Festivals at Inter-College and Inter University level.

SPORTS ASSIGNMENTS

Patron: Prof. S.S. Thakur Principal

Co-ordinator: Dr. R.C. Dhalaria

Asstt. Co-ordinator:

Prof. B.L. Goyal

EVENT	PRESIDENTS	CATEGORY	EVENT	PRESIDENTS	CATEGORY
Athletics	Prof. Vishal Kumar Dr. Rajni Rana	Men Women	TableTennis	Dr. Mohinder Guleria Prof. Kanchana Devi	Men Women
Badminton	Dr. Anil Kumar Sharma Dr. Mala Sharma	Men Women	Volley Ball	Prof. Mohinder Singh Prof. Anita Kumari	Men Women
Basket Ball	Prof. Vishal Kumar Dr. Sapna Nadda	Men Women	Weight Lifting	Dr. Subhash Verma Prof. Shalu Kanwar	Men Women
Boxing	Prof. Ashiwani Kumar Dr. Mala Sharma	Men Women	Cross Country	Dr. Sunil Kumar Prof. Lata Kumari	Men Women
Chess	Prof. Rakesh Kumar Prof. Neeraj Kumar	Men Women	Wrestling	Prof. Pankaj Kumar Dr. Lata Kumari	Men Women
Cricket	Prof. Suneel Kumar Prof. Preeti Kainth	Men Women	Kho-Kho	Prof. Anil Kumar Gupta Prof. Anita Sharma	Men Women
Football	Prof. Kuljeet Singh Dr. Sunil Kumar	Men Women	Hand Ball	Prof. Dinesh Patyal Prof. Rekha Kumari	Men Women
Hockey	Dr. Mohinder Guleria Prof. Suman Kumari	Men Women	Kabaddi	Prof. Mukesh Kumar Prof. Reena Kumari	Men Women

LIBRARY

There are about 16880 books in the college library. In addition to various Encyclopaedias, reference books and general books, the library has a regular subscription of 10 News papers, 22 magazines and periodicals. All students can have access to these during the special hours.

The following rules and regulations are to be observed in relation to library by the students.

- 1) Maintain silence in and around the library.
- 2) Always keep your Identity Card with you.
- 3) Due to large number of students, the days and timings of getting a book issued are fixed (See library Notice Board).
- 4) P.G. students can borrow 4 books, while U.G. students can borrow 2 books at a time for a period of 10 days.
- 5) Reference books (Encyclopaedias, dictionaries etc.) will not be issued.
- 6) A book should not be spoiled by underlining or marking/writing comments on it. Keep in mind that the book is also to be used by other student of the college.
- 7) In case a loss of a book or any damage, the borrower will have to replace the book with a new copy at market value.
- 8) Over-date due & fine is Rs. 1/- per day.
- 9) College also provides Book Bank facility sponsored by PTA for the needy and meritorious students.

PARENT - TEACHER ASSOCIATION

This association has been working actively since the year 1993-94, PTA contributes towards the improvement of the college infrastructure and provides assistance as per the requirements of the college.

TUTORIAL GROUPS

After the admission every student is made a member of a specific tutorial group convened by a teacher. According to the need and convenience of its students can discuss their academic and management related problems with the concerned teacher.

CAREER-GUIDANCE CELL/CAMPUS PLACEMENT CELL

To cope up with the requirements of today's competitive world,"A Career-Guidance Cell" has been constituted within the college. The cell not only guides the students about various career or job oriented opportunities but also provides additional coaching (free of cost) as and when required.

COLLEGE STUDENTS CENTRAL ASSOCIATION

This association is elected according to the rules and regulation of H.P. University Besides maintaining discipline in the college, the SCA plays an important role in involving students in various co-curricular activities like seminars and functions at Intra and Inter-College level.

SCHOLARSHIPS/FINANCIAL ASSISTANCE

The college has provision for the following scholarships:

- 1) Post Matric Scholarship Scheme for SC/ST/OBC
- 2) IRDP Scholarship Scheme
- 3) Dr. Ambedkar Post Matric Scholarship Scheme for Economically Backward Classes
- 4) Swami Vivekanand Utkrisht Chattarvriti Yojna for SC/OBC
- 5) Kalpna Chawala Scholarship Scheme
- 6) Inspire Scholarship
- 7) Sh. Dile Ram Memorial Scholarship for Poverty-cum Brilliance (For Two Students only)
- 5) Brother/Sister fee concession as per the rules applicable.
- 6) Assistance to BPL/IRDP/Antodaya students from welfare fund.

Note:- The date of submission of applications for these scholarships will be displayed on the notice board in due course.

PRIZES/AWARDS

Prizes are given to the students achieving distinction in house exams, University exams, excellence in sports, NCC/NSS/Rovers and Rangers/Red Ribbon Club and other cocurricular activities organized from time to time in the college, University and Inter-University level. These prizes are awarded in the annual function of the college organized in the month of February/March at the end every year.

TERM END EXAMINATION

1. To appear in university examination a student will have to fulfil 75% lecture condition (75% in theory and 75% in practical) The attendance will be counted from the first day of the commencement of teaching work/admission.
2. The MTT examinations will be conducted in the months of September and April. A student will have to obtain at least 45% marks in each subject to become eligible for appearing in University End Semester examinations.
3. For the purpose of determining “Eligibility to appear in the University Examination,” the existing provisions in the HPU ordinance shall continue to be adhered to as such.

OUR HEALTHY PRACTICES

FEED BACK APPRECIATION

A ‘Suggestion Box’ is installed in the college campus to invite the general advice, suggestions or information from the students about how good or useful the institutional work is and what measures can be adopted to make its functioning more meaningful, purposeful and result oriented.

ACTIVITY DAY

On every Saturday, the teachers of the college give special attention to the students by imparting necessary guidance, increasing general awareness and addressing their problems within the framework of respective time-table

CODE OF CONDUCT

ATTENDANCE:

- i) 75% lecture attendance is compulsory for appearing in the University Exams.
- ii) An irregular student or one who remains absent continuously for 10 days his/her name will be struck-off from the college rolls. If the name of a student is struck of twice then he/she will not be re-admitted in the college.
- iii) A student is liable to pay all dues & fines as long as his/her name remains on the college rolls.
- iv) The Principal reserves the right of expulsion/suspension of any student.

LEAVE RULES

- i) Application for any kind of leave on the prescribed Performa should be submitted well in time.
- ii) Leave up to three days will be sanctioned by the Tutor. But in case of a leave for a single period the concerned teacher may be asked.
- iii) Leave above three days upto six days will be sanctioned by the Senior Tutor. Leave for more than six days will be sanctioned by the Principal on the recommendation of concerned subject teacher/senior tutor.
- iv) In case of a medical leave for a period of over six days the applicant must produce a medical certificate.

Important Note: Students participating in Inter-College competitions should note that the practice/rehearsal timings should be either before the classes (early morning) or after the classes (evening) because all such activities form a part, but not the substitute of academic studies.

LIBRARY CUM IDENTITY CARD (I-CARD)

i) Every student will be issued an identity card which shall be valid for three years. Since I-Card is the only medium to identify/differentiate a bonafide college student from an outsider. Every student must always keep/carry it with him/her and must produce when ever required (during all working days, during examination and college function etc.) Otherwise, he/she will be considered an outsider and will be punished accordingly.

ii) **In case the I-Card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and an original copy thereof is appended with such request.**

- iii) Rs. 20/- is to be deposited for a duplicate identity card.

PROCEDURE FOR MAKING 'I-CARD'

After depositing admission fee & due every student shall get an I-Card from the college librarian on showing his/her fee receipt. After having affixed his/her own photograph and filled in all the entries in the I-Card, every student must get it duly signed by the respective senior tutor within one week from the date of admission positively.

GENERAL CONDUCT/DISCIPLINE RULES

- 1. Any of the following activities will be considered a breach of discipline:**
 - a) Graffiti i.e. any sort of writing on the walls/black boards/rooms etc.**
 - b) Damaging the college property.**
 - c) Loitering about the corridors and causing disturbance to the classes.**
 - d) Possessing drugs and smoking in the campus.**
 - e) Bringing outsiders to the college.**
 - f) Sticking any kind of bills/notices on the notice board without the prior permission of the Principal.**
 - g) Creating any kind of violence in the campus.**
 - h) Coming without I-Card in the college.**
 - i) Ragging in any form.**
 - j) Use of mobile phones by the students in and around the classrooms is strictly banned. Defaulters will be penalised.**

Note : All students must note that Ragging inside/outside the college campus is a cognizable offence.

In case a student is found guilty of indiscipline in any activity in any manner, the college administration shall take appropriate action against such offenders.

IGNOU STUDY CENTRE - 1124

The IGNOU study centre was established in 2005 with an objective to provide access to higher education to all segments of society through correspondence mode coupled with personal contact programme (PCP).

Date of Admission for July 2018 Session

BPP and all certificate Courses

15th June 2018

BA and Master Degree Programme 30th June, 2018 (without Late Fee)

14th Aug., 2018 (with Late Fee of Rs. 200/-)

For admission in IGNOU and other details please Contact :

1.	Prof. Brij Lal Goyal	Co-ordinator	94181 13796
2.	Prof. Ashiwani Kumar	Assit. Co-ordinator	9805070125
2.	Sh. Rajender Thakur	Assistant	94180 41200
3.	Sh. Narender Kumar	Assistant	94180 53546

The various programme offered by the study centre as under :

S. No.	Name of the Programme	Code	Duration (Yrs.)		Fee (in Rs.)	Eligibility	Medium of instruction
			Min.	Max.			
1.	M.A. in English	MEG	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	English
2.	M.A. in History	MAH	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	English & Hindi
3.	M.A. in Pol. Science	MPS	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	English & Hindi
4.	M.A. in Economics	MEC	2 Yrs.	5 Yrs.	1st year 7400/- 2nd year 7200/-	Bachelor's Degree	English & Hindi
5.	M.A. in Hindi	MHD	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	Hindi
6.	M.A. in Pub. Admn.	MPA	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	English & Hindi
7.	M.A. in Rural Dev.	MARD	2 Yrs.	5 Yrs.	1st year 5600/- 2nd year 5400/-	Bachelor's Degree	English & Hindi
8.	Bachelor of Arts	BA	3 Yrs.	6 Yrs.	1st year 2600/- 2nd & 3rd year 2400/- each	10+2 or its Equivalent OR BPP From IGNOU	English & Hindi
9.	Bachelor of Commerce	B.Com.	3 Yrs.	6 Yrs.	1st year 2600/- 2nd & 3rd year 2400/- each	10+2 or its Equivalent OR BPP From IGNOU	English & Hindi
10.	Bachelor of Tourism Studies English & Hindi	BTS	3 Yrs.	6 Yrs.	1st year 3200/- 2nd & 3rd year 3000/- each	Equivalent OR BPP From IGNOU	10+2 or its
11.	Bachelor Preparatory Programme (Leading to BA/B.Com./BTS)	B.Com.	6 Month	2 Yrs.	1400/-	No Formal Qualification (Age 18 years)	English & Hindi
12.	Post Graduate Diploma in Rural Development	PGDRD	1 Yrs.	4 Yrs.	2600/-	Bachelor's Degree	English & Hindi
13.	Post Graduate Diploma in Disaster Management	PGDDM	1 Yrs.	4 Yrs.	6200/-	Graduate in any Discipline	English & Hindi
14.	Diploma in Women's Empowerment and Development	DWED	1 Yrs.	4 Yrs.	3800/-	10+2 or its equivalent or Non 10+2 with three Years working experience as development work any level	English Hindi
15.	Diploma in Nutrition & Health Education	DNHE	1 Yrs.	4 Yrs.	2600/-	10+2 or its equivalent	English & Hindi
16.	Diploma in Tourism	DTS	1 Yrs.	4 Yrs.	4400/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
17.	Diploma in Early Childhood Care & Education	DNHE	1 Yrs.	4 Yrs.	2600/-	10+2 or its equivalent	English & Hindi
18.	Certificate in Tourism Studies	CTS	6 month.	2 Yrs.	2000/-	10+2 or BPP equivalent	English & Hindi

19.	Certificate in Nutrition & Child Care	CNCC	6 month. 2 Yrs.	2000/-	Passed 10th or BPP equivalent	English & Hindi
20.	Certificate in Rural Development	CRD	6 month. 2 Yrs.	2000/-	Bachelor's Degree	English & Hindi
21.	Certificate in Teaching English	CTE	6 month. 2 Yrs.	2600/-	Graduate or Three Year of B.EL.Ed or Two year PTT, ETT or 10+2 with two year Teaching Experience	English & Hindi
22.	Certificate in Food & Nutrition	CFN	6 month. 2 Yrs.	1600/-	No formal Qualification (age 18 years)	English & Hindi
23.	Certificate in Disaster Management	CDM	6 month. 2 Yrs.	2600/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
24.	Certificate in Environmental Studies	CES	6 month. 2 Yrs.	2600/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
25.	Certificate in Human Rights	CHR	6 month. 2 Yrs.	2600/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
26.	Certificate in Guidance	CIG	6 month. 2 Yrs.	1600/-	Teacher of recognized Institutions or Pass in Matriculation/SCC or BPP from IGNOU	English & Hindi
27.	Certificate in HIV and Family Education	CAFE	6 month. 2 Yrs.	2000/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi
28.	Certificate in Teaching of Primary School Mathematics	CTPM	6 month. 2 Yrs.	2000/-	Adult with 10 pass	English & Hindi
29.	Certificate in Functional English (Basic Level)	CFE	6 month. 2 Yrs.	3200/-	10+2 or its equivalent or BPP from IGNOU	English
30.	Certificate in Consumer Protection	CCP	6 month. 2 Yrs.	2000/-	10+2 or its equivalent or BPP from IGNOU	English & Hindi

Note: All admissions to IGNOU Courses are done through online mode only

COLLEGE ANNUAL CALENDER FOR THE SESSION 2018-19

1. Enrolment in NCC/NSS/Sports/Rovers and Rangers/Red Ribbon Club: In the month of July, 2018
2. Change of Course / Stream: Within 15 days from the commencement of classes.
1. Schedule for the election to the Students Central Association: As per the dates to be notified by the H.P. University Shimla.
4. Fee deposition:
 - a) At the time of admission in 1st/3rd/5th Sem. Sem. (for six months)
 - b) At the time of admission in 2nd/4th/6th Sem. (for six months)
5. **Mid Term Test:**
 - a) MTT for B.A./ B.Sc./B.Com. – 1st/3rd/5th Sem. in the month of September, 2018
 - b) MTT for B.A. / B.Sc. / B.Com. - 2nd/4th/6th Sem. in the month of April, 2019
6. End Semester Examination (ESE)
 - a) 1st/3rd/5th Sem. in the month of Oct., 2018
 - b) 2nd/4th/6th Sem. in the month of April, 2019
7. College Annual Athletic Meet: 2nd week of October, 2018
8. Annual Prize Distribution Function: In the month Aug./Sept., 2018
9. PTA General House / Election: 1st week of Aug./Sept., 2018
10. Vacations Schedule:
 - a) Summer Break : 22nd May to 15th June, 2018 = 26 days
 - b) Diwali Break : 04th Nov. To 08th Nov., 2018 = 04 days
 - c) Winter Break : 1st January to 04th February, 2019 = 35 days
11. Sports / Cultural Activities: As per HPU Sports Calendar 2018-19

POINTS TO REMEMBER

1. 1st Period will begin at 10.00 am daily and each period shall be of one hour duration.
2. Every student must always carry his/her Lanyard/ Library Identity Card which is issued to the students after admission. It should be shown/ produced on demand.
3. All admissions to the college shall be provisional and subject to the approval of H.P. University. The college shall not be held responsible for cancellation of admission/candidature of any student by the University.
4. Students should not temper with the electrical and water fittings in the class rooms and in the college campus.
5. Using foul language shall be viewed seriously.
6. Writing obscenities, loitering aimlessly, damage to the college property, bringing outsiders, misbehaving with the staff will be construed as acts of misconduct/indiscipline and punished with either fine or suspension/expulsion or both
7. Any instance of ragging should immediately be brought in the notice of members of anti-ragging squad/committee.
8. Go through the College Notice Board Daily.
9. Smoking or taking of intoxicants, liquor etc. is strictly prohibited in the college campus.
10. Use of Mobile Phones is strictly prohibited in the college premises.

**UNDERTKING-I BY THE APPLICANT UNDER SECTION 6.1.4 OF UGC
REGULATIONS ON CURBING THE MINANCE OF RAGGING, 2009**

1. I.....S/O,D/O Sh.....have carefully read and fully understand the law prohibiting the ragging and the directions of supreme court and Central /State Government in this regard.
2. I have received and gone through the leaflet printed in this prospectus.
3. I hereby undertake that
 - (a) I will not indulge in behavior or act which come under definition of ragging.
 - (b) I will not participate or abet or propagate ragging in any form.
 - (c) I will not hurt anyone physically or psychologically or cause any other harm.
4. I hereby agree that if found guilty of any aspect of ragging, I may be punished under as per provision in UGC regulation or as per law in force.
5. I hereby affirm that I have not been expelled or debarred from admission in any Institution.

UNDERTKING-II BY THE APPLICANT

1. I will promise to appear in house examination and attend at least 75% of total lecture delivered in each subject during academic session. In case I fail to secure minimum of 20% marks in MTT-I and MTT-II or lecture attended by me are less than 75% of total lecture delivered, college authority have full right to debar me from appearing in annual Examination.

Name..... Address.....
.....
.....

.....
Signature of Candidate.

UNDERTKING BY PARENTS

1. I.....F/O,M/Ohave carefully read and fully understand the law prohibiting the ragging and the directions of supreme court and Central /State Government in this regard as well as UGC regulation on curbing the Menace of ragging in higher education Institutions,2009.
2. I insure you that my son/ daughter/ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging. He/She may be punished as per law of force.

Name..... Address.....
.....
.....

.....
Signature of Candidate.
Date.....

Enclosures check list:-

All the enclosures are to be tagged/ stapled in the following order

1. Admission form, 2. PTA Form, 3. Copy of Matric certificate, 4. Copy of 10+2 certificate, 5. Original Character certificate, 6. Migration card (In original), 7. Affidavit (if Applicable), 8. SC/ST/OBC/IRDP certificate, 9. Bonafide Himachali Certificate, 10. Library card, 11. Any other

Recommendation of Admission Committee

We have thoroughly check and scrutinize the form and we recommend candidate for admission to.....class provisionally as per rules and regulation of the university.

Dated:.....

1. Member Admission Committee.....
2. Member Admission Committee..... Convener Admission Committee
3. Member Admission Committee.....
4. Member Admission Committee..... Screening committee

Principal

**RNT Government Degree College Sarkaghat,
District Mandi (H.P.)**

Library Regn. For Session: 2018-19

Sr. No. of the Borrower.....

Borrower's Card No.....

(To be filled in by office)

Class..... Semester..... Roll. No.....

Last Year's College Roll No. Class.....

(For old college student only)

Name.....

Father's Name.....

Permanent Address.....

.....Phone No.....



Declaration by the student

I hereby solemnly declare that I shall strictly follow the rules of the library and in case of violation the authorities may take any disciplinary action against me.

Accepted

Signature of Librarian

Signature of student

RNT Government Degree College Sarkaghat,

District Mandi (H.P.)

SESSION: 2018-19

Parent-Teacher Association Membership Form

1. Name of the Member.....
(Student's Father/Mother/Guardian in blood relation)
2. a) Permanent Address.....
.....
..... Mobile/Phone No.
3. b) Correspondence Address.....
.....
.....
4. Description of the Ward(s) studying in the college:

Paste
Passport size
Photograph of
the PTA
Member

Sr. No.	Name of the student	Class	Roll. No.
1			
2			

5. Detail of Membership fee and donation
Rs..... Receipt No..... Date
- Date
- Signature of Member

(Father/Mother/Guardian)

Important Note: As per the clarification received from the Director of Higher Education Letter No. EDN-H(21)A(3)8/2009-V-II dated 30th sep. 2009 regarding constitution of PTA Executive committee under rules and regulations prescribed under section 2.33 to 2.33.7 of the HP Education code 2001, **The member of the Executive committee should be either of the Parents.**

**RNT Government Degree College Sarkaghat,
District Mandi (H.P.) SESSION: 2018-19**

**Admission Proforma
For (New/Old Volunteer)
NSS/ Rovers & Rangers
(Choose only one option)**

To

**The Programme Officer/ Unit In-charge
National Service Scheme/ Rovers & Rangers
RNT Government Degree College, Sarkaghat.**

**Subject : Regarding Enrolment to N.S.S./ Rovers and Rangers
Sir,**

Paste your
Latest passport
size Photograph

‘Jai Hind’

Kindly enroll me as a Volunteer in the NSS/ R&R unit in the college. I agree to abide by the rules and regulations that may be effected in this regard. My Particulars are as under:

- | | |
|---|---------------------------|
| 1. Name(in Capital Letters): | |
| 2. Father’s/ Guardian’ Name: | |
| 3. Father/Guardian Occupation: | |
| 4. Class: | 5. Sex Male/Female: |
| 1. Present Class Roll No. : | |
| 2. Grade point/ % in lower class: | |
| 3. Last year enrolment Roll No. if applicable: | |
| 4. First Enrolment Year: | |
| 5. Permanent address: | |
| 6. Mobile No. : | |
| 7. Hobbies : | |
| 8. Give detail of Special Camp attended (if any): | |
| 9. Category: | |
| 10. Have you awarded special camp participation certificate? If yes, give the serial no. and theme of the camp: | |

Date:

Yours faithfully

Remarks

Signature

**Unit In charge
NSS/R&R**

Name.....

Class Sem. Roll No.

**RNT Government Degree College Sarkaghat,
District Mandi (H.P.)**

HOSTEL ADMISSION FORM FOR THE SESSION 2018-19

- | | | | |
|---|-----------------|---|---|
| 1. Name of Candidate (In Block Letter) | Mobile No. | | |
| 2. Father's Name | | Paste Latest
passport Size
Photograph | Paste Latest
passport Size
Photograph |
| 3. Guardian's Name (if any) | | | |
| 4. Permanent Home Address | | | |
| | | | |
| 5. Correspondence Address | | | |
| | | | |
| 6. Mobile/Phone No. of Father/Mother | | Paste Latest
passport Size
Photograph | Paste Latest
passport Size
Photograph |
| 7. Name of Local Guardian with Address (if any) | | | |
| | | | |
| 8. Mobile/Phone No. of Local Guardian | Date:- | | |

Signature of Applicant

UNDERTAKING BY THE PARENTS/GUARDIAN

I F/o / M/o /G/o Have carefully read and fully understood the hostel rules and I assure you that my daughter/ ward will not indulge in any kind of violation of hostel rules or ragging. If my daughter/ ward will found guilty of any aspect of violating hostel rules or ragging, she may be expelled from the hostel and College administration will not be held responsible for any act done by boarder during leave duration.

Permanent Home Address

.....

Mobile/Phone No.

Date:

Signature of Parents/Guardian

WARDEN'S RECOMMENDATION

1. Accommodation, if available: Yes/No Room No. Allotted Floor No.
2. Furniture Allotted: 1. 2. 3.
3. Mess Security Realised Rs. Receipt No. Dated
4. 4. Remarks, if any

Signature of Hostel Warden

FOR OFFICE USE

1. Dues Realised Rs. Receipt No. Dated

**Signature of Dealing Clerk
Principal**

**RNT Govt. College
Sarkaghat**

Hostel Rules and Regulations

1. All the students are to report back to hostel by 5.15 pm every day.
2. Students will be allowed to go out for shopping (only local market) on Sundays from 12 O' clock to 3.00 pm. The students are not allowed to go to market on working days.
3. No visitor will be allowed in the hostel premises except those approved by the parents, in the hostel form.
4. Visitors are allowed to visit the students in the hostel only on Sundays/Holidays till 5.00 pm.
5. Visitors will not be allowed to enter or stay in the hostel and are supposed to meet their wards the guest room only.
6. Locks with duplicate keys are to be put on the rooms and one key is to be deposited with Warden.
7. It is compulsory for girls to join hostel mess.
8. Room heaters, immersion rods or any sort of cooking is not allowed in the hostel rooms.
9. Students will keep their valuable and money with them at their own risk.
10. Students are directed to observe all kinds of discipline while staying in the hostel. Indulging in the anti-social activities/indiscipline, destruction of hostel property or violating the peaceful atmosphere of the hostel campus will be viewed seriously and liable to punished as per the gravity of the offence.
11. Students will be allowed to go to home only after prior written permission/ registered letter from their parents.
12. Hostlers will not be allowed to use their mobile phones in the hostel campus, if any student found doing the same will be fined.
13. Checking of rooms can be done at any time by the Principal/Warden.
14. Any student found writing/pasting bills/pictures on the walls or almirahs in the hostel will be fined Rs. 500/- each time.
15. Study hours will be observed daily 9.00 am to 10.30 pm and mobile phones are restricted during study hours. In case of violation of rule a special fine of Rs. 500/- will be imposed.

By Order

Sd/-

Principal,

RNT Govt. College, Sarkaghat.

AFFIDAVIT FOR ONLY (SINGLE) GIRL CHILD CATEGORY

(On Stamp Paper of Rs.10/- duly attested by 1st class Magistrate)

I (name) father/mother of
Miss.....,resident of
.....(full address to be given)

do hereby, solemnly declare and affirm as under:

- 1 That I am a citizen of India.
- 2 That Miss..... born onis the only (Single) Girl Child of the deponent.
- 3 That the deponent has no living male /female Child other than the above one.

DEPONENT

VERIFICATION

Verified that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Date:

Place:

DEPONENT

AFFIDAVIT FOR GAP PERIOD

I,S/o....., and resident of
.....

do hereby solemnly state & affirm as under:-

- 1) That I am a resident of above said address.
- 2) That I have passed..... class in the year from
.....School/ College/ Institute/ University.
- 3) That I have not joined/admitted in any School/College/Institution due to
..... (Reason)
- 4) That there is a GAP in my studies fromto.....
- 5) That during this period I was not involved in any offence or in an illegal activity and that no
Criminal case is pending against me in any court of law.
- 6) That I command a good reputation and respect in general public.

Deponent (Student)

VERIFICATION

Verified that the contents of my above said affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed or misrepresented therein. In case the above facts are found in correct at any stage then my admission can be cancelled by the University.

Date:

Place:

Deponent (Student)